



City of Woodland

Meeting Agenda

City Council

City Hall
Council Chambers
300 First Street
Woodland, CA 95695

March 19, 2019
6:00 PM

CITY COUNCIL

JOINT MEETING CITY COUNCIL/WOODLAND FINANCE AUTHORITY

6:00 PM

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed for public hearing on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.

E. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

1. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

F. MINUTES

2. SUBJECT: City Council Meeting Minutes of February 26, 2019

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt the Special City Council Meeting minutes of February 26, 2019.

G. PRESENTATIONS

3. SUBJECT: Women's History Month

RECOMMENDATION FOR ACTION: Staff recommends that the City Council proclaim March 2019 as Women's History Month, themed "Visionary Women: Champions of Peace and Nonviolence".

H. CONSENT CALENDAR

4. SUBJECT: Public Works Quarterly Status Report

RECOMMENDATION FOR ACTION: Staff recommends that the City Council accept the Public Works Quarterly Status Report for the period of December 2018 through February 2019.

5. SUBJECT: Approve Consultant Amendment for Construction Management and Inspection Services for Improvements associated with Spring Lake Central Phase 5 and the Cal-West Phase 3&4 Subdivisions

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. _____, 1) amending the consultant services agreement with Associated Engineering Consultants, Inc. for the Spring Lake Central Phase 5 Subdivision in the amount of \$10,000 for a total contract amount of \$87,020 and 2) amending the consultant services agreement with Associated Engineering Consultants, Inc. for the Cal-West Phase 3 & 4 Subdivisions in the amount of \$17,000 for a total contract amount of \$152,914; and authorize the City Manager to execute the agreement.

6. SUBJECT: Approve Consultant Services Agreement for County Road 25A (Miekle Ave. to Promenade Dr.) Improvement Project, CIP 19-09

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to approve a consultant services agreement with Cunningham Engineering Consultants, in the amount of \$94,200.00 for the County Road 25A(Miekle Ave. to Promenade Dr.) Improvement Project, CIP 19-09 and authorize the City Manager to execute the agreement.

7. SUBJECT: Appropriate Project Funding for 2018 WPCF Pond 7 Biosolids Drying and Removal, CIP 18-06.

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, 1) Approving the reallocation of \$34,000 of Sewer Enterprise Funds from WPCF Biosolids, CIP 10-11, to 2018 WPCF Pond 7 Biosolids Drying and Removal, CIP 18-06; and 2) Approving construction contingencies of up to \$31,000 (6.3% of the contract award amount of \$429,000) for a total contract amount of \$693,000.

8. SUBJECT: Award Construction Contract for the Water Pollution Control Facility (WPCF) South Pond Pump Station (SPPS) Rehabilitation, CIP #18-07

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to 1) Award a construction contract in the amount of \$486,000 to W. M. Lyles Co. for CIP 18-07, WPCF South Pond Pump Station Rehabilitation and authorize a contract contingency of up to 10% (\$48,600); and
2) Approve the appropriation of \$540,000 from CIP 14-02, Water Pollution Asset Replacement Project to CIP 18-07, WPCF South Pond Pump Station Rehabilitation.

9. SUBJECT: 2019 ADA Improvement Project, CIP 19-08; Approve Plans and Specifications, Authorize Bid Advertisement

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving the project plans and specifications for the 2019 ADA Improvement Project, CIP 19-08, and authorizing bid advertisement.

10. SUBJECT: Approve First Amendment to Consultant Agreement for Professional Services for Building Division Chief Building Official, Plan Review and Inspections Services

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to approve the first amendment to a contract agreement with Interwest Consulting Group for Building Division Chief Building Official, Plan Review and Inspections Services, to extend the contract time from July 1, 2019 to June 30, 2020 and to increase the amount of compensation in accordance in accordance with the Professional Services Agreement dated July 1, 2018 for an amount not to exceed \$230,000.00.

11. SUBJECT: Approval of Subrecipient Agreements with the Yolo Wayfarer Center (dba Fourth and Hope) Funded through the 2018 Continuum of Care Program

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager to execute three subrecipient agreements in substantially the same form presented to the City Council with the Yolo Wayfarer Center (dba Fourth and Hope) funded through the 2018 Continuum of Care program competition in the aggregate amount of \$268,888 and authorizes the Finance Officer to amend the budget as necessary.

I. REPORTS OF THE CITY MANAGER

12. SUBJECT: Award Construction Contract for the North Regional Pond and Pump Station, CIP #17-21

RECOMMENDATION FOR ACTION: Staff recommends that City Council adopt Resolution No. _____, to 1) Reject the bid protest filed by T&S Construction Co., Inc. as meritless; and 2) Award a Construction Contract to Myers & Sons Construction, LLC for \$6,674,875 for the North Regional Pond and Pump Station, CIP #17-21 ("Project") and authorize a contract contingency of up to 10% (\$667,488); and 3) Approve the transfer of \$1,000,000 from Fund 681 – SLIF Storm Drain to the Project.

13. SUBJECT: Amend the FY 19/20 Capital Budget to appropriate funds to the 2020 Road Rehabilitation Project, CIP 19-05

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, amending the FY 19/20 Capital Budget to appropriate Road Maintenance and Rehabilitation Account funds to the 2020 Road Rehabilitation Project, CIP 19-05.

14. SUBJECT: Increase Budget Appropriation for Homeless-Related Activities and Amendments to 1) Memorandum of Understanding for the Operation of the Temporary Emergency Shelter, and 2) Joan Planell Professional Services Agreement for Homeless Consultation Services

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, 1) approving additional appropriations of \$71,250 to the General Fund for homeless-related activities; and 2) authorize the City Manager to execute Amendment #1 to the Memorandum of Understanding (MOU) among the City of Woodland, County of Yolo, and Yolo Wayfarer Center in order to extend the operation of the Temporary Emergency Shelter through June 30, 2019; and 3) authorize the City Manager to execute Amendment #3 to the professional services agreement with Joan Planell for homeless consultation services.

15. SUBJECT: Adopt Urban Forest Master Plan

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt the Urban Forest Master Plan.

16. SUBJECT: Woodland Fire Services Standards of Coverage and Headquarters Capacity Review

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive and accept the Citygate Associates' study and direct staff to develop a multiyear plan for phased implementation of the study's recommendations.

17. SUBJECT: Commercial Cannabis Program Oversight

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, 1) amending the FY2018/19 budget appropriating anticipated revenues from the City's Commercial Cannabis Program, 2) authorizing the augmentation of 2.5 staff positions to be supported by Commercial Cannabis Program revenues.

J. ADJOURN

I declare under penalty of perjury that the foregoing Agenda for the Joint Regular City Council/Woodland Finance Authority Meeting of the City of Woodland scheduled for March 19, 2019 was posted on March 15, 2019 in the outside display case at City Hall, 300 First Street, Woodland, CA, and was available to the public during normal business hours.

A handwritten signature in black ink, appearing to read 'Ana B. Gonzalez', with a large, stylized flourish at the end.

Ana B. Gonzalez
City Clerk

Upon request, agendas and documents in the agenda packet will be made available in appropriate alternative formats to persons with a disability, as required by law. Any such requests must be made in writing to the Office of the City Clerk of the City of Woodland. Requests will be valid for the calendar year in which the request is received, and must be renewed prior to January 1st.

Persons needing disability-related modifications or accommodations in order to participate in public meetings, including persons requiring auxiliary aids or services, may request such modifications or accommodations by calling the Office of the City Clerk (530-661-5806) at least 48 hours prior to the meeting.