

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695



Regular Meeting Minutes

Tuesday, February 5, 2019

6:00 PM

City Council

**CITY COUNCIL
CLOSED SESSION
5:45 PM**

A. CALL TO ORDER

B. CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Gov't Code section 54956.9(d)(1))
Name of case: HTW West Ventures, LLC, et al. v. City of Woodland et al.,
Ventura County Superior Court Case No. 56-2016-00488960-CU-FR-VTA

**JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING
6:00 PM**

C. CALL TO ORDER

Meeting called to order at 06:02 PM. Council met in Closed Session, no reportable action.

D. ROLL CALL

Council Members Present: Barajas, Fernandez, Lansburgh, Rodriguez and Stallard
Absent: None

E. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Boy Scout Jared Perez.

F. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed for public hearing on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.

None

G. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

Verbal updates provided by Council Members/Staff.

2. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

H. MINUTES

3. SUBJECT: City Council Meeting Minutes of January 15, 2019

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt the minutes of the Joint Regular City Council/Woodland Finance Authority Meeting of January 15, 2019.

Adopted the minutes of the Joint Regular City Council/Woodland Finance Authority Meeting of January 15, 2019.

4. SUBJECT: Commission on Aging Minutes from November 15, 2018

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the November 15, 2018 Commission on Aging meeting minutes.

Received the November 15, 2018 Commission on Aging meeting minutes.

5. SUBJECT: Parks & Recreation Commission Meeting Minutes for November 26, 2018

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the November 26, 2018 Parks & Recreation Commission Meeting Minutes.

Received the November 26, 2018 Parks & Recreation Commission Meeting Minutes.

On a motion by Council Member Stallard, seconded by Council Member Barajas and carried unanimously, Council Members adopted the minutes of the Joint Regular City Council/Woodland Finance Authority Meeting of January 15, 2018 and received the November 15, 2018 Commission on Aging Meeting Minutes and November 26, 2018 Parks & Recreation Commission Meeting Minutes.

I. CONSENT CALENDAR

6. SUBJECT: Final Acceptance and Notice of Completion for 2018 Road Maintenance Project, CIP 18-02

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, accepting the 2018 Road Maintenance Project, CIP 18-02, as complete and authorizing the City Clerk to file a Notice of Completion.

Adopted RESOLUTION NO. 7211, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO ACCEPT THE 2018 ROAD MAINTENANCE PROJECT (CIP 18-02) CONSTRUCTION CONTRACT AS COMPLETE AND AUTHORIZE THE CITY CLERK TO FILE A NOTICE OF COMPLETION.

7. SUBJECT: Award Construction Contract for the West Street Transmission Water Main Project (Phase Two), CIP #17-08

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, 1) Awarding a construction contract in the amount of \$1,767,360 to Lund Construction Co. for CIP 17-08, West Street Transmission Water Main Project (Phase Two) and authorize a contract contingency of up to 10% (\$176,730); and approving the reallocation of \$700,000 of Water Enterprise Funds from Water System Leak Detection, Maintenance & Repair, CIP 09-23, to the West Street Transmission Water Main Project (Phase Two), CIP #17-08; and approving a consultant agreement for construction inspection services with Psomas in an amount up to \$227,283 and authorize a contingency of up to 10% (\$22,729).

Adopted RESOLUTION NO. 7212, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING A CONSTRUCTION CONTRACT WITH LUND CONSTRUCTION CO. FOR CIP 17-08, WEST STREET TRANSMISSION WATER MAIN PROJECT (PHASE TWO).

8. SUBJECT: Lower Cache Creek Flood Feasibility Study, CIP 09-15; Approve Consultant Services Agreement with ICF for preparation of the Environmental Impact Report.

Recommendation for Action: Staff recommends that the City Council adopt Resolution No. _____, (1) approving an appropriation of \$600,000 to CIP Project #09-15 from the Sewer Enterprise Fund (Fund 220); (2) approving the deletion of a \$600,000 appropriation to CIP Project #09-15 in Capital Projects Fund 501; and (3), authorizing the City Manager to execute the consultant services agreement with ICF for the Lower Cache Creek Feasibility Study Environmental Impact Report for an amount up to \$460,035 for the Lower Cache Creek Feasibility Study, CIP #09-15

Adopted RESOLUTION NO. 7213, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE CONTRACT WITH ICF FOR CONSULTING SERVICES TO PREPARE THE LOWER CACHE CREEK FEASIBILITY STUDY ENVIRONMENTAL IMPACT REPORT, CIP #09-15.

9. SUBJECT: Lower Cache Creek Flood Feasibility Study, CIP 09-15; Approve the Urban Flood Risk Reduction Program Amendment with the State of California Department of Water Resources.

RECOMMENDATION FOR ACTION: Staff requests that the City Council adopt Resolution No. _____, authorizing the City Manager to sign the amendment to the funding agreement with the State of California Department of Water Resources (DWR) under the Urban Flood Risk Reduction Program (UFRR for the Lower Cache Creek Feasibility Study, CIP #09-15.

Adopted RESOLUTION NO. 7214, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AN AMENDMENT TO THE AGREEMENT WITH STATE OF CALIFORNIA DEPARTMENT OF WATER RESOURCES FOR THE URBAN FLOOD RISK REDUCTION PROGRAM, CIP #09-15.

10. SUBJECT: Adoption Resolution Authorizing the City Manager to Execute an Agreement with Alta + Design for the Woodland Parkway Safe Route to School and Connectivity Study, CIP 18-05.

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager to execute an Agreement with Alta + Design, in an amount not to exceed \$133,904 for the Woodland Parkway Safe Route to School and Connectivity Study, CIP 18-05.

Adopted RESOLUTION NO. 7215, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE CITY MANAGER TO EXECUTE AGREEMENTS WITH ALTA + DESIGN INC. FOR THE WOODLAND PARKWAY SAFE ROUTES TO SCHOOL AND CONNECTIVITY STUDY, CIP 18-05.

11. SUBJECT: Communications Site License Agreement With GST Capital Partners, LLC

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager to execute a Communications Site License Agreement with GST Capital Partners, LLC to be located at the northeast corner of the sewer treatment ponds (APN # 027-390-037-000).

Adopted RESOLUTION NO. 7216, RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A COMMUNICATIONS SITE LICENSE AGREEMENT WITH GST CAPITAL PARTNERS, LLC FOR THE INSTALLATION OF A COMMUNICATION TOWER FACILITY ON A CITY PARCEL.

12. SUBJECT: Agreement with Central Square for Software Upgrade and Services Related to the NIBRS Certification for the Police Department and the One-Time Appropriation of \$142,908 for the Software Upgrade Costs

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager to sign the agreement with Central Square and appropriating \$142,908 to the Police Department's budget in Fund 330 for the software upgrade cost.

Adopted RESOLUTION NO. 7217, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE CITY MANAGER TO SIGN THE AGREEMENT WITH CENTRAL SQUARE AND APPROPRIATING \$142,908 TO THE POLICE DEPARTMENT'S BUDGET IN FUND 330 FOR THE SOFTWARE UPGRADE COST.

13. SUBJECT: Quarterly Treasurer's Investment Report for the Quarter Ended December 31, 2018

RECOMMENDATION FOR ACTION: Staff recommends that the City Council accept the quarterly Treasurer's Investment Report for the quarter ended December 31, 2018.

Accepted the Quarterly Treasurer's Investment Report for the quarter ended December 31, 2018.

14. SUBJECT: Addition of a Limited Term Junior Engineer

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving changes within the Community Development Department - Utilities Engineer Division.

Adopted RESOLUTION NO. 7218, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE ADDITION OF A LIMITED-TERM JUNIOR ENGINEER POSITION TO THE AUTHORIZED STAFFING OF THE CDD ENGINEERING DIVISION OF THE COMMUNITY DEVELOPMENT DEPARTMENT.

On a motion by Council Member Barajas, seconded by Council Member Fernandez and carried unanimously, Council Members approved Consent Calendar Item No. 6 through 14.

Ayes: Barajas, Fernandez, Lansburgh, Rodriguez and Stallard
Noes: None

J. PUBLIC HEARINGS

On a motion by Council Member Stallard, seconded by Council Member Barajas and carried unanimously, Council Members adopted ORDINANCE NO. 1641, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOODLAND AMENDING AND RECODIFYING THE MUNICIPAL CODE OF THE CITY OF WOODLAND.

Ayes: Barajas, Fernandez, Lansburgh, Rodriguez and Stallard
Noes: None

15. SUBJECT: PUBLIC HEARING - Adopt Ordinance to Amend, Recodify, and Readopt the Woodland Municipal Code

RECOMMENDATION FOR ACTION: Staff recommends that the City Council conduct a public hearing and adopt Ordinance No. 1641, Amending, Recodifying, and Readopting the Woodland Municipal Code (2019 Edition).

Adopted ORDINANCE NO. 1641, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOODLAND AMENDING AND RECODIFYING THE MUNICIPAL CODE OF THE CITY OF WOODLAND.

On a motion by Council Member Tom Stallard, seconded by Council Member Angel Barajas and carried unanimously, Adopt Ordinance to Amend, Recodify, and Readopt the Woodland Municipal Code

Ayes: Barajas, Fernandez, Lansburgh, Rodriguez and Stallard
Noes: None

K. REPORTS OF THE CITY MANAGER

16. SUBJECT: Consideration of Funding Priorities for FY20 Community Development Block Grant Program and Receive Public Comment on CDBG Program

RECOMMENDATION FOR ACTION: Staff recommends that the City Council provide staff with input on funding priorities for the Fiscal Year 2020 (July 1, 2019 – June 30, 2020) Community Development Block Grant (CDBG) program and receive public comment on the City's CDBG program.

Received report from Dan Sokolow, Senior Planner regarding funding priorities for the Fiscal Year 2020 (July 1, 2019 – June 30, 2020) Community Development Block Grant (CDBG) program.

17. SUBJECT: Agricultural Mitigation Ordinance

RECOMMENDATION FOR ACTION: Staff recommends that the City Council waive the first reading of an Ordinance adding Chapter 33 to Title 15 of the City of Woodland Municipal Code Implementing the General Plan Policy pertaining to Agricultural Mitigation.

Waived the first reading of an ordinance adding Chapter 33 to Title 15 of the City of Woodland Municipal Code Implementing the General Plan Policy pertaining to Agricultural Mitigation.

L. ADJOURN

Meeting adjourned at 7:14PM in memory of Gene Stille, CEO of Nugget Market.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Ana B. Gonzalez', with a stylized flourish at the end.

Ana B. Gonzalez, City Clerk

Adopted by Council: March 5, 2019