City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695

Regular Meeting Minutes

Tuesday, March 19, 2019

6:00 PM

City Council

CITY COUNCIL

JOINT MEETING CITY COUNCIL/WOODLAND FINANCE AUTHORITY
6:00 PM

A. CALL TO ORDER

Meeting called to order at 6:00PM.

B. ROLL CALL

Present: Barajas, Fernandez, Lansburgh, Rodriguez and Stallard

All Council Members present.

C. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Natalya Nelson.

D. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed for public hearing on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.

Lynanne Sidway spoke regarding housing eviction.
Sherrie Jensen, Woodland High School teacher spoke regarding tobacco retails, specifically vaping.

E. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

Verbal updates provided by Council Members/Staff.

1. SUBJECT: Long Range Calendar

   RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

F. MINUTES

2. SUBJECT: City Council Meeting Minutes of February 26, 2019

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt the Special City Council Meeting minutes of February 26, 2019.

On a motion by Mayor Pro Tempore Lansburgh, seconded by Council Member Angel Barajas and carried unanimously, Council Members adopted the Special City Council Meeting Minutes of February 26, 2019 with corrections to Item No. 13 reflecting a 4-0 vote.

Ayes: Barajas, Fernandez, Lansburgh, Rodriguez and Stallard
Noes: None

G. PRESENTATIONS

3. SUBJECT: Women's History Month

RECOMMENDATION FOR ACTION: Staff recommends that the City Council proclaim March 2019 as Women's History Month, themed "Visionary Women: Champions of Peace and Nonviolence".

On a motion by Council Member Stallard, seconded by Council Member Barajas and carried unanimously, Council Members proclaimed March 2019 as Women's History Month.

Ayes: Barajas, Fernandez, Lansburgh, Rodriguez and Stallard
Noes: None

H. CONSENT CALENDAR

4. SUBJECT: Public Works Quarterly Status Report

RECOMMENDATION FOR ACTION: Staff recommends that the City Council accept the Public Works Quarterly Status Report for the period of December 2018 through February 2019.

Accepted the Public Works Quarterly Status Report for the period of December 2018 through February 2019.

Mayor Pro Tempore Lansburgh had a questions regarding this report. Specifically, concerns regarding leaky roof in City Hall. Public Works Director Craig Lock addressed these concerns. Council Member Stallard also provided correction on car charger grant - Valley Clean Energy applied for money and not the cities of Davis, Woodland and Yolo County. Council Member Stallard also had a question regarding the two Level 3 chargers at $12,000. Seems quite low and Public Works Director Craig Locke will get back to Council Member Stallard on his question.

5. SUBJECT: Approve Consultant Amendment for Construction Management and Inspection Services for Improvements associated with Spring Lake Central Phase 5 and the Cal-West Phase 3&4 Subdivisions

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. _____, 1) amending the consultant services agreement with Associated Engineering Consultants, Inc. for the Spring Lake Central Phase 5 Subdivision in the amount of $10,000 for a total contract amount of $87,020 and 2) amending the consultant services agreement with Associated Engineering Consultants, Inc. for the Cal-West Phase 3 & 4 Subdivisions in the amount of $17,000 for a total contract amount of $152,914; and authorize the City Manager to execute the agreement.

Adopted RESOLUTION NO. 7237, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AN AMENDMENT FOR CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES ASSOCIATED WITH SPRING LAKE CENTRAL PHASE 5 AND THE CALWEST PHASE 3&4 SUBDIVISIONS.

6. SUBJECT: Approve Consultant Services Agreement for County Road 25A (Miekle Ave. to Promenade Dr.) Improvement Project, CIP 19-09

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. ______, to approve a consultant services agreement with Cunningham Engineering Consultants, in the amount of $94,200.00 for the County Road 25A(Miekle Ave. to Promenade Dr.) Improvement Project, CIP 19-09 and authorize the City Manager to execute the agreement.

Adopted RESOLUTION NO. 7238, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO APPROVE THE CONSULTANT SERVICES AGREEMENT WITH CUNNINGHAM ENGINEERING CONSULTANTS FOR THE COUNTY ROAD 25A (MIEKLE AVE. TO PROMENADE DR.) IMPROVEMENT PROJECT, CIP 19-09.

7. SUBJECT: Appropriate Project Funding for 2018 WPCF Pond 7 Biosolids Drying and Removal, CIP 18-06.

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, 1) Approving the reallocation of $34,000 of Sewer Enterprise Funds from WPCF Biosolids, CIP 10-11, to 2018 WPCF Pond 7 Biosolids Drying and Removal, CIP 18-06; and 2) Approving construction contingencies of up to $31,000 (6.3% of the contract award amount of $429,000) for a total contract amount of $693,000.

Adopted RESOLUTION NO. 7239, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO APPROPRIATE PROJECT FUNDING FOR THE 2018 WPCF POND 7 BIOSOLIDS DRYING AND REMOVAL PROJECT, CIP 18-06.

8. SUBJECT: Award Construction Contract for the Water Pollution Control Facility (WPCF) South Pond Pump Station (SPPS) Rehabilitation, CIP #18-07

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. ______, to 1) Award a construction contract in the amount of $486,000 to W. M. Lyles Co. for CIP 18-07, WPCF South Pond Pump Station Rehabilitation and authorize a contract contingency of up to 10% ($48,600); and
2) Approve the appropriation of $540,000 from CIP 14-02, Water Pollution Asset Replacement Project to CIP 18-07, WPCF South Pond Pump Station Rehabilitation.

Adopted RESOLUTION NO. 7240, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING A CONSTRUCTION CONTRACT WITH W. M. LYLES CO. FOR THE WATER POLLUTION CONTROL FACILITY SOUTH POND PUMP STATION REHABILITATION, CIP 18-07.

9. SUBJECT: 2019 ADA Improvement Project, CIP 19-08; Approve Plans and Specifications, Authorize Bid Advertisement

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving the project plans and specifications for the 2019 ADA Improvement Project, CIP 19-08, and authorizing bid advertisement.

Adopted RESOLUTION NO. 7241, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE PLANS AND SPECIFICATIONS FOR THE 2019 ADA IMPROVEMENT PROJECT, CIP 19-08; AND AUTHORIZING BID ADVERTISEMENT.

10. SUBJECT: Approve First Amendment to Consultant Agreement for Professional Services for Building Division Chief Building Official, Plan Review and Inspections Services

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to approve the first amendment to a contract agreement with Interwest Consulting Group for Building Division Chief Building Official, Plan Review and Inspections Services, to extend the contract time from July 1, 2019 to June 30, 2020 and to increase the amount of compensation in accordance in accordance with the Professional Services Agreement dated July 1, 2018 for an amount not to exceed $230,000.00.

Adopted RESOLUTION NO. 7242, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE FIRST AMENDMENT TO AN AGREEMENT WITH INTERWEST CONSULTING GROUP FOR BUILDING DIVISION CHIEF BUILDING OFFICIAL, PLAN REVIEW AND INSPECTIONS SERVICES.

11. SUBJECT: Approval of Subrecipient Agreements with the Yolo Wayfarer Center (dba Fourth and Hope) Funded through the 2018 Continuum of Care Program

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager to execute three subrecipient agreements in substantially the same form presented to the City Council with the Yolo Wayfarer Center (dba Fourth and Hope) funded through the 2018 Continuum of Care program competition in the aggregate amount of $268,888 and authorizes the Finance Officer to amend the budget as necessary.

Adopted RESOLUTION NO. 7243, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO EXECUTE SUBRECIPIENT AGREEMENTS WITH THE YOLO WAYFARER CENTER FOR 2018 CONTINUUM OF CARE PROGRAM GRANTS.

On a motion by Council Member Barajas, seconded by Council Member Fernandez and carried unanimously, Council Members approved Consent Calendar Items No. 4 through 11.

Ayes: Barajas, Fernandez, Lansburgh, Rodriguez and Stallard
Noes: None

I. REPORTS OF THE CITY MANAGER

12. SUBJECT: Award Construction Contract for the North Regional Pond and Pump Station, CIP #17-21

RECOMMENDATION FOR ACTION: Staff recommends that City Council adopt Resolution No. _____, to 1) Reject the bid protest filed by T&S Construction Co., Inc. as meritless; and 2) Award a Construction Contract to Myers & Sons Construction, LLC for $6,674,875 for the North Regional Pond and Pump Station, CIP #17-21 ("Project") and authorize a contract contingency of up to 10% ($667,488); and 3) Approve the transfer of $1,000,000 from Fund 681 – SLIF Storm Drain to the Project.

On a motion by Council Member Stallard, seconded by Mayor Pro Tempore Lansburgh and carried unanimously, Council Members adopted Resolution No. 7244, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND REJECTING A BID PROTEST AS MERITLESS AND APPROVING A CONSTRUCTION CONTRACT WITH MYERS AND SONS CONSTRUCTION, LLC FOR CIP 17-21, NORTH REGIONAL POND AND PUMP STATION PROJECT.

Ayes: Barajas, Fernandez, Lansburgh, Rodriguez and Stallard
Noes: None

13. SUBJECT: Amend the FY 19/20 Capital Budget to appropriate funds to the 2020 Road Rehabilitation Project, CIP 19-05

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, amending the FY 19/20 Capital Budget to appropriate Road Maintenance and Rehabilitation Account funds to the 2020 Road Rehabilitation Project, CIP 19-05.

On a motion by Mayor Pro Tempore Lansburgh, seconded by Council Member Fernandez and carried unanimously, Council Members adopted Resolution No. 7245, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO AMEND THE FY 19/20 CAPITAL BUDGET TO APPROPRIATE ROAD MAINTENANCE AND REHABILITATION ACCOUNT (RMRA) FUNDING TO THE 2020 ROAD REHABILITATION PROJECT, CIP 19-05.

Ayes: Barajas, Fernandez, Lansburgh, Rodriguez and Stallard
Noes: None

14. SUBJECT: Increase Budget Appropriation for Homeless-Related Activities and Amendments to 1) Memorandum of Understanding for the Operation of the Temporary Emergency Shelter, and 2) Joan Planell Professional Services Agreement for Homeless Consultation Services

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, 1) approving additional appropriations of $71,250 to the General Fund for homeless-related activities; and 2) authorize the City Manager to execute Amendment #1 to the Memorandum of Understanding (MOU) among the City of Woodland, County of Yolo, and Yolo Wayfarer Center in order to extend the operation of the Temporary Emergency Shelter through June 30, 2019; and 3) authorize the City Manager to execute Amendment #3 to the professional services agreement with Joan Planell for homeless consultation services.

On a motion by Council Member Barajas, seconded by Mayor Pro Tempore Lansburgh and carried unanimously, Council Members adopted Resolution No. 7246, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING ADDITIONAL APPROPRIATIONS OF $71,250 IN HOMELESS FUNDS AND AMENDING MEMORANDUM OF UNDERSTANDING AND PROFESSIONAL SERVICES AGREEMENT FOR HOMELESS-RELATED SERVICES.

Ayes: Barajas, Lansburgh, Fernandez, Rodriguez and Stallard
Noes: None

15. SUBJECT: Adopt Urban Forest Master Plan

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt the Urban Forest Master Plan.

On a motion by Council Member Fernandez, seconded by Council Member Barajas and carried unanimously, Council Members adopted the Urban Forest Master Plan

Ayes: Barajas, Fernandez, Lansburgh, Rodriguez and Stallard
Noes: None

16. SUBJECT: Woodland Fire Services Standards of Coverage and Headquarters Capacity Review

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive and accept the Citygate Associates' study and direct staff to develop a multiyear plan for phased implementation of the study's recommendations.

Received and accepted Citygate Associates' study.

17. SUBJECT: Commercial Cannabis Program Oversight

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, 1) amending the FY2018/19 budget appropriating anticipated revenues from the City's Commercial Cannabis Program, 2) authorizing the augmentation of 2.5 staff positions to be supported by Commercial Cannabis Program revenues.

On a motion by Council Member Fernandez, seconded by Council Member Barajas and carried on a 4-1 vote, Council Members adopted RESOLUTION NO. 7247, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING ADDITIONAL APPROPRIATIONS AND 2.5 FULL-TIME POSITIONS RELATED TO THE COMMERCIAL CANNABIS PROGRAM.

Ayes: Barajas, Lansburgh, Fernandez and Rodriguez
Noes: Stallard

J. ADJOURN

Meeting adjourned at 9:00 PM in memory of Anthony Bosser

Respectfully submitted,

Ana B. Gonzalez, City Clerk

Adopted by Council: April 16, 2019