

# City of Woodland

City Hall  
Council Chambers  
300 First Street  
Woodland, CA 95695



## Regular Meeting Minutes

**Tuesday, May 14, 2019**

6:00 PM

**City Council**

**CITY COUNCIL**  
**CLOSED SESSION**  
**5:15 PM**

**A. CALL TO ORDER**

**B. CLOSED SESSION**

1. Public Employee Performance Evaluation, Pursuant to Section 54957  
Title: City Manager
2. Conference with Labor Negotiators, Pursuant to  
Government Code Section 54957.6  
Agency Designated Representatives: City Manager and Human Resources  
Employee Organization(s): Woodland City Employees Association, Woodland  
Professional Firefighters', Fire Mid-Management and Confidential

**SPECIAL CITY COUNCIL MEETING**  
**6:00 PM**

**C. CALL TO ORDER**

Meeting called to order at 6:09PM.

**D. ROLL CALL**

Present: Barajas, Fernandez, Lansburgh, Rodriguez and Stallard  
All Council Members present.

**E. PLEDGE OF ALLEGIANCE**

Pledge of Allegiance led by Viola Fong.

**F. COMMUNICATIONS - PUBLIC COMMENT**

*This is an opportunity for the public to speak to the Council on any item other than those listed for public hearing on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.*

**Viola Fong spoke regarding Day of Service this coming Saturday, May 18th.**

**G. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS**

*This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.*

**Verbal updates provided by Council Members/Staff.**

3. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

**H. MINUTES**

4. SUBJECT: City Council Meeting Minutes of April 2, 2019 and April 16, 2019

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt the minutes of the Joint Regular City Council/Woodland Finance Authority Meeting of April 2, 2019 and April 16, 2019.

**On a motion by Council Member Stallard, seconded by Council Member Fernandez and carried unanimously, Council Members adopted the Joint Regular City Council/Woodland Finance Authority Meeting Minutes of April 2, 2019 and April 16, 2019.**

**Ayes: Barajas, Fernandez, Lansburgh, Rodriguez and Stallard**

**Noes: None**

## **I. CONSENT CALENDAR**

5. SUBJECT: Appoint Member to the Personnel Board

RECOMMENDATION FOR ACTION: Staff recommends that the City Council appoint Ashley Morera-Gonzalez to the Personnel Board.

**Appointed Ashley Morera-Gonzalez to the Personnel Board.**

6. SUBJECT: Quarterly Treasurer's Investment Report for the Quarter Ended March 31, 2019

RECOMMENDATION FOR ACTION: Staff recommends that the City Council accept the quarterly Treasurer's Investment Report for the quarter ended March 31, 2019.

**Accepted the Quarterly Treasurer's Investment Report for the quarter ended March 31, 2019.**

7. SUBJECT: Approve Professional Services Agreement for the North Regional Pond and Pump Station Project, CIP #17-21

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. \_\_\_\_\_, approving a professional services agreement for the North Regional Pond and Pump Station project, CIP 17-21, with Environmental Science Associates (ESA) for environmental services in the amount of \$58,566 and approve a contingency of up to an additional 10% of the contract award amount (\$5,857).

**Adopted Resolution No. 7261, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING A PROFESSIONAL SERVICES AGREEMENT FOR THE NORTH REGIONAL POND AND PUMP STATION PROJECT, CIP 17-21.**

8. SUBJECT: Award Construction Contract for the WPCF Pond 8 Biosolids Drying and Removal, CIP 19-24, and Appropriate Project Funding

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. \_\_\_\_\_, to:

- 1.) Award a construction contract with Ariza Construction Inc. for construction services in the amount of \$397,000 for the WPCF Pond 8 Biosolids Drying and Removal Project, CIP 19-24 and approve construction contract change order(s) for construction contingencies of up to an additional 25% of the contract award amount (\$99,250); and
- 2.) Approve the reallocation of \$520,000 of Sewer Enterprise Funds from WPCF Biosolids, CIP 10-11, to WPCF Pond 8 Biosolids Drying and Removal, CIP 19-24.

**Adopted Resolution No. 7262, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING CONSTRUCTION CONTRACT FOR THE WPCF POND 8 BIOSOLIDS DRYING AND REMOVAL PROJECT, CIP 19-24.**

9. SUBJECT: Appropriate funding for the SR 113/CR 25A Interchange Modifications Project, CIP #20-05

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. \_\_\_\_\_, to 1) Create a new capital project, SR 113/CR 25A Interchange Modifications Project, CIP #20-05; and 2) Appropriate \$235,000 from fund 681 – SLIF Roads to the SR 113/CR 25A Interchange Modifications Project, CIP #20-05 in FY 19

**Adopted Resolution No. 7263, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE APPROPRIATION OF SLIF ROADS FUNDING TO THE SR 113/CR25A INTERCHANGE MODIFICATIONS PROJECT, CIP #20-05.**

**On a motion by Council Member Fernandez, seconded by Council Member Barajas and carried unanimously, Council Members approved Consent Calendar Items number 5 through 9.**

**AYES: Barajas, Fernandez, Lansburgh, Rodriguez and Stallard**  
**NOES: None**

## **J. PUBLIC HEARINGS**

10. SUBJECT: Urgency Resolution Extending for an Additional 30 days the Interim Development Impact (MPFP) Fees Approved in Resolution No. 7257

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. \_\_\_\_\_ extending for an Additional Thirty (30) Days the Interim Development Impact (MPFP) Fees Approved in Resolution No. 7257

**On a motion by Council Member Stallard, seconded by Council Member Fernandez and carried unanimously, Council Members adopted Resolution No. 7264, AN URGENCY RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND EXTENDING FOR AN ADDITIONAL THIRTY (30) DAYS THE INTERIM DEVELOPMENT IMPACT FEES APPROVED BY RESOLUTION NO. 7257 BASED ON THE CITY OF WOODLAND 2019 MAJOR PROJECTS FINANCING PLAN FEE PROGRAM NEXUS STUDY UPDATE.**

#### **K. REPORTS OF THE CITY MANAGER**

11. SUBJECT: Homeless Sub-committee Report

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive a status report on efforts to address homelessness, consistent with the city's adopted Homeless Action Plan and provide feedback and direction, as appropriate, related to current initiatives and next steps.

**Received a status report on efforts to address homelessness, consistent with the city's adopted Homeless Action Plan and provided feedback and direction, as appropriate, related to current initiatives and next steps.**

**At the conclusion of this item, Council Members took a five-minute break before continuing to next item on the agenda**

12. SUBJECT: Boards and Commissions - Introduce and Waive First Reading of Ordinances and Adopt Resolution

RECOMMENDATION FOR ACTION: Staff recommends that the City Council take the following actions:

- 1) Introduce and waive first reading of an Ordinance amending Section 2.28.020 of the Woodland Municipal Code regarding the appointment of Members to the Planning Commission; and
- 2) Introduce and waive first reading of an Ordinance repealing Sections 2.28.040 and 10.04.090 and to amend Section 10.08.210 of the Woodland Municipal Code to abolish the Traffic Safety Commission and make related conforming changes; and
- 3) Introduce and waive first reading of an Ordinance amending Sections 2.04.210, 2.04.270, and 2.04.280 of the Woodland Municipal Code regarding City Council Appointments to Boards, Commissions and Committees; and
- 4) Adopt Resolution No. \_\_\_\_\_, A Resolution of the City Council of the City of Woodland to Abolish the Water Utility Advisory Committee.

**On a motion by Council Member Barajas, seconded by Council Member Stallard and carried unanimously, Council Members introduced and waived the first reading of an Ordinance amending Section 2.28.020 of the Woodland Municipal Code regarding the appointment of Members to the Planning Commission; and introduced and waived the first reading of an Ordinance repealing Sections 2.28.040 and 10.04.090 and to amend Section 10.08.210 of the Woodland Municipal Code to abolish the Traffic Safety Commission and make related conforming changes; and introduced and waived the first reading of an Ordinance amending Sections 2.04.210, 2.04.270, and 2.04.280 of the Woodland Municipal Code regarding City Council Appointments to Boards, Commissions and Committees; and adopted RESOLUTION NO. 7265, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO ABOLISH THE WATER UTILITY ADVISORY COMMITTEE.**

13. SUBJECT: 2019 Community Service Awards Nominating Committee Report

RECOMMENDATION FOR ACTION:

- 1) Approve the nominating committee's recommended recipients selected to receive the 2019 Community Service Award;
- 2) Determine which Council Members will present the awards to the selected award recipients; and
- 3) Discuss the possibility of maintaining current membership of Community Service Awards Nomination Committee to maintain continuum of proposed strategies.

**On a motion by Council Member Fernandez, seconded by Mayor Pro Tem Lansburgh and carried unanimously, Council Members approve the nominating committee's recommended recipients selected to receive the 2019 Community Service Award; determined which Council Members will present the awards to the selected recipients and discussed possibility of maintaining current membership of Community Service Awards Nomination Committee to maintain continuum of proposed strategies.**

**Council Member Fernandez made a recommendation that copies of nomination forms/packets be included in the agenda packet next time.**

**Council Member Stallard will present award to Carol Conley; Mayor Rodriguez will present award to Patty and John Gerald; Council Member Fernandez will present award to Matt Van Peursem; Council Member Barajas will present award to Marcelina Sandoval and Mayor Pro Tem Lansburgh will present award to Woodland Schools Foundation.**

**L. ADJOURN**

**Meeting adjourned at 8:38PM in memory of Don McNary.**

**Respectfully submitted,**

A handwritten signature in black ink, appearing to read 'Ana B. Gonzalez', with a stylized flourish at the end.

**Ana B. Gonzalez, City Clerk**

**Adopted by Council: June 18, 2019**