

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695



Regular Meeting Minutes

Tuesday, July 16, 2019

6:00 PM

City Council

**CITY COUNCIL
CLOSED SESSION
5:45 PM**

A. CALL TO ORDER

B. CLOSED SESSION

1. Conference with Labor Negotiators, Pursuant to
Government Code Section 54957.6
Agency Designated Representatives: City Manager
Employee Organization(s): Woodland City Employee Association (WCEA),
Woodland Professional Firefighters'

**REGULAR JOINT CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING
6:00 PM**

C. CALL TO ORDER

Meeting called to order at 06:15 PM

D. ROLL CALL

Council Members Present: Barajas, Fernandez, Rodriguez and Stallard
Absent: Lansburgh

E. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Jennifer Pike.

F. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed for public hearing on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.

Manuel Candela spoke regarding the sidewalk near Industrial Way.

Scott Montgomery spoke regarding the Museum of Science, Arts, Imagination and Creativity (MOSAIC).

G. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

2. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

Verbal updates provided by Council Members/Staff.

H. PRESENTATIONS

3. SUBJECT: Woodland Chamber of Commerce 2018/2019 Annual Report Presentation

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive a presentation by Jennifer Pike, President of the Woodland Chamber of Commerce regarding the 2018/2019 Annual Report.

Received presentation from Jennifer Pike, President of the Woodland Chamber of Commerce regarding the 2018/2019 Annual Report.

4. SUBJECT: Aquifer Storage and Recovery Program

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive an update on the City's Aquifer Storage and Recovery Program.

Received an update from Tim Busch, Principal Utilities Civil Engineer on the City's Aquifer Storage and Recovery Program.

I. CONSENT CALENDAR

Prior to the adoption of the Consent Calendar, City Attorney Kara Ueda provided an oral summary report to Council related to the City Manager's Compensation. This brief summary is a requirement of the Brown Act.

Consent Calendar Items No. 11 City Manager Employment Agreement extends the City Manager's term an additional three years with a 3% salary increase every year thereafter. Coinciding with that is a technology allowance and auto allowance that goes into effect in April 2020. The salary increase in order to be accomplished is done via a salary schedule which is Consent Calendar Item No. 10.

5. SUBJECT: Community Services Department Quarterly Status Report for the period of April through June 2019

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Community Services Department Quarterly Status Report.

Received the Community Services Department Quarterly Status Report.

6. SUBJECT: Special Assessment Tax Roll Collections

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, Requesting Collection of Charges on the Tax Roll for the Lighting and Landscaping Districts, Special Assessment Districts and Community Facilities Districts as described herein.

Adopted RESOLUTION NO. 7314, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND REQUESTING COLLECTION OF CHARGES ON TAX ROLL.

7. SUBJECT: Receive and File the Manufactured Home Fair Practices Commission Annual Report for the 2018 Program Year.

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive and file the Manufactured Home Fair Practices Commission Annual Report for the 2018 program year.

Received Manufactured Home Fair Practices Commission Annual Report for the 2018 program year.

8. SUBJECT: Authorize a \$200,000 Electric Vehicle Grant Agreement through the Sacramento Metropolitan Air Quality Management and a \$248,000 Budget Appropriation from the Vehicle Replacement Reserve Fund (Fund 012) towards the purchase of two Electric Work Trucks for Public Works.

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. _____, authorizing the Fleet & Facilities Manager to execute a \$200,000 Electric Vehicle Grant Agreement with the Sacramento Metropolitan Air Quality Management and authorize a \$248,000 budget appropriation from the Vehicle Replacement Reserve Fund (Fund 012) towards the purchase of two Electric Work Trucks for the Public Works department.

Adopted RESOLUTION NO. 7315, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING A \$200,000 ELECTRIC VEHICLE GRANT AGREEMENT WITH THE SACRAMENTO METROPOLITAN AIR QUALITY MANAGEMENT DISTRICT AND AUTHORIZING A \$248,000 BUDGET APPROPRIATION FROM THE VEHICLE REPLACEMENT RESERVE FUND TOWARDS THE PURCHASE OF TWO ELECTRIC WORK TRUCKS.

9. SUBJECT: Award Construction Contract for the 2019 Sewer Infiltration Abatement Project, CIP 20-10, and Appropriate Project Funding

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____ : 1) Authorizing the City Manager to create a new capital project, the 2019 Sewer Infiltration Abatement Project, CIP 20-10; 2) Transferring \$170,000 from CIP 14-15, Large Diameter Wastewater Pipeline Repair, Replacement, and Lining Project, to CIP 20-10; 3) Appropriating \$150,000 from the Sewer Enterprise Fund to CIP 20-10; and 4) Awarding a construction contract with Michels Pipeline Construction for construction services in the amount of \$257,541 for the 2019 Sewer Infiltration Abatement Project, CIP 20-10 and approving construction contingency of an additional 15% of the contract award amount (\$38,631.20).

Adopted Resolution No. 7316, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING CONSTRUCTION CONTRACT FOR THE 2019 SEWER INFILTRATION ABATEMENT PROJECT, CIP 20-10, AND APPROPRIATING PROJECT FUNDING.

10. SUBJECT: July 1, 2019 Salary Schedule

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve the City of Woodland Salary Schedule effective July 1, 2019.

Approved the City of Woodland Salary Schedule effective July 1, 2019.

11. SUBJECT: City Manager Employment Agreement

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving the City Manager's Employment Agreement

Adopted RESOLUTION NO. 7317, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AN EMPLOYMENT AGREEMENT WITH THE CITY MANAGER.

12. SUBJECT: Approve Additional Appropriations to the General Fund for Homeless-related Activities and Authorize the City Manager to execute Amendment to Memorandum of Understanding (MOU) among the City of Woodland, County of Yolo, and Yolo Wayfarer Center

RECOMMENDATION FOR ACTION: Staff recommends that the City Council 1) Adopt Resolution No. _____, approving and amending the FY20 homeless services budget to add an additional \$29,118 from the General Fund (reimbursed from Yolo County) for homeless-related activities; and 2) Authorize the City Manager to execute Amendment #2 to the Memorandum of Understanding (MOU) among the City of Woodland, County of Yolo, and Yolo Wayfarer Center in order to extend the operation of the Temporary Emergency Shelter through September 30, 2019.

Adopted RESOLUTION NO. 7318, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING ADDITIONAL APPROPRIATION OF \$29,118 TO THE GENERAL FUND HOMELESS SERVICES BUDGET AND AUTHORIZING THE CITY MANAGER TO EXECUTE AMENDMENT #2 FOR THE MEMORANDUM OF UNDERSTANDING TO EXTEND THE OPERATION OF THE TEMPORARY EMERGENCY SHELTER THROUGH SEPTEMBER 30, 2019.

13. SUBJECT: Approve Community Development Department Job Descriptions and Modify Budgeted Positions for FY20

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving Classification and Position changes the Community Development Department which consist of: 1) approving revised Job Description for the Principal Planner and new Job Descriptions for Marketing and Business Relations Specialist (MMPA Range 120) and Community Development Clerk I/II (WCEA Range 32/37) classifications; 2) authorize the addition of a Principal Planner, Marketing and Business Relations Specialist, Administrative Supervisor and two (2) Community Development Clerk I/II positions; and 3) authorize the deletion of a Senior Planner, Redevelopment Manager, Administrative Secretary and two (2) Administrative Clerk I/II positions.

Adopted RESOLUTION NO. 7319, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING CLASSIFICATION AND POSITION CHANGES WITHIN THE COMMUNITY DEVELOPMENT DEPARTMENT.

Mayor Rodriguez asked that Item No. 14 be removed from the Consent Calendar.

On a motion by Council Member Stallard, seconded by Council Member Fernandez and carried unanimously on a 4-0 vote, Council Members approved Consent Calendar Items No. 5 through 14, minus item no. 13.

AYES: Barajas, Fernandez, Rodriguez and Stallard

NOES: None

ABSENT: Lansburgh

14. SUBJECT: Regional Park Nature Trail, CIP 19-17; Approve Plans and Specifications, Authorize Bid Advertisement

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving the project plans and specifications for the Regional Park Nature Trail, CIP 19-17, and authorizing bid advertisement.

On a motion by Council Member Stallard, seconded by Council Member Fernandez and carried unanimously on a 4-0 vote, Council Members adopted RESOLUTION NO. 7320, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE PLANS AND SPECIFICATIONS FOR THE REGIONAL PARK NATURE TRAIL, CIP 19-17; AND AUTHORIZING BID ADVERTISEMENT.

AYES: Barajas, Fernandez, Rodriguez and Stallard

NOES: None

ABSENT: Lansburgh

J. PUBLIC HEARINGS

15. SUBJECT: PUBLIC HEARING - GATEWAY LANDSCAPING & LIGHTING DISTRICT

RECOMMENDATION FOR ACTION: Staff recommends that the City Council (1) conduct a public hearing and (2) adopt Resolution No. _____, approving the fiscal year 2019/2020 annual levy report and (3) adopt Resolution No. _____, ordering the levy and collection of the assessment within the Gateway Lighting and Landscaping District.

On a motion by Council Member Stallard, seconded by Council Member Barajas and carried unanimously on a 4-0 vote, Council Members Adopted RESOLUTION NO. 7321, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND, CALIFORNIA, AMENDING AND/OR APPROVING THE FISCAL YEAR 2019/2020 ENGINEER'S REPORT REGARDING THE GATEWAY LANDSCAPING AND LIGHTING DISTRICT and RESOLUTION NO. 7322, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND, CALIFORNIA ORDERING THE LEVY AND COLLECTION OF ANNUAL ASSESSMENTS REGARDING THE GATEWAY LANDSCAPING AND LIGHTING DISTRICT FOR FISCAL YEAR 2019/2020.

AYES: Barajas, Fernandez, Rodriguez and Stallard

NOES: None

ABSENT: Lansburgh

16. SUBJECT: PUBLIC HEARING - SPRING LAKE LIGHTING & LANDSCAPING DISTRICT

RECOMMENDATION FOR ACTION: Staff recommends that the City Council (1) conduct a public hearing and (2) adopt Resolution No. _____, approving the fiscal year 2019/2020 annual levy report and (3) adopt Resolution No. _____, ordering the levy and collection of the assessment within the Spring Lake Lighting and Landscaping District.

On a motion by Council Member Fernandez, seconded by Council Member Barajas and carried unanimously on a 4-0 vote, Council Members adopted RESOLUTION NO. 7323, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND, CALIFORNIA, AMENDING AND/OR APPROVING THE FISCAL YEAR 2019/2020 ENGINEER'S REPORT REGARDING THE SPRING LAKE LANDSCAPING AND LIGHTING DISTRICT and RESOLUTION NO. 7324, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND, CALIFORNIA ORDERING THE LEVY AND COLLECTION OF ANNUAL ASSESSMENTS REGARDING THE SPRING LAKE LANDSCAPING AND LIGHTING DISTRICT FOR FISCAL YEAR 2019/2020.

AYES: Barajas, Fernandez, Rodriguez and Stallard

NOES: None

ABSENT: Lansburgh

17. SUBJECT: PUBLIC HEARING - Waste Management Liens

Recommendation for Action: Staff recommends that the City Council conduct a Public Hearing to receive input from property owners and adopt Resolution No. _____, "A Resolution Requesting Collection of Charges on Tax Roll".

K. REPORTS OF THE CITY MANAGER

18. SUBJECT: Receive Fiscal Year 2019 Report on Affordable Housing Loan Portfolio and Status of City Affordable Housing Funds

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Fiscal Year 2019 report on the City's affordable housing loan portfolio and use of affordable housing in-lieu and Spring Lake Affordable Housing Off-Site funds.

Received the Fiscal Year 2019 report on the City's affordable housing loan portfolio and use of affordable housing in-lieu and SpringLake Affordable Housing Off-Site funds.

19. SUBJECT: Provide Input on Collaborative Effort to Prepare Woodland Youth Master Plan

RECOMMENDATION FOR ACTION: Staff recommends that the City Council provide input on a collaborative effort to prepare a Woodland Youth Master Plan.

Council Members provided input on a collaborative effort to prepare a Woodland Youth Master Plan.

L. ADJOURN

Meeting adjourned at 08:07 PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Ana B. Gonzalez".

Ana B. Gonzalez, City Clerk

Adopted by Council: August 20, 2019