

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695



Regular Meeting Minutes

Tuesday, July 2, 2019

6:00 PM

City Council

**CITY COUNCIL
CLOSED SESSION
5:15 PM**

A. CALL TO ORDER

B. CLOSED SESSION

1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Gov. Code §54956.8)
Properties: Assessor's Parcel Number 064-043-036, 064-043-037 and 064-043-038
Agency Negotiators: City Manager, Assistant City Manager and City Attorney
Under Negotiation: Price and terms of payment
2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov. Code §54957)
Title: City Manager
3. CONFERENCE WITH LABOR NEGOTIATORS (Gov. Code §54957.6)
Agency Designated Representative: City Attorney
Unrepresented Employee: City Manager

**JOINT MEETING CITY COUNCIL/WOODLAND FINANCE AUTHORITY
6:00 PM**

C. CALL TO ORDER

Meeting called to order at 06:03 PM

D. ROLL CALL

Council Members Present: Barajas, Fernandez, Lansburgh, Rodriguez and Stallard
Absent: None

E. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Manuel Candela.

F. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed for public hearing on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.

Manuel Candela spoke regarding the sidewalk on Industrial Way.

G. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

Verbal updates provided by Council Members/Staff.

4. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only

H. MINUTES

5. SUBJECT: City Council Meeting Minutes of June 4, 2019 and June 18, 2019

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt the minutes of the Joint Regular City Council/Woodland Finance Authority Meeting of June 4, 2019 and June 18, 2019.

Adopted the minutes of the Joint Regular City Council/Woodland Finance Authority Meeting of June 4, 2019 and June 18, 2019.

At the request of Council Member Stallard, correction was made on the June 4th Council minutes.

6. SUBJECT: Commission on Aging Minutes from May 9, 2019

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the May 9, 2019 Commission on Aging Minutes.

Received the May 9, 2019 Commission on Aging Minutes.

7. SUBJECT: Planning Commission Meeting Minutes of September 20, 2018, November 15, 2018 and June 4, 2019

RECOMMENDATION FOR ACTION: Staff recommends that the City Council of the City Woodland adopt the minutes of the Planning Commission Meeting of September 20, 2018, November 15, 2018 and June 6, 2019.

Council Member Stallard requested a brief discussion on the Planning Commission Meeting Minutes. He noted that there were minutes from nine months ago and that is not acceptable to him. For minutes to be useful, they need to be fairly recent, within 60 - 90 days maximum. He would like to receive the minutes in a much more timely fashion.

Received the minutes of the Planning Commission Meeting of September 20, 2018, November 15, 2018 and June 6, 2019.

8. SUBJECT: Parks & Recreation Commission Meeting Minutes for May 20, 2019

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the May 20, 2019 Parks & Recreation Commission Meeting Minutes.

Received the the Parks & Recreation Commission Meeting Minutes of May 20, 2019.

On a motion by Council Member Lansburgh, seconded by Council Member Barajas and carried unanimously on a 5-0 vote, Council Members adopted the Joint Regular City Council/Woodland Finance Authority Meeting Minutes of June 4, 2019 and June 18, 2019; received the Commission on Aging Minutes of May 9, 2019; received the Planning Commission Meeting Minutes of September 20, 2018, November 15, 2018 and June 6, 2019; and the Parks & Recreation Meeting Minutes of May 20, 2019.

AYES: Barajas, Fernandez, Lansburgh, Rodriguez and Stallard

NOES: None

I. CONSENT CALENDAR

9. SUBJECT: E. Main Street Improvement Project, CIP 13-05; Approve Consultant Services Amendment for Design

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to approve a consultant services amendment for design with Mark Thomas and Company, in the amount of \$93,380.51 for a total agreement amount of \$451,994.51 and authorize the City Manager to execute the amendment for the E. Main Street Improvement Project, CIP 13-05.

Adopted RESOLUTION NO. 7300, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AN AMENDMENT WITH MARK THOMAS & COMPANY CONSULTANTS, INC. FOR DESIGN SERVICES.

10. SUBJECT: Fee Deferral Agreement - Z Specialty Food

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. _____, authorizing the City Manager to enter into a Non-Residential Fee Deferral Agreement with Hive on Harter, LLC.

Adopted RESOLUTION NO. 7301, A RESOLUTION AUTHORIZING THE CITY MANGER TO ENTER INTO A NON-RESIDENTIAL FEE DEFERRAL AGREEMENT WITH HIVE ON HARTER, LLC.

11. SUBJECT: Authorize Appropriation of Funds to the FY 19/20 Assistance to Firefighter Grant Program Budget

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing a budget appropriation of \$13,223 to Fund 330 for the purchase of 3 Rapid Intervention Team Emergency Air-Supply System packs (RIT Pack) through the Assistance to Firefighter Grant Program.

Adopted RESOLUTION NO. 7302, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE APPROPRIATION OF \$13,223 TO FUND 330 FOR THE PURCHASE OF 3 RAPID INTERVENTION TEAM EMERGENCY AIR-SUPPLY SYSTEM PACKS (RIT PACK) THROUGH THE ASSISTANCE TO FIREFIGHTER GRANT PROGRAM.

12. SUBJECT: Dog Gone Alley - Bush Street to College Street Paving

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. _____, to approve the plans & specifications and authorize bid advertisement for CIP #19-16, Dog Gone Alley - Bush Street to College Street Paving.

Council Member Stallard abstained from this item.

On a motion by Council Member Lansburgh, seconded by Council Member Barajas and carried on a 4-0-1 vote, Council Members adopted RESOLUTION NO. 7303, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO APPROVE THE PLANS AND SPECIFICATIONS AND AUTHORIZE BID ADVERTISEMENT FOR THE DOG GONE ALLEY – BUSH STREET TO COLLEGE STREET PAVING PROJECT, CIP #19-16.

AYES: Barajas, Fernandez, Lansburgh and Rodriguez

NOES: None

ABSENT: Stallard

13. SUBJECT: Approve Revised Public Facilities Fee Program Administrative Guidelines

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving the revised Public Facilities Fee Program Administrative Guidelines.

Adopted RESOLUTION NO. 7304, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND ADOPTING REVISIONS TO THE PUBLIC FACILITIES FEE PROGRAM ADMINISTRATIVE GUIDELINES.

14. SUBJECT: Increase budget appropriation for Housing Trust (Fund 326) and amend Joan Planell Professional Services Agreement for Homeless Consultation Services

RECOMMENDATION FOR ACTION: Staff recommends that the City Council:

- 1) Adopt Resolution No. _____, approving additional appropriations of \$12,320 to Housing Trust (Fund 326) for homeless-related activities; and
- 2) Authorize the City Manager to execute Amendment #4 to the professional services agreement with Joan Planell for homeless consultation services.

Adopted RESOLUTION NO. 7305, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING ADDITIONAL APPROPRIATIONS OF \$12,320 IN HOUSING TRUST FUNDS AND AMENDING PROFESSIONAL SERVICES AGREEMENT FOR HOMELESS-RELATED SERVICES.

15. SUBJECT: Gracie Hiddleson Park Expansion Project Grant Application and CEQA Exemption

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve the filing of an application for Statewide Park Development and Community Revitalization Program Grant Funds and adopt Resolutions No. _____, approving a notice of exemption of filing of an application for the Statewide Park Development and Community Revitalization Program for the Gracie Hiddleson Park Expansion Project and Resolution No. _____, approving the application for Statewide Park Development and Community Revitalization Program Grant Funds.

Adopted RESOLUTION NO. 7306, RESOLUTION OF THE CITY COUNCIL OF CITY OF WOODLAND APPROVING THE APPLICATION FOR STATEWIDE PARK DEVELOPMENT AND COMMUNITY REVITALIZATION PROGRAM GRANT FUNDS and RESOLUTION NO. 7307, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING A NOTICE OF EXEMPTION FOR FILING OF AN APPLICATION FOR THE STATEWIDE PARK DEVELOPMENT AND COMMUNITY REVITALIZATION PROGRAM FOR THE GRACIE HIDDLESON PARK EXPANSION PROJECT.

16. SUBJECT: Resolution implementing a four (4) year agreement (July 1, 2019 to June 30, 2023) with the Woodland City Employee Association (WCEA) as described herein.

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, implementing a four (4) year agreement (July 1, 2019 to June 30, 2023) with the Woodland City Employee Association (WCEA) as described herein.

Adopted RESOLUTION NO. 7308, MEMORANDUM OF UNDERSTANDING CONCERNING GENERAL SERVICE UNIT EMPLOYEES OF THE CITY OF WOODLAND.

17. SUBJECT: Appoint Members to the Historical Preservation Commission

RECOMMENDATION FOR ACTION: Staff recommends that the City Council appoint James Lapsley and Jeff Rosenthal to the Historical Preservation Commission consistent with the recommendations of the Mayor and Mayor Pro Tempore.

Appointed James Lapsley and Jeff Rosenthal to the Historical Preservation Commission consistent with the recommendations of the Mayor and Mayor Pro Tempore.

On a motion by Mayor Pro Tem Lansburgh, seconded by Council Member Fernandez and carried unanimously on a 5-0 vote, Council Members approved Consent Calendar Items No. 9 through 17, minus Item No. 12, as Council Member Stallard abstained from this item.

AYES: Barajas, Fernandez, Lansburgh, Rodriguez and Sallard

NOES: None

On a motion by Mayor Pro Tem Lansburgh, seconded by Council Member Fernandez and carried on a 4-0-1 vote, Council Members approved Consent Calendar Item No. 12

AYES: Barajas, Fernandez, Lansburgh and Rodriguez

NOES: None

ABSENT: Stallard

J. PUBLIC HEARINGS

18. SUBJECT: PUBLIC HEARING - RESCHEDULED Gateway Lighting and Landscape District

RECOMMENDATION FOR ACTION: Staff recommends that the public hearing for the previously scheduled Gateway Lighting and Landscaping District be held on Tuesday, July 16, 2019.

No action required for this item.

19. SUBJECT: PUBLIC HEARING - RESCHEDULED Spring Lake Lighting and Landscape District

RECOMMENDATION FOR ACTION: Staff recommends that the public hearing for the previously scheduled Spring Lake Lighting and Landscaping District be held on Tuesday, July 16, 2019.

No action required for this item.

20. SUBJECT: Extension of an Urgency Interim Ordinance Establishing a Moratorium on Mini-Storage/ Warehouse Facilities in the Industrial Zoning District

RECOMMENDATION FOR ACTION: Staff recommends that the City Council: 1) Hold a public hearing to receive a staff report regarding the Interim Urgency Ordinance adopted by the City Council on May 21, 2019 and to take public comment; 2) Issue a Report on the Measures Taken to Study Mini-Storage/Warehouse Uses and appropriate zoning for such uses; and 3) Adopt Ordinance No. _____, by a Four- Fifths Vote Extending Ordinance No.1643 which imposed a 45-day Moratorium on the Establishment of Mini-Storage/Warehouse Facilities in the Industrial Zone within the City of Woodland.

On a motion by Council Member Stallard, seconded by Council Member Barajas and carried unanimously on a 5-0 vote, Council Members adopted ORDINANCE NO. 1647, AN URGENCY INTERIM ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOODLAND PURSUANT TO GOVERNMENT CODE SECTION 65858 EXTENDING INTERIM URGENCY ORDINANCE NO. 1643 FOR AN ADDITIONAL TEN MONTHS AND FIFTEEN DAYS TO CONTINUE DURING THIS PERIOD THE TEMPORARY MORATORIUM ON THE ESTABLISHMENT OF NEW, OR EXPANSION OF, EXISTING MINI-STORAGE/WAREHOUSE FACILITIES IN THE INDUSTRIAL DISTRICT.

AYES: Barajas, Fernandez, Lansburgh, Rodriguez and Stallard

NOES: None

21. SUBJECT: Merritt Ranch (APN:042-580-001) Tentative Subdivision Map #5160; Spring Lake Specific Plan Amendment; EIR Addendum; and associated Development Agreement

RECOMMENDATION FOR ACTION: Staff recommends that the City Council take action on the following:

- 1) Conduct a public hearing; and
- 2) Adopt the attached Resolution No. _____, approving the CEQA EIR Addendum together with the previously Certified Turn of the Century EIR as the appropriate level of environmental review in accordance with the California Environmental Quality Act (Attachment 1); and
- 3) Adopt the attached Resolution No. _____, amending the Spring Lake Specific Plan land use designations (rezone) (Attachment 2); and
- 4) Adopt the attached Resolution No. _____, approving Tentative Subdivision Map #5160 in accordance with the Conditions of Approval (Attachment 3);and
- 5) Introduce and waive the first reading of Ordinance No. _____, approving the Development Agreement between the City of Woodland and Darkhorse Estates, LLC to use and develop the Merritt Ranch project area located within the Spring Lake Specific Plan Area (Attachment 4).

Council Member Enrique Fernandez recused himself from this item.

On a motion by Council Member Stallard, seconded by Council Member Lansburgh and carried on a 4-0-1 vote, Council Members adopted RESOLUTION NO. 7309, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND ADOPTING CEQA EIR ADDENDUM #16 TO THE TURN OF THE CENTURY EIR; RESOLUTION NO. 7310, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AMENDING THE SPRING LAKE SPECIFIC PLAN LAND USE DESIGNATIONS FOR THE MERRITT RANCH PROJECT TO BE DEVELOPED BY DARKHORSE ESTATES, LLC; RESOLUTION NO. 7311, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVAL OF TENTATIVE SUBDIVISION MAP NO. 5160 FOR THE MERRITT RANCH PROJECT IN SPRING LAKE, IN ACCORDANCE WITH THE CONDITIONS OF APPROVAL; AND introduced and waived the first reading of AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOODLAND, CALIFORNIA APPROVING A DEVELOPMENT AGREEMENT BETWEEN THE CITY OF WOODLAND AND DARKHORSE ESTATES, LLC TO USE AND DEVELOP THE MERRITT RANCH PROJECT SITE LOCATED WITHIN THE SPRING LAKE SPECIFIC PLAN AREA.

AYES: Barajas, Lansburgh, Rodriguez and Stallard

NOES: None

ABSENT: Fernandez

22. SUBJECT: Landmark Tree Designation

RECOMMENDATION FOR ACTION: Staff recommends that the City Council
1) Consider the historical significance of the four trees recommended for designation as Landmark Trees; and 2) Adopt Resolution No. _____, designating as Local Landmark Trees two native Valley Oak (*Quercus lobata*) trees, one located at Lee Middle School, approximately 200 feet south of West and Lincoln Street, the other located at Douglass Middle School, just south of the gym; an American Elm (*Ulmus americana*) located at 420 Third Street; and a Cork Oak (*Quercus suber*) located in the planting strip on the southwest corner of First Street/Marshall Avenue.

On a motion by Council Member Barajas, seconded by Council Member Stallard and carried unanimously on a 5-0 vote, Council Members adopted RESOLUTION NO. 7312, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND DESIGNATING FOUR TREES AS LOCAL LANDMARK TREES.

AYES: Barajas, Fernandez, Lansburgh, Rodriguez and Stallard
NOES: None

K. REPORTS OF THE CITY MANAGER

Mayor Rodriguez re-ordered the Reports of the City Manager and items were taken-up as follows:

- 23. Fiscal Year 2019-2020 Budget (originally No. 25)
 - 24. Yolo Resiliency Collaborative (originally No. 23)
 - 25. Update on Proposed Aquatics Facility (originally No. 26)
 - 26. Traffic Calming (originally No. 24)
25. SUBJECT: Fiscal Year 2019-2020 Budget

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving a) the Fiscal Year (FY) 2019-2020 Annual Budget of \$173.23 million, b) assigns \$500,000 of Measure J fund balance to the second (2nd) Pool Complex; and assigns \$500,000 of Measure F fund balance to the Sports Park Phase II, and c) 309 Full-time equivalent positions by classification as detailed in Exhibit B.

On a motion by Mayor Pro Tem Lansburgh, seconded by Council Member Barajas and carried unanimously on a 5-0 vote, Council Members adopted RESOLUTION NO. 7313, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND ADOPTING THE FISCAL YEAR 2019-2020 ANNUAL BUDGET.

AYES: Barajas, Fernandez, Lansburgh, Rodriguez and Stallard
NOES: None

23. SUBJECT: Yolo Resiliency Collaborative

RECOMMENDATION FOR ACTION: Staff recommends that Council: (1) receive a presentation on the Yolo Resiliency Collaborative (previously Yolo Resiliency Planning Group) Resiliency Plan Toolbox project (Toolbox), and (2) provide feedback and questions pertinent to use of the Toolbox as a planning resource by the City.

Received presentation on the Yolo Resiliency Collaborative (previously Yolo Resiliency Planning Group) Resiliency Plan Toolbox Project (Toolbox).

26. SUBJECT: Update on Proposed Aquatics Facility

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive an update on the proposed aquatics facility

Received update on Proposed Aquatics Facility.

Mayor Rodriguez left at the conclusion of this item.

24. SUBJECT: Traffic Calming, CIP19-06, Approve Traffic Calming Warrants and Program Outline

RECOMMENDATION FOR ACTION: Staff recommends that the City Council Adopt Resolution No. _____, to approve the Traffic Calming Warrants and Program Outline.

Mayor Rodriguez was not present for this item.

A motion was made by Council Member Fernandez, seconded by Council Member Barajas to table this item.

After some discussion, a motion was made by Mayor Pro Tem Lansburgh, seconded by Council Member Barajas and carried on a 3-1 vote to adopt RESOLUTION NO. 7312.5, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE TRAFFIC CALMING PROGRAM OVERVIEW, WARRANTS AND PROCESS OUTLINE and to bring this item back in 180-days.

AYES: Barajas, Fernandez and Lansburgh

NOES: Stallard

ABSENT: Rodriguez

L. ADJOURN

Meeting adjourned at 8:20 PM in memory of Bob and Ruth Moeller and Tara Sullivan, Sacramento Police Officer.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Ana B. Gonzalez', with a stylized flourish at the end.

Ana B. Gonzalez, City Clerk

Adopted by Council: August 20, 2019