



City of Woodland

Meeting Agenda

Parks & Recreation Commission

City Hall
Council Chambers

300 First Street
Woodland, CA 95695

September 23, 2019
6:30 PM

***Please Note:** The numerical order of items on this agenda is for the convenience of reference; items may be taken out of order. No new items shall begin after 8:30 pm unless unanimous consent exists to continue.*

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. COMMUNICATIONS - PUBLIC COMMENT

E. COMMUNICATIONS - COMMISSION/STAFF STATEMENTS AND REQUESTS

F. PRESENTATION

G. NEW BUSINESS

H. COMMITTEE REPORTS

1. Standing Committee Report
 - Facilities Committee
 - Program & Department Evaluation
 - Budget & Finance Committee
 - Urban Forest Committee
 - Volunteerism Committee

I. CONSENT CALENDAR

2. Approve Minutes for June 24, 2019
3. Woodland Opera House and City Operating Agreement

J. OTHER BUSINESS

4. Review and Approve Workplan
5. Commission Absent Request

K. REPORT OF THE STAFF

6. Community Services Staff Report for September 23, 2019.

L. NEXT MEETING

M. ADJOURN

*I declare under penalty of perjury that the foregoing Agenda for the Parks and Recreation Commission Regular meeting of the City of Woodland scheduled for **September 23, 2019** was posted on **September 18, 2019** in the outside display case at 2001 East Street, City Web pages and was available to the public during normal business hours*

Upon request, agendas and documents in the agenda packet will be made available in appropriate alternative formats to persons with a disability, as required by law. Any such requests must be made in writing to the Office of the City Clerk of the City of Woodland. Requests will be valid for the calendar year in which the request is received, and must be renewed prior to January 1st.

Persons needing disability-related modifications or accommodations in order to participate in public meetings, including persons requiring auxiliary aids or services, may request such modifications or accommodations by calling the Office of the City Clerk (530-661-5806) at least 48 hours prior to the meeting.



Parks & Recreation Commission

NAME	E-MAIL ADDRESS	Term Expiration
Carla White-Snyder, Chair	whitesnyderc@gmail.com	6/30/2022
Rashid Ali	radali@ucdavis.edu	6/30/2020
Andrew Foraker	Andrew.Foraker@cityofwoodland.org	6/30/2022
Magalean Martin	magalean.martin@cityofwoodland.org	6/30/2023
Jon-Paul Valcarenghi, Vice Chair	Jon-Paul.Valcarenghi@cityofwoodland.org	6/30/2021

STANDING COMMITTEES

(Max. 2 commissioners)

Facilities Committee

Valcarenghi, **White-Snyder**

Budget and Finance Committee

White-Snyder, **Foraker**,

Program & Department Evaluation

Ali, Foraker

Urban Forest Committee

Valcarenghi, Ali

Ad Hoc Committee

White-Snyder

Volunteerism Committee

Foraker, White-Snyder

Liaisons

Baseball:

Soccer: Swimming: Valcarenghi

Softball: White-Snyder

Tennis:

* Bold indicates lead Commissioner for the Committee

* () Indicates Alternate

Commission typically meets the fourth Monday of each month at 6:30 p.m. at the City Council Chambers.

Online agenda and packet available at: <http://www.cityofwoodland.org>

For additional information please call 530.661.2000



TO: THE PARKS & RECREATION COMMISSION
AGENDA: Parks & Recreation Commission
DATE: September 23, 2019
ITEM #: I.2.
SUBJECT: Approve Minutes for June 24, 2019

Recommendation for Action: Staff recommends that the Commission approve Minutes for May 20 2019

Staff Contact:

Cathy Haynie, Administrative Supervisor

Fiscal Impact:

None

Attachments:

1. 06242019 Minutes

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695



Parks & Recreation Commission –

Monday, June 24, 2019

6:30 PM

A. CALL TO ORDER

Meeting called to order at 06:31 PM

B. ROLL CALL

Commission Members Present: Commissioner Rashid Ali, Commissioner Andrew Foraker, Chairperson Jon-Paul Valcarenghi, Vice-Chairperson Carla White-Snyder

Absent:

Excused:

C. PLEDGE OF ALLEGIANCE

D. COMMUNICATIONS - PUBLIC COMMENT

None

E. COMMUNICATIONS - COMMISSION/STAFF STATEMENTS AND REQUESTS

Verbal updates provided by Commissioner Foraker.

F. PRESENTATION

G. NEW BUSINESS

H. COMMITTEE REPORTS

Verbal updates provided by Commissioners.

1. Standing Committee Report

- Facilities Committee
- Program & Department Evaluation
- Budget & Finance Committee
- Urban Forest Committee
- Volunteerism Committee

I. CONSENT CALENDAR

2. Approve Minutes for May 20, 2019

On a motion by Commissioner Andrew Foraker, seconded by Commissioner Rashid Ali and carried unanimously, approve Minutes for May 20, 2019 as written.

Ayes: Commissioner Rashid Ali, Commissioner Andrew Foraker, Chairperson Jon-Paul Valcarenghi, Vice-Chairperson Carla White-Snyder

Noes: None

Absent:

3. Commission Absent Request

On a motion by Commissioner Rashid Ali, seconded by Commissioner Andrew Foraker and carried unanimously, to approve Commissioner White-Snyder's Absent Request for the July meeting.

Ayes: Commissioner Rashid Ali, Commissioner Andrew Foraker, Chairperson Jon-Paul Valcarenghi, Vice-Chairperson Carla White-Snyder

Noes: None

Absent:

J. OTHER BUSINESS

4. Election of Officers

On a motion by Commissioner Rashid Ali, seconded by Commissioner Andrew Foraker and carried unanimously, to Elect Commissioner Jon-Paul Valcarenghi as Vice- Chair.

Ayes: Commissioner Rashid Ali, Commissioner Andrew Foraker, Chairperson Jon-Paul Valcarenghi, Vice-Chairperson Carla White-Snyder

Noes: None

Absent:

On a motion by Commissioner Jon-Paul Valcarenghi, seconded by Commissioner Rashid Ali and carried unanimously, to Elect Commissioner Carla White-Snyder as Chair.

Ayes: Commissioner Rashid Ali, Commissioner Andrew Foraker, Chairperson Jon-Paul Valcarenghi, Vice-Chairperson Carla White-Snyder

Noes: None

Absent:

5. Review and Approve Workplan

Tabled

6. Statewide Park Development and Community Revitalization Program Grant Application

On a motion by Vice-Chairperson Carla White-Snyder, seconded by Chairperson Jon-Paul Valcarenghi and carried unanimously, Recommend that the City Council approve the application for Statewide Park Development and Community Revitalization Program Grant Funds.

Ayes: Commissioner Rashid Ali, Commissioner Andrew Foraker, Chairperson Jon-Paul Valcarenghi, Vice-Chairperson Carla White-Snyder

Noes: None

Absent:

K. REPORT OF THE STAFF

Verbal updates provided by Staff.

7. Parks and Recreation Facilities Maintenance and Improvement Project Updates

Verbal updates provided by Staff.

8. Community Services Staff Report for June 24, 2019.

Verbal updates provided by Staff.

L. NEXT MEETING

July 22, 2019

M. ADJOURN

On a motion by Commissioner Andrew Foraker, seconded by Vice-Chairperson Carla White-Snyder and carried unanimously, to adjourn the meeting at 7:48 p.m.

Ayes: Commissioner Rashid Ali, Commissioner Andrew Foraker, Chairperson Jon-Paul Valcarenghi, Vice-Chairperson Carla White-Snyder

Noes: None

Absent:



TO: THE PARKS & RECREATION COMMISSION
AGENDA: Parks & Recreation Commission
DATE: September 23, 2019
ITEM #: I.3.
SUBJECT: First Amendment to the Operating Agreement for the Woodland Opera House

Recommendation for Action:

Staff recommends that the Parks & Recreation Commission recommend that the City Council adopt the First Amendment to the Operating Agreement for the Woodland Opera House between the City and Woodland Opera House, Incorporated.

Staff Contact:

Jordan Power, Management Analyst, (530) 661-5885, jordan.power@cityofwoodland.org

Fiscal Impact:

There is no fiscal impact of approving this item. City staff will continue to serve on the Woodland Opera House Board of Trustees.

Background:

Built in 1885, the Woodland Opera House State Historic Park is property of the State of California acting through the Department of Parks and Reservation (State). The Woodland Opera House (WOH), listed on the National Register of Historic Places and a California Historical Landmark, is one of four fully functioning 19th century opera houses in California. The Opera House serves the Woodland Community with regular musicals, dramatic plays, concerts and theater and dance classes. There is also a small museum with free tours. The WOH student outreach program provides minimal cost theater experiences to approximately 2,500 school children annually.

The City of Woodland (City) has an operating agreement for the development, operation, control, and maintenance of the WOH with the State through July 31, 2033. In 1979, the City entered an operating agreement (Agreement) with Woodland Opera House Incorporated (Board) to transfer the operation and maintenance of the WOH to the Board. The Agreement was modified in 2004 to extend the term through November 19, 2019. As part of the Agreement, the City Manager or his or her designee shall be a member of the Board's nominating committee and a regular voting member of the Board.

Discussion:

Staff recommends that the City continues its partnership with the Board to continue providing valuable services to the Woodland community. The First Amendment to the Agreement will (1) extend the term through July 31, 2033 and (2) make clarifications to inconsistencies found in the Agreement.

The term extension will continue the Board's operation of the WOH through the end of the agreement between the City and the State. The first change for clarifications would be the removal of property insurance from the types of insurance WOH is required to have. The City currently holds property insurance for the building and it is recommended that this continues. The second change would be the removal of Section 11 titled: Effect of Eminent Domain Proceedings. This eliminates an inconsistency found between the agreement with the State and the City and the Board and the City.

The Woodland City Attorney reviewed and help to prepare the proposed First Amendment to the Agreement. On September 9, 2019, the WOH Board reviewed the document and approved the proposed First Amendment to the Agreement.

Recommendation for Action:

Staff recommends that the Parks & Recreation Commission recommend that the City Council adopt the First Amendment to the Operating Agreement for the Woodland Opera House between the City and Woodland Opera House, Incorporated.

Attachments:

1. City and Opera House Board Agreement
2. First Amendment to Modification Agreement with Woodland Opera House-c2

MODIFICATION AGREEMENT

This Modification Agreement ("Modification Agreement") is entered into by and between the City of Woodland (the "CITY") and Woodland Opera House, Incorporated (the "BOARD") in connection with the facts set forth in the Recitals below. The foregoing parties are sometimes referred to herein as the "Agreeing Parties."

RECITALS

A. On November 20, 1979, the CITY entered into an agreement with the State of California for the operation of the Woodland Opera House located at 304 Second Street, Woodland, California (the "State agreement").

B. That agreement provided that the CITY could transfer the operation and management of the Woodland Opera House to the Woodland Opera House Board of Trustees.

C. The Woodland Opera House Board of Trustees is also known as the Board of Directors for Woodland Opera House, Incorporated, a California nonprofit public benefit corporation.

D. On or about July 5, 1989, the CITY and the BOARD entered into an agreement for the operation and maintenance of the Woodland Opera House (the "Contract").

E. Pursuant to Section 5 of the Contract, the BOARD is responsible for completing restoration work contemplated under the State agreement by June 17, 1991.

F. The BOARD has completed the State restoration work as required by Section 5 of the Contract.

G. The Agreeing Parties desire and intend to remove Section 5 of the Contract.

~~H. The Contract is due to expire on November 19, 2004.~~

I. The Agreeing Parties desire and intend to extend the term of the Contract to November 19, 2019.

AGREEMENT

NOW, THEREFORE, in consideration of the following respective covenants and their faithful and timely performance, the Agreeing Parties agree as follows:

1. The Agreeing Parties acknowledge that the recitals are true and correct and incorporate by reference those recitals into this Agreement.

2. The first sentence in Section 2 (page 1) of the Contract currently provides:

"This agreement shall expire on November 19, 2004 unless sooner terminated by the terms of this agreement."

The CITY and the BOARD agree to amend the Contract to delete the first sentence in Section 2 (page 1) of the Contract in its entirety, and replace that sentence with the following:

"This agreement shall expire on November 19, 2019 unless sooner terminated by the terms of this agreement."

3. Section 5 (page 2) of the Contract currently provides:

"5. Restoration of the OPERA HOUSE. BOARD shall be responsible for completing as much of the construction described in Exhibit "A"

attached hereto and by this reference incorporated herein as may be accomplished with the \$500,000 provided by STATE by Budget Act of 1985, Chapter 111-85, Item No. 3790-301-722(48). BOARD and CITY agree that items 3, 4, and 14 are no longer required by STATE and therefore no longer the BOARD's responsibility and that item 22 is the CITY's responsibility. If the final cost estimates for the items to complete construction exceed \$500,000 (including the cost of architectural and engineering services), STATE will prioritize the items, and BOARD will complete the prioritized items within the amount budgeted.

BOARD assumes responsibility for completion of the restoration of the OPERA HOUSE. BOARD agrees to put forth its best efforts to complete construction by June 17, 1991.

BOARD agrees that STATE will not be requested to provide additional funding above the \$500,000 herein provided."

The CITY and the BOARD agree to amend the Contract to delete Section 5 (page 2) of the Contract in its entirety.

4. All other aspects and provisions of the Contract remain unchanged and continue in full force and effect. In the event of any conflict between this Modification Agreement and the Contract, the terms of the Contract shall control, except as set forth above in paragraphs 2 and 3 of this Modification Agreement.

5. The Agreeing Parties shall bear their own attorneys' fees and costs incurred in connection with the preparation, drafting and execution of this Modification Agreement.

6. The Agreeing Parties, and each of them, acknowledge that they have read this Agreement; that they have had the opportunity to have the Agreement explained to them by counsel of their choice; that they are aware of the content and legal effect of the Agreement; and that they are not relying on any representations made by any other party or any of the employees, agents, representatives or attorneys of any other party, or any of them.

7. This Agreement shall be effective immediately upon its execution by all of the Agreeing Parties. This Agreement may be executed in counterparts and in duplicate originals. If executed in counterparts, then upon proof of execution of at least one copy, the Agreement shall be effective from the date of the last signature. If executed in duplicate, each duplicate copy shall be valid as an original copy.

8. The Agreeing Parties agree to execute and deliver any other instrument or document convenient or necessary to carry out the terms of this Agreement.

9. This Agreement constitutes the entire agreement between the parties. No modification of this Agreement shall be valid unless in writing signed by the parties. The Agreeing Parties shall not be bound by any representation, warranty, promise, statement or information, unless it is specifically set forth in this Agreement.

10. This Agreement has been jointly negotiated and drafted. The language of this Agreement shall be construed as a whole according to its fair meaning, and not strictly for or against any of the Agreeing Parties.

11. Failure of any party to insist upon strict observance of, or compliance with, all of the terms of this Agreement in one or more instances, shall not be deemed to be a waiver of a party's right to insist upon such observance or compliance with the other terms of this Agreement.

12. Should any of this Agreement be deemed unlawful, that provision shall be severed, and the remaining terms shall continue to be valid and fully enforceable.

13. This Agreement shall bind and inure to the benefit of the heirs, executors, administrators, successors and assigns of the Agreeing Parties.

14. Each person executing this Agreement represents and warrants to the other signatory that s/he has the authority to execute this Agreement on behalf of the entity for which s/he is signing this Agreement.

15. If any Agreeing Party brings an action or other proceeding to interpret or enforce any of the terms of this Agreement, or arising out of a breach of this Agreement, the prevailing party shall be entitled to recover costs and expenses, including reasonable attorneys' fees, in such amounts as may be determined by the Court, having jurisdiction thereof, in addition to any other relief awarded.

16. This Agreement shall in all respects be interpreted, enforced, and governed by and under the laws of the State of California.

CITY OF WOODLAND

DATED: Nov. 9, 2004.

By:


Richard Kirkwood, City Manager

ATTEST:

By: Sue Vannucci
Sue Vannucci, City Clerk

DATED: Nov. 9, 2004.

WOODLAND OPERA HOUSE, INCORPORATED

By: [Signature]
Jeff Kean, Executive Director

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OPERATING AGREEMENT FOR THE WOODLAND OPERA HOUSE

Whereas, on November 20, 1979 the City of Woodland entered into an Agreement with the State of California for the operation of the Woodland Opera House located in Woodland, California, and

Whereas, that Agreement provided that the City of Woodland could transfer the operation and management of the Woodland Opera House to the Woodland Opera House Board of Trustees, and

Whereas, the Woodland Opera House Board of Trustees is also known as the Board of Directors for Woodland Opera House Incorporated, a California nonprofit public benefit corporation, and

Whereas, the City of Woodland now desires to transfer the operation and maintenance of the Woodland Opera House as provided for in the Agreement between the City of Woodland and the State of California.

Now, therefore, the City of Woodland and Woodland Opera House, Incorporated agree as follows:

This agreement is made and entered into on this _____ day of _____, 1990 by and between the City of Woodland and Woodland Opera House, Incorporated for the operation, maintenance and care of the Woodland Opera House State Historic Park.

1. Definitions.

A. CITY shall mean City of Woodland, a municipal corporation;

B. BOARD shall mean Woodland Opera House, Incorporated, a nonprofit public benefit corporation doing business in Woodland, California;

C. STATE shall mean the State of California; and

D. OPERA HOUSE shall mean the Woodland Opera House State Historic Park located in Woodland, California.

2. Term. This agreement shall expire on November 19, 2004 unless sooner terminated by the terms of this agreement.

3. Property Covered. The property described in Section 3 of the November 20, 1979 operating agreement between STATE and CITY and all appurtenant structures are the subject of this agreement.

4. Inventory of the OPERA HOUSE. BOARD shall cooperate with CITY and STATE in STATE's inventory of the OPERA HOUSE pursuant to California Public Resources Code Section 5002.1 which shall include

the OPERA HOUSE's scenic, natural, and cultural features including but not limited to ecological, archaeological, historical, and geological features.

5. Restoration of the OPERA HOUSE. BOARD shall be responsible for completing as much of the construction described in Exhibit "A" attached hereto and by this reference incorporated herein as may be accomplished with the \$500,000 provided by STATE by Budget Act of 1985, Chapter 111-85, Item No. 3790-301-722(48). BOARD and CITY agree that items 3, 4, and 14 are no longer required by STATE and therefore no longer the BOARD's responsibility and that item 22 is the CITY's responsibility. If the final cost estimates for the items to complete construction exceed \$500,000 (including the cost of architectural and engineering services), STATE will prioritize the items, and BOARD will complete the prioritized items within the amount budgeted.

BOARD assumes responsibility for completion of the restoration of the OPERA HOUSE. BOARD agrees to put forth its best efforts to complete construction by June 17, 1991.

BOARD agrees that STATE will not be requested to provide additional funding above the \$500,000 herein provided.

6. BOARD Occupancy of the OPERA HOUSE. From the date of this agreement BOARD shall have the obligation to occupy and protect the OPERA HOUSE on the terms and conditions herein set forth.

7. BOARD Repair and Restoration of the OPERA HOUSE. From and after the date of completion of STATE restoration work until the end of the term of this agreement, BOARD shall pay all costs of restoring, developing, maintaining, controlling, and operating the OPERA HOUSE and CITY shall not, during said period be liable for the cost of said restoration, development, maintenance, control, or operation unless it voluntarily so chooses. BOARD may, by its own forces or by contract, undertake projects for the restoration, development, construction, or improvement of the OPERA HOUSE. Plans and specifications for any such project shall be submitted to STATE for approval. No such project shall be commenced by BOARD'S own forces or contracts awarded prior to STATE approval of such plans and specifications. STATE has the right to disapprove such plans and specifications. Such restoration, development, construction, or improvement shall be in accordance with a General Plan approved by STATE.

8. BOARD Operation of the OPERA HOUSE. CITY and BOARD agree that:

A) Assignment and Sub-letting. This agreement shall not, nor shall any interest therein or thereunder, be assigned, mortgaged, hypothecated, or transferred either by BOARD or by operation of law, nor shall BOARD let or sublet, or grant any licenses or permits with respect to the management or operation of

the OPERA HOUSE, without the written consent of STATE and CITY first had and obtained. This paragraph is not intended to restrict BOARD's right to rent the OPERA HOUSE to groups and individuals for performances, meetings and the like in the ordinary course of it's business.

B) Adoption of Operating Rules. BOARD may adopt rules and regulations for the use and enjoyment of the OPERA HOUSE. Any such rules and regulations adopted by BOARD shall conform to and be consistent with the rules and regulations adopted by STATE and generally applicable to the State Park System, including the OPERA HOUSE and this agreement. The rules and regulations shall also be consistent with any applicable CITY ordinances or resolutions as may be adopted. The OPERA HOUSE shall not be used for any other purpose than the purposes herein enumerated.

C) Public Access. While this agreement is in force and effect, the OPERA HOUSE shall, at reasonable times, be accessible and subject to the use and enjoyment of all citizens of the STATE of California, and all other persons entitled to use and enjoy the OPERA HOUSE, subject, however, to the control of the BOARD adopted operating rules, as immediately hereinabove mentioned. Subject to the foregoing, the OPERA HOUSE shall be open to the public as follows:

Business Hours: Monday through Friday
9:00 a.m. to 5:00 p.m.

Guided Tours: Every Tuesday
10:00 a.m. to 3:30 p.m.
(Group tours by reservation)

Events: Every day of the week (varies)

D) Concessions. BOARD may grant concessions in or on the OPERA HOUSE consistent with the use by the general public thereof for park and recreation purposes, except that BOARD may grant such concessions for a term of no more than ten (10) months. The rights of the public to the use and enjoyment of the OPERA HOUSE shall thereupon be limited by such concession agreements. Any such concession shall be granted by BOARD in substantial compliance with procedures governing concessions in State Parks.

E) Charges and Fees. Any charges, fees, or collections made by BOARD for services, benefits, or accommodations to the general public shall be limited to actual needs for maintenance, control and operation, and for development of such property to provide needed additional public facilities. BOARD shall not engage in any activity which violates BOARD's status as a nonprofit public benefit corporation. BOARD agrees that any programs sponsored by the CITY shall be charged the lowest rate for the use of the OPERA HOUSE.

F) Reporting Income. All income received and all expenditures made by the BOARD in relation to concessions, special services, and all other matters incident to the restoration, development, maintenance, control, and operation of the OPERA HOUSE shall be reported annually to the CITY and STATE. All such income and fees shall be used for maintenance, control, and operation of the OPERA HOUSE and such portion of income as may exceed the cost and expense incurred by BOARD for maintenance, control, and operation may be used for development and restoration. Such annual report shall be made for the annual period commencing on July 1 and terminating on June 30 and shall be filed with CITY and STATE not later than September 30 of each year. The first report hereunder shall be filed by BOARD and shall cover the period beginning with the effective date of this contract and terminating the next June 30 and shall be filed not later than the next September 30 following.

G) Financial Inspection. The books, records, and accounts kept by BOARD applying to the operation of the OPERA HOUSE area shall at all reasonable times be open for audit or inspection by CITY and STATE. BOARD agrees accurate records shall be kept regarding improvements or acquisitions made by it during the term of this agreement. BOARD shall keep detailed records showing the source of funds used to finance the improvements or acquisitions.

H) Reporting Visitors. The above mentioned report of income and expenditures concerning the OPERA HOUSE also shall include a reasonable estimate of the number of visitors to the OPERA HOUSE.

I) Federal Grant. BOARD shall furnish STATE such information as is necessary to meet requirements of the federal grant referred to in paragraph 10 of the 1978 Operating Agreement between CITY and STATE and shall allow reasonable access to the OPERA HOUSE by federal, STATE and CITY personnel for purpose of determining compliance with said federal grant and this agreement.

9. Protection of the OPERA HOUSE. During the term of this agreement BOARD shall not, without prior written approval of CITY and STATE, remove, move, demolish, or alter in any manner, any improvements, natural features, or accretions existing on said property on the effective date of this agreement or subsequently occurring.

10. Title to and Removal of Improvements. Improvements erected on the OPERA HOUSE by STATE, CITY or BOARD shall, upon completion, become part of the realty and title to said improvements shall vest in STATE. Upon termination of this agreement BOARD may, at its option, remove any or all of such improvements erected on the OPERA HOUSE other than improvements: (1) erected with funds realized through income from the OPERA HOUSE, (2) for whose cost BOARD has been paid or reimbursed by CITY or STATE, or (3) made with funds made available to BOARD by CITY or STATE. BOARD shall provide CITY

and STATE prompt notice that it desires to remove any improvement. Any such removal at the option of BOARD shall be completed by BOARD within sixty (60) days after the termination of this agreement. If longer than sixty (60) days is required for actual removal, such removal shall be permitted if it is commenced promptly and is carried on with due diligence. Upon removal, title to the material so removed shall vest in BOARD. Any removal authorized hereunder shall be made without damage to adjacent improvements and, if adjacent improvements are damaged, BOARD shall reimburse CITY and STATE therefor or shall repair the improvements so damaged at the option CITY or STATE. After removal, the OPERA HOUSE shall be left free and clear of all debris and in condition reasonable similar to the present condition of said property, or such improved condition BOARD may hereafter create.

11. Effect of Eminent Domain Proceedings. If the OPERA HOUSE or a portion thereof is taken by proceedings in eminent domain, BOARD shall only receive from any award for such taking the fair market value of any improvements then existing and constructed by BOARD on the OPERA HOUSE other than improvements: (1) erected with funds realized through income from the OPERA HOUSE, (2) for whose cost BOARD has been paid or reimbursed by CITY or STATE, or (3) made with funds made available to BOARD by CITY or STATE; as said fair market value may be determined by said proceedings taking into consideration the terms of this agreement.

12. Waiver of Certain Liability. BOARD hereby waives all claims and recourse against CITY or STATE including the right to contribution for loss or damage to persons or property arising from, growing out of, or any way connected with or incident to this agreement except claims arising from the concurrent or sole negligence of CITY or STATE, or their respective officers, agents, and employees.

13. Indemnification of CITY and STATE. BOARD shall indemnify, hold harmless, and defend CITY, STATE and their respective officers, agents, and employees against any and all claims, demands, damages, costs, expenses, or liability costs arising out of the development, construction, operation, or maintenance of the property described herein which claims, demands, or causes of action arise under Government Code Section 895.2 or otherwise except for liability arising out of the concurrent or sole negligence of CITY, STATE or their respective officers, agents, or employees.

14. Apportionment of Judgment Between STATE, CITY and BOARD. In the event judgment is entered against BOARD and STATE and/or CITY because of the concurrent negligence of BOARD and STATE and/or CITY, their officers, agents, or employees; an apportionment of liability to pay such judgment shall be made by a court of competent jurisdiction. No party to this agreement shall request a jury apportionment.

15. Notices. Notices desired or required to be given hereunder or under any law now or hereafter in effect may, at the option of the party giving same, be given by enclosing the same in a sealed envelope addressed to the party for whom intended and by depositing said envelope, with postage prepaid, certified with return receipt requested, in the United States Post Office or any substation thereof. In the event such notice is being given such notice and the envelope containing the same shall be addressed to the BOARD, at P.O. Box 1425, Woodland CA 95695-1425; the CITY, in care of the City Manager, at 300 First Street, Woodland CA 95695; and the STATE at the Department of Parks and Recreation. P. O. Box 942896, Sacramento CA 94296-0001.

16. Fair Employment Practices Addendum. The Fair Employment Practices Addendum Standard Form 3 attached hereto as Exhibit B is incorporated herein and, for purposes of this agreement, the word contractor therein shall mean BOARD.

17. Discrimination. The subject matter of performances at the OPERA HOUSE and the presentation of advertising and other communications to prospective audiences shall be controlled by BOARD in conformance with good taste and subject to the provisions of Government code Section 11135 through 11139.5.

18. Protection of the OPERA HOUSE.

A) CITY shall provide regular police and fire suppression services to the OPERA HOUSE.

B) BOARD shall be responsible for providing security for the OPERA HOUSE. Security shall include but is not limited to, the maintenance of the burglary alarm system and safety lights.

C) BOARD shall be responsible for providing fire protection for the OPERA HOUSE. Fire protection includes, but is not limited to, maintenance of the fire detection and alarm system and establishment and use of fire safety procedures.

19. Insurance. BOARD shall be responsible for obtaining the following insurance:

A) Workers Compensation Insurance in the amount required by law;

B) Property Insurance including fire insurance covering the full replacement cost of the OPERA HOUSE and any improvements to it;

C) Comprehensive General Liability including property damage in the amount of five (5) million dollars;

D) Automobile Insurance in the amount of two (2) million dollars;

E) Liquor Liability for sale of liquor: if liquor will be sold.

All policies shall name CITY and STATE as additional insureds and shall be endorsed to state coverage shall not be cancelled without 30 days prior written notice to CITY. Upon signing this agreement BOARD shall present CITY with certificates of insurance and original endorsement for such policies. Such certificates and endorsements shall be on the CITY's and STATE's forms as revised. Samples of the forms current as of the date of the signing of this agreement are attached hereto as Exhibit C. CITY reserves the right to require original copies of such policies.

20. Quality of Service and Control of Rates and Charges. Service to the public, with goods and merchandise of the best quality and at reasonable charges, is of prime concern and is considered a part of the consideration for this agreement. Therefore, BOARD agrees that it will operate and manage the services and facilities offered in a first-class manner, and comparable to other first-class concessions providing similar facilities and services, during the entire term of this agreement. Where such facilities are provided, BOARD agrees that it shall and will furnish and dispense foods and beverages of the best quality and shall and will maintain a high standard of service at least equal to that of other establishments in State Parks and/or adjacent communities and to those prevailing in such areas for similar products and services, and without discrimination.

CITY and STATE reserve the right to prohibit the sale, rental or use of any item which either CITY or STATE deems objectionable, beyond the scope of merchandise deemed necessary for proper service to the public, or of inferior quality.

BOARD shall designate a person responsible to be on the premises at all times while the OPERA HOUSE is in operation.

21. Taxes. This agreement may create a possessory interest in public property which is subject to property taxation. In the event that such possessory interest is created, BOARD agrees to be subject to the payment of and to pay property taxes levied on such interest. BOARD agrees to pay the above and all other lawful taxes, assessments, or charges which at any time may be levied by the STATE, County, CITY, or any tax or assessment levying body upon any interest in this agreement or any possessory right which BOARD may have in or to the premises covered hereby or the improvements thereon by reason of its use or occupancy thereof or otherwise, as well as all taxes, assessments, and charges on goods, merchandise, fixtures, appliances, equipment, and property owned by it in or about said premises.

BOARD shall comply with all laws, regulations, and ordinances regarding the collection of taxes due a local government agency, and otherwise administer the same.

22. Utilities and Services. BOARD shall be responsible for the installation and provision of all utilities necessary to and used in connection with the concession facilities. BOARD shall be responsible for the payment of all utility charges, including furnishing all necessary refuse and garbage containers and removal and disposal of all rubbish, refuse, and garbage resulting from concessions operations. All such rubbish, refuse, and garbage removed shall be disposed of in accordance with applicable laws and local ordinances. All trash containers and/or trash bins shall be adequately screened to the satisfaction of the CITY's Community Development Director. For the purpose of this paragraph, sewage disposal shall be construed as a utility.

23. Signs. No signs, names, placards, or advertising matter shall be inscribed, painted, or affixed upon said premises without written consent of the STATE first had and obtained. All signs must conform to CITY's sign ordinances and any other legal requirements for signs.

24. Alcoholic Beverages. The sale of alcoholic beverages, only as authorized herein, shall be subject to any regulations established for the State Park System by the State Director of Parks and Recreation, and the regulations established by the Department of Alcoholic Beverage Control.

A competent adult person 21 years of age or over shall be on the premises at all times to supervise the sale of alcohol.

In order to protect the health and safety of OPERA HOUSE visitors and to preserve the peace, the CITY may require the BOARD to temporarily discontinue the sale of alcohol.

Advertising of the sale of alcoholic beverages shall only be permitted in the interior of the OPERA HOUSE.

25. CITY Membership on BOARD. The City Manager of CITY or City Manager's designee shall be a member of BOARD's nominating committee.

The City Manager of CITY or City Manager's designee shall be a regular member of the BOARD.

26. STATE Approval of this Agreement. This agreement is subject to the written consent of STATE. This agreement shall have no effect unless and until STATE has consented to the agreement. BOARD understands that the CITY's power to operate the OPERA HOUSE is derived from the STATE. BOARD agrees, therefore, to fully cooperate with CITY in performing any act required by STATE of CITY

or BOARD.

27. Headings. The Headings in this agreement are for information purposes only.

28. Termination. This agreement may be terminated:

A) If the CITY gives one year advance written notice of the effective date of such termination;

B) If BOARD gives one year advance written notice of the effective date of such termination;

C) If BOARD has breached any provisions of this agreement and the CITY has given one week advance written notice of the effective date of such termination; or

D) Immediately for any action of BOARD'S which threatens Public Health, Safety, or Welfare.

DATE: _____

City of Woodland

Woodland Opera House, Inc.

ATTEST:

City Clerk

APPROVED BY STATE:

DATE: _____



City of Woodland

COUNCIL COMMUNICATION

AGENDA ITEM

9.h.

SUBJECT: Operating Agreement with Woodland Opera House

DATE: July 5, 1989

PREPARED BY: Sandy McPherson, Assistant to the City Manager

RECOMMENDED ACTION: Approve the operating agreement with the Woodland Opera House.

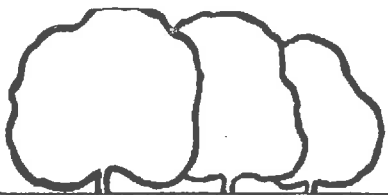
BACKGROUND INFORMATION: On November 20, 1979, the City of Woodland entered into an agreement with the State of California which provided for the restoration of the Woodland Opera House. The agreement stated that the State of California would be responsible for the restoration work, within funding limitations, and in turn the City would turn over the title of the property to the State. The agreement also indicated that the State would give the City the privilege of occupying the property and the City would be held responsible for the operation of the Opera House.

In January 1989, City staff and members of the Woodland Opera House began to develop an operating agreement. The development of this agreement transfers the operation and management of the Woodland Opera House to the Woodland Opera House Board of Trustees which is provided for in the agreement between the City of Woodland and the State of California. Attached is a copy of the proposed agreement. Highlighted areas of the agreement are as follows:

1. The agreement will expire on November 19, 2004.
2. The City will be charged the lowest rate for the use of the Opera House.
3. The Opera House Board will supply the City with an annual financial report.

CC-1

Operating Agreement of City - Agreed to but not signed



City of Woodland

COUNCIL COMMUNICATION

AGENDA ITEM

17.

SUBJECT: Woodland Opera House Operating Agreement

DATE: October 19, 2004

PREPARED BY: Dan Gentry, Director of Parks, Recreation and Community Services

RECOMMENDED ACTION:

That City Council authorizes the City Manager to renew the Operating Agreement for the Woodland Opera House.

BACKGROUND INFORMATION:

On November 20, 1979, the City of Woodland entered into an agreement with the State of California which provided for the restoration of the Woodland Opera House. The agreement stated that the State of California would be responsible for the restoration work, within funding limitations, and in turn the City would turn over the title of the property to the State. The agreement also indicated that the State would give the City the privilege of occupying the property and the City would be responsible for the operation of the Woodland Opera House.

In January 1989, City staff and members of the Woodland Opera House developed an Operating Agreement. The agreement transfers the operation and management of the Woodland Opera House to the Woodland Opera House Board Incorporated (Board of Trustees) which is provided for in the agreement between the City of Woodland and the State of California. This agreement will expire on November 19, 2004.

Council is being asked to authorize the City Manager to renew the Operating Agreement for fifteen (15) year period. This Agreement will expire on November 19, 2019 unless otherwise terminated by terms of the Agreement.

Sincerely,

Daniel W. Gentry, Director
Parks, Recreation and Community Services

Attachment: WOH Operating Agreement

APPROVED BY:

Richard Kirkwood
City Manager

FIRST AMENDMENT TO MODIFICATION AGREEMENT

This First Amendment to Modification Agreement ("First Amendment") is entered into on this _____ day of _____, 2019, by and between the City of Woodland, a municipal corporation of the State of California ("CITY") and Woodland Opera House, Incorporated (the "BOARD"), a California nonprofit corporation, each of whom is individually referred to as a "party" and together as the "parties."

WHEREAS, the CITY entered into an agreement with the State of California for the operation of the Woodland Opera House, located at 304 Second Street, in the City of Woodland, on November 20, 1979; and

WHEREAS, the CITY and the BOARD entered into an agreement for the operation and maintenance of the Woodland Opera House on or around July 5, 1989 ("Agreement"), and subsequently entered into that certain Modification Agreement ("Modification Agreement") on or around November 9, 2004, and both the Agreement and Modification Agreement remain in effect; and

WHEREAS, the parties further desire to modify the Agreement, as amended by the Modification Agreement.

NOW, THEREFORE, in consideration of the mutual promises and covenants herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. Extension of Term. Section 2 of the Agreement and of the Modification Agreement are hereby amended to read as follows: "This Agreement shall expire on July 31, 2033, unless sooner terminated by the terms of this Agreement."

2. Insurance. Paragraph B) of Section 19 of the Agreement regarding Property Insurance is hereby deleted, and Paragraphs C) through E) shall be re-lettered accordingly.

3. Effect of Eminent Domain Proceedings. Section 11 of the Agreement regarding Eminent Domain is hereby deleted in its entirety, and Sections 12 through 28 shall be re-numbered accordingly.

4. No Other Changes. Unless expressly modified by this First Amendment, all other terms and provisions of the Modification Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto execute this Agreement as of the dates written below.

CITY OF WOODLAND

WOODLAND OPERA HOUSE, INC.

By: _____
Paul Navazio
City Manager

By: _____
Its: _____



TO: THE PARKS & RECREATION COMMISSION
AGENDA: Parks & Recreation Commission
DATE: September 23, 2019
ITEM #: J.4.
SUBJECT: Review and Approve Workplan

Attachments:

1. FY 19 Work Plan_v_Final

FY18 Parks & Recreation Commission Annual Work Plan

The Parks and Recreation Commission is committed to promoting enhanced civic engagement on key initiatives such as Measure J, Parks Master Plan, Urban Forest, Fitness Initiative, Volunteerism, etc. We will use national best practice models for enhancing community engagement through expanded outreach and service delivery strategies that meet the needs of our ever-changing and culturally diverse community.

1. Urban Forest

	Status
Objective: Partner with community groups and city staff to educate residents on our urban forest and the best ways to maintain our urban canopy. Activities • Work towards a goal of planting 1,200 trees in three years. • Attend meetings with community groups and city staff • Review and comment on drafts of the urban forest master plan • Review policies as needed <i>Lead Committee: Urban Forest</i>	

2. Review Facility Needs

Goals	Status
Review and evaluate facility needs and make prioritized recommendations to the City Council Objective: Work with staff to prioritize recommendations and where possible help develop strategies for implementation. Activities • Review Community & Senior Center Master Plan • Develop recommendations and submit to City Council for consideration • Review recommendations from <i>Program & Department Evaluation Committee</i> regarding facility needs for Program Expansion • Ensure Current Parks in the community are well maintained by contractors and walk the parks with staff • Prioritize existing unfunded projects, including those of the proposed Sports Park Expansion <i>Lead Committee: Facilities Committee</i>	

FY18 Parks & Recreation Commission Annual Work Plan

3. Budget and Finance Review

Goals	Status
Provide budget oversight that is consistent with the Commission's charter. Objective: Work with staff on key Park and Recreation fiscal issues and simplify budget reports for the Commission and public. Activities • Receive budget briefing from staff at least quarterly. • Committee members and staff will jointly provide quarterly budget reports to the Commission • Create a work plan for market downturn (recession) <i>Lead Committee: Budget and Finance</i>	

4. Volunteerism Committee

Goals	Status
Work with staff to review and update a volunteer list. • Reach out to individuals and organizations in the community who are willing to volunteer Identify potential projects in the community. • Talk with potential volunteers about needs/projects at the parks they use • Establish a process to utilize community volunteers in a productive and consistent manner. • Assist with a project on the site of the proposed ExPlorit Center <i>Lead Committee: Volunteerism Committee</i>	

5. Program & Department Evaluation Committee

Goals	Status
Evaluate community need for expanded programs, including, but not limited to access to additional facilities, classes, and tournaments. If so, recommend a plan to move forward featuring elements of support and resources. Objective: Evaluate current programs and future needs with input from Parks and Community Services Staff and local representative clubs. Determine if expanded facilities/programs are needed. Activities: • Meet with Parks and Community Services to determine what data they have for analysis. • Evaluate the usefulness and create a broad, community wide survey that evaluates Woodland resident's use and opinion of current programs offered by the department. • Create a generic after class/activity survey to be distributed to participants. <i>Lead Committee: Program & Department Evaluation</i>	



TO: THE PARKS & RECREATION COMMISSION
AGENDA: Parks & Recreation Commission
DATE: September 23, 2019
ITEM #: J.5.
SUBJECT: Commission Absent Request

Attachments:

1. 2019 Calendar
2. 2020 Calendar
3. P&R September 2019

Parks & Recreation Commission 2019

Election of Officers-May

Approve Work Plan 2019-May

Meeting Council Report-September Meeting

January

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Parks & Recreation Commission 2020

Election of Officers-May

Approve Work Plan 2020-May

Meeting Council Report-September Meeting

January

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27	28	29	30	31		

Parks & Recreation Commission Attendance (current commissioners only)
Meetings 4th Monday of each month @ 6:30 pm (no meetings in August or December)

Commissioners	7/2019	9/2019	10/2019	11/2019	1/2020	2/2020	3/2020	4/2020	5/2020	6/2020
Jon-Paul Valcarenghi										
Carla White-Snyder	Excused	Unexcused								
Magalean Martin		Unexcused								
Andrew Foraker										
Rashid Ali										
Quorum	Cancelled									

Requested:

July –
September –
October-
November-
January-
February-
March-
May
April –
May-
June-

Notes:



TO: THE PARKS & RECREATION COMMISSION
AGENDA: Parks & Recreation Commission
DATE: September 23, 2019
ITEM #: K.6.
SUBJECT: Community Services Staff Report for September 23, 2019.

Recommend Action:

Staff recommends that the Parks & Recreation Commission receive the staff report for September 23, 2019.

Staff Contact:

Kris Bain, Community Services Program Manager, (530) 661-2002, krista.bain@cityofwoodland.org

Background:

The staff report covers the period for the Community Services Department since the last Parks & Recreation Commission meeting.

Conclusion:

Staff recommends that the Parks & Recreation Commission receive the staff report for September 23, 2019.

Attachments:

1. CSD Report 092319
2. Revenue Report
3. Expenditure Report

Community Services Department Monthly Report

September 2019

PARKS AND RECREATION FACILITIES

Park Improvement Projects: On September 3, the City Council approved the replacement of the playgrounds at Tredway, Beamer and Pioneer Parks. Staff identified the need to replace the play structures based on council input and reviewing the list of outstanding park projects. Excess debt service funds from Measure E will be used for Beamer and Tredway Parks and the approved FY2019/20 budget includes \$200,000 to replace the Pioneer Park play structure. Staff reviewed the outstanding project list and determined that the highest priority in selecting a project should be based on public health and safety needs, such as the replacement of play structures. The Parks & Recreation Commission facilities subcommittee was also supportive of this recommendation. It is anticipated that public outreach for all three of the play structure replacement projects would occur in October or November. A press release and direct mailing to households adjacent to each park would be completed to notify residents of a public meeting at each of the respective parks. At the public meeting, residents would be presented with several play structure design options so they could “vote” for their favorite one. Results of the voting would be used when considering which play structure would be installed. Staff is aiming to have all three play structures installed by May 30, 2020.

Camarena Park: Repairs were made to the fencing in three locations where vandals had been cutting and dismantling it. Staff replaced and welded four new master locks that had been cut open. Staff have also repaired the field lighting control box that was damaged and needed repair. Staff have installed bollards around the box to prevent it from being struck again in the future.

Jack Slaven Park: Staff completed a confined space entry into the spray feature tank to replace a failed overflow float and valve. The water feature will continue to be open to the public during the hot weather this fall.

Roddy Park: The rubber surfacing surrounding the playground was re-sealed to extend the life and usability.

URBAN FORESTRY

CalFire Grant: The City of Woodland has entered the third and final year of the Cal Fire California Climate Investment Grant. The key objective of the grant is to (1) create an Urban Forest Master Plan (UFMP) and (2) plant 1,200 trees throughout Woodland. The grant funds awarded were \$356,745.41 with a match of \$147,052.80 for a total \$503,798.21 to accomplish this project. The project period ends March 31, 2020.

In the spring of 2019, Woodland City Council adopted the final UFMP following the review and approval of the Parks & Recreation Commission. Staff plans to use this 20-year document to guide urban forestry programming moving forward, starting with the development of an annual work plan.

Through July 2019, the City, in partnership with the Woodland Tree Foundation, has planted 1,058 trees. The grant intention is to plant 600 trees on both public and private land. There have been a total of 612 trees planted on public land and 446 on private land so far. Staff anticipates that we will surpass our tree-planting goal by project completion. Future activities include 2-3 more tree planting events, continued outreach to homeowners, and monitoring of trees planted to verify tree health.

Work Orders: Staff continues to assess the types of work orders that are open and schedules work in a manner to reduce the overall total work orders.

Month	New construction Inspections	Investigations	Planting	Pruning	Pruning-City Contract	Pruning-Maintenance only	Removal Program	Removal Program-City Contract	Hazard Response	Right of Way clearance	Stump Grinding	Cabling and Bolting	Total Work Orders
18-Oct	2	5	21	23	2	17	136	2	3	2	129	6	349
18-Nov	2	5	21	23	2	17	136	2	3	2	129	6	349
18-Dec	2	5	21	23	2	17	136	2	3	2	129	6	349
19-Jan	2	5	21	23	2	17	137	2	3	2	129	6	350
19-Feb	2	4	8	24	3	17	134	3	0	1	139	6	332
19-Mar	2	1	8	24	3	18	135	3	1	1	130	6	332
19-April	2	1	8	24	3	18	135	3	1	1	117	6	319
19-May	2	1	8	24	2	18	136	3	1	1	117	6	319
19-June	2	1	8	26	3	18	137	3	2	1	142	6	349
19-July	3	1	8	26	2	25	138	2	7	2	83	6	306
19-Aug/Sept	3	1	8	16	2	13	136	2	2	2	83	6	274

Tree Plantings and Removals: In 2018, 290 trees were planted and 50 trees were removed. For calendar year 2019, 252 trees were planted and 25 trees were removed.

CEMETERY

During the months June-August, the Woodland Cemetery had 51 cremation interments and 2 full burials. These services generated \$21,589 in sales.

COMMUNITY CENTER & SPORTS PARK

Community & Senior Center rentals for June-August include:

Private Reservations	City-Related Reservations
Yolo County Board of Realtors (11)	WCEA Meeting
Graduation Party	Yolo County Job Faire
Wedding Reception	Sustainability Advisory Committee Meeting (PW)
Graduation Party	

Quinceañera (2)	
Woodland Soccer Club (3)	
WRA Board of Directors Meeting	
Rotary District Installation Award Dinner	
Woodland Adventist Church (11)	
Celebration of Life	
ALT Retreat DJUSD (3)	
Vitas Healthcare	

Facility maintenance projects for June-August include:

- Replaced thermostat and compressor relay on commercial freezer.
- Repaired leaking detergent line on dishwasher pump.
- Replaced breaker for HVAC unit with new 25A three-phase breaker.
- Repaired bent and broken tension arms on basketball hoop.
- Continued maintenance on gym HVAC units.
- Repaired dishwasher controller.
- Converted 15 in-ground uplights in front of building to LED.
- Replaced 10 pillar light fixtures in front of building.
- Shampooed carpets in senior area and meeting room hallway.
- Pulled ethernet cables for new security camera system.

Woodland Sports Park Tournament Reservations: Woodland Sports Park hosted tournaments 9 out of 14 available weekend events in June, July and August. Over 196 teams participated in competition during the summer at the Sports Park. The total revenue captured for these reservations was \$35,700. These tournaments were youth/teen baseball and girls' fastpitch.

RECREATION ACTIVITIES, EVENTS, AND PROGRAMS

AQUATICS

Lap Swim and Water Aerobics: The lap swim and water aerobics program experienced an increase in attendance during the summer months June-August. The afternoon program (Monday-Friday, 11:30 am-1:00 pm) had 1,242 sign-ins and averaged 24 swimmers per day. In addition, the evening program (Monday-Thursday, 7:30-8:30 pm) had 264 sign-ins and there were 90 sign-ins for the weekend program (Saturday and Sunday 10-11:30 am).

Pool Scheduling & Reservations: The Woodland Swim Team hosted a long course swim meet June 28-30 in which 300 athletes competed. The Community Swim Center hosted several large scale swim meets on weekends during the summer months. Hosting organizations included the Woodland Swim Team, Sacramento Swim League, and NorCal Swim League. Over 4,500 athletes competed in various levels of swim competition and rental revenue was over \$7,500.

Public Swim: Public Swim was provided for free during the summer (June 11-August 24) at the Swim Center. During the ten weeks of summer, the public swim attendance was 14,022 with a daily average of 280 swimmers.

Junior Lifeguard Program: The Junior Lifeguard program is designed for 11-14 year olds interested in being a lifeguard or swim instructor. The program had two sessions focused on leadership, professionalism, prevention, and response. Upon completion of the course participants have been exposed to all the techniques and skills required to become a lifeguard or swim instructor's aid (Junior Lifeguard participants are not certified as Lifeguards). In total, the Junior Lifeguard program had 25 participants.

Summer Swim Lessons: Summer swim lessons were available 8 weeks during the summer (ending on August 22). The revenue generated from summer swim lessons was \$63,894. Lessons were provided to 1,039 participants. Scholarships were provided to 175 youth that met income qualifications (funding for scholarships provided by Measure J and the Kiwanis Club).

Woodland Wreckers: The Woodland Wreckers (the City's recreational swim team) had 112 swimmers registered for the season. Swimmers participated in the program from early April to late July competing in five dual league meets and a league championship meet. This year, the Wreckers opted to compete in the Valley Foothill Competitive Aquatic League (VFCAL) and placed third in the league of seven teams.

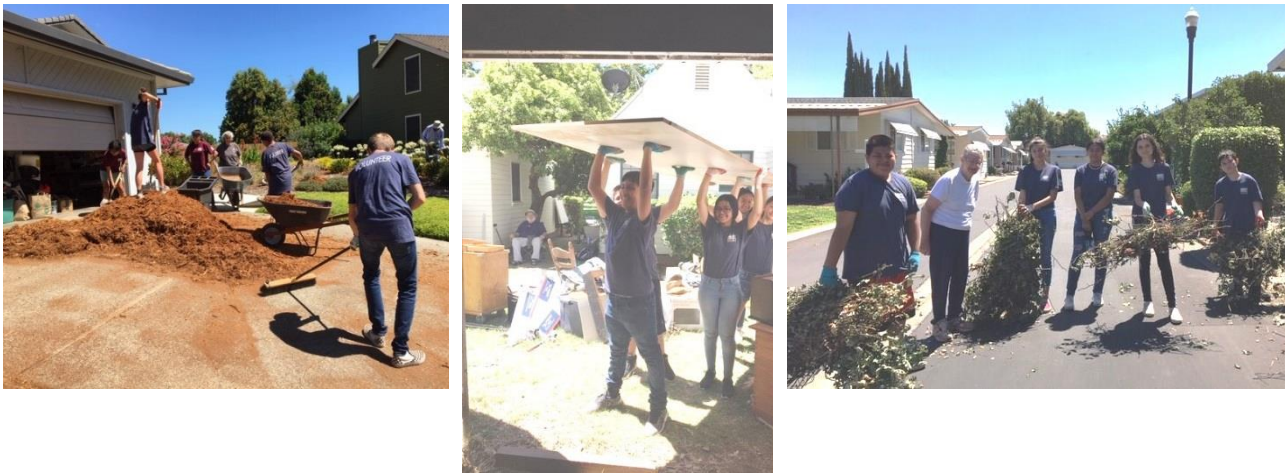
GENERAL-RECREATION-PROGRAMMING

Lego Engineering: Play-Well TEKnologies offered two classes from June 11-15. The classes were "Adventures in STEM with LEGO" and the more advanced, "STEM Challenge with LEGO." The classes had 10 and 18 registrants, respectively. Total revenue for the combined classes was \$4,360.

Scottish Country Dance: Scottish Country Dance is a new class offered through the contract recreation program that started July 1. Lead instructor (UC Davis Physicist) Michael Gregg, is a long-time dancer who wanted to bring Scottish Country Dance to Woodland. The first session had 17 participants enrolled for the 8-week class.

Summertime Fun Club: The Summertime Fun Club operated Monday-Friday, 8:00 am - 4:00 pm throughout the 10 weeks of summer. Over 260 kids ranging from kindergarten to 6th grade participated in the program. In addition, the program provided volunteer opportunities and community service hours for 20 teens in 8th-10th grades. Collectively, the volunteers logged over 2,000 hours of community service. Summertime Fun Club earned over \$107,000 in gross revenue.

Teens Helping Seniors: The Teens Helping Senior program had 32 participants registered in the program to assist seniors. The teens served 98 seniors and completed 137 jobs, while tallying 1,115 hours of volunteer service. As a reward for the volunteers' hard work, 19 of the program participants went to the Santa Cruz Beach Boardwalk on August 8.



Teen Helping Seniors performing work

MEASURE J PROGRAMMING

Outdoor Adventure Trip to Yosemite: On July 29, 33 youth (and five full-time City-staff chaperones) departed for a five-day camping trip to Yosemite. The Outdoor Adventure trip to Yosemite provided kids entering 6th-8th grades an exciting opportunity to leave Woodland and to experience nature. The City collaborated with NatureBridge to provide a hands-on environmental science program and immerse campers into the wonders and history of Yosemite National Park. The 5-day trip provided excellent learning opportunities, while many experienced Yosemite National Park for the first time. Of the 33 kids who went on the trip 22 had never visited Yosemite before and two campers received a scholarship (funding provided by Woodland Kiwanis).



Participants (and chaperones) of the Yosemite Trip

Rec2Go: Rec2Go attended Woodland parks and public events, including Food Truck Mania, Woodland Farmer's Market, and National Night Out. Rec2Go went to the following parks this summer: Woodside, Grace Hiddleston, Rick Gonzales Sr., and Beamer Parks. Rec2Go also visited Woodland's Public housing communities (Yolano Housing, Spring Lake Mutual Housing Complex, and Casa del Sol Housing); visited sites of WJUSD's Free Summer Lunch Program (Woodland Public Library, Freeman Elementary, and Woodland Prairie Elementary); and Empower Yolo. For the fall, Rec2Go is scheduled to attend activities and events including various after school locations, sports activities and general public events in which children are present.

Summer Teen Pack: The Summer Teen Pack was offered for 9 weeks this summer, with a drop-in week for the final week of summer. During the first nine weeks of summer, the weekly Summer Teen Pack had 355 participants in the program, 31 more participants than in 2018. Approximately 40 percent of participants (152) qualified for a campership and paid the reduced registration rate of \$40 per week. During the final week of the summer, Teen Pack was available on a drop-in basis. There were 35 participants (sign-ins) who paid the daily rate of \$5.



Summer Teen Pack participants in downtown Woodland (scavenger hunt activity)

Fall Movie Series: Kicking off the Fall Movie series, on August 23, over 300 people came to Charles Brooks Community Swim Center to swim and watch the movie *Lego Movie 2: Second Part* at the Dive In Movie. While the movie was shown, many enjoyed watching the movie while floating in the pool. The next event in the Fall Movie Series is the Movie in the Park at Woodside Park on September 20. Activities begin at 5:30 including Rec2Go games and the video game trailer. *Ralph Breaks the Internet* will be shown shortly after sundown.



Dive In Movie Night
(photo courtesy Jim Smith)

UPCOMING DATES

September 28: Adulting 101, Community & Senior Center, 8:30 am
October 5: Ace Race Disc Golf Tournament, Ferns Park, 9:00 am
October 11: Movies on Main Street, Heritage Plaza, 7:00 pm

RECREATION - REVENUE SNAPSHOT thru 8/31/19			
Account Title	FY20 Projection	FY20 Revenue to Date	% of Projection
General Fund			
Red Cross Course Fee	\$500.00	\$0.00	0.00%
Msc. Sales	\$760.00	\$260.00	34.21%
C. Brooks Swim Center Revenue	\$150,000.00	\$18,996.20	12.66%
Community Senior Center Msc.	\$85,000.00	\$17,293.50	20.35%
Community Fitness Center	\$35,000.00	\$1,416.00	4.05%
Community Sports Park	\$210,000.00	\$33,172.00	15.80%
Subtotal	\$481,260.00	\$71,137.70	14.78%
Enterprise			
Recreation Contract	\$205,000.00	\$18,827.30	9.18%
General Recreation	\$122,000.00	\$3,923.25	3.22%
Senior Programs Revenue	\$12,000.00	\$620.00	5.17%
Yolano Recreation Program Income	\$12,000.00	\$2,245.00	18.71%
Adult Recreation & League Programs	\$80,000.00	\$13,620.00	17.03%
Subtotal	\$431,000.00	\$39,235.55	9.10%
Measure J			
Measure J	\$20,000.00	\$3,519.50	17.60%
Subtotal	\$20,000.00	\$3,519.50	17.60%
TOTALS	\$932,260.00	\$113,892.75	12%

PARKS - REVENUE SNAPSHOT thru 8/31/19			
Account Title	FY20 Projection	FY20 Revenue to Date	% of Projection
General Fund			
Park Revenue	\$75,000.00	\$24,038.00	32.05%
Subtotal	\$75,000.00	\$24,038.00	32.05%
Enterprise Fund			
Cemetery Internment Space	\$30,000.00	\$4,220.00	14.07%
Cemetery Services	\$44,000.00	\$3,000.00	6.82%
Cemetery Products	\$30,000.00	\$2,993.00	9.98%
Endowment Care Fee	\$12,000.00	\$2,540.00	21.17%
Subtotal	\$116,000.00	\$12,753.00	10.99%
Lighting & Landscape District			
Gibson Ranch Park Revenue	\$15,000.00	\$12,649.00	84.33%
Springlake Park Revenue	\$10,000.00	\$5,990.00	59.90%
Subtotal	\$25,000.00	\$18,639.00	74.56%
TOTALS	\$216,000.00	\$55,430.00	26%

RECREATION SNAPSHOT THRU 8/31/19				
Program	Budget	Expenses & Encumbrances	Balance	% Remaining
General Fund				
Community Services Administration	\$591,186.00	\$76,052.17	\$515,133.83	87.14%
Community & Senior Center	\$996,682.00	\$114,785.09	\$881,896.91	88.48%
Brook Swim Center-Recreation	\$165,433.00	\$23,221.33	\$142,211.67	85.96%
General Recreation Programs	\$529,681.00	\$74,411.34	\$455,269.66	85.95%
Subtotal	\$2,282,982.00	\$288,469.93	\$1,994,512.07	87.36%
Enterprise Fund				
Youth Enterprise	\$436,083.60	\$169,725.68	\$266,357.92	61.08%
Subtotal	\$436,083.60	\$169,725.68	\$266,357.92	61.08%
Measure J				
General Recreation Programs	\$489,764.88	\$64,868.33	\$424,896.55	86.76%
Middle School Programs	\$225,800.00	\$18,122.03	\$207,677.97	91.97%
Aquatics	\$270,803.00	\$109,915.16	\$160,887.84	59.41%
Recreation Van	\$102,745.09	\$19,500.60	\$83,244.49	81.02%
Summer Camp	\$164,377.00	\$42,733.24	\$121,643.76	74.00%
Youth Advisory Committee and Academy	\$5,000.00	\$0.00	\$5,000.00	100.00%
Subtotal	\$1,258,489.97	\$255,139.36	\$1,003,350.61	79.73%
Total Recreation Budget	\$3,977,555.57	\$713,334.97	\$3,264,220.60	82.07%

PARKS SNAPSHOT THRU 8/31/19				
Program	Budget	Expenses & Encumbrances	Balance	% Remaining
General Fund				
General Landscape Maintenance	\$295,575.00	\$157,171.73	\$138,403.27	46.83%
Park Maintenance	\$1,661,414.49	\$523,501.47	\$1,137,913.02	68.49%
Hiddleson Maintenance	\$2,421.00	\$29.92	\$2,391.08	98.76%
Charles Brooks Swim Center Maintenance	\$439,511.33	\$50,959.34	\$388,551.99	88.41%
Tree Maintenance	\$397,364.50	\$23,654.22	\$373,710.28	94.05%
Subtotal	\$2,796,286.32	\$755,316.68	\$2,040,969.64	72.99%
Enterprise Fund				
Cemetery Maintenance	\$525,933.00	\$79,076.15	\$446,856.85	84.96%
Subtotal	\$525,933.00	\$79,076.15	\$446,856.85	84.96%
Lighting & Landscape District				
Gibson Ranch	\$1,040,038.00	\$201,418.23	\$838,619.77	80.63%
Gibson Ranch CIP	\$60,000.00	\$1,572.37	\$58,427.63	97.38%
North Park District	\$57,421.00	\$17,816.90	\$39,604.10	68.97%
Streng Pond Maintenance District	\$56,496.00	\$13,864.23	\$42,631.77	75.46%
Woodland West (Westwood)	\$41,120.00	\$7,183.53	\$33,936.47	82.53%
Springlake	\$1,677,560.42	\$462,094.10	\$1,215,466.32	72.45%
Community Sports Park Programs	\$500,140.94	\$94,287.00	\$405,853.94	81.15%
Gateway	\$133,197.00	\$29,303.00	\$103,894.00	78.00%
Subtotal	\$3,565,973.36	\$827,539.36	\$2,738,434.00	76.79%
Total Park Budget	\$6,888,192.68	\$1,661,932.19	\$5,226,260.49	75.87%