

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695



Planning Commission Meeting –

Thursday, December 19, 2019

6:30 PM

A. CALL TO ORDER

Meeting called to order at 6:30 PM

Staff Present: Cindy Norris, Principal Planner and Megan Meier, Associate Planner

B. ROLL CALL

Planning Members Present: Planning Commission Member Chris Holt, Planning Commission Member Steve Harris, Planning Commission Vice-Chairperson Marco Lizarraga, Planning Commission Member Fred Lopez, Planning Commission Chairperson Kirby Wells, Planning Commission Member Valerie Hurst

Excused Absent: Planning Commission Member Steven Wong

C. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Commission Member Steve Harris.

D. STAFF AND COMMISSIONER COMMENTS

This is an opportunity for the Planning Commission members and staff to make comments and announcements to express concerns, or to request Commission's consideration of any items a Commission member would like to have discussed at a future Commission meeting.

Verbal updates provided by Planning Commission Members/Staff.

1. Long Range Calendar

Recommendation for Action: Staff recommends that City Council receive the Long Range Calendar for informational purposes only.

Verbal updates provided by Planning Commission Members/Staff.

E. SUBCOMMITTEE REPORTS

None

F. COMMUNICATIONS FROM THE PUBLIC

None

G. APPROVAL OF MINUTES

2. SUBJECT: Planning Commission Meeting Minutes of October 17, 2019

RECOMMENDATION FOR ACTION: Staff recommends that the Planning Commission adopt the minutes of the Planning Commission Meeting of October 17, 2019.

On a motion by Planning Commission Member Chris Holt, seconded by Planning Commission Member Fred Lopez and carried unanimously to approve the Planning Commission Meeting Minutes of October 17, 2019

Ayes: Planning Commission Member Steve Harris, Planning Commission Member Chris Holt, Planning Commission Vice-Chairperson Marco Lizarraga, Planning Commission Member Fred Lopez, Planning Commission Chairperson Kirby Wells, Planning Commission Member Valerie Hurst

Noes: None

Absent:

H. PUBLIC HEARING

3. SUBJECT: 35 Oak Avenue Tentative Parcel Map & Variance

RECOMMENDATION FOR ACTION: Staff recommends that the Planning Commission (1) Receive the staff report; and (2) Conduct the public hearing; and (3) Adopt Resolution No. PC 19- 0011 in support of the Tentative Parcel Map for the division of the property located at 35 Oak Street into two separate parcels consisting of 0.24 acres and 0.17 acres respectively, and related variance to allow reduced lot width in order to maintain the existing historic structure on site at 35 Oak Avenue in the Neighborhood Preservation (NP) zone.

On a motion by Planning Commission Vice-Chairperson Marco Lizarraga, seconded by Planning Commission Member Valerie Hurst and carried unanimously; a motion to receive the staff report; and conduct the public hearing; and adopt Resolution No. PC 19- 0011 in support of the Tentative Parcel Map for the division of the property located at 35 Oak Street into two separate parcels consisting of 0.24 acres and 0.17 acres respectively, and related variance to allow reduced lot width in order to maintain the existing historic structure on site at 35 Oak Avenue in the Neighborhood Preservation (NP) zone.

Ayes: Planning Commission Member Steve Harris, Planning Commission Member Chris Holt, Planning Commission Vice-Chairperson Marco Lizarraga, Planning Commission Member Fred Lopez, Planning Commission Chairperson Kirby Wells, Planning Commission Member Valerie Hurst

Noes: None

Absent:

4. SUBJECT: Amendments to the Accessory Dwelling Unit Ordinance Section 17.104.010 to Ensure Compliance with State Requirements

RECOMMENDATION FOR ACTION: Staff recommends that the Planning Commission

1. Receive a report;
2. Hold a public hearing;
3. That the Planning Commission adopt Resolution No PC 19- recommending that the City Council adopt both an urgency ordinance and a non-urgency ordinance amending Section 17.104.010 of Chapter 17 of the Municipal Code relating to accessory dwelling units and junior accessory dwelling units and determining the ordinance to be exempt from CEQA.

On a motion by Planning Commission Vice-Chairperson Marco Lizarraga, seconded by Planning Commission Member Fred Lopez and carried unanimously; a motion to receive a report; hold a public hearing; and that the Planning Commission adopt Resolution No PC 19- recommending that the City Council adopt both an urgency ordinance and a non-urgency ordinance amending Section 17.104.010 of Chapter 17 of the Municipal Code relating to accessory dwelling units and junior accessory dwelling units and determining the ordinance to be exempt from CEQA.

Ayes: Planning Commission Member Steve Harris, Planning Commission Member Chris Holt, Planning Commission Vice-Chairperson Marco Lizarraga, Planning Commission Member Fred Lopez, Planning Commission Chairperson Kirby Wells, Planning Commission Member Valerie Hurst

Noes: None

Absent:

I. BUSINESS ITEMS

None

J. STAFF OR COMMISSIONER COMMENTS

Verbal updates provided by Planning Commission Members/Staff.

K. ADJOURNMENT

Meeting adjourned at 7:15 PM.

**Adopted by Planning Commission 1/16/20
Received by City Council 2/4/20**