City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695

Regular Meeting Minutes

Tuesday, December 17, 2019

6:00 PM

City Council

CITY COUNCIL

CLOSED SESSION
5:30 PM

A. CALL TO ORDER

B. CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL – Existing Litigation (Gov't Code § 54956.9(d)(1))

   City of Woodland v. Mark D. Milton & Victoria M. Matucci, et al., Yolo County Superior Court, Case No. ED 16-557

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING
6:00 PM

C. CALL TO ORDER

Meeting called to order at 06:06 PM.

D. ROLL CALL

Present: Lansburgh, Rodriguez and Stallard
Absent: Barajas and Fernandez were absent during roll call
Fernandez arrived at 6:14PM and Barajas arrived at 7:09PM

E. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Stephen Coyle, Community Development Deputy Director.

F. CEREMONIAL PRESENTATION

2. SUBJECT: Ceremonial Swearing-in of Council Officers

   RECOMMENDATION FOR ACTION: Ceremonial swearing-in of Mayor and Mayor Pro Tempore, as appointed by Council Members at the December 3, 2019 meeting.

Judge Rosenberg conducted a ceremonial swearing-in of Council Member Lansburgh as Mayor and Council Member Stallard as Mayor Pro Tempore.

G. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed for public hearing on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.

Mark Aulman spoke regarding Kiwanis Crab Feed.
Council Member Fernandez arrived at 6:14 PM.
Victoria Milton spoke regarding the Kentucky Avenue road widening project.
Sara Hellesen presented a plaque to the Council on behalf of the Tobacco Coalition.

H. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

3. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

Verbal updates provided by Council Members/Staff.

I. MINUTES

4. SUBJECT: City Council Meeting Minutes of November 5, 2019 and November 19, 2019

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt the minutes of the Joint Regular City Council/Woodland Finance Authority meeting of October 1, 2019 and October 15, 2019.

On a motion by Mayor Pro Tem Stallard, seconded by Council Member Rodriguez and carried on a 4-0 vote, Council Members adopted the Joint Regular City Council/Woodland Finance Authority Meeting Minutes of November 5, 2019 and November 19, 2019.

Ayes: Fernandez, Lansburgh, Rodriguez and Stallard
Noes: None
Absent: Barajas

J. CONSENT CALENDAR

5. SUBJECT: City Council Meeting Schedule for 2020

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve its meeting schedule for 2020.

Approved Council Meeting Schedule for 2020.

6. SUBJECT: Public Works Quarterly Status Report

RECOMMENDATION FOR ACTION: Staff recommends that the City Council accept the Public Works Quarterly Status Report for the period of September through November 2019.

Accepted the Public Works Quarterly Status Report for the period of September through November 2019.

7. SUBJECT: Quarterly Treasurer's Investment Report for the Quarter Ended September 30, 2019

RECOMMENDATION FOR ACTION: Staff recommends that the City Council accept the quarterly Treasurer's Investment Report for the quarter ended September 30, 2019.

Acceptthe quarterly Treasurer's Investment Report for the quarter ended September 30, 2019.

8. SUBJECT: Waste Management Annual Rate Adjustment

RECOMMENDATION FOR ACTION: Staff recommends that the City Council: 1) receive the Waste Management 2020 rate adjustment information, 2) accept it as complete and adequate, and 3) deem the proposed 2020 rate adjustments and additions approved.

Received the Waste Management 2020 rate adjustment information, accepted as complete and adequate and deemed the proposed 2020 rate adjustments and additions approved.

9. SUBJECT: Approve Contract Amendment with Unico Engineering for the Interstate 5/County Road 102 Interchange Landscaping Project, CIP 11-24

RECOMMENDATION FOR ACTION: Staff recommends that the City Council Adopt Resolution No. _____, to approve the second amendment to the consultant services agreement for construction management, inspection, and testing services with Unico Engineering Inc., for an additional amount not to exceed $70,476.33.

Adopted RESOLUTION NO. 7383, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE SECOND CONTRACT AMENDMENT WITH UNICO ENGINEERING INC., FOR THE INTERSTATE 5/COUNTY ROAD 102 INTERCHANGE LANDSCAPING PROJECT, CIP 11-24.

10. SUBJECT: Approve the 2019 Open Channel Weed Abatement Services Contract with DSB Excavating and Grading

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approval the 2019 open channel weed abatement services contract with DSB Excavating and Grading in the amount of $77,190.

Approved the 2019 open channel weed abatement services contract with DSB Excavating and Grading in the amount of $77,190.

11. SUBJECT: Approve Consultant Agreement for the Gibson Road Rehabilitation – West St to CR 98 Project; CIP 20-08

    RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to approve a consultant services agreement with Bennett Engineering Services, in an amount not to exceed $350,000 for the Project and authorize the City Manager to execute the agreement and amendments as necessary up to 15% ($52,500).

Adopted RESOLUTION NO. 7385, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO APPROVE THE CONSULTANT AGREEMENT WITH BENNETT ENGINEERING SERVICES FOR THE GIBSON ROAD REHABILITATION – WEST STREET TO COUNTY ROAD 98 PROJECT, CIP 20-08.

12. SUBJECT: First Amendment to the FY20 Landscape Maintenance Contract for Zone 3

    RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager to execute a contract amendment in the amount of $69,165.00 for new landscape areas with Figueroa Landscape Company for Landscape Maintenance Services in the Spring Lake area.

Adopted RESOLUTION NO. 7386, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE CITY MANAGER TO EXECUTE A FIRST AMENDMENT TO THE LANDSCAPE MAINTENANCE SERVICES AGREEMENT WITH FIGUEROA LANDSCAPE COMPANY FOR ZONE 3.

13. SUBJECT: Authorize Participation in the Public Agency Retirement Services (PARS) Public Agencies Post-Employment Benefits Trust for Pension Pre-Funding

    RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. ____, authorizing participation in the Public Agencies Post-Employment Benefits Trust Administered by Public Agency Retirement Services (PARS).

Adopted RESOLUTION NO. 7387, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE ADOPTION OF THE PUBLIC AGENCIES POST-EMPLOYMENT BENEFITS TRUST ADMINISTERED BY PUBLIC AGENCY RETIREMENT SERVICES (PARS).

14. SUBJECT: AB1600 Development Impact Fee Annual Report for the Fiscal Year Ended June 30, 2019

    RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, accepting the AB1600 Annual Report for the year ended June 30, 2019.

Adopted RESOLUTION NO. 7388, A RESOLUTION OF THE CITY OF WOODLAND ACCEPTING THE FISCAL YEAR 2018/19 ANNUAL REPORT OF DEVELOPMENT FEES (AB1600 REPORT).

15. SUBJECT: Annual Measure E Report for Fiscal Year Ending June 30, 2019

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve the Measure E Report for Fiscal Year ending June 30, 2019 and direct staff to publish the required excerpts of the report in the Daily Democrat and on the City's website.

Approved the Measure E Report for Fiscal Year ending June 30, 2019 and direct staff to publish the required excerpts of the report in the Daily Democrat and on the City's website.

16. SUBJECT: Annual Measure F Report for Fiscal Year Ending June 30, 2019

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve the Measure F Report for Fiscal Year ending June 30, 2019 and direct staff to publish the required excerpts of the report in the Daily Democrat and on the City's website.

Approve the Measure F Report for Fiscal Year ending June 30, 2019 and direct staff to publish the required excerpts of the report in the Daily Democrat and on the City's website.

17. SUBJECT: Annual Measure J Report for Fiscal Year Ending June 30, 2019

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve the Annual Measure J Report for Fiscal Year ending June 30, 2019 and direct staff to publish the required excerpts of the report in the Daily Democrat and on the City's website.

Approve the Annual Measure J Report for Fiscal Year ending June 30, 2019 and direct staff to publish the required excerpts of the report in the Daily Democrat and on the City's website.

On a motion by Mayor Pro Tem Stallard, seconded by Council Member Rodriguez and carried on a 4-0 vote, Council Members approved Consent Calendar Items No. 5 through 17.

AYES: Fernandez, Lansburgh, Rodriguez and Stallard
NOES: None
ABSENT: Barajas

K. REPORTS OF THE CITY MANAGER

18. SUBJECT: Homeless Update

RECOMMENDATION FOR ACTION: Staff recommends that the City Council: 1) Receive a status report on Relocation of the Homeless Shelter and operation of the Extended Shelter (Old County Jail); 2) Adopt Resolution No. _____, approving the following appropriations and amending the FY2020 budget as necessary: $50,000 in Housing Assistance (Fund 326) for pre-development costs to relocate the Fourth and Hope emergency homeless shelter; and an additional $35,000 in General Fund (Fund 101) with the costs shared equally between the City and Yolo County for the operation of the Extended Shelter, a total appropriation of $369,045 for Homeless Activities; and 3) Authorize the City Manager to execute an extension of the MOU with Yolo County and Fourth and Hope for operation of the Extended Shelter through March 31, 2019.

Adopted RESOLUTION NO. 7389, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APROPRIATING FUNDS OF $50,000 FOR PRE-DEVELOPMENT COSTS TO RELOCATE FOURTH AND HOPE'S EMERGENCY HOMELESS SHELTER AND $35,000 TO EXTEND THE OPERATION OF THE EXTENDED SHELTER THROUGH MARCH 31, 2020.

Council Member Barajas arrived at 7:09 PM.

L. JOINT STUDY SESSION

19. SUBJECT: Joint Study Session of the City Council and Planning Commission Concerning the Proposed Comprehensive Zoning Code Update

RECOMMENDATION FOR ACTION: Staff recommends that the City Council and Planning Commission: 1) receive a staff report and presentation; 2) offer questions, comments, and observations; and 3) provide feedback on discussion topics

A Joint Study Session of the City Council and Planning Commission Concerning the Proposed Comprehensive Zoning Code Update followed. Council Members and and Planning Commissioners received a staff report and presentation; offered questions, comments, and observations; and provided feedback on discussion topics.

M. ADJOURN

Meeting adjourned at 9:03 PM.

Respectfully submitted,

Ana B. Gonzalez, City Clerk

Adopted by Council: January 21, 2019