City of Woodland

Meeting Agenda

City Council

City Hall
Council Chambers
300 First Street
Woodland, CA 95695

March 3, 2020
6:00 PM

CITY COUNCIL

CLOSED SESSION
6:00 PM

A. CALL TO ORDER

B. CLOSED SESSION

1. CONFERENCE WITH LABOR NEGOTIATORS (Gov. Code §54957.6)
Agency Designated Representative: City Manager and Assistant City Manager
Employee Organization: Woodland Police Mid-Management Unit

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING
6:00 PM

C. CALL TO ORDER

D. ROLL CALL

E. PLEDGE OF ALLEGIANCE

F. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed for public hearing on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.

G. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

2. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

H. MINUTES

3. SUBJECT: City Council Meeting Minutes of February 4, 2020 and February 18, 2020

   RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt the minutes of the Joint Regular City Council/Woodland Finance Authority meeting of February 4, 2020 and February 18, 2020.

4. SUBJECT: Parks & Recreation Commission Meeting Minutes for January 27, 2020

   RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the January 27, 2020 Parks & Recreation Commission Meeting Minutes.

I. CONSENT CALENDAR

5. SUBJECT: Approve Consultant Amendment for Construction Management and Inspection Services for Improvements Associated with the Country Oaks Subdivision

   RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to approve consultant services amendment #1 for construction management and inspection with Associated Engineering Consultants, Inc. in the amount of $17,188.00 for the Country Oaks Subdivision Improvements and authorize the City Manager to execute the agreement.

6. SUBJECT: Authorize a $99,113 Increase to the Vehicle Replacement Budget (Fund 012) Towards the Purchase of a Replacement Command Vehicle for the Fire Department

   RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing 1) the purchase of a replacement Command Vehicle and required equipment for the Fire Department for a total purchasing price of $157,435; and 2) Award the vehicle purchase to Hoblit Dodge based on the City's 5% Local Bidder's Preference Policy; and 3) an additional budget appropriation of $99,113 from the Vehicle Replacement Reserve Fund (Fund 12) to cover the funding gap between the total cost of the vehicle and related equipment and the vehicle’s replacement reserve balance

J. PUBLIC HEARINGS

7. SUBJECT: PUBLIC HEARING - OPEN AND CONTINUE - Epic Pros Enterprises, Inc. Commercial Cannabis Distribution Facility. A Proposed Conditional Use Permit to allow a Commercial Cannabis Distribution Facility at 1250 Harter Avenue, Suite C: PLNG19-00063

   THIS ITEM WILL BE OPENED AND CONTINUED TO THE MARCH 17, 2020 COUNCIL MEETING.

K. REPORTS OF THE CITY MANAGER

8. SUBJECT: Amendment No.1 to the Amended and Restated Woodland-Davis Clean Water Agency Joint Powers Agency Agreement

   RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve, and authorize the Mayor to execute, Amendment No.1 to the Amended and Restated Woodland-Davis Clean Water Agency Joint Powers Agency Agreement, to establish the County of Yolo as a full member of the JPA.

9. SUBJECT: Yolo Animal Services Planning Agency Joint Powers Agreement

   RECOMMENDATION FOR ACTION: Staff recommends that the City Council 1) approve the Yolo Animal Services Planning Agency Joint Powers Agreement that establishes a formal inter-agency body to collaboratively plan the future operational model for animal services, 2) authorize the Mayor to execute the Agreement and 3) designate a member of the City Council to serve as the City of Woodland representative on the new JPA.

L. ADJOURN

I declare under penalty of perjury that the foregoing Agenda for the Joint Regular City Council/Woodland Finance Authority Meeting of the City of Woodland scheduled for Tuesday, March 3, 2020 was posted on Friday, February 28, 2020 in the outside display case at City Hall, 300 First Street, Woodland, CA, and was available to the public during normal business hours.

Ana B. Gonzalez
City Clerk

Upon request, agendas and documents in the agenda packet will be made available in appropriate alternative formats to persons with a disability, as required by law. Any such requests must be made in writing to the Office of the City Clerk of the City of Woodland. Requests will be valid for the calendar year in which the request is received, and must be renewed prior to January 1st.
Persons needing disability-related modifications or accommodations in order to participate in public meetings, including persons requiring auxiliary aids or services, may request such modifications or accommodations by calling the Office of the City Clerk (530-661-5806) at least 48 hours prior to the meeting.

TO: THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA: City Council Regular Meeting
DATE: March 3, 2020
ITEM #: G.2
SUBJECT: Long Range Calendar

Recommendation for Action: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

Staff Contact:
Ana B. Gonzalez, City Clerk, (530) 661-5806, ana.gonzalez@cityofwoodland.org

Background:
This calendar is being provided for planning purposes only and is intended to keep the Council apprised of upcoming agenda items and plan for upcoming Council items.

Paul Navazio
City Manager

Attachments:

1. Council Long Range Calendar

UPDATED COUNCIL LONG RANGE CALENDAR

MARCH 17TH **REGULAR MEETING**

Presentation
Information Technology Presentation

Consent Calendar
WPOA Side Letter
Report on Mandated Inspections (SB1205)
Merritt 3/8ths DA Amendment

Public Hearing
Revise Fire Hydrant Meter Deposit in Fee Schedule
Interim Zoning Amendment Update
Affordable Housing Ordinance Amendment

Regular Calendar
Spring Budget Workshop
Measure J – Nov 2020 ballot measure

APRIL 7TH **REGULAR MEETING**

City Council Meeting Minutes of March 3, 2020 and March 17, 2020
Master MOU with Homeless Partners
Approve Interim Shelter Bid Package

APRIL 21ST **REGULAR MEETING**

Earth Day Proclamation
Big Day of Giving
Apprenticeship / Workforce Development Programs
EV Charging Station MOU – Electrify Yolo Project

Future Topics / Study Sessions:

May Presentation: FY2020/21 Proposed Budget Woodland Research & Technology Park – Specific Plan Traffic Calming Update – Pilot Projects	**June** Adoption FY2020/21 Budget Draft Ballot Language – Meas. J Renewal
July	**TBD** Comprehensive Zoning Update (Fall) Gang Task Force MOU

TO: THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA: City Council Regular Meeting
DATE: March 3, 2020
ITEM #: H.3
SUBJECT: City Council Meeting Minutes of February 4, 2020 and February 18, 2020

Recommendation for Action: Staff recommends that the City Council adopt the minutes of the Joint Regular City Council/Woodland Finance Authority meeting of February 4, 2020 and February 18, 2020.

Staff Contact:
Ana B. Gonzalez, City Clerk, (530) 661-5806, ana.gonzalez@cityofwoodland.org

Paul Navazio
City Manager
City Manager

Attachments:
1. 02_04_2020 DRAFT CC Mins
2. 02_18_2020 DRAFT CC Mins

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695

Regular Meeting Minutes

Tuesday, February 4, 2020

6:00 PM

City Council

CITY COUNCIL

CLOSED SESSION
5:00 PM

A. CALL TO ORDER

B. CLOSED SESSION

1. PUBLIC EMPLOYMENT (Government Code § 54957(b)(1))
   Title: City Manager
2. CONFERENCE WITH LABOR NEGOTIATORS (Gov. Code §54957.6)
   Agency designated representative: City Attorney and Human Resources Manager
   Unrepresented employee: City Manager
3. CONFERENCE WITH LABOR NEGOTIATORS (Gov. Code §54957.6)
   Agency Designated Representative: City Manager and Human Resources Manager
   Unrepresented Employee: Woodland Police Officer's Association

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING
6:00 PM

C. CALL TO ORDER

Meeting called to order at 06:17 PM.

D. ROLL CALL

Present: Barajas, Fernandez, Lansburgh, Rodriguez and Stallard
All Council Members present.

E. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Eric Zane, Interim Fire Chief.

F. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed for public hearing on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.

None

G. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

Council Member Rodriguez presented The Honorable Consul General Ferrer with a proclamation recognizing Ms. Ferrer for her outstanding contributions to society and her exemplary leadership as Consul General of Mexico in Sacramento.

Verbal updates provided by Council Members/Staff.

4. SUBJECT: Long Range Calendar

   RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

H. MINUTES

5. SUBJECT: City Council Meeting Minutes of January 7, 2020 and January 21, 2020

   RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt the minutes of the Joint Regular City Council/Woodland Finance Authority meeting of January 7, 2020 and January 21, 2020.

Adopted the minutes of the Joint Regular City Council/Woodland Finance Authority meeting of January 7, 2020 and January 21, 2020.

6. SUBJECT: Commission on Aging Minutes from November 21, 2019

   RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the November 21, 2019 Commission on Aging meeting minutes.

Received the November 21, 2019 Commission on Aging meeting minutes.

7. SUBJECT: Historical Preservation Commission Meeting Minutes of October 16, 2019

   RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the minutes of the Historical Preservation Commission Meeting of October 16, 2019

Received the minutes of the Historical Preservation Commission Meeting of October 16, 2019.

8. SUBJECT: Parks & Recreation Commission Meeting Minutes for November 18, 2019

   RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the November 18, 2019 Parks & Recreation Commission Meeting Minutes.

Received the November 18, 2019 Parks & Recreation Commission Meeting Minutes.

9. SUBJECT: Planning Commission Meeting Minutes of December 19, 2019

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the minutes of the Planning Commission Meeting of December 19, 2019.

Received the minutes of the Planning Commission Meeting of December 19, 2019.

I. CONSENT CALENDAR

10. SUBJECT: Designation of March 7, 2020 as Arbor Day

RECOMMENDATION FOR ACTION: Staff recommends that the City Council designate March 7, 2020 as Arbor Day in the City of Woodland.

Adopted RESOLUTION NO. 7395, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND DESIGNATING MARCH 7, 2020 AS ARBOR DAY IN THE CITY OF WOODLAND.

11. SUBJECT: Black History Month Proclamation

RECOMMENDATION FOR ACTION: Staff recommends that the City Council proclaim the month of February 2020, as "Black History Month."

Proclaimed the month of February 2020, as "Black History Month."

12. SUBJECT: League of Women Voters Proclamation

RECOMMENDATION FOR ACTION: Staff recommends that the City Council proclaim February 14 as League of Women Voters Day, honoring and congratulating the League of Women Voters on its 100th Anniversary and the Woodland League on its 45th Anniversary and commend the League for its significant contributions to empowering voters and making democracy work.

Proclaimed February 14 as League of Women Voters Day, honoring and congratulating the League of Women Voters on its 100th Anniversary and the Woodland League on its 45th Anniversary and commend the League for its significant contributions to empowering voters and making democracy work.

13. SUBJECT: Approve Contract with Laugenour and Meikle for 2021 Sewer & Water Repair & Replacement Project, CIP #20-14

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____ to: 1) Create a new capital project, 2021 Sewer & Water Repair & Replacement Project, CIP #20-14; 2) Approve the reallocation of $200,000 of Water Enterprise Funds from the Water System Leak Detection, Maintenance and Repairs Project, CIP #09-23 to the 2021 Sewer & Water Repair & Replacement Project, CIP #20-14 to provide for the project design budget; 3) Approve the reallocation of $200,000 of Sewer Enterprise Funds from the Annual Sewer Repairs & Replacement Project, CIP #08-21 to the 2021 Sewer & Water Repair & Replacement Project, CIP #20-14 to provide for the project design budget; 4) Authorize the City Manager to execute a consultant agreement with Laugenour & Meikle in the amount of $289,060 for the design of the 2021 Sewer & Water Repair & Replacement Project, CIP #20-14; and 5) Authorize a contingency of up to 10% ($28,906) for the design of the 2021 Sewer & Water Repair & Replacement Project, CIP #20-14.

Adopted RESOLUTION NO. 7396, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AN AGREEMENT WITH Laugenour & Miekle for Engineering Consulting Services FOR THE 2021 SEWER & WATER Repair & REPLACEMENT PROJECT, CIP# 20-14.

14. SUBJECT: Approval of Facility Naming for Proposed Girls Fastpitch Complex

RECOMMENDATION FOR ACTION: Staff recommends that the Council approve a facility name for the proposed Girls' Fastpitch Complex.

This item was removed from the Consent Calendar and moved to the end of the Regular Calendar.

15. SUBJECT: Approve Contract Amendment for Construction Management and Inspection Services for Improvements Associated with Oyang South Backbone and Phase 1 and Phase 2 Subdivisions

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to approve amendment #2 for construction management and inspection with Associated Engineering Consultants, Inc. in the amount of $299,155.40 for the Oyang South Backbone, Phase 1 and Phase 2 Subdivision Improvements and authorize the City Manager to execute the agreement.

Adopted RESOLUTION NO. 7398, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO APPROVE AN AMENDMENT WITH ASSOCIATED ENGINEERING CONSULTANTS, INC. FOR CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES FOR THE OYANG SOUTH PROJECT.

16. SUBJECT: Award Construction Contract for the 2020 Sewer & Water Repair & Replacement Project, CIP #20-07

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to: 1) Award Award a construction contract in the amount of $4,359,548 to T&S Construction Co., Inc. for the 2020 Sewer & Water Repair & Replacement Project (CIP 20-07) and authorize a contract contingency of up to 10% ($435,955); and 2) Approve the reallocation of $2,450,000 of Water Enterprise Funds from Water System Leak Detection, Maintenance & Repair, CIP 09-23, to the 2020 Sewer &Water Repair & Replacement Project, CIP 20-07; and 3) Approve the reallocation of $900,000 of Sewer Enterprise Funds from Annual Sewer Repair & Replacement, CIP 08-21, to the 2020 Sewer &Water Repair & Replacement Project, CIP 20-07; and 4) Approve the reallocation of $500,000 of Sewer Enterprise Funds from Replacement of Orangeberg Sewer Laterals, CIP 14-03, to the 2020 Sewer &Water Repair & Replacement Project, CIP 20-07; and 5) Approve the reallocation of $1,250,000 of Large Diameter Wastewater Pipeline Repair, Replacement, & Lining, CIP 14-15, to the 2020 Sewer &Water Repair & Replacement Project, CIP 20-07; and 6) Authorize the City Manager to execute the Pipeline Crossing Agreement (Agreement) with Union Pacific Railroad (UPRR) and establish a purchase order up to $25,000 to cover the cost of construction oversight and flagging service provided by the Railroad's contractor (RailPros, Inc.) as required by Article 11 (Special Provisions – Construction Observation) of the Agreement.

Adopted RESOLUTION NO. 7399, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING A CONSTRUCTION CONTRACT WITH T&S CONSTRUCTION, CO., INC. IN THE AMOUNT OF $4,359,548 FOR CIP 20-07, THE 2020 SEWER & WATER REPAIR & REPLACEMENT PROJECT.

17. SUBJECT: Approve Salary Schedule effective February 1, 2020

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve the City of Woodland Salary Schedule effective February 1, 2020.

Approved the City of Woodland Salary Schedule effective February 1, 2020.

On a motion by Council Member Stallard, seconded by Council Member Barajas and carried unanimously on a 5-0 vote, Council Members made a motion to move Consent Calendar Item No. 14 to the end of the Regular Calendar and approved Consent Calendar Items No. 10 through 13 and 15 through 17.

AYE: Barajas, Fernandez, Lansburgh, Rodriguez and Stallard
NOES: None

J. REPORTS OF THE CITY MANAGER

18. SUBJECT: Code Enforcement Update

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive a report on the current status of and ongoing improvements to the City's Code Enforcement Program.

Received report on the current status of and ongoing improvements to the City's Code Enforcement Program.

21. SUBJECT: JAPA Smart Parking Pilot Program

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing a contract agreement with JAPA, Inc., in the amount of up to $30,000 for equipment, installation and one year service/data management and maintenance for the JAPA Smart Parking Pilot Program; and authorizing the City Manager to execute the agreement and amendments, as necessary, up to 20 percent ($6,000) of the agreement amount.

Adopted RESOLUTION NO. 7401, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING A CONTRACT AGREEMENT WITH JAPA, INC. FOR EQUIPMENT AND PARKING TECHNOLOGY SERVICES FOR THE SMART PARKING PILOT PROGRAM.

19. SUBJECT: Affordable Housing Update

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive an update on affordable housing development in Woodland and provide direction on potential adjustments to the affordable housing ordinance.

Received an update on affordable housing development in Woodland and provided direction on potential adjustments to the affordable housing ordinance.

20. SUBJECT: Approval for the sale of the Heritage Oaks Apartments to Heritage Oaks WCC, LP.

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. , to (1) approve the sale of the Heritage Oaks Apartments to Heritage Oaks WCC, LP, an affiliate partnership of Affordable Housing Access, Inc.; (2) subordinate the existing affordable housing covenant to the purchase financing required for Heritage Oaks; and (3) authorize the City Manager to execute an affordable housing monitoring fee agreement with Heritage Oaks, WCC, LP.

K. ADJOURN

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695

Regular Meeting Minutes

Tuesday, February 18, 2020

6:00 PM

City Council

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING
6:00 PM

A. CALL TO ORDER

Meeting called to order at 6:02 PM.

B. ROLL CALL

Council Members Present: Barajas, Lansburgh, Rodriguez and Stallard
Absent: Fernandez

C. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Armando Fernandez.

D. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed for public hearing on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.

Sergio Ramirez, Elyse Doyle-Martinez, Elisa Flores, Silvestre Rodriguez-Herrera and Alma Lopez spoke regarding Community Healing and Prevention Task Force and investing in youth.
Toni Andrade spoke regarding crime and low-lighting in her neighborhood on Clover Street.
LC Cunningham spoke regarding All Leaders Must Serve.

E. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

Verbal updates provided by Council Members/Staff.

1. SUBJECT: Long Range Calendar

   RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

F. MINUTES

2. SUBJECT: Planning Commission Meeting Minutes of January 16, 2020

   RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the minutes of the Planning Commission Meeting of January 16, 2020.

On a motion by Council Member Stallard, seconded by Council Member Barajas and carried unanimously, Council Members received the Planning Commission Meeting Minutes of January 16, 2020.

G. PRESENTATIONS

3. SUBJECT: Woodland Public Library Annual Report FY 2019

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Woodland Public Library Annual Report 2018-2019 presented by the Woodland Public Library Board of Trustees.

Received the Woodland Public Library Annual Report of 2018-2019 presented by Library Board of Trustee Member Noel Rodriguez and Library Services Director Greta Galindo.

H. CONSENT CALENDAR

4. SUBJECT: Fire Department Annual Status Report

RECOMMENDATION FOR ACTION: Staff recommends that the City Council accept the Fire Department Annual Status Report for 2019.

Accepted the Fire Department Annual Status Report for 2019.

5. SUBJECT: Police Department Quarterly Status Report for the period of October 2019 through December 2019

RECOMMENDATION FOR ACTION: Staff recommends that the City Council accept the Police Department Quarterly Status Report for October 2019 through December 2019.

Accepted the Police Department Quarterly Status Report for October 2019 through December 2019.

6. SUBJECT: Final Acceptance and Notice of Completion for Kentucky Avenue Widening and Complete Streets Project, CIP 04-07

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, accepting the construction contract for the Kentucky Avenue Widening and Complete Streets Project, CIP 04-07, as complete and authorizing the City Clerk to file a Notice of Completion for the construction contract; and adopt Resolution No. _____, documenting and approving the interfund loan agreement for $4.275 million.

Adopted RESOLUTION NO. 7402, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO ACCEPT THE KENTUCKY AVENUE WIDENING AND COMPLETE STREETS PROJECT (CIP 04-07) CONSTRUCTION CONTRACT AS COMPLETE AND AUTHORIZE THE CITY CLERK TO FILE A NOTICE OF COMPLETION AND RESOLUTION NO. 7403, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO DOCUMENT AND APPROVE THE INTERFUND LOAN AGREEMENT BETWEEN THE ROAD DEVELOPMENT AND MEASURE E FUNDS.

7. SUBJECT: Quarterly Treasurer's Investment Report for the Quarter Ended December 31, 2019

RECOMMENDATION FOR ACTION: Staff recommends that the City Council accept the quarterly Treasurer's Investment Report for the quarter ended December 31, 2019.

Accepted the quarterly Treasurer's Investment Report for the quarter ended December 31, 2019.

8. SUBJECT: Annual Maintenance for Geographic Information Systems (GIS) Report

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Annual Maintenance for Geographic Information Systems (GIS) Report; and adopt Resolution No. _____, authorizing the City Manager to execute a license agreement with ESRI, (Environmental Systems Research Institute).

Adopted RESOLUTION NO. 7404, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AN AGREEMENT WITH ESRI FOR SOFTWARE LICENSING.

9. SUBJECT: Authorize the Purchase of a Replacement Ford F350

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the purchase of a Ford F350 Service Truck from Downtown Ford for a total purchasing price of $61,187.74.

Adopted RESOLUTION NO. 7405, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE PURCHASE OF A REPLACEMENT FORD F350 SERVICE TRUCK FOR THE PUBLIC WORKS DEPARTMENT.

10. SUBJECT: FEMA Assistance to Firefighters Grant (AFG)

RECOMMENDATION FOR ACTION: Staff recommends that the City Council authorize the Fire Department to:
1. Submit a FEMA Assistance to Firefighters Grant (AFG) application for self-contained breathing apparatus (SCBAs) and related equipment;
2. Approve City of Woodland to be host agency and to create MOU with partner agencies including UC Davis Fire Department, Dunnigan Fire Protection District, Capay Fire Protection District, West Plainfield Fire Protection District and the City of Dixon Fire Department. Where in partner agencies agree to pay matching funds as required by FEMA (10%) for their portion of the requested equipment;
3. Submit a FEMA Assistance to Firefighters Grant (AFG) Micro-grant application for Cancer Screenings.

Authorized the Fire Department to submit a FEMA Assistance to Firefighters Grant (AFG) application for self-contained breathing apparatus (SCBAs) and related equipment; approved City of Woodland to be host agency and to create MOU with partner agencies including UC Davis Fire Department, Dunnigan Fire Protection District, Capay Fire Protection District, West Plainfield Fire Protection District and the City of Dixon Fire Department. Where in partner agencies agree to pay matching funds as required by FEMA (10%) for their portion of the requested equipment; and submit a FEMA Assistance to Firefighters Grant (AFG) Micro-grant application for Cancer Screenings.

11. SUBJECT: Lower Cache Creek Flood Feasibility Study, CIP 09-15; Approve Contract Amendment #2 with Madrone Ecological Consulting for Environmental Consulting Services.

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager to execute the consultant services amendment with Madrone Ecological Consulting for the Lower Cache Creek Feasibility Study for an amount up to $25,380 for the Lower Cache Creek Feasibility Study, CIP #09-15.

Adopted RESOLUTION NO. 7406, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING CONTRACT AMENDMENT #2 WITH MADRONE ECOLOGICAL CONSULTING FOR ENVIRONMENTAL CONSULTING SERVICES.

12. SUBJECT: Facility Use and License Agreement Regarding Use of Community & Senior Center

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager to execute a facility use and license agreement between the City of Woodland and YMCA of Superior California regarding use of the City's Community & Senior Center.

Adopted RESOLUTION NO. 7407, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING A FACILITY USE AND LICENSE AGREEMENT AT THE COMMUNITY & SENIOR CENTER.

13. SUBJECT: Modify Budgeted Building Inspector Position for FY 2020

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving position changes within the Community Development Department; authorizing the addition of a Senior Building Inspector position; and deleting the position of Building Inspector I/II.

Adopted RESOLUTION NO. 7408, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING A POSITION CHANGE WITHIN THE COMMUNITY DEVELOPMENT DEPARTMENT – BUILDING DIVISION.

14. SUBJECT: Interim City Manager Employment Agreement

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving the Interim City Manager's Employment Agreement

Adopted RESOLUTION NO. 7409, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AN EMPLOYMENT AGREEMENT WITH KEN HIATT FOR THE POSITION OF INTERIM CITY MANAGER.

On a motion by Council Member Stallard, seconded by Council Member Barajas and carried on a 4-0 vote, Council Members approved Consent Calendar Items No. 4 through 14.

AYES: Barajas, Lansburgh, Rodriguez and Stallard
NOES: None
ABSTAIN: None
ABSENT: Fernandez

I. REPORTS OF THE CITY MANAGER

15. SUBJECT: Approval of Facility Naming for Proposed Girls Fastpitch Complex

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving a facility name for the proposed Girls' Fastpitch Complex.

On a motion by Mayor Pro Tem Stallard, seconded by Council Member Rodriguez and carried on a 4-0-1 vote, Council Members adopted RESOLUTION NO. 7410, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO NAME FUTURE FASTPITCH COMPLEX.

AYES: Barajas, Lansburgh, Rodriguez and Stallard
NOES: None
ABSTAIN: None
ABSENT: Fernandez

16. SUBJECT: Approval to Permit the Subordination of the Affordable Housing Covenant recorded for the Gracewood Commons Senior Citizens Housing Project to the Project's Pre-development Financing

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to permit subordination of the recorded affordable housing covenant for the Gracewood Commons senior citizens housing project to the project's pre-development financing and authorize the City Manager to execute the subordination agreement on the City's behalf.

On a motion by Mayor Pro Tem Stallard, seconded by Council Member Barajas and carried on a 4-0-1 vote, Council Members adopted RESOLUTION NO. 7411, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE SUBORDINATION OF THE AFFORDABLE HOUSING COVENANT RECORDED FOR THE GRACEWOOD COMMONS SENIOR CITIZENS HOUSING PROJECT TO THE PROJECT'S PRE-DEVELOPMENT LOAN.

AYES: Barajas, Lansburgh, Rodriguez and Stallard
NOES: None
ABSTAIN: None
ABSENT: Fernandez

17. SUBJECT: West Woodland Safe Routes to School Project, CIP 17-09; Approve Plans and Specifications and Authorize Bid Advertisement, Accept Contract Termination for Convenience with McGuire & Hester

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving the project plans and specifications and authorizing bid advertisement for the West Woodland Safe Routes to School Project, CIP 17-09; and accept construction contract termination for convenience with McGuire and Hester and by mutual agreement of both parties.

On a motion by Council Member Barajas, seconded by Mayor Pro Tem Stallard and carried on a 4-0-1 vote, Council Members adopted RESOLUTION NO. 7412, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE PLANS AND SPECIFICATIONS FOR THE WEST WOODLAND SAFE ROUTES TO SCHOOL PROJECT, CIP 17-09, AND AUTHORIZING BID ADVERTISEMENT AND RESOLUTION NO. 7413, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TERMINATING THE CONSTRUCTION CONTRACT FOR CONVENIENCE FOR THE WEST WOODLAND SAFE ROUTES TO SCHOOL PROJECT, CIP 17-09.

AYES: Barajas, Lansburgh, Rodriguez and Stallard
NOES: None
ABSTAIN: None
ABSENT: Fernandez

18. SUBJECT: Fiscal Year 2019/20 Mid-Year Budget Update

RECOMMENDATION FOR ACTION: Information purposes only; no action required.

Informational report only; no action required.

19. SUBJECT: Fiscal Year 2019/20 Mid-Year Budget Amendments

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No.______, authorizing amendments to the Fiscal Year 2019/20 Budget totaling $13,215,589.

On a motion by Council Member Rodriguez, seconded by Council Member Barajas and carried on a 4-0-1 vote, Council Members adopted RESOLUTION NO. 7414, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AMENDMENTS TO THE FISCAL YEAR 2019-2020 ANNUAL BUDGET.

AYES: Barajas, Lansburgh, Rodriguez and Stallard
NOES: None
ABSTAIN: None
ABSENT: Fernandez

20. SUBJECT: 2020 COPS Hiring Program

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager and the Police Department to submit an application for the 2020 COPS Hiring Program (CHP) and to accept the grant if awarded.

On a motion by Council Member Barajas, seconded by Council Member Rodriguez and carried on a 4-0 vote, Council Members adopted RESOLUTION NO. 7415, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE CITY MANAGER AND THE POLICE DEPARTMENT TO SUBMIT AN APPLICATION FOR THE 2020 COPS HIRING PROGRAM (CHP) AND TO ACCEPT THE GRANT IF AWARDED.

AYES: Barajas, Lansburgh, Rodriguez and Stallard
NOES: None
ABSTAIN: None
ABSENT: Fernandez

J. ADJOURN

Meeting adjourned at 08:01 PM.

Respectfully submitted,

Ana B. Gonzalez, City Clerk

TO: THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA: City Council Regular Meeting
DATE: March 3, 2020
ITEM #: H.4
SUBJECT: Parks & Recreation Commission Meeting Minutes for January 27, 2020

Recommendation for Action: Staff recommends that the City Council receive the January 27, 2020 Parks & Recreation Commission Meeting Minutes.

Staff Contact:
Kris Bain, Community Services Program Manager, (530) 661-2002, krista.bain@cityofwoodland.org

Discussion:
The Parks & Recreation Commission held their last meeting on February 24, 2020. At this meeting the Parks & Recreation Commission approved the minutes from January 27, 2020.

Conclusion:
Staff recommends that the City Council receive the January 27, 2020 Parks & Recreation Commission Meeting Minutes.

Paul Navazio
City Manager

Attachments:
1. PR Commission Minutes 01272020

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695

Parks & Recreation Commission –

Monday, January 27, 2020

6:30 PM

A. CALL TO ORDER

Meeting called to order at 06:31 PM

B. ROLL CALL

Commission Members Present: Chairperson Carla White-Snyder, Commissioner Magalean Martin, Commissioner Andrew Foraker, Commissioner Rashid Ali
Absent:
Excused: Vice-Chairperson Jon-Paul Valcarenghi

C. PLEDGE OF ALLEGIANCE

Pledge of Allegiance

D. COMMUNICATIONS - PUBLIC COMMENT

No Public Comment

E. COMMUNICATIONS - COMMISSION/STAFF STATEMENTS AND REQUESTS

No statements or requests

F. PRESENTATION

1. Junior Tennis Fund Grant

Commission received grant check for the Junior Tennis Fund Boardmember Carol Rose in the amount of $1,800.00.

G. NEW BUSINESS

H. COMMITTEE REPORTS

2. Standing Committee Report

- Facilities Committee
- Program & Department Evaluation
- Budget & Finance Committee
- Urban Forest Committee
- Volunteerism Committee

Verbal updates provided by Commissioner Members/Staff.

I. CONSENT CALENDAR

3. Approve Minutes for November 18, 2019

On a motion by Commissioner Rashid Ali, seconded by Commissioner Andrew Foraker and carried unanimously, Approve Minutes for November 18, 2019

Ayes: Commissioner Rashid Ali, Commissioner Andrew Foraker, Chairperson Carla White-Snyder, Commissioner Magalean Martin

Noes: None

Absent: Vice-Chairperson Jon-Paul Valcarenghi

J. OTHER BUSINESS

4. Commission Absent Request

No Requests

K. REPORT OF THE STAFF

5. Community Services Staff Report for January 27, 2020

Verbal updates provided by Staff.

6. Community Services Department Quarterly Status Report for the period of October through December 2019

Information received.

L. NEXT MEETING

7. February 24, 2020

M. ADJOURN

Meeting adjourned at 06:59 PM on a motion by Commissioner Andrew Foraker, seconded by Commissioner Rashid Ali and carried unanimously,

Ayes: Commissioner Rashid Ali, Commissioner Andrew Foraker, Chairperson Carla White-Snyder, Commissioner Magalean Martin

Noes: None

Absent: Vice-Chairperson Jon-Paul Valcarenghi

TO:	THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA:	City Council Regular Meeting
DATE:	March 3, 2020
ITEM #:	I.5
SUBJECT:	Approve Consultant Amendment for Construction Management and Inspection Services for Improvements Associated with the Country Oaks Subdivision

Recommendation for Action: Staff recommends that the City Council adopt Resolution No. _____, to approve consultant services amendment #1 for construction management and inspection with Associated Engineering Consultants, Inc. in the amount of $17,188.00 for the Country Oaks Subdivision Improvements and authorize the City Manager to execute the agreement.

Staff Contact:
Miguel Chavez, Construction Project Manager – (530) 661-5952, miguel.chavez@cityofwoodland.org

Fiscal Impact:
Construction management and inspection of the Country Oaks Subdivision Improvements are funded by fees paid by the developer for this purpose. The original contract with Associated Engineering Consultants (AEC) was approved on September 4th 2018. This contract was for $49,940.00. Amendment #1 is for $17,188.00. The total construction management cost is $67,128.00.

All contract costs will be paid out of a deposit account that has been funded by the developer. There is no impact to the general fund.

Background:
On March 5, 2019, the City Council approved the Country Oaks Subdivision Map No. 4851. The improvement plans for Country Oaks Subdivision Improvements were completed in March 2019 and construction has been ongoing since then.

The original contract is based on 12 months of construction. Country Oaks has been under construction for 12 months and improvements have not been fully completed.

Discussion:
The construction of the Country Oaks Subdivision project includes improvements that will be City owned once complete. As such, the City is required to provide construction management and inspection for these projects. The recommended action to execute a consultant amendment will allow for the continuation in providing these construction services.

Associated Engineering Consultants, Inc. (AEC) is currently providing these construction services and are included on the City's list of firms pre-qualified to provide Construction Management and Inspection Services.

Conclusion:
Staff recommends that the City Council adopt Resolution No. _____, to approve consultant services amendment #1 for construction management and inspection with Associated Engineering Consultants, Inc. in the amount of $17,188.00 for the Country Oaks Subdivision Improvements and authorize the City Manager to

execute the agreement.

Prepared By: Miguel Chavez, Construction Project Manager

Reviewed By: Katie Wurzel, Principal Civil Engineer
Brent Meyer, City Engineer
Ken Hiatt, Assistant City Manager, Community and Economic Development Director

Paul Navazio
City Manager

Attachments:
1. Resolution

RESOLUTION NO. ______

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO APPROVE AN AMENDMENT WITH ASSOCIATED ENGINEERING CONSULTANTS, INC. FOR CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES FOR THE COUNTRY OAKS PROJECT

WHEREAS, On March 5, 2019, City Council approved the Country Oaks Subdivision Map No. 4851; and

WHEREAS, the Country Oaks Subdivision Improvement project and associated improvements have been in construction since late 2018; and

WHEREAS, the City desires to continue to have the construction management and inspection of these improvements performed by an experienced consultant selected by a qualification based selection process; and

WHEREAS, the City Council wishes to approve the Agreement and authorize its execution through the adoption of this Resolution; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WOODLAND AS FOLLOWS:

Section 1. The City Council hereby approves the contract amendment with Associated Engineering Consultants Inc. and authorizes and directs the City Manager to execute the agreement in the amount of $17,188.00 for the Country Oaks Subdivision Improvements subject to City Attorney approval. The City Attorney is hereby authorized to make clarifying and confirming changes so long as the total dollar amount authorized in the Agreement does not change.

Section 2. An executed copy of the Agreement is available and on file in the City Clerk's office and is incorporated herein by reference and made a part of this Resolution.

PASSED AND ADOPTED this ___3rd_ day of __March__ 2020, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

____
Rich Lansburgh, Mayor

ATTEST:

____
Ana B. Gonzalez, City Clerk

TO: THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA: City Council Regular Meeting
DATE: March 3, 2020
ITEM #: I.6
SUBJECT: Authorize a $99,113 Increase to the Vehicle Replacement Budget (Fund 012) Towards the Purchase of a Replacement Command Vehicle for the Fire Department

Recommendation for Action: Staff recommends that the City Council adopt Resolution No. _____, authorizing:

1. The purchase of a replacement Command Vehicle and required equipment for the Fire Department for a total purchasing price of $157,435; and
2. Award the vehicle purchase to Hoblit Dodge due to the City's 5% Local Bidder's Preference Policy; and
3. An additional budget appropriation of $99,113 from the Vehicle Replacement Reserve Fund (Fund 12) to cover the funding gap between the total cost of the vehicle and related equipment and the vehicle's replacement reserve balance

Staff Contact

Troy Thompson, Fleet & Facilities Manager, troy.thompson@cityofwoodland.org , 530-661-5956

Fiscal Impact

The City Council already approved a $58,322 budget to replace Fire Command Vehicle #685 in the FY2019/20 Budget; this amount was based on funds accumulated in the older vehicle's replacement reserve account. The purchase price of the new vehicle, including related equipment such as radios and MDT (mobile data terminal), totals $157,435. The purchase will be funded entirely through replacement reserves of the older Command Vehicle and additional vehicle reserves set aside from Strike Team reimbursement.

Background

In an effort to remain aligned with changing safety requirements and fire department's needs, the platform and configuration of this command vehicle have changed. As a result, there is an increase in up-fit costs with the new vehicle as compared with the previous command vehicle being replaced. The National Fire Protection Association (NFPA) and industry standards/best practices have adopted and/or are in the process of adopting improved safety standards as they relate to cancer, storing gear in separate compartments in keeping with the "clean cab" concept, and the securing of tools and equipment lest they become projectiles in the event of an accident.

Additionally, the operational needs for the Fire Department have evolved into a more multi-functional vehicle. As a result, the department has identified the need for additional emergency response equipment as well as added storage space for personal protective gear and auxiliary items. The existing vehicle was scheduled for replacement in FY2019/20 due to age and high maintenance costs. Fleet Services pursued a competitive bidding process for the truck and received two proposals: Hoblit Dodge of Woodland for $132,084.94 and Bravo Dodge of Alhambra for $129,978.11. Hoblit Dodge wins the purchase due to the City's 5% local bidders preference policy.

Vehicle specifications and up-fit include, but are not limited to, emergency lighting and sirens, radios and radio accessories, command center, MDT, PPE storage, SNUG Top truck bed topper, and electrical system upgrades to support required equipment. A full list of specifications and up-fit costs are included with this report for Council's review.

Discussion

Per the City's Purchasing Ordinance, all materials, supplies and equipment purchases greater than $50,000 must be awarded by the City Council. Fleet Services will create purchase orders for the vehicle purchase and purchase of required equipment upon Council approval.

The dealership will place the vehicle on order once the purchase order is received from the City. Fleet Services will need about two weeks to in-process the vehicle before it is released to the using department for use. The older vehicle will be sent to auction once the new vehicle is fully operational.

Conclusion

Staff recommends that the City Council adopt Resolution No. _____, authorizing:

1. The purchase of a replacement Command Vehicle and required equipment for the Fire Department for a total purchasing price of $157,435; and
2. Award the vehicle purchase to Hoblit Dodge based on the City's 5% Local Bidder's Preference Policy; and
3. An additional budget appropriation of $99,113 from the Vehicle Replacement Reserve Fund (Fund 12) to cover the funding gap between the total cost of the vehicle and related equipment and the vehicle's replacement reserve balance

Prepared by: Troy Thompson, Fleet & Facilities Mangers

Reviewed by: Eric Zane, Interim Fire Chief

Approved by: Craig Locke, Public Works Director

Paul Navazio
City Manager

Attachments:

1. Hoblit Dodge Quote
2. Bravo Dodge Quote
3. MDC Quote

4. Radio Quote
5. Resolution -685 Replacement (022520 tat)

Quote: 2020 Ram 3500 Big Horn Crew Cab 4x4 Short Bed w/ 911 upfit.

Dealer point of contact:
Grady Glyer
530-405-2915
grady@hoblit.com

Pricing:
Truck $42,704.00
911 Vehicle upfit $78,638.00
2 additional key fobs $375.00
Transportation from 911 to Woodland $500.00

Sub total $122,217.00

Sales tax $9,744.16
Doc fee $85.00
CA tire fee $8.75
Electronic vehicle registration $30.00

Total $132,084.91

Warranty:
Basic 3 year / 36000 miles
Powertrain 5 year / 60000 miles

Terms:
TBD

HOBLIT CHRYSLER JEEP DODGE, INC.
333 MAIN ST
WOODLAND, CA 956953204

Configuration Preview

Date Printed:	2019-11-20 4:20 PM	**VIN:**		**Quantity:**	1
Estimated Ship Date:		**VON:**		**Status:**	BA - Pending order
				FAN 1:	00LX2 City of Woodland CA
				FAN 2:	
				Client Code:	
				Bid Number:	TB0054
				PO Number:	

Sold to:
HOBLIT CHRYSLER JEEP DODGE, INC. (44816)
333 MAIN ST
WOODLAND, CA 956953204

Ship to:
HOBLIT CHRYSLER JEEP DODGE, INC. (44816)
333 MAIN ST
WOODLAND, CA 956953204

Vehicle: **2020 3500 BIG HORN CREW CAB 4X4 (149 IN WB 6 FT 4 IN Box) (D28H91)**

	Sales Code	Description	MSRP(USD)
Model:	D28H91	3500 BIG HORN CREW CAB 4X4 (149 IN WB 6 FT 4 IN Box)	46,600
Package:	2ZZ	Customer Preferred Package 2ZZ	0
	ESA	6.4L Heavy Duty V8 HEMI with MDS	0
	DFX	8-Spd Auto 8HP75-LCV Transmission	0
Paint/Seat/Trim:	PR4	Flame Red Clear Coat	0
	APA	Monotone Paint	0
	*TX	HD Vinyl 40/20/40 Split Bench Seat	315
	-X8	Black/Diesel Gray	0
Options:	4DH	Prepaid Holdback	0
	4ES	Delivery Allowance Credit	0
	MAF	Fleet Purchase Incentive	0
	XBM	Remote Start System	295
	XAA	ParkSense Rear Park Assist System	295
	UAM	Uconnect 4 with 8.4" Display	795
	LSA	Security Alarm	195
	LNJ	Front Fog Lamps	195
	JKV	115V Auxiliary Power Outlet	150
	WBE	18X8.0 Polished Aluminum Wheels	545
	XXS	Upfitter Electronic Module (VSIM)	345
	XMF	Spray in Bedliner	565
	CKJ	Black Vinyl Floor Covering	0
	CLF	Front & Rear Rubber Floor Mats	0
	TCP	LT275/70R18E OWI On/Off Road Tires	295
	MRS	Flat Cab-Length Side Steps Chrome	695
	XF5	Dual Alternators Rated at 380 Amps	395
	ADB	Protection Group	95
	AAU	Safety Group	2,395
	5N6	Easy Order	0
	4FM	Fleet Option Editor	0
	4FT	Fleet Sales Order	0
	171	Zone 71-Los Angeles	0
	4EA	Sold Vehicle	0
Non Equipment:	4FA	Special Bid-Ineligible For Incentive	0
Bid Number:	TB0054	Government Incentives	0
Discounts:	YG2	5.2 Additional Gallons of Gas	0
Destination Fees:			1,695

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.

		Total Price:	55,865
Order Type:	Fleet	PSP Month/Week:	
Scheduling Priority:	1-Sold Order	Build Priority:	99
Salesperson:			
Customer Name:			
Customer Address:			
	USA		
Instructions:			

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.

Safety Group (AAU)

Image not available at this time. Please try again later.

Details:

- Rain Sensitive Windshield Wipers (JHC)
- Blind Spot and Cross Path Detection (XAN)
- Rear View Auto Dim Mirror (GNK)
- LED Tail Lamps (LAY)
- Leather Wrapped Steering Wheel (SCV)
- Mirrors-Tow Pwr Adj/Fold/Heat Black (GP1)
- Steering Wheel Mounted Audio Ctrls (RDZ)
- Full Speed Fwd Collision Warn Plus (LSU)
- Adaptive Steering System (SJE)
- Auto High Beam Headlamp Control (LMS)
- Cluster 7.0" TFT Color Display (JAL)
- Power-Folding Mirrors (LER)
- Adaptive Cruise Control w/Stop (NH3)
- Lane Keep Assist (LAS)

Standard Features - D28H91-3500 BIG HORN CREW CAB 4X4 (149 IN WB 6 FT 4 IN Box)

Code	Description
ME4	"RAM" Door Badges
ME6	"RAM" Grille Badge
DRQ	11.50" Single Wheel Rear Axle
JCB	120 MPH Primary Speedometer
JJJ	12V Auxiliary Power Outlet
WKN	18" Steel Spare Wheel
BAD	180 Amp Alternator
WBH	18X8.0 Steel Chrome Clad Wheels
CSJ	2 Way Rear Headrest Seat
DME	3.73 Axle Ratio
NFT	31 Gallon Fuel Tank
CDP	4 Way Front Headrests
SCF	4-Spoke Steering Wheel
CBE	40/20/40 Split Bench Seat
MUS	4X4 Badge
RFU	5.0" Touchscreen Display
NAS	50 State Emissions
RCG	6 Speakers
DJN	6,000# Front Axle
ESA	6.4L Heavy Duty V8 HEMI with MDS
XFK	7 Pin Wiring Harness
BCN	730 Amp Maintenance Free Battery
DFX	8-Spd Auto 8HP75-LCV Transmission
RD3	Accent Color Shark Fin Antenna
GAQ	Acoustic Front Door Glass
MDX	Active Grille Shutters
JLW	Active Noise Control System
CG3	Advanced Multistage Front Air Bags
HAA	Air Conditioning
BRT	Anti-Lock 4-Wheel Disc Brakes
DSA	Anti-Spin Differential Rear Axle
RSU	Audio Jack Input for Mobile Devices
LMG	Automatic Headlamps
A6A	Base Equipment Group
MYF	Big Horn Badge
LE4	Black Exterior Mirrors
MPL	Black-Out Tape
XJ8	Body Color Fuel Filler Door
MNE	Body Color/Chrome Door Handles
BGE	Brake Assist
MCT	Bright Front Bumper
MBF	Bright Rear Bumper
X71	Bumper Module I

Standard Features - D28H91-3500 BIG HORN CREW CAB 4X4 (149 IN WB 6 FT 4 IN Box)

Code	Description
X75	Bumper Module II
LPE	Cargo and CHMSL Lamp
X8S	Center Console Parts Module
WMJ	Center Hub
CW8	Center Stack Storage Drawer
CGU	Child Seat Anchor System-LATCH Ready
MFP	Chrome Headlamp Bezels
XFR	Class V Receiver Hitch
*V9	Cloth 40/20/40 Bench Seat
JAE	Cluster 3.5" TFT B&W Display
XCT	Coat Hooks
DS7	Conventional Differential Frt Axle
HGB	Dash Liner Insulation
LM1	Daytime Running Headlamps, Low Beam
X82	Door Parts Module
CLP	Door Sill Scuff Pads
JVA	Driver Seat - Manual Adjust 4-Way
CSP	Driver/Passenger Assist Handles
JJB	Dual Note Electric Horns
DK3	Elec Shift-On-The-Fly Transfer Case
DH4	Electronic Range Select
BNS	Electronic Roll Mitigation
BNB	Electronic Stability Control
NHN	Electronically Controlled Throttle
LEB	Ext. Mirrors w/Supplemental Signals
LEC	Exterior Mirrors Courtesy Lamps
NHJ	Exterior Mirrors w/Heating Element
CKE	Floor Covering Carpet
HGF	Floor Tunnel Insulation
CLE	Front & Rear Floor Mats
MXB	Front Air Dam
CDR	Front Armrest w/Cupholders
X83	Front End Parts Module
SFB	Front Heavy Duty Shock Absorbers
CGD	Front Height Adjust Shoulder Belts
MDA	Front License Plate Bracket
SHA	Front Stabilizer Bar
MHR	Front Wheel Well Liners
XGA	Front/Rear Climate Control Outlets
JWA	Frt Pass Seat - Manual Adjust 4-Way
TBB	Full Size Spare Tire
JKH	Glove Box
JLP	GPS Antenna Input

Standard Features - D28H91-3500 BIG HORN CREW CAB 4X4 (149 IN WB 6 FT 4 IN Box)

Code	Description
X79	Grille Module
MFH	Grille-Gloss Black Billites W/Chrm
MNQ	Grille-Surround Chrome
Z8F	GVW Rating - 11000#
LME	Halogen Quad Headlamps
LHD	Headlamp Off Time Delay
X8Y	Headliner Parts Module
MW5	Hemi Badge
BNG	Hill Start Assist
JE2	I/P Bezels-Painted W Hydrographics
LAC	Illuminated Entry
LA6	Incandescent Tail Lamps
JBY	Instr. Panel Color Keyed Bezel
JY1	Instrument Cluster Theme 1 (Base)
X81	Instrument Panel Parts Module
XRB	Integrated Voice Command w/Bluetooth
CEV	Key Fob - Satin Chrome
XJJ	Locking Tailgate
TCN	LT275/70R18E BSW All Season Tires
LBA	Map/Courtesy Lamp
RSF	Media Hub-2 USB, Full Funct, Aux
LNY	Mirror Running Lights
GPG	Mirrors-Tow Pwr Adj Heat Black Black
APA	Monotone Paint
NZD	Next Generation Engine Controller
CUH	No Underseat Storage
XA8	Non Adjustable Pedals
CUN	Overhead Console
LBT	Overhead Cupholder Lamp
XAC	ParkView Rear Back-up Camera
GN6	Pass Sun Visor w/Illum Mirror
XBS	Pickup Box
JKY	Power Accessory Delay
SBE	Power Steering
CBZ	Prem Vinyl Door Trim w/Map Pocket
GX4	Pushbutton Start
JP3	Pwr Front Windows, 1-Touch,Up & Down
MT7	Ram 3500 Badge
MGA	Ram's Head Badge
BHD	Ready Alert Braking
LCH	Rear Dome Lamp
GJD	Rear Fixed Window
CFM	Rear Folding Seat

Standard Features - D28H91-3500 BIG HORN CREW CAB 4X4 (149 IN WB 6 FT 4 IN Box)	
Code	Description
SGB	Rear Heavy Duty Shock Absorbers
CUE	Rear Underseat Compartment Storage
GNA	Rear View Day/Night Mirror
LTF	Red Tail Lamp Bezels
GXM	Remote Keyless Entry
RSX	Remote USB Port
RS3	Remote USB Port - Charge Only
C1G	Rotary Shifter-Black
X8Z	Seat Parts Module
GXX	Sentry Key Theft Deterrent System
AR9	Single Rear Wheel Group
WL1	Single Rear Wheels
NHM	Speed Control
JPH	Speed Sensitive Power Locks
CUY	Storage Tray
CJ2	Supp. Side Curtain Frt/Rr Air Bags
CJ1	Supplemental Frt Seat Side Air Bags
CGS	Supplemental Side Air Bags
JFJ	Temperature & Compass Gauge
SUA	Tilt Steering Column
GBH	Tinted Acoustic Windshield Glass
GAC	Tinted Glass Windows
XBN	Tip Start
X88	Tire & Wheel Parts Module
TBM	Tire Carrier Winch
XBT	Tire Pressure Information System
XEA	Tow Hooks
BNM	Traction Control
XHC	Trailer Brake Control
BNT	Trailer Sway Damping
LEG	Trailer Tow Mirrors
XFU	Trailer Tow w/4-Pin Connector Wiring
UAA	Uconnect 3 with 5" Display
RF7	USB Host Flip
JHA	Var Intermittent Windshield Wipers
LAZ	Vehicle Information Center
4ZB	Vendor Painted Cargo Box Tracking

dan@911vehicle.com

911vehicle

5604 E. La Palma Ave. Anaheim, CA 92807
P: 714-808-0911 F: 714-808-0916 www.911vehicle.com

Your Single Source Provider for Emergency Vehicle Solutions

Quote#52719

To: Jim Dahl
From: Dan Walters
Company: Woodland Fire Department
Date: October 4, 2019
Fax #
Phone #
Regarding: Command Conversion Package

1 Number of Pages sent including cover sheet

QTY	Breakdown with labor:	EXTENSION TOTAL
	BASE ELECTRICAL SYSTEM	
1	Engineeing and Design Layout	750.00
2	Engine Dual Battery system w/ (2) Odyssey 48-720 Batteries	840.00
2	Additional Dual Battery system w/ (2) Odyssey 48-720 Batteries	1,090.00
2	In Floor Dual Battery Boxes	765.00
1	Dual Battery Isolation System	455.00
1	Main DC Power / Ground Electrical Buss System	1,745.00
1	911V-Mux Vehicle Load Manager	4,045.00
1	Key Ignition Control System	170.00
1	Park Nuetral Control System	220.00
1	Command Center Control System	295.00
	EMERGENCY LIGHTING AND SIREN WARNING	
1	Whelen CenCom Siren and Lighting Controller	1,985.00
1	Whelen Liberty 54" LED Lightbar with Opticom Dual Mode	7,125.00
1	Headlight Flasher	305.00
2	LINSV2R L.E.D. Lights mounted under side view mirrors	1,180.00
2	Whelen IONR Red LED Lights on Front Grill	970.00
2	Whelen M7RC Red LED Lights on Front Side Fender	1,095.00
2	Whelen M7RC Lights on Side of Rear Fender	930.00
4	Whelen M7K (Red/Amber) L.E.D.'s on Tail Gate	1,690.00
1	Siren speakers mounted behind grill	549.00
1	Traffic Advisor mounted in rear window of shell	1,595.00
	Command and Center Console Module	
1	Metal Center Console for Radios and Lighting Controller	1,255.00
2	Arm rests mounted on each side of the console	283.00
1	AC-FHDFB Storage Box behind widebody console	1,055.00
1	LED Lighting in Side Compartments and Rear of Shell	655.00
1	911 Custom Rear Command Module	8,235.00
1	On Scene Solutions Bed Slide with 70% & 100% Extension	2,000.00
1	Communications Cabinet in truck bed	870.00
1	Dimmer Switch on Command Desk LED Light	400.00
1	Metal Dry Erase Surface on Tail Gate and Command Box Sides	675.00
1	Interior Command center Lighting	775.00
	RADIOS AND COMPUTERS	
2	Motorola APX7500 Dual Band Dual Head Radios (CS)	3,125.00
1	Uniden BCT15X Scanner and Antenna	300.00
1	Dell Lattitude MDC (CS)	125.00
1	Docking Station for Dell MDC (CS)	375.00
1	Heavy Duty Side Pole Mount for MDC	745.00
1	Motorola Drop-in Radio Chargers in Console (CS)	625.00
1	Motorola 6 Bank Radio Charger (CS)	325.00
1	911Intercom System	2,485.00
2	Mobile Radio Intercom Interfaces	960.00
2	David Clark H3432 Intercom Headsets & Heavy Duty Hooks	875.00
1	Craddle Point or Sierra Wireless Modem System (CS)	250.00
1	Multi-Band Antenna for Wireless Modem	390.00
8	Roof Mounted Antennas	1,430.00
4	Motorola Hand Mic Modification for Rear of Head Output	965.00
5	Magnetic Mic Modifications All Radios and Siren	900.00
	OTHER EQUIPMENT	
1	Misc. Parts and Materials (Loom, Connectors, Etc.)	500.00
2	LED Lights with 3 way switch mounted under rear bumper	520.00
1	Interior Overhead LED Dome Light (Red/White) in Cab	300.00
1	Remote Door Unlock Swith in Grill	635.00
2	Mount Front ID Plates on Grill	400.00
1	Maglight RL1019 LED Flashlight	250.00
1	SCBA Mounting Brackets Installed	340.00
1	20 Amp Super Auto Eject for Battery Charger	680.00
1	Shore Power Relay Bypass System	585.00
1	Samlex 100Amp Battery Charger / 2200 Watt Inveter	2,620.00
2	A/C Recepticles for Inverted Power Use	485.00
2	20 Amp Auxiliary DC Sockets with Rubber Cover	300.00
4	Dual USB Auxiliary Sockets with Rubber Cover	406.00
1	Graphics Per Woodland Fire Spec Design	3,880.00
1	Travel for Mid and Final Inspection	4,985.00
1	SNUG Top Pro Shell with Solid Doors and Glass Rear Window	3,875.00

SUBTOTALS		$	78,638.00
SALES TAX	Resale	$	-
TOTAL		$	78,638.00

Notice Inviting Bids
2020 model Dodge Ram 3500 Big Horn Crew Cab 4X4

City of Woodland

City of Woodland
655 N. Pioneer Ave
Woodland, CA 95776

12/17/2019

City Contact:
Troy Thompson
troy.thompson@cityofwoodland.org
530-661-5956

December 23, 2019

City of Woodland Fire Department
1000 Lincoln Ave
Woodland, Ca 95695
Delivery Via Email

In response to your inquiry, we are pleased to submit the following for your consideration:

Bravo Chrysler Dodge Chrysler Jeep Ram of Alhambra will sell, service and deliver at 911 Vehicle, Anaheim Ca, new/unused 2020 Ram 3500 Crew Cab Big Horn 4X4 Short Bed Pick Up responding to your requirement with the attached specifications for $41,629.00 plus 911 Upfit, State Sales Tax, and $8.75 tire tax (non-taxable). Unit to be Red, Woodland Fire to pick up unit at final inspection and 911 Vehicle.

Selling Price	41,629.00
911 Upfit	78,713.00
Sub Total	120,342.00
Sales Tax 8.0%	9,627.36
Tire Tax	8.75
Total	129,978.11

Delivery 120-180 days ARO
Terms are net 30 days.

Bravo CDJR of Alhambra has served Southern California Public Safety Departments since 1949. We welcome the opportunity to assist you in your vehicle requirements.

Kevin Buzzard
Fleet Manager Bravo CDJR of Alhambra
626-457-5590 O
714-264-1867 C
626-457-5593 F
Buzzard5150@gmail.com

Exhibit "A" - Vehicle Specs

Configuration Preview

Date Printed:	**VIN:**	**Quantity:**	1
Estimated Ship Date:	**VON:**	**Status:**	BA - Pending order
		FAN 1:	00LX2 City of Woodland CA
		FAN 2:	
		Client Code:	
		Bid Number:	TB0054
Sold to:		**PO Number:**	

WOODLAND

Vehicle: 2020 3500 BIG HORN CREW CAB 4X4 (149 IN WB 6 FT 4 IN Box) (D28H91)

	Sales Code	Description	MSRP(USD)
Model:	D28H91	3500 BIG HORN CREW CAB 4X4 (149 IN WB 6 FT 4 IN Box)	
Package:	2ZZ	Customer Preferred Package 2ZZ	
	ESA	6.4L Heavy Duty V8 HEMI with MDS	
	DFX	8-Spd Auto 8HP75-LCV Transmission	
Paint/Seat/Trim:	PR4	Flame Red Clear Coat	
	APA	Monotone Paint	
	TX	HD Vinyl 40/20/40 Split Bench Seat	
	X8	Black/Diesel Gray	
Options:	4DH	Prepaid Holdback	
	4ES	Delivery Allowance Credit	
	MAF	Fleet Purchase Incentive	
	XBM	Remote Start System	
	XAA	ParkSense Rear Park Assist System	
	UAM	Uconnect 4 with 8.4" Display	
	LSA	Security Alarm	
	LNJ	Front Fog Lamps	
	JKV	115V Auxiliary Power Outlet	
	WBE	18X8.0 Polished Aluminum Wheels	
	XXS	Upfitter Electronic Module (VSIM)	
	XMF	Spray in Bedliner	
	CKJ	Black Vinyl Floor Covering	
	CLF	Front & Rear Rubber Floor Mats	
	TCP	LT275/70R18E OWL On/Off Road Tires	
	MRS	Flat Cab-Length Side Steps Chrome	
	XF5	Dual Alternators Rated at 380 Amps	
	ADB	Protection Group	
	AAU	Safety Group	
	5N6	Easy Order	
	4FM	Fleet Option Editor	
	4FT	Fleet Sales Order	
	171	Zone 71-Los Angeles	
	4EA	Sold Vehicle	
Non Equipment:	4FA	Special Bid-Ineligible For Incentive	
Bid Number:	TB0054	Government Incentives	
Discounts:	YG2	5.2 Additional Gallons of Gas	
Destination Fees:			

Per Spec 12-23-19

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.

911vehicle

5604 E. La Palma Ave. Anaheim, CA 92807
P: 714-808-0911 F: 714-808-0916 www.911vehicle.com

Your Single Source Provider for Emergency Vehicle Solutions

Quote#52719

To: Jim Dahl
Company: Woodland Fire Department
Fax #:
From: Dan Walters
Date: May 27, 2019
Phone #:

Regarding: Command Conversion Package

1 Number of Pages sent including cover sheet

QTY	Breakdown with labor:	EXTENSION TOTAL
	BASE ELECTRICAL SYSTEM	
1	Engineeing and Design Layout	750.00
2	Engine Dual Battery system w/ (2) Odyssey 48-720 Batteries	840.00
2	Additional Dual Battery system w/ (2) Odyssey 48-720 Batteries	1,090.00
2	In Floor Dual Battery Boxes	765.00
1	Dual Battery Isolation System	455.00
1	Main DC Power / Ground Electrical Buss System	1,745.00
1	911V-Mux Vehicle Load Manager	4,045.00
1	Key Ignition Control System	170.00
1	Park Nuetral Control System	220.00
1	Command Center Control System	295.00
	EMERGENCY LIGHTING AND SIREN WARNING	
1	Whelen CenCom Siren and Lighting Controller	1,985.00
1	Whelen Liberty 54" LED Lightbar with Opticom Dual Mode	7,125.00
1	Headlight Flasher	305.00
2	LINSV2R L.E.D. Lights mounted under side view mirrors	1,180.00
2	Whelen IONR Red LED Lights on Front Grill	970.00
2	Whelen M7RC Red LED Lights on Front Side Fender	1,095.00
2	Whelen M7RC Lights on Side of Rear Fender	930.00
4	Whelen M7K (Red/Amber) L.E.D.'s on Tail Gate	1,690.00
1	Siren speakers mounted behind grill	549.00
1	Traffic Advisor mounted in rear window of shell	1,595.00
	Command and Center Console Module	
1	Metal Center Console for Radios and Lighting Controller	1,255.00
2	Arm rests mounted on each side of the console	283.00
1	AC-FHDFB Storage Box behind widebody console	1,055.00
1	LED Lighting in Side Compartments and Rear of Shell	655.00
1	911 Custom Rear Command Module	8,235.00
1	On Scene Solutions Bed Slide with 70% & 100% Extension	2,000.00
1	Communications Cabinet in truck bed	870.00
1	Dimmer Switch on Command Desk LED Light	400.00
1	Metal Dry Erase Surface on Tail Gate and Command Box Sides	675.00
1	Interior Command center Lighting	775.00
	RADIOS AND COMPUTERS	
2	Motorola APX7500 Dual Band Dual Head Radios (CS)	3,125.00
1	Uniden BCT15X Scanner and Antenna	300.00
1	Dell Lattitude MDC (CS)	125.00
1	Docking Station for Dell MDC (CS)	375.00
1	Heavy Duty Side Pole Mount for MDC	745.00
1	Motorola Drop-in Radio Chargers in Console (CS)	625.00
1	Motorola 6 Bank Radio Charger (CS)	325.00
1	911Intercom System	2,485.00
2	Mobile Radio Intercom Interfaces	960.00
2	David Clark H3432 Intercom Headsets & Heavy Duty Hooks	875.00
1	Craddle Point or Sierra Wireless Modem System (CS)	250.00
1	Multi-Band Antenna for Wireless Modem	390.00
8	Roof Mounted Antennas	1,430.00
4	Motorola Hand Mic Modification for Rear of Head Output	965.00
5	Magnetic Mic Modifications All Radios and Siren	900.00
	OTHER EQUIPMENT	
1	Misc. Parts and Materials (Loom, Connectors, Etc.)	500.00
2	LED Lights with 3 way switch mounted under rear bumper	520.00
1	Interior Overhead LED Dome Light (Red/White) in Cab	300.00
1	Remote Door Unlock Swith in Grill	635.00
2	Mount Front ID Plates on Grill	400.00
1	Maglight RL1019 LED Flashlight	250.00
1	SCBA Mounting Brackets Installed	340.00
1	20 Amp Super Auto Eject for Battery Charger	680.00
1	Shore Power Relay Bypass System	585.00
1	Samlex 100Amp Battery Charger / 2200 Watt Inveter	2,620.00
2	A/C Recepticles for Inverted Power Use	485.00
2	20 Amp Auxiliary DC Sockets with Rubber Cover	300.00
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1	SNUG Top Pro Shell with Solid Doors and Glass Rear Window	3,950.00
1	Travel for Mid and Final Inspection	4,985.00

SUBTOTALS		$	78,713.00
SALES TAX	Resale	$	-
TOTAL		$	78,713.00

Safety Group (AAU)

Image not available at this time. Please try again later.

Details:

- Rain Sensitive Windshield Wipers (JHC)
- Blind Spot and Cross Path Detection (XAN)
- Rear View Auto Dim Mirror (GNK)
- LED Tail Lamps (LAY)
- Leather Wrapped Steering Wheel (SCV)
- Mirrors-Tow Pwr Adj/Fold/Heat Black (GP1)
- Steering Wheel Mounted Audio Ctrls (RDZ)
- Full Speed Fwd Collision Warn Plus (LSU)
- Adaptive Steering System (SJE)
- Auto High Beam Headlamp Control (LMS)
- Cluster 7.0" TFT Color Display (JAL)
- Power-Folding Mirrors (LER)
- Adaptive Cruise Control w/Stop (NH3)
- Lane Keep Assist (LAS)

Per Spec
KB
12-23-2019

Standard Features - D28H91-3500 BIG HORN CREW CAB 4X4 (149 IN WB 6 FT 4 IN Box)

Code	Description
ME4	"RAM" Door Badges
ME6	"RAM" Grille Badge
DRQ	11.50" Single Wheel Rear Axle
JCB	120 MPH Primary Speedometer
JJJ	12V Auxiliary Power Outlet
WKN	18" Steel Spare Wheel
BAD	180 Amp Alternator
WBH	18X8.0 Steel Chrome Clad Wheels
CSJ	2 Way Rear Headrest Seat
DME	3.73 Axle Ratio
NFT	31 Gallon Fuel Tank
CDP	4 Way Front Headrests
SCF	4-Spoke Steering Wheel
CBE	40/20/40 Split Bench Seat
MUS	4X4 Badge
RFU	5.0" Touchscreen Display
NAS	50 State Emissions
RCG	6 Speakers
DJN	6,000# Front Axle
ESA	6.4L Heavy Duty V8 HEMI with MDS
XFK	7 Pin Wiring Harness
BCN	730 Amp Maintenance Free Battery
DFX	8-Spd Auto 8HP75-LCV Transmission
RD3	Accent Color Shark Fin Antenna
GAQ	Acoustic Front Door Glass
MDX	Active Grille Shutters
JLW	Active Noise Control System
CG3	Advanced Multistage Front Air Bags
HAA	Air Conditioning
BRT	Anti-Lock 4-Wheel Disc Brakes
DSA	Anti-Spin Differential Rear Axle
RSU	Audio Jack Input for Mobile Devices
LMG	Automatic Headlamps
A6A	Base Equipment Group
MYF	Big Horn Badge
LE4	Black Exterior Mirrors
MPL	Black-Out Tape
XJ8	Body Color Fuel Filler Door
MNE	Body Color/Chrome Door Handles
BGE	Brake Assist
MCT	Bright Front Bumper
MBF	Bright Rear Bumper
X71	Bumper Module I

Standard Features - D28H91-3500 BIG HORN CREW CAB 4X4 (149 IN WB 6 FT 4 IN Box)

Code	Description
X75	Bumper Module II
LPE	Cargo and CHMSL Lamp
X8S	Center Console Parts Module
WMJ	Center Hub
CW8	Center Stack Storage Drawer
CGU	Child Seat Anchor System-LATCH Ready
MFP	Chrome Headlamp Bezels
XFR	Class V Receiver Hitch
*V9	Cloth 40/20/40 Bench Seat
JAE	Cluster 3.5" TFT B&W Display
XCT	Coat Hooks
DS7	Conventional Differential Frt Axle
HGB	Dash Liner Insulation
LM1	Daytime Running Headlamps, Low Beam
X82	Door Parts Module
CLP	Door Sill Scuff Pads
JVA	Driver Seat - Manual Adjust 4-Way
CSP	Driver/Passenger Assist Handles
JJB	Dual Note Electric Horns
DK3	Elec Shift-On-The-Fly Transfer Case
DH4	Electronic Range Select
BNS	Electronic Roll Mitigation
BNB	Electronic Stability Control
NHN	Electronically Controlled Throttle
LEB	Ext. Mirrors w/Supplemental Signals
LEC	Exterior Mirrors Courtesy Lamps
NHJ	Exterior Mirrors w/Heating Element
CKE	Floor Covering Carpet
HGF	Floor Tunnel Insulation
CLE	Front & Rear Floor Mats
MXB	Front Air Dam
CDR	Front Armrest w/Cupholders
X83	Front End Parts Module
SFB	Front Heavy Duty Shock Absorbers
CGD	Front Height Adjust Shoulder Belts
MDA	Front License Plate Bracket
SHA	Front Stabilizer Bar
MHR	Front Wheel Well Liners
XGA	Front/Rear Climate Control Outlets
JWA	Frt Pass Seat - Manual Adjust 4-Way
TBB	Full Size Spare Tire
JKH	Glove Box
JLP	GPS Antenna Input

Standard Features - D28H91-3500 BIG HORN CREW CAB 4X4 (149 IN WB 6 FT 4 IN Box)

Code	Description
X79	Grille Module
MFH	Grille-Gloss Black Billites W/Chrm
MNQ	Grille-Surround Chrome
Z8F	GVW Rating - 11000#
LME	Halogen Quad Headlamps
LHD	Headlamp Off Time Delay
XBY	Headliner Parts Module
MW5	Hemi Badge
BNG	Hill Start Assist
JE2	I/P Bezels-Painted W Hydrographics
LAC	Illuminated Entry
LA6	Incandescent Tail Lamps
JBY	Instr. Panel Color Keyed Bezel
JY1	Instrument Cluster Theme 1 (Base)
X81	Instrument Panel Parts Module
XRB	Integrated Voice Command w/Bluetooth
CEV	Key Fob - Satin Chrome
XJJ	Locking Tailgate
TCN	LT275/70R18E BSW All Season Tires
LBA	Map/Courtesy Lamp
RSF	Media Hub-2 USB, Full Funct, Aux
LNY	Mirror Running Lights
GPG	Mirrors-Tow Pwr Adj Heat Black Black
APA	Monotone Paint
NZD	Next Generation Engine Controller
CUH	No Underseat Storage
XA8	Non Adjustable Pedals
CUN	Overhead Console
LBT	Overhead Cupholder Lamp
XAC	ParkView Rear Back-up Camera
GN6	Pass Sun Visor w/Illum Mirror
XBS	Pickup Box
JKY	Power Accessory Delay
SBE	Power Steering
CBZ	Prem Vinyl Door Trim w/Map Pocket
GX4	Pushbutton Start
JP3	Pwr Front Windows, 1-Touch,Up & Down
MT7	Ram 3500 Badge
MGA	Ram's Head Badge
BHD	Ready Alert Braking
LCH	Rear Dome Lamp
GJD	Rear Fixed Window
CFM	Rear Folding Seat

Standard Features - D28H91-3500 BIG HORN CREW CAB 4X4 (149 IN WB 6 FT 4 IN Box)	
Code	Description
SGB	Rear Heavy Duty Shock Absorbers
CUE	Rear Underseat Compartment Storage
GNA	Rear View Day/Night Mirror
LTF	Red Tail Lamp Bezels
GXM	Remote Keyless Entry
RSX	Remote USB Port
RS3	Remote USB Port - Charge Only
C1G	Rotary Shifter-Black
X8Z	Seat Parts Module
GXX	Sentry Key Theft Deterrent System
AR9	Single Rear Wheel Group
WL1	Single Rear Wheels
NHM	Speed Control
JPH	Speed Sensitive Power Locks
CUY	Storage Tray
CJ2	Supp. Side Curtain Frt/Rr Air Bags
CJ1	Supplemental Frt Seat Side Air Bags
CGS	Supplemental Side Air Bags
JFJ	Temperature & Compass Gauge
SUA	Tilt Steering Column
GBH	Tinted Acoustic Windshield Glass
GAC	Tinted Glass Windows
XBN	Tip Start
X88	Tire & Wheel Parts Module
TBM	Tire Carrier Winch
XBT	Tire Pressure Information System
XEA	Tow Hooks
BNM	Traction Control
XHC	Trailer Brake Control
BNT	Trailer Sway Damping
LEG	Trailer Tow Mirrors
XFU	Trailer Tow w/4-Pin Connector Wiring
UAA	Uconnect 3 with 5" Display
RF7	USB Host Flip
JHA	Var Intermittent Windshield Wipers
LAZ	Vehicle Information Center
4ZB	Vendor Painted Cargo Box Tracking

SECTION A. NOTICE INVITING BIDS

A.1 .General Description of Work

The City of Woodland is soliciting bids from qualified Dodge dealerships for one (1) 2020 model Dodge Ram 3500 Big Horn Crew Cab 4X4 for the Woodland Fire Department. The City of Woodland will choose one dealership for the purchase, and the chosen dealership will sub-contract with 911 Vehicle for the upfit of the vehicle. The Vehicle Specifications can be found in Exhibit A and the 911 Vehicle Upfit Specifications can be found in Exhibit B of this document. The Bid Period ends by Friday, December 27th by 4:00pm PST.

A.2. Schedule of Bid Period Activities

The tentative schedule and terms of the activities of the project is as follows:

Tuesday, December 17, 2019 – Bid period commences

Friday, December 27, 2019 – Bids due by 4:00 pm PST

January, 2020 – Bid package reviewed by Public Safety Sub-Committee

February 4, 2020 – Purchase award approved by the City Council

February 5 – 7, 2020 – Purchase Order sent to Dealership

A.3. Bid Submissions

Bids must be sealed and mailed or dropped off at 655 N. Pioneer Avenue, Woodland, CA 95776, Attention: Troy Thompson.

A.4. Owner Contact for Questions and Site Visits

Bidder must refer all inquiries relating to the requirements of this bid offer to Troy Thompson, Fleet & Facilities Manager, at 530-661-5956, or by e-mail at troy.thompson@cityofwoodland.org. Bidders can also address their inquiries by mail or walk-in at 655 N. Pioneer Avenue, Woodland, CA 95776.

SECTION B. DESCRIPTION OF WORK

B.1. Quote Details

Dealership must provide a quote on company letterhead with the following details:

a. Dealer point of contact name, phone number and email address
b. Base price of vehicle
c. Vehicle Build Up (see Exhibit "A")
d. Subtotals
e. Taxes, fees and transportation
f. Specify discount if offered
g. Warranty information
h. Net terms

SECTION C. EVALUATION

C.1. Evaluation Criteria

The City will endeavor to receive bids from at least three different dealerships. The City will award the contract to the lowest responsive bidder taking into account the full price of the vehicle, applicable taxes/fees, optional features, and warranty terms. There will also be a 5% local bidder preference. The City reserves the right to waive any or all bids.

C.2. Award of Proposal

If the proposal is $15,000 or less, the proposal may be awarded by the Public Works Director. If the proposal is between $15,001 and $50,000, the proposal may be awarded by the City Manager. If the proposal is over $50,000 it shall be presented to the City Council for award. Contracts will be awarded to the lowest and responsible bidder. If two (2) or more bids are the same and the lowest, the authorized contracting party may accept the one it chooses.

Jeran Ulrich

From:	Dell (please do not reply) <automated_email@dell.com> on behalf of Dell Inc. <dell_automated_email@dell.com>
Sent:	Friday, February 21, 2020 2:13 PM
To:	Jack Chang
Subject:	Dell Computer - Saved Quote Information -3000056109473

You have saved an eQuote 3000056109473

An eQuote is now saved in your Dell Online Store.
This will be held for 30 days and will expire on 03/22/2020

Your eQuote has been sent to:

Emailed to: jack.chang@cityofwoodland.org
jack.chang@cityofwoodland.org

To retrieve this eQuote

Login to Premier
Sign in to CITY OF WOODLAND - SLG NASPO ValuePoint 7-15-70-34-003 / WN03AGW
Click on "Quotes" in the top menu bar and search for eQuote number 3000056109473

eQuote Name	Jeran_MDC_Quote
Saved By	jack.chang@cityofwoodland.org
eQuote Description	
Authorized Buyer	
Notes/Comments	
Account Name	CITY OF WOODLAND - SLG NASPO ValuePoint 7-15-70-34-003 / WN03AGW
Contract Code	C000000181156

Shipping Info

Jack Chang
1000 Lincoln Ave
Woodland, CA 95695
(530) 661-7824

Billing Info

JACK CHANG
1000 LINCOLN AVE
ROSEVILLE, CA 95747

eQuote Summary

Description	Quantity	Unit Price	Subtotal
Havis Docking Station 600 Series DS-DELL-602-2 with Dual Pass-	1	$521.15	$521.15

through Antenna and Power Supply - docking station - VGA			
Antenna Plus AP-CELL/LTE/WIFI - Antenna - navigation, cellular, Wi-Fi - 3 dBi - omni-directional - black	1	$134.99	$134.99
Dell Latitude 7220	1	$2,345.65	$2,345.65
Dell Keyboard Cover with Kickstand for Latitude 7212 Rugged Extreme Tablet - English	1	$258.99	$258.99

Taxable Amount	$3,135.38
Non Taxable Amount	$125.40
eQuote Subtotal	$3,260.78
Shipping*	$0.00
Shipping Discount*	$0.00
Tax*	$254.82
Environmental Disposal Fee*	$4.00

eQuote Total* **$3,515.60**

*The eQuote total, including applicable taxes and additional fees, may be viewable online.

Note: Your order may contain one or more items which are billed on a recurring basis. See Important Notes for details on your specific offering and, for customers with auto-renewing subscriptions, how to turn off automatic renewal.

eQuote Details

Description	Quantity	Price
Havis Docking Station 600 Series DS-DELL-602-2 with Dual Pass-through Antenna and Power Supply - docking station - VGA Sku [A8516277]	1	$605.99

Premier Discount		$84.84
		$521.15

Antenna Plus AP-CELL/LTE/WIFI - Antenna - navigation, cellular, Wi-Fi - 3 dBi - omni-directional - black Sku [A5481447]	1	$149.99
Premier Discount		$15.00
		$134.99

xctol722012usr | Dell Latitude 7220	1	$3,909.42
Premier Discount		$1,563.77
		$2,345.65

Module	Description	Product Code	Sku	ID
Dell Latitude 7220 XFR	Dell Latitude 7220 Rugged, XCTO	GYHL9JI	[210-ATEF]	1
Processor	8th Generation Intel® Core™ i5-8365U Processor (4 Core,6MB Cache,1.6GHz,15W)	GUMQVR2	[379-BDQV]	146
Operating System	Windows 10 Pro 64bit English, French, Spanish	GF48XA1	[619-AHKN]	11
Windows AutoPilot	No Windows AutoPilot	GYEO2AP	[340-CKSZ]	291
Microsoft Office	No Productivity Software	GDFAG1O	[630-AAXE]	1002
Graphics Card	Intel® Core™ i5-8365U, 16GB Memory, Intel® Integrated Graphics 620 with u-blox NEO-M8 GPS card	GJ9VZF4	[338-BTPU]	149
Systems Management	No Out-of-Band Systems Management - vPro Disabled	GYN0PVF	[631-ACHF]	49
Hard Drive	M.2 128GB PCIe NVMe Class 35 Solid State Drive	GJEG0NV	[400-BGVZ]	8
LCD	11.6", FHD (1920 x 1080),1000 Nit Outdoor-Readable, AG/AS/Polarizer, Glove-Capable Multi-tch Screen	GPHYSO4	[391-BEVG]	760
Wireless	Intel® Wireless-AC 9560 802.11ac, upto 1.73Gbps (with Bluetooth)	GB0QF9L	[555-BFJV]	19
Mobile Broadband	DW5821E Snapdragon X20 4G/LTE Wireless WAN card for AT&T (Windows 10)	G872J10	[556-BCDX] [575-BCBR]	114
Security Options	No Security Options	GM6ZL54	[461-AAHD]	376

Chassis Options	WLAN/WWAN Chassis NoNFC 11.6 FHD 1000 nit Outdoor-Readable Glove-Capable Touchscreen w/Gorilla Glass	GWR82CJ	[321-BEZE]	116
Primary Battery	34 Whr, 2 Cell, ExpressCharge™, Lithium Ion Battery	G76HIWM	[451-BCCD]	112
Second Battery	34 Whr, 2 Cell, ExpressCharge™, Lithium Ion Battery	GDOBW7L	[451-BCCM]	113
Power Supply	90 Watt AC Adapter	GUMS7IX	[450-AELY]	1015
Camera	5 MP HD IR webcam /8 MP rear camera with Flash and Dual Microphone	GNPMK0E	[319-BBHH]	379
Backpack Pogo Connector	Connector for I/O Expansion	GM49PIT	[750-ABNN]	289
Serial Port	Micro Serial Port	G06JKHF	[325-BDNX]	698
Diagnostic CD / Diskette	No Removable CD/DVD Drive	GDCPVR0	[429-AATO]	50
Hazardous Locations Certification	No Hazardous Locations Certification	GOWY2GN	[340-ACQQ]	739
Transportation from ODM to region	Standard Shipment	GF6RVZ0	[800-BBGF]	200080
Removable CD/DVD Drives	No Removable CD/DVD Drive	GDCPVR0	[429-AATO]	105
Memory	16GB 2133MHz LPDDR3 Memory	G4Z9AXB	[370-AFDB]	3
Mouse	No Mouse	G8043UZ	[570-AADK]	12
Driver	Intel® Wireless-AC 9560 Driver	GEN6WVF	[555-BFIU]	7
Cable	E4 US Power Cord	G7XRU8M	[537-BBBL]	20
Placemat	Latitude Rugged 7220 Getting Started Guide	G2I3B0R	[340-COCF]	60
Canada Ship Options	US No Canada Ship Charge	USNONE	[332-1286]	111
Carrying Cases	No Carrying Case	G3WKGOY	[460-BBEX]	118
Documentation/Disks	Safety, Environmental, and Regulatory Information (English/French/Multi-language)	G7RB0GY	[340-AGIK]	21
ENERGY STAR	ENERGY STAR Qualified	GIHL264	[387-BBNJ]	122
Configuration Type	Custom Configuration	NOFGA	[817-BBBB]	572
Label	Regulatory Label (WLAN & WWAN)	GS9LOVC	[389-DRXP] [389-DRXR]	676
Packaging	Shuttle Ship Material	GMPJ6XC	[340-AQMD] [340-CKTD]	465
TAA	No TAA	NOTAA	[340-ACQQ]	97
Support Tech Sheet and Powercord	No UPC Label	GJTP346	[389-BDCE]	292
Non-Microsoft Application Software	Dell Applications for Windows 10	GBJQG5D	[658-BEPO]	1003
Operating System Recovery Options	Recovery USB Media Not Included	GBZV8U6	[620-AAOH]	200013
Protect your new PC	No Security Software	GE6CPVS	[650-AAJS]	1014
Hardware Support Services	3 Years Mail In Service	MI3	[997-6988] [997-6989]	29
Accidental Damage	Accidental Damage Service, 5 Years	AD5	[973-9201]	33

Dell Keyboard Cover with Kickstand for Latitude 7212 Rugged Extreme Tablet - English Sku [580-AGLL]	**1**	**$349.99**
Premier Discount		**$91.00**

$258.99

Taxable Amount	$3,135.38
Non Taxable Amount	$125.40
eQuote Subtotal	$3,260.78
Shipping*	$0.00
Shipping Discount*	$0.00
Tax*	$254.82
Environmental Disposal Fee*	$4.00

eQuote Total*	**$3,515.60**

*The eQuote total, including applicable taxes and additional fees, may be viewable online.

Let's connect.

Legal Disclaimer: Please note that Dell cannot be responsible for pricing or other errors and reserves the right to cancel any orders arising from such errors. The amount of tax and shipping added to your order depends on where you have asked for the product to be shipped as well as on which products and/or services you've chosen to purchase. Your order is subject to Dell's Terms and Conditions of Sale which include a binding arbitration provision.

Subscription Customers: If your order includes a recurring billing subscription, you authorize Dell to charge your payment method on file on a recurring basis. You may opt out of automatic renewal or update payment information at any time through the web portal used to manage your subscription. Offer specific subscription terms for details (Commercial; Consumer).

MOTOROLA SOLUTIONS

Quote Number: QU0000500569
Effective: 24 FEB 2020
Effective To: 24 APR 2020

Bill-To:
WOODLAND FIRE DEPT, CITY OF
1000 LINCOLN AVE
WOODLAND, CA 95695
United States

Attention:
Name: Matt Stokes
Email: matt.stokes@cityofwoodland.org

Sales Contact:
Name: John Howard
Email: jhoward@deltawireless.com
Phone: 9169281200

Contract Number: SACRAMENTO, (CA)
Freight terms: FOB Destination
Payment terms: Net 30 Due

Item	Quantity	Nomenclature	Description	List price	Your price	Extended Price
1	3	M37TSS9PW1AN	APX8500 ALL BAND MP MOBILE	$4,770.00	$3,577.50	$10,732.50
1a	3	G51AT	ENH: SMARTZONE OPERATION APX	$1,500.00	$1,125.00	$3,375.00
1b	6	B18CR	ADD: AUXILIARY SPKR 7.5 WATT	$60.00	$45.00	$270.00
1c	3	GA01515AA	ADD: J600 ADAPTER CABLE	$95.00	$71.25	$213.75
1d	3	G361AH	ENH: P25 TRUNKING SOFTWARE APX	$300.00	$225.00	$675.00
1e	3	G996AS	ENH: OVER THE AIR PROVISIONING	$100.00	$75.00	$225.00
1f	3	GA05509AA	DEL: DELETE UHF BAND	$-800.00	$-600.00	$-1,800.00
1g	3	GA00235AA	ADD: NO GPS ANTENNA NEEDED	-	-	-
1h	3	GA01607AA	ADD: NO WI-FI ANTENNA NEEDED	-	-	-
1i	3	G67DF	ADD: REMOTE MOUNT MP	$297.00	$222.75	$668.25
1j	3	G89AC	ADD: NO RF ANTENNA NEEDED	-	-	-
1k	3	G442AJ	ADD: O5 CONTROL HEAD	$432.00	$324.00	$972.00
1l	3	GA00092AS	ADD: APX DUAL-CONTRL HD HARDWARE	$570.00	$427.50	$1,282.50
1m	6	W22BA	ADD: STD PALM MICROPHONE APX	$72.00	$54.00	$324.00
1n	3	G78AT	ADD: 3Y ESSENTIAL SERVICE	$168.00	$168.00	$504.00
1o	6	G610AC	ADD: REMOTE MOUNT CBL 30 FEET	$25.00	$18.75	$112.50
1p	3	G806BL	ENH: ASTRO DIGITAL CAI OP APX	$515.00	$386.25	$1,158.75
2	3	EQ000103A02	MULTIPLEXER,_ALL BAND, APX8500, VEHICLE	$199.00	$159.20	$477.60
3	6	CB000091A03	CABLE, COAXIAL,QMA PLUG TO MINI-UHF JACK CONNETOR	$52.32	$41.85	$251.10
4	3	HAF4013A	7/8/900 MHZ WIDEBAND LOW PROFILE, 3DB GAIN THROUGH HOLE NMO MOUNT	$43.00	$34.40	$103.20
5	3	HAD4021A	VHF ANT WIDEBAND 136-174 MHZ	$60.00	$47.99	$143.97
6	4	NNTN8860A	CHARGER, SINGLE-UNIT, IMPRES 2, 3A, 115VAC, US/NA	$165.00	$132.00	$528.00

Estimated Tax Amount $1,617.37

Total Quote in USD $21,834.49

MAKE PO OUT TO MOTOROLA!
CONFIRM TAX RATE.
PROGRAMMING AND INSTALLATION NOT INCLUDED. PLEASE PRICE SEPARATELY.
This Motorola proposal is based upon the existing County of Sacramento master contract, which is identified as County of Sacramento Open Item Contract Number WA00034181, dated May 2, 2016, and the terms and conditions of that agreement will apply to this transaction.

THIS QUOTE IS BASED ON THE FOLLOWING:

1 This quotation is provided to you for information purposes only and is not intended to be an offer or a binding proposal.

If you wish to purchase the quoted products, Motorola Solutions, Inc. ("Motorola") will be pleased to provide you with our standard terms and conditions of sale (which will include the capitalized provisions below), or alternatively, receive your purchase order which will be acknowledged.

Thank you for your consideration of Motorola products.

2 Quotes are exclusive of all installation and programming charges (unless expressly stated) and all applicable taxes.
3 Purchaser will be responsible for shipping costs, which will be added to the invoice.
4 Prices quoted are valid for thirty(30) days from the date of this quote.
5 Unless otherwise stated, payment will be due within thirty days after invoice. Invoicing will occur concurrently with shipping.

MOTOROLA DISCLAIMS ALL OTHER WARRANTIES WITH RESPECT TO THE ORDERED PRODUCTS, EXPRESS OR IMPLIED INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

MOTOROLA'S TOTAL LIABILITY ARISING FROM THE ORDERED PRODUCTS WILL BE LIMITED TO THE PURCHASE PRICE OF THE PRODUCTS WITH RESPECT TO WHICH LOSSES OR DAMAGES ARE CLAIMED. IN NO EVENT WILL MOTOROLA BE LIABLE FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES.

RESOLUTION NO. _______
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE PURHCASE OF A REPLACEMENT COMMAND VEHICLE AND REQUIRED EQUIPMENT, AWARDING VEHICLE PURCHASE TO HOBLIT DODGE, AND AUTHORIZING AN ADDITIONAL $99,113 BUDGET APPROPRIATION FROM THE VEHCILE REPLACEMENT RESERVE FUND

WHEREAS, the City Council already authorized a $58,322 budget to replace an older vehicle for the Fire Department in FY2019/20 due to high maintenance costs and downtime; and

WHEREAS, City staff requests an additional $99,113 budget appropriation from the Vehicle Replacement Reserve Fund (Fund 12) to purchase the replacement Command Vehicle and required equipment; and

WHEREAS, upgrades are required for the new vehicle as compared to the older vehicle; the new vehicle will serve in a more multi-functional capacity and will require additional emergency equipment and improved safety features as recommended by the National Fire Protection Association (NFPA) and industry best practices; and

WHEREAS, the City of Woodland staff pursued a competitive bidding process for the replacement Command Vehicle and received two proposals: Bravo Dodge of Alhambra for $129,978.11 and Hoblit Dodge of Woodland for $132,084.94; and

WHEREAS the City of Woodland Fleet Division requests authorization to award the vehicle purchase to Hoblit Dodge of Woodland based on the City's Local Bidder's Preference Policy; and

WHEREAS, the Fire Department has sufficient vehicle reserve balances to fund the purchase of this vehicle.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WOODLAND:

SECTION 1. That the City Council hereby authorizes the purchase of a replacement Command Vehicle and required equipment for the Fire Department for a total purchasing price of $157,435; and

SECTION 2. Awards the vehicle purchase to Hoblit Dodge; and

SECTION 3. Authorizes the additional budget appropriation of $99,113 from the Vehicle Replacement Reserve Fund (Fund 12) for the purchase of the replacement vehicle and required equipment.

PASSED AND ADOPTED by the City Council this 3rd day of March, 2020, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Rich Lansburgh, Mayor

ATTEST:

Ana B. Gonzales, City Clerk

APPROVED AS TO FORM:

Kara K. Ueda, City Attorney

TO: THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA: City Council Regular Meeting
DATE: March 3, 2020
ITEM #: J.7
SUBJECT: SUBJECT: PUBLIC HEARING - OPEN AND CONTINUE - Epic Pros Enterprises, Inc. Commercial Cannabis Distribution Facility. A Proposed Conditional Use Permit to allow a Commercial Cannabis Distribution Facility at 1250 Harter Avenue, Suite C: PLNG19-00063

THIS ITEM WILL BE OPENED AND CONTINUED TO THE MARCH 17, 2020 COUNCIL MEETING.

Paul Navazio
City Manager

Attachments:
None

TO: THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA: City Council Regular Meeting
DATE: March 3, 2020
ITEM #: K.8
SUBJECT: Amendment No.1 to the Amended and Restated Woodland-Davis Clean Water Agency Joint Powers Agency Agreement

Recommendation for Action: Staff recommends that the City Council approve, and authorize the Mayor to execute, Amendment No.1 to the Amended and Restated Woodland-Davis Clean Water Agency Joint Powers Agency Agreement, to establish the County of Yolo as a full member of the JPA.

Staff Contact: Paul Navazio, City Manager, (530) 661-5800, paul.navazio@cityofwoodland.org

Fiscal Impact:

The recommended action will have a nominal favorable fiscal impact to the City's water utility budget. However, the recommended action would result in extending the Woodland-Davis Clean Water Agency's (WDCWA) jurisdictional boundaries and tax-exempt status as a municipal water agency to include the real property interest in Agency's supplemental water rights purchased from Conaway Preservation Group, together with a Central Valley Project (CVP) Contract. As a result, the Agency would save an estimated $192,000 per year in property taxes thereby having a favorable impact on water rates charged to water customers in the City of Woodland, the City of Davis, and UC Davis. A related Taxation Dispute Settlement Agreement reached between the WDCWA and Yolo County would also provide for a reimbursement of roughly $750,000 in property taxes paid by the WDCWA for tax years 2016-17 through 2019-20.

Background:

The Woodland-Davis Clean Water Agency is a Joint Powers Agency formed by the City or Woodland and the City of Davis in 2009 for the purpose collaborating on a project to deliver treated surface water from the Sacramento River to both cities (as well as UC Davis), instead of native groundwater. The project included securing water rights, design, construction and operation of a Joint Intake Facility, raw water pipeline, Water Treatment Plant and treated water pipelines connecting to the City of Woodland and City of Davis municipal water systems.

Currently, the WDCWA JPA is governed by a 4-member Board of Directors comprised of two representatives from the City of Davis and two representatives from the City of Woodland (currently Lansburgh/Stallard). A majority vote of the four-member board is required for any action requiring board approval. Presently, both Yolo County and UC Davis are considered "Participating Agencies", and participate on open board sessions, but do not vote on Agency matters.

As part of the overall project, the WDCWA purchased from Conaway Preservation Group, LLC certain Sacramento River water rights. The Agency diverts water under these water rights from an intake site located on the Sacramento River just north of the I-5 bridge and outside the Davis and Woodland city limits (and therefore also outside the current WDCWA jurisdictional boundary) (the "Intake Site").

The Yolo County Assessor determined that the water rights are taxable to the Agency because they are located (as determined based on the point of diversion) outside the Agency boundaries. The County Assessor therefore issued a 2016-17 water rights tax bill to the Agency in the sum of $179,371.60, a 2017-18 tax bill of $186,858.24, a 2018-19 tax bill of $191,007.80, and a 2019-20 tax bill of $192,956.54. The Agency has paid each of these property tax bills in full (except for the second installment of the 2019-20 tax bill, which Agency intends to pay by the April 10, 2020 deadline).

The WDCWA disputes the water rights valuation amount as determined by the County Assessor, and therefore filed applications for review (one application for each tax year) with the State Board of Equalization. This review has been placed on "hold" pending exploration by the WDCWA of alternative means to resolve the dispute or avoid the tax liability altogether.

Discussion:

Among the alternatives available to the WDCWA to address the property tax liability were: 1) amending the JPA Agreement to include the County of Yolo as a "member" agency, and 2) pursue annexation of the Joint Intake Facility parcel to the City of Woodland (or Davis).

Following over three years of analysis and negotiations related to each of these alternatives, the WDWA successfully reached agreement with the County on a plan to have the County of Yolo assume "member" status of the JPA, albeit with a non-voting Board seat. This action effectively extends the jurisdictional boundaries of the WDCWA to the entire County and therefore would include the Intake Site (i.e. diversion point of the surface water rights). This jurisdictional boundary change therefore establishes tax-exempt status for WDCWA as it relates to the real property interest in the water rights.

An amendment to the JPA Agreement has been drafted for this purpose, and requires adoption by the Board of Supervisors, as well as the City Councils of both Woodland and Davis. The Yolo County Board of Supervisors approved the JPA Amendment (as well as a companion Taxation Dispute Settlement) at its meeting of February 25th and the City of Davis City Council is scheduled to take action on this same item at its meeting of March 10th.

Following execution of the JPA Amendment by all parties and implementation of the settlement agreement, the WDCWA will no longer be subject to property taxes stemming from its supplemental water rights and CVP contract and, pursuant to the terms of the related Taxation Settlement Agreement executed between the WDCWA and Yolo County, the WDCWA will be reimbursed for disputed property tax payments made between the 2001/17 and 2019/20 tax years.

Conclusion:

Staff recommends that the City Council approve, and authorize the Mayor to execute, Amendment No.1 to the Amended and Restated Woodland-Davis Clean Water Agency Joint Powers Agency Agreement, to establish the County of Yolo as a full member of the JPA.

Paul Navazio
City Manager

Attachments:
1. Am#1 to WDCWA JPA FINAL

AMENDMENT NO. 1

TO AMENDED AND RESTATED WOODLAND-DAVIS CLEAN WATER AGENCY JOINT POWERS AGREEMENT

THIS AMENDMENT TO AGREEMENT ("**Amendment**") is made by and between the City of Davis, a general law city ("**Davis**"), City of Woodland, a general law city ("**Woodland**"), and County of Yolo, a general law county ("**County**"). This Amendment will become effective on the date that it is signed by the last party to sign as indicated by the date associated with that party's signature below. Davis, Woodland and County (the "**Parties**") agree as follows:

1. Recitals. This Amendment is made with reference to the following background recitals:

A. On September 15, 2009, Davis and Woodland approved the Davis-Woodland Water Supply Project Authority Joint Powers Agreement, which created a joint powers authority known as the Davis-Woodland Water Supply Project Authority, which later was renamed as the Woodland-Davis Clean Water Agency (the "**Agency**"). Davis and Woodland established the Agency in order to develop, construct, operate, and maintain a water supply project known as the Davis-Woodland Water Supply Project (the "**Project**").

B. On February 26, 2013, Davis and Woodland amended the September 15, 2009 agreement through the approval of the Amended and Restated Woodland-Davis Clean Water Agency Joint Powers Agreement (the "**Joint Powers Agreement**"), which is on file with each of the Parties. Capitalized terms in this Amendment that are not otherwise defined shall have the meanings as set forth in the Joint Powers Agreement.

C. On March 23, 2015, Agency and University of California, Davis ("**UC Davis**") approved the Water Supply Contract Between Woodland-Davis Clean Water Agency and University of California, which was amended on June 29, 2015 (the "**UC Davis Agreement**"). The UC Davis Agreement provides for UC Davis to participate in the Project and receive water from the Agency. As authorized and contemplated by Joint Powers Agreement section 6.1.6, the UC Davis Agreement modified the tables in Joint Powers Agreement sections 6.1.1, 6.1.2, 6.1.3, 6.1.5 and 7.3.1 to show the Project Participant amounts and percentages that apply with UC Davis' participation in the Project.

D. Prior to this Amendment, Davis and Woodland have been the only members of the Agency and County and UC Davis have participated as Participating Agencies under the terms of the Joint Powers Agreement.

E. For the reasons explained in the Water Rights Taxation Dispute Settlement Agreement II dated ________, 2020 between County and Agency (which is on file with each of the Parties), and for other reasons, the Parties desire to amend the Joint Powers Agreement to add the County as a party to Joint Powers Agreement and a member of the Agency and to make the Agency a countywide agency. The purpose of this Amendment is to add the County as a full party to the Joint Powers Agreement, make the County a full member of the Agency, and make related revisions to the Joint Powers Agreement.

F. Joint Powers Agreement section 11.8 provides for and authorizes the addition of new parties to the Agency through an amendment of the Joint Powers Agreement.

2. Amendments to Agreement. Davis and Woodland amend the Agreement as set forth in this section 2. County approves the Joint Powers Agreement as modified by the amendments in this section 2.

A. County agrees to become a party to the Joint Powers Agreement and a member of the Agency. Davis and Woodland agree that County shall become a party to the Joint Powers Agreement and a member of the Agency. With this Amendment, the Parties intend that the boundaries of the Agency for purposes of the Act shall be the combined boundaries of each of the three members of the Agency.

B. Joint Powers Agreement section 1.3 is amended to read as follows:

1.3. "Agreement" and "Joint Powers Agreement" mean this Amended and Restated Joint Powers Agreement, as amended.

C. Joint Powers Agreement section 1.24 is amended to read as follows:

1.24. "Participating Agency" means UC Davis and any other future participating agency approved pursuant to section 4.2.

D. Joint Powers Agreement section 1.26 is amended to read as follows:

1.26. "Parties" mean the City of Davis, City of Woodland, and County of Yolo. "Party" means any one of the Parties.

E. Joint Powers Agreement section 1.30 is amended to read as follows:

1.30. "Project Participants" mean the City of Davis, City of Woodland, and UC Davis. "Project Participant" means any one of the Project Participants.

F. Section 1.41 is added to the Joint Powers Agreement to read as follows:

1.41. "Cities" mean the City of Davis and City of Woodland. "City" means any one of the Cities.

G. Section 1.42 is added to the Joint Powers Agreement to read as follows:

1.42. "County" means the County of Yolo.

H. Joint Powers Agreement section 4.1 is amended to read as follows:

4.1. Membership. The Parties and members of the Agency shall be the City of Davis, City of Woodland, and County of Yolo.

I. Joint Powers Agreement section 4.2.1 is amended to read as follows:

4.2.1. UC Davis shall participate as a Participating Agency with the Agency. UC Davis is a Participating Agency because UC Davis has transferred and assigned a water right permit application to the Agency and UC Davis is a Project Participant and receives Dedicated Capacity in the Project and a water supply from the Agency. The Agency Board may by resolution approve additional Participating Agencies.

J. Joint Powers Agreement section 4.3 is amended to read as follows:

4.3. Board of Directors. The Agency shall be governed by a legislative body known as the Board of Directors. The Board shall consist of four voting Directors, with two appointed by each City, and one non-voting Director appointed by County. The non-voting Director shall not be counted towards a quorum, and may not make, or second, motions. Each Party shall also select one alternate. Each voting Director shall be entitled to one vote.

4.3.1. A Participating Agency may appoint a non-voting member to the Board who shall sit with the Directors at Board meetings, and have the right to participate in public Board discussions but shall not be counted towards a quorum, and may not make, or second, motions. A Participating Agency may also appoint an alternate member to the Board to attend in absence of the designated Participating Agency representative.

K. Joint Powers Agreement section 4.4 is amended to read as follows:

4.4. Selection of Directors. Each City shall designate and appoint two representatives to serve as voting Directors on the Board, and County shall designate and appoint one representative to serve as a non-voting Director on the Board. Each Party also shall appoint an alternate Director. For the Cities, each representative (including the alternate) shall be a city council member. For the County, each representative (including the alternate) shall be member of the County Board of Supervisors. Alternates shall assume all rights of a Director representing the appointing entity and shall have the authority to act in the absence of a Director or in the event that a Director has a conflict of interest that precludes participation by the Director in any decision-making process of the Agency. Each Party shall give written notice to the Agency Secretary of the names of its Directors and alternate Director. The names of all directors and alternates shall be on file with the Board. Each of the Directors and alternate Directors shall hold office from the first meeting of the Board after the appointment of the Director or alternate Director until a successor is selected. Directors, alternate Directors and Participating Agency members shall serve at the pleasure of the governing body of their appointing Parties or agency and may be removed at any time, with or without cause, at the sole discretion of such governing body.

L. Joint Powers Agreement section 4.6.3 is amended to read as follows:

4.6.3. For the purposes of transacting the business of the Board, a quorum shall consist of three voting Directors and a majority vote of the four voting Directors (i.e., at least three affirmative votes) shall be required for any Board action, except where different voting requirements are provided for in this Agreement or by state law. In calculating and determining any supermajority vote requirement, the denominator for purposes of the calculation shall be four.

M. Joint Powers Agreement sections 4.9, 6.3, 6.4, 10.3 and 10.4 are amended to change “Party” and “Parties” (wherever the terms appear in such sections) to “City” or “Cities,” respectively.

N. Joint Powers Agreement sections 8 and 10.2 and Exhibit C are deleted.

O. Section 10.5 is added to the Joint Powers Agreement to read as follows:

10.5. County Withdrawal. County may withdraw from the Agency by resolution passed by the Board of Supervisors. County’s withdrawal shall be effective one year following delivery of the resolution to the Agency, unless such time period is waived by resolution approved by the Board of Directors.

P. Joint Powers Agreement section 11.8 is amended to read as follows:

11.8. Amendment. Sections 6 and 7 of this Agreement may be modified or amended by a subsequent written agreement approved by the city council of each City and executed by both Cities. Other sections of this Agreement may be modified or amended by a subsequent written agreement approved by the governing board of each Party and executed by all Parties. The addition of new parties to the Agency shall require an amendment of this Agreement approved by the governing board of each Party and executed by all Parties.

Q. Joint Powers Agreement section 11.10 is amended to read as follows:

11.10. Notice. Any notice, demand, invoice or other communication required or permitted to be given under this Agreement shall be in writing and either served personally or sent by prepaid, first class U.S. mail and addressed as follows:

Davis:	Woodland:	County:
City Manager City of Davis 23 Russell Boulevard Davis, CA 95616	City Manager City of Woodland 300 First Street Woodland, CA 95695	County Administrator County of Yolo 625 Court Street, Room 202 Woodland, CA 95695

Any Party may change its address by notifying the other Parties in writing of the change of address.

3. No Effect on Other Provisions. Except for the amendments in section 2 of this Amendment, the remaining provisions of the Joint Powers Agreement are unaffected and remain in full force and effect. Nothing in this Amendment affects or modifies the UC Davis Agreement or the tables in Joint Powers Agreement sections 6.1.1, 6.1.2, 6.1.3, 6.1.5 and 7.3.1 as modified by the UC Davis Agreement.

____

CITY OF DAVIS

Date: ___________, 2020

By: ________________________________
Brett Lee
Mayor

Attest:

____
City Clerk

Approved as to form:

____
Inder Khalsa
City Attorney

CITY OF WOODLAND

Date: ___________, 2020

By: __________________________
Lansburgh, Rich
Mayor

Attest:

____
City Clerk

Approved as to form:

____
Kara Ueda
City Attorney

COUNTY OF YOLO

Date ___________, 2020

By: ___________________________
Gary Sandy
Chair, Board of Supervisors

Attest:

____
Clerk, Board of Supervisors

Approved as to form:
Philip J. Pogledich, County Counsel

____
Eric May
Senior Deputy County Counsel

TO: THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA: City Council Regular Meeting
DATE: March 3, 2020
ITEM #: K.9
SUBJECT: Yolo Animal Services Planning Agency Joint Powers Agreement

Recommendation for Action: Staff recommends that the City Council 1) approve the Yolo Animal Services Planning Agency Joint Powers Agreement that establishes a formal inter-agency body to collaboratively plan the future operational model for animal services, 2) authorize the Mayor to execute the Agreement and 3) designate a member of the City Council to serve as the City of Woodland representative on the new JPA.

Staff Contact:
Paul Navazio, City Manager, (530) 661-5800, paul.navazio@cityofwoodland.org

Fiscal Impact:
There is no direct fiscal impact as a result of the staff recommendation.

The CIty of Woodland currently contracts for Animal Services through the Yolo County Sheriff's Office. The overall budget for countywide animal services is roughly $2.9 million, with the City of Woodland's share amounting to $739,500. This contract is funded entirely through the General Fund.

Costs for animal services provided to the City through the Sheriff's Office have risen dramatically over the past several years, which has prompted all of the agencies within Yolo County to evaluate alternative service models. In addition, it is generally recognized that the current Yolo County Animal Shelter is out-dated, and initial cost estimates to construct a new shelter have ranged from $15 to $25 million.

Background:
In 2013 a LAFCo and UC Davis Koret Shelter Medicine Program study found the Yolo County Animal Shelter to be "inadequate, outdated and compromising the program's ability to adequately serve the community". Additionally, it identified the establishment of an animal shelter joint powers agency (JPA) as a means to provide participating jurisdictions with increased control over budget and operational decision making.

In the Fall of 2018 a wprking group was established with representatives of the County, Cities of Davis, Woodland, Winters, and West Sacramento, and UC Davis ("Animal Shelter Working Group"). Council member Enrique Fernandez was appointed as the City of Woodland representative. The working group held a series joint meetings to gather information on the status of the Yolo Animal Shelter and determine next steps for action. The recommendation from these meetings was for each jurisdiction's governing board to approve moving forward with the first phase of JPA development, and to receive a check-in from staff at each transition point in the phases. The suggested phases of JPA development included:

1.) **Governance Model**: Outlining the charge, scope and governance structure of the JPA, including powers, membership, bylaws and voting structure.

2.) **Strategic Planning:** JPA Initial Formation/Planning (Develop shared vision, mission, goals, objectives and strategic plan).

3.) **JPA Operational Model:** This phase assumes the JPA Board successfully completes the Strategic Planning phase, and the parties reach consensus on moving forward with an operational JPA. Here the JPA would consider operational models, staffing, and program options; allowing for updated financial projections before moving forward to consider facility options.

Once an operational model is agreed upon, additional phases might include:

1.) **Shelter Location**

2.) **Shelter Design**

3.) **Financing**

4.) **Budget**

5.) **Implementation of JPA**

On September 19, 2019 the Animal Shelter Working Group met to discuss the governance structure. The County and four cities, in consultation with UC Davis, ultimately agreed to continue to move forward with the initial formation of a JPA that includes “on” and “off-ramps” for agencies to leave the agreement, or buy-in at a later date.

The Animal Shelter Working Group participants agreed that the JPA start as a planning agency only, and that the operational and program options be studied first, before proceeding to consideration of facility options. There are no preconceived plans regarding any type of program model, facility or otherwise.

Discussion: Yolo Animal Services Planning Agency JPA

It is envisioned that the attached agreement would become effective on the date upon which the cities of Davis, Winters, Woodland and the County have approved it. The City of West Sacramento has since indicated that they will likely not join as a formal JPA member at this time, however they have expressed a willingness to continue to participate in ongoing discussions. The working group anticipated this uncertainty and felt it important to proceed upon the aforementioned cities joining and to leave on ramps should the City of West Sacramento choose to formally join at a later time. In addition, UC Davis and Yocha Dehe Tribal government have been provided the JPA and a status update, though it is not anticipated that either will join during the planning phase.

Currently, the agreement has been , or will be, presented to Bpard of Supervisors and city councils on the following dates:

City of Winters: Approved on February 4th

Yolo County: Approved on February 25th
City of Davis: Agendized for March 10th

Staff recommends approval of the attached agreement, furthering the progress of the agencies into Phase II of development: JPA Initial Formation/Planning, including development of shared vision, mission, goals, objectives and strategic planning.

The goal is to conduct an inaugural meeting of the newly formed JPA in Spring 2020.

Conclusion:
Staff recommends that the City Council 1) approve the Yolo Animal Services Planning Agency Joint Powers Agreement that establishes a formal inter-agency body to collaboratively plan the future operational model for animal services, 2) authorize the Mayor to execute the Agreement and 3) designate a member of the City Council to serve as the City of Woodland representative on the new JPA.

Prepared By: Paul Navazio, City Manager

Paul Navazio
City Manager

Attachments:

1. Animal Services Planning JPA Agreement

Agreement Between the County of Yolo and the Cities of Davis, West Sacramento, Winters, and Woodland Creating the Yolo Animal Services Planning Agency Joint Powers Authority

THIS AGREEMENT ("Agreement") is entered into this __ day of ______________, 2020 by and between the County of Yolo and the Cities of Davis, West Sacramento, Winters, and Woodland (each individually a "Member" and referred to collectively as the "Members") to create the Yolo Animal Services Planning Agency as a joint powers agency under California Government Code Section 6500 *et seq*.

RECITALS

WHEREAS, Government Code Sections 6500-6515, permitting two or more local public entities by agreement to jointly exercise any power common to them, authorizes the Members to enter into this Agreement; and

WHEREAS, the County of Yolo ("County") currently operates an animal shelter and associated animal services program to house and care for a variety of dogs, cats, and other animals that are lost, abandoned, or otherwise in need of shelter services; and

WHEREAS, each of the Cities contracts with the County for animal control and shelter services within its jurisdictional boundaries, but currently lacks a formal governance role in animal services shelter management and operations; and

WHEREAS, the Members collectively desire to create a new governance structure so as to explore future operational options for alternative provision of animal services in a coordinated manner that affords each Member a substantial role; and

WHEREAS, the Members enter into this Agreement to create the Yolo Animal Services Planning Agency as a joint powers agency for the purposes set forth above;

NOW, THEREFORE, in consideration of the foregoing recitals, the parties hereby agree as follows:

AGREEMENT

1. **Creation of Yolo Animal Services Planning Agency.** Pursuant to Chapter 5, Division 7, Title 1 of the Government Code of the State of California (commencing with Section 6500), as amended from time to time (the "JPA Law"), the Members hereby establish the Yolo Animal Services Planning Agency (hereinafter, the "Agency") as a joint powers agency separate from each of its Members.

As authorized by Government Code Section6508.1, the assets, debts, liabilities, and obligations of the Agency shall not constitute assets, debts, liabilities, or obligations of any Member. However, a Member may separately contribute assets to and contract for, or assume responsibility for, specific debts, liabilities, or obligations of the Agency. Within 30 days after the

Effective Date, as defined in Section 5, below, the County Administrator shall cause a notice of this Agreement to be prepared and filed with respect to the Agency with the office of the Secretary of State in the manner set forth in Government Code Section 6503.5.

2. **Parties to this Agreement.** Each Member is a public agency under Government Code Section 6500 and may contract with the other Members to create a joint exercise of powers agency for the purposes set forth in Section 3, below. Each Member also certifies that the withdrawal or other removal of any Member from this Agreement does not affect this Agreement nor each remaining Member's intent to contract with the other Members then remaining for the purposes set forth herein.

3. **Purpose.** The purpose of this Agreement is to establish the Agency and provide authority to carry out the following planning tasks and actions:

(a) To establish a JPA governance structure, including the development of a shared vision, mission, and goals.

(b) To explore operational models, staffing and program options related to the provision of animal services in Yolo County.

(c) To conduct or provide guidance regarding related public outreach.

(d) If the Members so choose, to consider the development of a subsequent JPA with the intent of instituting an operational model that may include the development of a shelter facility and make recommendations regarding governance models for shelter construction, management, and/or operations.

4. **Powers.** The Agency shall have all powers granted to joint powers agencies in Articles 2 and 4 of the JPA Law. Additionally, the Agency is authorized, in its own name, to exercise all powers and carry out all acts necessary to fulfill the purposes of the Agency as set forth in the Recitals and Section 3, above, including but not limited to the following:

(a) To make and enter into contracts;

(b) To receive contributions and donations of property, funds, services and other forms of assistance from any source;

(c) To sue and be sued in its own name;

(d) To recruit and coordinate work by volunteers, contract with consultants, contractors, and agents; and

(e) To receive, collect, invest and disburse moneys.

Further, although the Agency is expected to exercise only limited powers and, as of the date of this Agreement, is not anticipated to have its own funds, assets, contracts, or debts or liabilities, the Members nonetheless authorize it to exercise all of the following powers if circumstances so require:

(f) Incur debts, liabilities and obligations; provided that no debt, liability or obligation of the Agency is a debt, liability or obligation of any Member except as separately agreed to by a Member agreeing to be so obligated;

(g) Acquire, hold, construct, manage, maintain, sell or otherwise dispose of real and personal property by appropriate means;

(h) To hire and maintain its own employees; and

(i) To lease real or personal property as lessee and as lessor;

As provided in Government Code Section 6509, all of the foregoing powers shall be exercised subject only to such restrictions upon the manner of exercising such power as are imposed upon the County in the exercise of similar powers.

5. **Effective Date; Term.** This Agreement shall become effective on the date on which the last of the Members approves execution of the Agreement through the formal action of its governing body. This Agreement shall continue in effect until lawfully terminated as provided herein.

6. **Board of Directors.** The Agency shall be administered by a Board of Directors. The Board may adopt Bylaws on matters covered by this Agreement and on any other issues as may be necessary or useful to the conduct of its affairs. The Board shall exercise all powers and conduct all business of the Agency, either directly or by delegation except to the extent prohibited by this Agreement, by applicable law, or by its duly adopted Bylaws. Other specific terms and conditions relating to the Board of Directors are as follows:

(a) Directors. The Board is comprised of five voting members and an equal number of alternates, with one director and one alternate appointed by the governing body each Member. Each Member-appointed director and alternate shall be elected officials of the governing body of the Member. All subsequent references to a "Director" in this Agreement shall be deemed to include the appointed alternate.

The Board shall adopt and maintain a conflict of interest code pursuant to state law. To adhere to the regulations of the Fair Political Practices Commission (Title 2, Division 6, California Code of Regulations), each Director shall file with the Authority the required FPPC forms upon assuming office, during office, and upon termination of office.

(b) Term. Each Director shall serve a term defined in length by the governing body of the appointing Member in its sole discretion. There are no term or other limits for Directors appointed by individual Members, but Board membership shall automatically terminate upon the end of a Director's service on the governing body of the appointing Member. Any vacancy in a Member's Director position shall be filled by its governing body, subject to the provisions of this Agreement.

(c) Compensation. Directors are not entitled to compensation, reimbursement of expenses, or other remuneration of any type from the Agency. This does not limit or in any way preclude a Director from receiving reimbursement of expenses or other compensation by the appointing Member.

(d) Officers. The Board of Directors shall, at its first meeting and periodically thereafter as may be specified in its Bylaws or otherwise agreed upon, elect a Chair and Vice-Chair by majority vote. The Chair and Vice-Chair shall coordinate with the Secretary to set meeting agendas and shall also have the duties set forth in any adopted Bylaws of the Agency. If either the Chair or Vice-Chair ceases to be a Director, the resulting vacancy will be filled at the next meeting of the Board.

The Secretary of the Agency shall be the County Administrator or his or her designee until such time as the Board may appoint a replacement. The Secretary shall keep the records of the Agency, shall act as the Secretary at the meetings of the Board of Directors, shall keep a record of the proceedings of the Agency, and shall perform all duties incidental to the office.

The Financial Officer of the Agency shall be the Chief Financial Officer of the County or his or her designee until such time as the Board may appoint a replacement. The Financial Officer shall be the treasurer and controller of the Agency and shall have the powers, duties, and responsibilities specified in Government Code Section 6505.5. Subject to the applicable provisions of any resolution, indenture or other instrument or proceeding authorizing or securing bonds providing for a trustee or other fiscal agent, the Financial Officer is designated the depository of the Agency to have custody of all its monies from whatever source derived. The Financial Officer is designated as the public officer or person who has charge of, handles, or has access to any property of the Agency, and as such (if the Agency owns or possesses property and funds with an aggregate valued exceeding $1,500) shall file an official bond with the Secretary of the Agency in the amount determined to be necessary pursuant to Government Code Section 6505.1.

Unless the Board of Directors elects to retain other counsel for general legal matters, the County Counsel or his or her designee shall be the General Counsel to the Agency. Nothing in this Agreement constrains the authority of the County Counsel to decline to provide legal services to the Agency, either on individual matters or altogether. The Board of Directors or the Executive Director, subject to any limits on his or her contracting authority, may also contract with a private law firm for specialized legal services or for legal services generally in the event the County Counsel declines to provide representation.

The Board of Directors has the power to appoint other officers and employees as it may deem necessary and to retain independent counsel, consultants, and accounts.

7. **Meetings.** The Board of Directors shall provide for its regular meetings in accordance with the calendar of regular meetings adopted by the Board annually. It shall hold at least one regular meeting each year. The date, hour, and place of the holding of the regular meetings shall be specified in any adopted Bylaws or set pursuant to a calendar of meetings adopted by the Board; provided, however, that if the Chair determines there is no business to transact at such meeting, it shall be cancelled. Other meetings, including special and emergency meetings, may be called in accordance with the Ralph M. Brown Act (California Government Code Sections 54950-54963). All meetings shall be conducted in accordance with the provisions of the Brown Act.

(a) Quorum. A majority of the members of the Board of Directors shall constitute a quorum for the transaction of business. Each Director shall have one vote; an alternate Director shall have no votes if the Director is present. All actions of the Board shall require a minimum of three affirmative votes.

(b) Minutes. The Secretary shall cause to be kept minutes of all meetings of the Board of Directors and shall, as soon as possible after each meeting, cause a copy of the adopted minutes from any prior meeting(s) to be forwarded to each member of the Board.

(c) Closed Sessions. Closed sessions of the Board shall be confidential. However, confidential information from closed sessions may be disclosed to Members as permitted by Government Code Section 54956.96. The Board may include provisions in its Bylaws to implement this Section.

8. **Executive Director; Staff.** It is anticipated that the Board shall initially be staffed by the County Administrator's Office. The Board of Directors may, however, appoint an Executive Director to implement policy, manage personnel, develop programs, and otherwise conduct the day-to-day business of the Agency. The Executive Director will carry out decisions of the Board of Directors, meet the strategic goals of Board in an efficient and cost-effective manner, and be accountable for interacting with the public, each Member, and other local, state, and federal agencies. The Executive Director position is at-will and shall serve at the pleasure of the Board of Directors.

The Executive Director shall retain and employ such staff as may be reasonably required for the conduct of agency affairs pursuant to this Agreement, the direction of the Board, and other relevant authorities.

9. **Accounts and Records.** All accounts, financial records, budgets, and other fiscal matters shall be governed by the JPA Law, Bylaws adopted by the Board of Directors establishing contracting and other fiscal policies, and other applicable federal and state laws, regulations, and

policies. Except to the extent that any of the foregoing authorities may provide otherwise, the following terms and conditions all apply to financial matters:

(a) Fiscal Year. Unless and until changed by resolution of the Board, the fiscal year of the Agency shall be the period from July 1 of each year to and including the following June 30, except for the first fiscal year which shall be the period from the date of this Agreement to the following June 30.

(b) Budget: The Board of Directors shall adopt an operating budget at its first meeting for the remainder of the initial fiscal year and, subsequently, shall adopt its annual budget not less than 60 days prior to the beginning of each successive fiscal year. The requirements of this section shall not apply during any periods when the Agency does not maintain any funds or accounts and does not otherwise have an existing or anticipated need to take action on matters typically included in a local agency budget.

(c) Funds and Accounts. As necessary, the Agency shall establish and maintain such funds and accounts as may be required by Generally Accepted Accounting Principles, or by any provision of law or any resolution or Bylaw of the Board of Directors. Books and records of the Agency shall be open to inspection at all reasonable times by authorized representatives of Members. Additionally, the Agency shall adhere to the standard of strict accountability for funds set forth in Government Code Section 6505.

(d) Audits. Pursuant to Government Code Section 6505, if the Agency maintains any funds or accounts during a fiscal year, the Financial Officer shall either make or contract with a certified public accountant to make an annual fiscal year audit of all accounts and records of the Agency, conforming in all respects with the requirements of that Section. The Board of Directors may appoint an audit committee from its membership to oversee the annual audit process, meet with the independent auditor(s), and receive the audit report.

By unanimous vote of the Board of Directors, if not in conflict with any state or federal law, regulation, or other requirement, the audit may be biennial as permitted by Government Code Section 6505(f). A report of the audit shall be filed as a public record with each of the Members and sent to any public agency or person in the State of California that requests a copy of the report in writing or that is required by law, regulation, or policy to receive the audit report. The report shall be filed within twelve months of the fiscal year(s) under examination. Costs of the audit shall be considered a general expense of the Agency.

10. **Funds.** The Financial Officer shall have the custody of and disburse the Agency's funds. He or she may delegate disbursing authority to such persons as may be authorized by the Board of Directors to perform that function consistent with Government Code Section 6505.6,

provided he or she is responsible upon his or her official bond for the safekeeping and disbursement of all such funds.

11. **Withdrawal.** A Member may withdraw as a party to this Agreement upon written notice to the Agency and each of the other Members. Any such withdrawal shall be effective 30 days after delivery of the notice to each of the other Members unless at later effective date is specified therein. Notwithstanding the foregoing, no notice of withdrawal shall be of any force or effect unless the withdrawing Member first meets and confers with each other Member, separately or together, to discuss the reason(s) for withdrawal and identify any alternative strategies that may allow the Member to remain a participant in the Agency.

12. **Termination and Distribution of Assets.** A 2/3 vote of the governing bodies of each of the Members of the Agency is required to terminate the Agency and this Agreement. If necessary, this Agreement and the Agency shall continue to exist after such election for the sole purpose of disposing of all claims, distributing all assets, and performing all other functions necessary to conclude the affairs of the Agency.

Upon the termination of this Agreement and following the disposition of any claims or other liabilities of the Agency, any remaining assets of the Agency shall be distributed among its members in proportion to their cash contributions or contributions of real or personal property, all based on market value at the time of contribution. The Board of Directors shall determine such distribution within six months after disposal of the last pending claim or other liability of the Agency. In the event of termination, a withdrawn member may share in the distribution of assets pursuant to this provision.

13. **Liability of Directors, Officers, and Employees.** The members of the Board of Directors, employees, officers, any committee members, advisors, and volunteers shall use ordinary care and reasonable diligence in the exercise of their powers and in the performance of their duties pursuant to this Agreement. With the exception that this Section shall in no event be construed to require indemnification by the Agency to a greater extent than permitted under the public policy of the State of California, the Agency shall indemnify, defend and hold harmless the members of the Board of Directors and its employees, officers, committee members, advisors, and volunteers from and against any and all claims, damages, demands, losses, defense costs, expenses (including attorneys' fees) and liability of any kind or nature arising out of or resulting from performance of services on behalf of the Agency, provided that any such person acted in good faith and in a manner such person reasonably believed to be in the best interests of the Agency.

The funds of Agency shall be used to defend, indemnify, and hold harmless Agency and any individual covered by this provision for actions taken within the scope of their appointment, employment, or other service to the Agency. Nothing herein shall limit the right of the Agency to purchase insurance to provide coverage for matters covered by this provision. The obligations set forth above shall survive the termination or expiration of this Agreement.

14. **Notices.** Notices and other communications hereunder to a Member shall be sufficient if delivered to the Clerk of the governing body of a Member.

15. **Prohibition Against Assignment**. No Member nor the Agency may assign any right, claim, or interest it may have under this Agreement to a third party. No creditor, assignee or third party beneficiary of a Member has a right, claim or title to any part, share, interest, fund or asset of the Agency.

16. **Amendments**. This Agreement may be amended by an affirmative vote of the governing bodies of 2/3 of the Members. A proposed amendment must be submitted to each Member at least 45 days in advance (unless reduced by written consent of the Member through its City Manager or County Administrator) of the date when the Member is obligated to act upon it. An amendment is to be effective immediately unless otherwise designated.

17. **Severability**. If a portion, term, condition or provision of this Agreement is determined by a court to be illegal or in conflict with a law of the State of California, or is otherwise rendered unenforceable or ineffectual, the validity of the remaining portions, terms, conditions and provisions is not affected.

18. **Governing Law**. This Agreement will be governed by and construed in accordance with the laws of the State of California.

19. **Counterparts**. This Agreement may be executed in several counterparts, including electronic or facsimile counterparts, each of which is an original and all of which constitutes but one and the same instrument

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year last written below.

COUNTY OF YOLO

____

By: ______________________

Title: ______________________

Date: ______________________

CITY OF DAVIS

____

By: ______________________

Title: ______________________

Date: ______________________

CITY OF WEST SACRAMENTO

____
By: ______________________
Title: ______________________
Date: ______________________

CITY OF WINTERS

____
By: ______________________
Title: ______________________
Date: ______________________

CITY OF WOODLAND

____
By: ______________________
Title: ______________________
Date: ______________________