

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695



Regular Meeting Minutes

Tuesday, February 18, 2020

6:00 PM

City Council

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING

6:00 PM

A. CALL TO ORDER

Meeting called to order at 6:02 PM.

B. ROLL CALL

Council Members Present: Barajas, Lansburgh, Rodriguez and Stallard

Absent: Fernandez

C. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Armando Fernandez.

D. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed for public hearing on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.

Sergio Ramirez, Elyse Doyle-Martinez, Elisa Flores, Silvestre Rodriguez-Herrera and Alma Lopez spoke regarding Community Healing and Prevention Task Force and investing in youth.

Toni Andrade spoke regarding crime and low-lighting in her neighborhood on Clover Street.

LC Cunningham spoke regarding All Leaders Must Serve.

E. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

Verbal updates provided by Council Members/Staff.

1. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

F. MINUTES

2. SUBJECT: Planning Commission Meeting Minutes of January 16, 2020

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the minutes of the Planning Commission Meeting of January 16, 2020.

On a motion by Council Member Stallard, seconded by Council Member Barajas and carried unanimously, Council Members received the Planning Commission Meeting Minutes of January 16, 2020.

G. PRESENTATIONS

3. SUBJECT: Woodland Public Library Annual Report FY 2019

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Woodland Public Library Annual Report 2018-2019 presented by the Woodland Public Library Board of Trustees.

Received the Woodland Public Library Annual Report of 2018-2019 presented by Library Board of Trustee Member Noel Rodriguez and Library Services Director Greta Galindo.

H. CONSENT CALENDAR

4. SUBJECT: Fire Department Annual Status Report

RECOMMENDATION FOR ACTION: Staff recommends that the City Council accept the Fire Department Annual Status Report for 2019.

Accepted the Fire Department Annual Status Report for 2019.

5. SUBJECT: Police Department Quarterly Status Report for the period of October 2019 through December 2019

RECOMMENDATION FOR ACTION: Staff recommends that the City Council accept the Police Department Quarterly Status Report for October 2019 through December 2019.

Accepted the Police Department Quarterly Status Report for October 2019 through December 2019.

6. SUBJECT: Final Acceptance and Notice of Completion for Kentucky Avenue Widening and Complete Streets Project, CIP 04-07

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, accepting the construction contract for the Kentucky Avenue Widening and Complete Streets Project, CIP 04-07, as complete and authorizing the City Clerk to file a Notice of Completion for the construction contract; and adopt Resolution No. _____, documenting and approving the interfund loan agreement for \$4.275 million.

Adopted RESOLUTION NO. 7402, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO ACCEPT THE KENTUCKY AVENUE WIDENING AND COMPLETE STREETS PROJECT (CIP 04-07) CONSTRUCTION CONTRACT AS COMPLETE AND AUTHORIZE THE CITY CLERK TO FILE A NOTICE OF COMPLETION AND RESOLUTION NO. 7403, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO DOCUMENT AND APPROVE THE INTERFUND LOAN AGREEMENT BETWEEN THE ROAD DEVELOPMENT AND MEASURE E FUNDS.

7. SUBJECT: Quarterly Treasurer's Investment Report for the Quarter Ended December 31, 2019

RECOMMENDATION FOR ACTION: Staff recommends that the City Council accept the quarterly Treasurer's Investment Report for the quarter ended December 31, 2019.

Accepted the quarterly Treasurer's Investment Report for the quarter ended December 31, 2019.

8. SUBJECT: Annual Maintenance for Geographic Information Systems (GIS) Report

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Annual Maintenance for Geographic Information Systems (GIS) Report; and adopt Resolution No. _____, authorizing the City Manager to execute a license agreement with ESRI, (Environmental Systems Research Institute).

Adopted RESOLUTION NO. 7404, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AN AGREEMENT WITH ESRI FOR SOFTWARE LICENSING.

9. SUBJECT: Authorize the Purchase of a Replacement Ford F350

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the purchase of a Ford F350 Service Truck from Downtown Ford for a total purchasing price of \$61,187.74.

Adopted RESOLUTION NO. 7405, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE PURCHASE OF A REPLACEMENT FORD F350 SERVICE TRUCK FOR THE PUBLIC WORKS DEPARTMENT.

10. SUBJECT: FEMA Assistance to Firefighters Grant (AFG)

RECOMMENDATION FOR ACTION: Staff recommends that the City Council authorize the Fire Department to:

1. Submit a FEMA Assistance to Firefighters Grant (AFG) application for self-contained breathing apparatus (SCBAs) and related equipment;
2. Approve City of Woodland to be host agency and to create MOU with partner agencies including UC Davis Fire Department, Dunnigan Fire Protection District, Capay Fire Protection District, West Plainfield Fire Protection District and the City of Dixon Fire Department. Where in partner agencies agree to pay matching funds as required by FEMA (10%) for their portion of the requested equipment;
3. Submit a FEMA Assistance to Firefighters Grant (AFG) Micro-grant application for Cancer Screenings.

Authorized the Fire Department to submit a FEMA Assistance to Firefighters Grant (AFG) application for self-contained breathing apparatus (SCBAs) and related equipment; approved City of Woodland to be host agency and to create MOU with partner agencies including UC Davis Fire Department, Dunnigan Fire Protection District, Capay Fire Protection District, West Plainfield Fire Protection District and the City of Dixon Fire Department. Where in partner agencies agree to pay matching funds as required by FEMA (10%) for their portion of the requested equipment; and submit a FEMA Assistance to Firefighters Grant (AFG) Micro-grant application for Cancer Screenings.

11. SUBJECT: Lower Cache Creek Flood Feasibility Study, CIP 09-15; Approve Contract Amendment #2 with Madrone Ecological Consulting for Environmental Consulting Services.

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager to execute the consultant services amendment with Madrone Ecological Consulting for the Lower Cache Creek Feasibility Study for an amount up to \$25,380 for the Lower Cache Creek Feasibility Study, CIP #09-15.

Adopted RESOLUTION NO. 7406, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING CONTRACT AMENDMENT #2 WITH MADRONE ECOLOGICAL CONSULTING FOR ENVIRONMENTAL CONSULTING SERVICES.

12. SUBJECT: Facility Use and License Agreement Regarding Use of Community & Senior Center

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager to execute a facility use and license agreement between the City of Woodland and YMCA of Superior California regarding use of the City's Community & Senior Center.

Adopted RESOLUTION NO. 7407, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING A FACILITY USE AND LICENSE AGREEMENT AT THE COMMUNITY & SENIOR CENTER.

13. SUBJECT: Modify Budgeted Building Inspector Position for FY 2020

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving position changes within the Community Development Department; authorizing the addition of a Senior Building Inspector position; and deleting the position of Building Inspector I/II.

Adopted RESOLUTION NO. 7408, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING A POSITION CHANGE WITHIN THE COMMUNITY DEVELOPMENT DEPARTMENT – BUILDING DIVISION.

14. SUBJECT: Interim City Manager Employment Agreement

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving the Interim City Manager's Employment Agreement

Adopted RESOLUTION NO. 7409, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AN EMPLOYMENT AGREEMENT WITH KEN HIATT FOR THE POSITION OF INTERIM CITY MANAGER.

On a motion by Council Member Stallard, seconded by Council Member Barajas and carried on a 4-0 vote, Council Members approved Consent Calendar Items No. 4 through 14.

AYES: Barajas, Lansburgh, Rodriguez and Stallard

NOES: None

ABSTAIN: None

ABSENT: Fernandez

I. REPORTS OF THE CITY MANAGER

15. SUBJECT: Approval of Facility Naming for Proposed Girls Fastpitch Complex

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving a facility name for the proposed Girls' Fastpitch Complex.

On a motion by Mayor Pro Tem Stallard, seconded by Council Member Rodriguez and carried on a 4-0-1 vote, Council Members adopted RESOLUTION NO. 7410, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO NAME FUTURE FASTPITCH COMPLEX.

AYES: Barajas, Lansburgh, Rodriguez and Stallard

NOES: None

ABSTAIN: None

ABSENT: Fernandez

16. SUBJECT: Approval to Permit the Subordination of the Affordable Housing Covenant recorded for the Gracewood Commons Senior Citizens Housing Project to the Project's Pre-development Financing

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to permit subordination of the recorded affordable housing covenant for the Gracewood Commons senior citizens housing project to the project's pre-development financing and authorize the City Manager to execute the subordination agreement on the City's behalf.

On a motion by Mayor Pro Tem Stallard, seconded by Council Member Barajas and carried on a 4-0-1 vote, Council Members adopted RESOLUTION NO. 7411, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE SUBORDINATION OF THE AFFORDABLE HOUSING COVENANT RECORDED FOR THE GRACEWOOD COMMONS SENIOR CITIZENS HOUSING PROJECT TO THE PROJECT'S PRE-DEVELOPMENT LOAN.

AYES: Barajas, Lansburgh, Rodriguez and Stallard

NOES: None

ABSTAIN: None

ABSENT: Fernandez

17. SUBJECT: West Woodland Safe Routes to School Project, CIP 17-09; Approve Plans and Specifications and Authorize Bid Advertisement, Accept Contract Termination for Convenience with McGuire & Hester

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving the project plans and specifications and authorizing bid advertisement for the West Woodland Safe Routes to School Project, CIP 17-09; and accept construction contract termination for convenience with McGuire and Hester and by mutual agreement of both parties.

On a motion by Council Member Barajas, seconded by Mayor Pro Tem Stallard and carried on a 4-0-1 vote, Council Members adopted RESOLUTION NO. 7412, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE PLANS AND SPECIFICATIONS FOR THE WEST WOODLAND SAFE ROUTES TO SCHOOL PROJECT, CIP 17-09, AND AUTHORIZING BID ADVERTISEMENT AND RESOLUTION NO. 7413, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TERMINATING THE CONSTRUCTION CONTRACT FOR CONVENIENCE FOR THE WEST WOODLAND SAFE ROUTES TO SCHOOL PROJECT, CIP 17-09.

AYES: Barajas, Lansburgh, Rodriguez and Stallard

NOES: None

ABSTAIN: None

ABSENT: Fernandez

18. SUBJECT: Fiscal Year 2019/20 Mid-Year Budget Update

RECOMMENDATION FOR ACTION: Information purposes only; no action required.

Informational report only; no action required.

19. SUBJECT: Fiscal Year 2019/20 Mid-Year Budget Amendments

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing amendments to the Fiscal Year 2019/20 Budget totaling \$13,215,589.

On a motion by Council Member Rodriguez, seconded by Council Member Barajas and carried on a 4-0-1 vote, Council Members adopted RESOLUTION NO. 7414, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AMENDMENTS TO THE FISCAL YEAR 2019-2020 ANNUAL BUDGET.

AYES: Barajas, Lansburgh, Rodriguez and Stallard

NOES: None

ABSTAIN: None

ABSENT: Fernandez

20. SUBJECT: 2020 COPS Hiring Program

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager and the Police Department to submit an application for the 2020 COPS Hiring Program (CHP) and to accept the grant if awarded.

On a motion by Council Member Barajas, seconded by Council Member Rodriguez and carried on a 4-0 vote, Council Members adopted RESOLUTION NO. 7415, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE CITY MANAGER AND THE POLICE DEPARTMENT TO SUBMIT AN APPLICATION FOR THE 2020 COPS HIRING PROGRAM (CHP) AND TO ACCEPT THE GRANT IF AWARDED.

AYES: Barajas, Lansburgh, Rodriguez and Stallard

NOES: None

ABSTAIN: None

ABSENT: Fernandez

J. ADJOURN

Meeting adjourned at 08:01 PM.

Respectfully submitted,

Ana B. Gonzalez, City Clerk