

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695



Regular Meeting Minutes

Tuesday, May 19, 2020

6:00 PM

City Council

CITY COUNCIL - AMENDED AGENDA - ITEM NO. 10 - Recommendation for Action No. 2

CLOSED SESSION

5:30 PM

A. CALL TO ORDER

B. CLOSED SESSION

1. **Conference with Labor Negotiators,
Pursuant to Government Code Section 54957.6**
Agency Designated Representatives: Interim City Manager, Human Resources Manager and City Attorney
Employee Organization(s): Confidential Employees, Woodland Professional Firefighters' Association, Fire Mid-Management Employees, Mid-Management Unit Employees, Woodland City Employees Association (General Services), Woodland Police Mid-Management, Woodland Police Officers' Association and Woodland Police Supervisors Association

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING

6:00 PM

PLEASE NOTE: The May 19, 2020 Woodland City Council will be conducted pursuant to the Governor's Executive Order N-29-20.

1. **The meeting will be held via teleconference and Council members will participate via teleconference. Those locations are not listed on the agenda and are not accessible to the public.**
2. **The public is encouraged to listen to the City Council meeting live on Woodland TV Channel 20 and also by going to the City of Woodland web site at www.cityofwoodland.org/meetings.**
3. **If you wish to make a comment during general public comment or on a specific agenda item, there are two ways to do that. You may leave a voice mail message at (530) 661-5900. All voice mail messages received by 6:00 p.m. will be played during the City Council meeting and read into the record at the appropriate time. Any member of the public watching the live stream who wishes to make a comment on an item as it is being heard may submit an email to the City Clerk at CouncilMeetings@cityofwoodland.org prior to Public Comment on that item. Email comments submitted to be read into the record shall be no more than three (3) minutes when read aloud. Please include the agenda item in the subject line.**

C. CALL TO ORDER

Meeting called to order at 06:01 PM

D. ROLL CALL

Council Members present based on roll call vote:

Present: Barajas, Fernandez, Lansburgh and Sta

Absent: Rodriguez (will be arriving late)

E. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Council Member Barajas.

F. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed for public hearing on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.

Received one e-mail and it was read into the record.

Received three (3) voicemail messages and were played back by IT staff.

Council Member Rodriguez signed-on to the Webex meeting at the end of Public Comment.

G. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

Verbal updates provided by Council Members/Staff

2. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

H. CONSENT CALENDAR

3. SUBJECT: Fire Department Quarterly Status Report for the period of January 2020-March 2020

RECOMMENDATION FOR ACTION: Staff recommends that the City Council accept the Fire Department Quarterly Status Report for January 2020 through March 2020.

Accept the Fire Department Quarterly Status Report for January 2020 through March 2020.

4. SUBJECT: Public Works Week Proclamation May 17-23, 2020

RECOMMENDATION FOR ACTION: Staff recommends that the City Council proclaim May 17-23, 2020 as Public Works Week.

Proclaimed May 17-23, 2020 as Public Works Week.

5. SUBJECT: Police Department Quarterly Status Report for the period of January 2020 through March 2020

RECOMMENDATION FOR ACTION: Staff recommends that the City Council accept the Police Department Quarterly Status Report for the period of January 2020 through March 2020.

Accepted the Police Department Quarterly Status Report for the period of January 2020 through March 2020.

6. SUBJECT: Intent to Levy Assessments: Lighting and Landscaping Districts

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt fourteen (14) resolutions, Resolution No. _____ through Resolution No. _____ to Initiate Proceedings for the Annual Levy and Collection of Assessments; Preliminarily Approve the Engineer's Annual Levy Reports and Declare its Intention to Levy and Collect Annual Assessments for the Gibson Ranch, West Wood, North Park, Spring Lake and Gateway Lighting and Landscaping Districts, and Streng Pond Maintenance District; and Call for a public hearing on June 16, 2020.

Adopted RESOLUTION NO. 7450, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND, CALIFORNIA, INITIATING PROCEEDINGS FOR THE ANNUAL LEVY AND COLLECTION OF ASSESSMENTS FOR THE GIBSON RANCH LANDSCAPING AND LIGHTING DISTRICT, FISCAL YEAR 2020/2021; RESOLUTION NO. 7451, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND, CALIFORNIA, PRELIMINARILY APPROVING THE ENGINEER'S ANNUAL LEVY REPORT, AND DECLARING ITS INTENTION TO LEVY AND COLLECT ANNUAL ASSESSMENTS FOR THE GIBSON RANCH LANDSCAPING AND LIGHTING DISTRICT, FISCAL YEAR 2020/2021; RESOLUTION NO. 7452, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND, CALIFORNIA, INITIATING PROCEEDINGS FOR THE ANNUAL LEVY AND COLLECTION OF ASSESSMENTS FOR THE NORTH PARK LIGHTING AND LANDSCAPING DISTRICT, FISCAL YEAR 2020/2021; RESOLUTION NO. 7453, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND, CALIFORNIA, PRELIMINARILY APPROVING THE ENGINEER'S ANNUAL LEVY REPORT, AND DECLARING ITS INTENTION TO LEVY AND COLLECT ANNUAL ASSESSMENTS FOR THE NORTH PARK LIGHTING AND LANDSCAPING DISTRICT, FISCAL YEAR 2020/2021; RESOLUTION NO. 7454, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND, CALIFORNIA, INITIATING PROCEEDINGS FOR THE ANNUAL LEVY AND COLLECTION OF ASSESSMENTS FOR THE STRENG POND LANDSCAPING MAINTENANCE DISTRICT, FISCAL YEAR 2020/2021; RESOLUTION NO. 7455, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND, CALIFORNIA, PRELIMINARILY APPROVING THE ENGINEER'S ANNUAL LEVY REPORT, AND DECLARING ITS INTENTION TO LEVY AND COLLECT ANNUAL ASSESSMENTS FOR THE STRENG POND LANDSCAPING MAINTENANCE DISTRICT, FISCAL YEAR 2020/2021; RESOLUTION NO. 7456, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND, CALIFORNIA, INITIATING PROCEEDINGS FOR THE ANNUAL LEVY AND COLLECTION OF ASSESSMENTS FOR THE WEST WOOD UNIT NO. 1 LANDSCAPING AND LIGHTING DISTRICT, FISCAL YEAR 2020/2021; RESOLUTION NO. 7457, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND, CALIFORNIA, PRELIMINARILY APPROVING THE ENGINEER'S ANNUAL LEVY REPORT, AND DECLARING ITS INTENTION TO LEVY AND COLLECT ANNUAL ASSESSMENTS FOR THE WEST WOOD UNIT NO. 1 LANDS; RESOLUTION NO. 7458, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND INITIATING PROCEEDINGS FOR THE CITY OF WOODLAND SPRING LAKE LANDSCAPING AND LIGHTING DISTRICT, AND THE LEVY AND COLLECTION OF ASSESSMENTS FOR FISCAL YEAR 2020/2021 PURSUANT TO THE PROVISIONS OF THE LANDSCAPING AND LIGHTING ACT OF 1972; RESOLUTION NO. 7459, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND PRELIMINARY APPROVING THE CITY OF WOODLAND SPRING LAKE LANDSCAPING AND LIGHTING DISTRICT ENGINEER'S REPORT, AND THE LEVY AND COLLECTION OF ASSESSMENTS FOR FISCAL YEAR

7. SUBJECT: Award Contract to Bauer Compressors Inc. for a SCBA Fixed Fill Station and Related Equipment

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager to execute the purchase agreement with Bauer Compressors Inc., with a total to not exceed the amount of \$64,447.12 for the purchase of a fixed SCBA Fill Station and related equipment.

Adopted RESOLUTION NO. 7464, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AWARDED THE PURCHASE CONTRACT FOR A SELF-CONTAINED BREATHING APPARATUS FILL STATION TO BAUER COMPRESSORS INC. IN THE AMOUNT OF \$64,447.12.

8. SUBJECT: West Woodland Safe Routes to School Project, CIP 17-09; Award Construction Contract

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____ a resolution of the City Council to: 1) Approve a construction contract for the West Woodland Safe Routes to School Project, CIP 17-09; award the construction contract in the amount of \$2,460,183.00 to Martin General Engineering; authorize a contract contingency up to 10%; and authorize the City Manager to execute the construction contract and change orders; and 2) Approve a consultant services agreement for construction management and inspection services with Associated Engineering Consultants, Inc. in the amount of \$241,082.00; authorize a contract contingency up to 10%; and authorize the City Manager to execute the agreement and amendments.

Adopted RESOLUTION NO. 7465, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND, APPROVING A CONSTRUCTION CONTRACT AND CONSULTANT AGREEMENT FOR THE WEST WOODLAND SAFE ROUTES TO SCHOOL PROJECT, CIP 17-09.

9. SUBJECT: Renewal of Woodland TV Channel 21 Contract

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, renewing the contract with Woodland TV Channel 21 for the broadcast of the Council meetings and Commission meetings for the period July 1, 2020 through June 30, 2023.

Adopted RESOLUTION NO. 7466, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AN AGREEMENT FOR SERVICES BETWEEN THE CITY OF WOODLAND AND WOODLAND TV CHANNEL 21 TO PROVIDE LIVE VIDEO BROADCAST OF CERTAIN PUBLIC MEETINGS FOR CITY.

10. SUBJECT: Emergency Interim Shelter Project

RECOMMENDATION FOR ACTION: Staff recommends that the City Council
1) Determine by a four-fifths vote that there is a need to continue the emergency action to construct a temporary homeless shelter at County Road 102 and East Beamer Street in accordance with Public Contract Code Section 22050; and 2) Adopt Resolution No. _____, approving an additional appropriation of \$62,735 to Housing Trust Fund (326) which will be transferred to the Homeless Housing Fund (331) for Interim Shelter Project pre-development costs and appropriate the same \$62,735 to the Homeless Housing Fund (331) where the expense will be incurred for the project.

Adopted RESOLUTION NO. 7467, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROPRIATING FUNDS FOR THE INTERIM SHELTER PROJECT'S PRE-DEVELOPMENT COSTS.

11. SUBJECT: Permanent Supportive Housing Development

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving the First Amendment to the Exclusive Right to Negotiate with Friends of the Mission in order to reflect the new location and reduced acreage of the 61-unit permanent supportive housing project which is the subject of the Exclusive Right to Negotiate; and modifying the City's \$900,000 funding commitment for the project by approving the entire amount as a grant.

Adopted RESOLUTION NO. 7468, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE FIRST AMENDMENT TO THE EXCLUSIVE RIGHT TO NEGOTIATE WITH FRIENDS OF THE MISSION AND MODIFYING THE CITY'S FUNDING COMMITMENT FOR FRIENDS OF THE MISSION'S 61-UNIT PERMANENT SUPPORTIVE HOUSING PROJECT.

12. SUBJECT: Transportation Development Act Claims

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing filing of the amended Annual Transportation Development Act Claims with the Sacramento Area Council of Governments.

Adopted RESOLUTION NO. 7469, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND, CALIFORNIA, AUTHORIZING FILING THE ANNUAL TRANSPORTATION DEVELOPMENT ACT CLAIM WITH THE SACRAMENTO AREA COUNCIL OF GOVERNMENTS - FISCAL YEAR 2019/2020.

13. SUBJECT: Revised Commercial Cannabis Permit Fees

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving revised Commercial Cannabis Fees.

Adopted RESOLUTION NO. 7470, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING REVISED REGULATORY PERMIT FEES RELATED TO COMMERCIAL CANNABIS BUSINESSES.

On a motion by Council Member Fernandez, seconded by Council Member Barajas and carried unanimously on a 5-0 roll call vote, Council Members approved Consent Calendar Items No. 3 through 13.

AYES: Barajas, Fernandez, Lansburgh, Rodriguez and Stallard

NOES: None

I. REPORTS OF THE CITY MANAGER

14. SUBJECT: Update on COVID-19 Response and Preparedness

RECOMMENDATION FOR ACTION: Receive an update and discuss next steps.

Received update on COVID-19 Response and Preparedness.

15. SUBJECT: Fiscal Year 2020/21 Budget Balancing Discussion

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive a report on the Fiscal Year 2020/21 Operating Budget, including balancing measures and funding recommendations.

Received a report on the Fiscal Year 2020/21 Operating Budget, including balancing measures and funding recommendations.

J. ADJOURN

Meeting adjourned at 7:44 PM.

Respectfully submitted,



Ana B. Gonzalez, City Clerk

Adopted by Council: June 2, 2020