

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695



Regular Meeting Minutes

Tuesday, March 17, 2020

6:00 PM

City Council

PLEASE NOTE:

The City is researching teleconferencing options for this meeting and ways in which the public will be able to call into the meeting.

City Council meetings may also be viewed on Woodland TV Channel 21 and also by going to the City of Woodland website at www.cityofwoodland.org/meetings.

The March 17, 2020 Woodland City Council will be conducted pursuant to the Governor's Executive Order N-25-20.

1. The meeting will be held at the listed physical location, and Council members may be participating via teleconference. Those locations are not listed on the agenda and are not accessible to the public.
2. The public is encouraged to watch the City Council live on Woodland TV Channel 21 and also by going to the City of Woodland web site at www.cityofwoodland.org/meetings.
3. If you are not attending the Council meeting and wish to make a comment during general public comment or on a specific agenda item, there are two ways to do that. You may leave a voice mail message at (530) 661-5900. All voice mail messages received by 5:30 p.m. shall be played during the City Council meeting and read into the record at the appropriate time. Any member of the public watching the live stream who wishes to make a public comment as it is being heard may submit an email, no more than 3 minutes when read aloud, to the City Clerk at CouncilMeetings@cityofwoodland.org. Please include the agenda item in the subject line. The City is continuing to research ways in which the public may participate by teleconference.

If you choose to attend the Council meeting in person, you will be required to maintain appropriate social distancing by maintaining a 6-foot distance between yourself and other individuals. Seating may be limited.

CITY COUNCIL

CLOSED SESSION

5:30 PM

A. CALL TO ORDER

B. CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
(Government Code Section 54956.9(d)(1))

Bonnie Kessner and Andrea McCartney-Page, et al. v. City of Santa Clara, et al., Santa Clara Superior Court Case No. 20CV364054

**JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING
6:00 PM**

C. CALL TO ORDER

Meeting called to order at 6:00 PM.

D. ROLL CALL

Present: Barajas, Fernandez, Lansburgh, Rodriguez and Stallard

Absent: None

All Council Members present.

E. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Police Chief Derrek Kaff.

F. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed for public hearing on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.

Fred Lopez spoke regarding Homeless Police.

Voicemail message heard from Paula Roberts, Partnership Specialist regarding the 2020 Census.

Dino Gay submitted an e-mail regarding the demolition at 801 Main Street.

G. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

Verbal updates provided by Council/Staff.

At 6:08 PM, Council transitioned to the Special City Council Meeting.

After an introduction from Mayor Lansburgh, Interim City Manager Ken Hiatt provided Council with an update on COVID-19.

On a motion by Council Member Stallard, seconded by Council Member Barajas and carried unanimously on a 5-0 vote, Council Members adopted Resolution No. 7397, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND PROCLAIMING A LOCAL EMERGENCY REGARDING NOVEL CORONAVIRUS (COVID-19) AND SUSPENDING THE DISCONNECTION OF UTILITY SERVICES FOR NON-PAYMENT DURING THE EMERGENCY AND FOR 30 DAYS THEREAFTER.

AYES: Barajas, Fernandez, Lansburgh, Rodriguez and Stallard

NOES: None

ABSTAIN: None

At 6:42PM City Attorney Ueda notified Council of the need to add an item to the Special Meeting agenda, as this item was not available at the time agenda was posted.

On motion by Council Member Barajas, seconded by Council Member Rodriguez and carried unanimously on a 5-0 vote, Council Members adopted URGENCY ORDINANCE NO. 1658, AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOODLAND ENACTING A TEMPORARY MORATORIUM ON EVICTIONS DUE TO NON-PAYMENT OF RENT FOR RESIDENTIAL TENANTS WHERE THE FAILURE TO PAY RENT RESULTS FROM INCOME LOSS RESULTING FROM THE NOVEL CORONAVIRUS (COVID-19) AND SETTING FORTH THE FACTS CONSTITUTING SUCH URGENCY.

AYES: Barajas, Fernandez, Lansburgh, Rodriguez and Stallard

NOES: None

ABSTAIN: None

At 6:56 PM the Council resumed to the Regular City Council Meeting Agenda.

2. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

H. MINUTES

3. SUBJECT: Historical Preservation Commission Meeting Minutes of January 15, 2020

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the minutes of the Historical Preservation Commission Meeting of January 15, 2020

Received minutes of the Historical Preservation Commission Meeting of January 15, 2020.

4. SUBJECT: Planning Commission Meeting Minutes of February 6, 2019 and February 20, 2020

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the minutes of the Planning Commission Meeting of December 19, 2019.

Received the minutes of the Planning Commission Meeting of December 19, 2019.

On a motion by Council Member Barajas, seconded by Council Member Rodriguez and carried on a 5-0 vote, Council Members received the minutes of the Historical Preservation Commission Meeting of January 15, 2020 and the minutes of the Planning Commission Meeting of February 6, 2019 and February 20, 2020.

AYES: Barajas, Fernandez, Lansburgh, Rodriguez and Stallard

NOES: None

ABSTAIN: None

I. CONSENT CALENDAR

5. SUBJECT: Public Works Quarterly Status Report

RECOMMENDATION FOR ACTION: Staff recommends that the City Council accept the Public Works Quarterly Status Report for the period of December 2019 through February 2020.

Accepted the Public Works Quarterly Status Report for the period of December 2019 through February 2020.

6. SUBJECT: Woodland Fire Department Annual Inspection Compliance Report

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, Acknowledging the City of Woodland Fire Department's Compliance with Sections 13146.2 and 13146.3 of the California Health and Safety Code.

Adopted RESOLUTION NO. 7418, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND ACKNOWLEDGING THE CITY OF WOODLAND FIRE DEPARTMENT'S COMPLIANCE WITH SECTIONS 13146.2 AND 13146.3 OF THE CALIFORNIA HEALTH AND SAFETY CODE.

7. SUBJECT: Budget Appropriation Request: Walmart Foundation Grant

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. ____, authorizing the City Manager to appropriate \$750 to the General Fund Fire Department operations budget.

Adopted RESOLUTION NO. 7419, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE CITY MANAGER TO APPROPRIATE \$750 TO THE GENERAL FUND FIRE DEPARTMENT OPERATIONS BUDGET.

8. SUBJECT: Final Acceptance and Notice of Completion for Dog Gone Alley – Bush Street to College St Paving Project, CIP 19-16.

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. ____, to: 1) Approve the reallocation of \$4,784 of Sewer Enterprise Funds from Annual Sewer Repair and Replacement, CIP 08-21, to Dog Gone Alley – Bush Street to College Street Paving Project, CIP 19-16; 2) Approve the reallocation of \$4,784 of Water Enterprise Funds from Water System Leak Detection, maintenance and Repair, CIP 09-23, to Dog Gone Alley – Bush Street to College Street Paving Project, CIP 19-16; 3) Approve the appropriation of \$12,432 from Capital Projects Fund, Fund 501, to Dog Gone Alley – Bush Street to College Street Paving Project, CIP 19-16; 4) Authorize a \$7,000 increase to the construction contract contingency, bringing the total contract contingency to \$48,555; 5) Approve a total budget of \$922,000; 6) Accept the Dog Gone Alley – Bush Street to College Street Paving Project, CIP 19-16 as complete and authorize the City Clerk to file a Notice of Completion.

Adopted RESOLUTION NO. 7420, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO ACCEPT THE DOG GONE ALLEY – BUSH STREET TO COLLEGE STREET PAVING PROJECT, CIP 19-16 CONSTRUCTION CONTRACT AS COMPLETE AND AUTHORIZE THE CITY CLERK TO FILE A NOTICE OF COMPLETION.

9. SUBJECT: Approve Consultant Amendment for Construction Management and Inspection Services for Improvements associated with Cal-West Phase 3&4 Subdivisions

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. ____, amending the consultant services agreement with Associated Engineering Consultants, Inc. for the Cal-West Phase 3 & 4 Subdivisions in the amount of \$15,000 for a total contract amount of \$167,914; and authorize the City Manager to execute the agreement.

Adopted RESOLUTION NO. 7421, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AN AMENDMENT FOR CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES ASSOCIATED WITH THE CALWEST PHASE 3&4 SUBDIVISIONS.

10. SUBJECT: County Road 25A (Miekle Ave. to Promenade Dr.) and East Heritage Parkway Mid-Block Crossing Improvement Project, CIP 19-09; Approve Plans and Specifications and Authorize Bid Advertisement

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving the project plans and specifications and authorizing bid advertisement for the County Road 25A (Miekle Ave. to Promenade Dr.) Improvement Project, CIP 19-09

Adopted RESOLUTION NO. 7422, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE PLANS AND SPECIFICATIONS FOR THE COUNTY ROAD 25A (MIEKLE AVE. TO PROMENADE DR.) CIP1 9-09 AND EAST HERITAGE PARKWAY MID-BLOCK CROSSING IMPROVEMENT PROJECT, CIP 19-10, AND AUTHORIZING BID ADVERTISEMENT.

11. SUBJECT: Approve the Salary Schedule effective April 1, 2020.

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve the attached salary schedule effective April 1, 2020.

Approved the salary schedule effective April 1, 2020.

On a motion by Council Member Rodriguez, seconded by Council Member Barajas and carried unanimously on a 5-0 vote, Council Members approved Consent Calendar Items No. 5 through 11.

AYES: Barajas, Fernandez, Lansburgh, Rodriguez and Stallad

NOES: None

AYES: Barajas, Fernandez, Lansburgh, Rodriguez and Stallard

NOES: None

ABSTAIN: None

J. PUBLIC HEARINGS

12. SUBJECT: PUBLIC HEARING - Revise Fire Hydrant Meter Deposit in City's Fee Schedule to More Accurately Account for Price of Meter Replacement

RECOMMENDATION FOR ACTION: Staff recommends that the City Council hold a public hearing, and following the public hearing, adopt Resolution No. _____, approving the revised and increased Fire Hydrant Meter Deposit accordance with the commercial water rates approved by the City Council on March 21, 2017. The revised Fire Hydrant Meter Deposit will appear in the Fiscal Year 20 Comprehensive Fee Schedule.

On a motion by Council Member Barajas, seconded by Council Member Rodriguez and carried unanimously on a 5-0 vote, Council Members adopted RESOLUTION NO. 7423, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND ADOPTING THE REVISION OF THE FIRE HYDRANT METER DEPOSIT WITHIN THE CITY OF WOODLAND'S COMPREHENSIVE FEE SCHEDULE.

AYES: Barajas, Fernandez, Lansburgh, Rodriguez and Stallard

NOES: None

13. SUBJECT: PUBLIC HEARING - Epic Pros Enterprises, Inc. Commercial Cannabis Distribution Facility. A proposed Conditional Use Permit to allow a commercial cannabis distribution facility at 1250 Harter Avenue, Suite C: PLNG19-00063

RECOMMENDATION FOR ACTION: Staff recommends that the City Council: 1) Conduct a Public Hearing ; and 2) Find that the project is exempt from further environmental review pursuant to Class 1 and Class 32 Categorical Exemption under the California Environmental Quality Act (CEQA) and find that the exemptions reflect the independent judgement of the City as lead agency under CEQA; and 3) Adopt Resolution No. _____, recommending that the City Council approve a Conditional Use Permit to allow a commercial cannabis distribution facility at 1250 Harter Avenue, Suite C, conditioned upon approval of appropriate Cannabis Business Permit and the recommended conditions of approval; and 4) Adopt Resolution No. _____, authorizing the City Manager, pursuant to Section 5.28.180 to approve a final Operating Agreement for a commercial cannabis distribution business at 1250 Harter Avenue, Suite C.

On a motion by Council Member Barajas, seconded by Council Member Fernandez and carried unanimously on a 5-0 vote, Council Members adopted RESOLUTION NO. 7424, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING A CONDITIONAL USE PERMIT FOR A CANNABIS DISTRIBUTION BUSINESS LOCATED AT 1250 HARTER AVENUE, SUITE C and RESOLUTION 7425, OPERATING AGREEMENT FOR CANNABIS DISTRIBUTION BUSINESS LOCATED IN THE CITY OF WOODLAND EPIC PROS ENTERPRISES, INC. LOCATED AT 1250 HARTER AVENUE, SUITE C with minor amendments suggested by Council Member Stallard.

AYES: Barajas, Fernandez, Lansburgh, Rodriguez and Stallard

NOES: None

14. SUBJECT: PUBLIC HEARING - Interim Zoning Ordinance 2020 and Amendment to Section 17.92.020 Table 3 of the Zoning Ordinance

RECOMMENDATION FOR ACTION: Staff recommends that the City Council: 1) Receive a staff report; 2) Conduct a public hearing; and 3) Consider for a first reading a stand-alone Interim Zoning Ordinance 2020 and Amendments to Section 17.92.020, Table 3 of the Zoning Ordinance to provide a clear legal basis for zoning and development review to ensure consistency with the 2035 General Plan

On a motion by Mayor Pro Tem Stallard, seconded by Council Member Fernandez and carried unanimously on a 5-0 vote, Council Members considered and approved the first reading of a stand-alone Interim Zoning Ordinance 2020 and Amendments to Section 17.92.020, Table 3 of the Zoning Ordinance to provide a clear legal basis for zoning and development review to ensure consistency with the 2035 General Plan.

AYES: Barajas, Fernandez, Lansburgh, Rodriguez and Stallard

NOES: None

ABSTAIN: None

15. SUBJECT: PUBLIC HEARING - Amendments to Chapter 15.16 Affordable Housing

RECOMMENDATION FOR ACTION: Staff recommends that the City Council: 1) receive a staff report; 2) conduct a public hearing; 3) consider for first reading an ordinance of the City of Woodland, amending Section 15.16 of Chapter 15 of the Municipal Code relating to affordable housing, and determining the ordinance to be exempt from CEQA; and 4) direct staff to negotiate an in-lieu fee and prepare an agreement for payment of in-lieu fees equivalent to \$3.00 per square foot for the proposed approximately 168-unit multi-family rental project at the northwest corner of Main Street and Ashley Avenue.

On a motion by Council Member Fernandez, seconded by Council Member Barajas and carried unanimously on a 5-0 vote, Council Members considered and approved the first reading of an ordinance of the City of Woodland, amending Section 15.16 of Chapter 15 of the Municipal Code relating to affordable housing.

AYES: Barajas, Fernandez, Lansburgh, Rodriguez and Stallard

NOES: None

ABSTAIN: None

On a motion by Council Member Fernandez, seconded by Council Member Barajas and carried unanimously on a 5-0 vote, Council Members directed staff to negotiate an in-lieu fee and prepare an agreement for payment of in-lieu fees equivalent to \$3.00 per square foot for the proposed approximately 168-unit multi-family rental project at the northwest corner of Main Street and Ashley Avenue.

AYES: Barajas, Fernandez, Lansburgh, Rodriguez and Stallard

NOES: None

ABSTAIN: None

K. ADJOURN

Meeting adjourned at 8:10 PM in memory of Miriam Miller.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Ana B. Gonzalez'.

Ana B. Gonzalez, City Clerk

Adopted by Council: April 7, 2020