

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695



Regular Meeting Minutes

Tuesday, March 31, 2020

6:00 PM

City Council

SPECIAL CITY COUNCIL MEETING

6:00 PM

PLEASE NOTE: The March 31, 2020 Woodland City Council will be conducted pursuant to the Governor's Executive Order N-29-20.

- 1. The meeting will be held via teleconference and Council members will participate via teleconference. Those locations are not listed on the agenda and are not accessible to the public.**
- 2. The public is encouraged to listen to the City Council meeting live on Woodland TV Channel 20 and also by going to the City of Woodland web site at www.cityofwoodland.org/meetings.**
- 3. If you wish to make a comment during general public comment or on a specific agenda item, there are two ways to do that. You may leave a voice mail message at (530) 661-5900. All voice mail messages received by 6:00 p.m. will be played during the City Council meeting and read into the record at the appropriate time. Any member of the public watching the live stream who wishes to make a comment on an item as it is being heard may submit an email to the City Clerk at CouncilMeetings@cityofwoodland.org prior to Public Comment on that item. Email comments submitted to be read into the record shall be no more than three (3) minutes when read aloud. Please include the agenda item in the subject line.**

A. CALL TO ORDER

Meeting called to order at 06:02 PM

B. ROLL CALL

Roll call was conducted, all Council Members identified themselves and were present via teleconference.

Present: Barajas, Fernandez, Lansburgh, Rodriguez and Stallard

Absent: None

Staff Members present via teleconference: Ken Hiatt, Interim City Manager, Kara Ueda, City Attorney, Ana Gonzalez, City Clerk, Bent Meyer, Acting Community Development Director, Christine Engel, Community Services Director, Craig Locke, Public Works Director, Derrek Kaff, Police Chief, Eric Zane, Fire Chief, J Kimura, Senior Application Analyst, Kim McKinney, Finance Officer, Scott Sawin, Information Technology Manager, Sheila McShane, Human Resources Manager and Dan Sokolow, Senior Planner.

C. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Council Member Barajas.

D. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed for public hearing on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.

Two (2) voicemail messages were received for public comment, both were played back, although they were inaudible.

E. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

Verbal updates provided by Council Members/Staff.

1. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

F. REPORTS OF THE CITY MANAGER

2. SUBJECT: Update on COVID-19 Response and Preparedness

RECOMMENDATION FOR ACTION: Receive an update and discuss next steps.

Interim City Manager Ken Hiatt and Fire Marshall Emily Walling provided an updated to Council Members on COVID-19 Response and Preparedness.

3. SUBJECT: Urgency Ordinance - COVID-19 Eviction Moratorium on Commercial Property

RECOMMENDATION FOR ACTION: Staff recommends the City Council adopt Urgency Ordinance No. _____, an Urgency Ordinance of the City Council of the City of Woodland enacting a temporary moratorium on evictions due to non-payment of rent for commercial tenants where the failure to pay rent results from business income loss resulting from the Novel Coronavirus (COVID-19) and setting forth the facts constituting such urgency.

On a motion by Council Member Barajas, seconded by Council Member Rodriguez and carried unanimously on a 5-0 roll call vote, Council Members adopted URGENCY ORDINANCE NO. 1660, AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOODLAND ENACTING A TEMPORARY MORATORIUM ON EVICTIONS DUE TO NON-PAYMENT OF RENT FOR COMMERCIAL TENANTS WHERE THE FAILURE TO PAY RENT RESULTS FROM BUSINESS INCOME LOSS RESULTING FROM THE NOVEL CORONAVIRUS (COVID-19) AND SETTING FORTH THE FACTS CONSTITUTING SUCH URGENCY, with the recommendation that staff bring this item back to Council with amendments.

**AYES: Barajas, Fernandez, Lansburgh, Rodriguez and Stallard
NOES: None**

4. SUBJECT: Extended Shelter Operation

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager to execute an extension of the MOU with Yolo County and Fourth and Hope for operation of the Extended Shelter through October 31, 2020.

On a motion by Council Member Barajas, seconded by Council Member Stallard and carried unanimously on a 5-0 roll call vote, Council Members adopted RESOLUTION NO. 7426, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE CITY MANAGER TO EXECUTE AN MOU AMENDMENT WITH YOLO COUNTY AND FOURTH AND HOPE TO CONTINUE THE EXTENDED SHELTER OPERATION THROUGH OCTOBER 31, 2020.

**AYES: Barajas, Fernandez, Lansburgh, Rodriguez and Stallard
NOES: None**

G. ADJOURN

Meeting adjourned at 7:24 PM in memory of Gloria Barton.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Ana B. Gonzalez". The signature is fluid and cursive, with the first name "Ana" being the most prominent.

Ana B. Gonzalez, City Clerk

Adopted by Council: April 7, 2020