

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695



Regular Meeting Minutes

Tuesday, April 7, 2020

6:00 PM

City Council

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING

6:00 PM

PLEASE NOTE: The April 7, 2020 Woodland City Council will be conducted pursuant to the Governor's Executive Order N-29-20.

1. **The meeting will be held via teleconference and Council members will participate via teleconference. Those locations are not listed on the agenda and are not accessible to the public.**
2. **The public is encouraged to listen to the City Council meeting live on Woodland TV Channel 20 and also by going to the City of Woodland web site at www.cityofwoodland.org/meetings.**
3. **If you wish to make a comment during general public comment or on a specific agenda item, there are two ways to do that. You may leave a voice mail message at (530) 661-5900. All voice mail messages received by 6:00 p.m. will be played during the City Council meeting and read into the record at the appropriate time. Any member of the public watching the live stream who wishes to make a comment on an item as it is being heard may submit an email to the City Clerk at CouncilMeetings@cityofwoodland.org prior to Public Comment on that item. Email comments submitted to be read into the record shall be no more than three (3) minutes when read aloud. Please include the agenda item in the subject line.**

A. CALL TO ORDER

Meeting called to order at 06:02 PM.

B. ROLL CALL

All Council Members present via roll call vote.

Present: Barajas, Fernandez, Lansburgh, Rodriguez and Stallard

Absent: None

C. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Council Member Rodriguez.

D. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed for public hearing on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.

Voicemail and two (2) e-mail messages from Bruce Jacks were read into the record.

E. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

Verbal updates provided by Council Members/Staff.

1. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

F. MINUTES

2. SUBJECT: City Council Meeting Minutes of March 3, March 17, March 24 and March 31, 2020

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt the minutes of the Joint Regular City Council/Woodland Finance Authority meeting of March 3, 2020 and March 17, 2020 and the Special City Council Meeting Minutes of March 17, March 24, 2020 and March 31, 2020.

On a motion by Mayor Pro Tem Stallard, seconded by Council Member Fernandez and carried unanimously on a roll call vote of 5-0, Council Members adopted the minutes of the Joint Regular City Council/Woodland Finance Authority meeting of March 3, 2020 and March 17, 2020 and the Special City Council Meeting Minutes of March 17, March 24, 2020 and March 31, 2020.

AYES: Barajas, Fernandez, Lansburgh, Rodriguez and Stallard

NOES: None

G. CONSENT CALENDAR

3. SUBJECT: Proclaim April as Child Abuse Prevention Month

RECOMMENDATION FOR ACTION: Staff recommends that the City Council recognize April 2020 as Child Abuse Prevention Month.

Council Members recognized April 2020 as Child Abuse Prevention Month.

4. SUBJECT: Second Reading of Interim Zoning Ordinance 2020 and Amendment to Section 17.92.020 Table 3 of the Zoning Ordinance

RECOMMENDATION FOR ACTION: Staff recommends that the City Council conduct second reading and adopt Ordinance No._____, approving the proposed adoption of the Interim Zoning Ordinance 2020 and amending Section 17.92.020 Table 3 of the Zoning Ordinance.

Adopted ORDINANCE NO. 1661, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOODLAND ADOPTING THE INTERIM ZONING ORDINANCE 2020, AND AMENDMENT TO SECTION 17.92.020 TABLE 3 OF THE ZONING ORDINANCE, THEREBY ENSURING CONFORMANCE WITH THE 2035 GENERAL PLAN AND 2035 CLIMATE ACTION PLAN.

5. SUBJECT: Second Reading of Ordinance amending Section 15.16 of Chapter 15 of the Municipal Code relating to Affordable Housing

RECOMMENDATION FOR ACTION: Staff recommends that the City Council conduct second reading and adopt Ordinance No. _____, amending Section 15.16 of Chapter 15 of the Municipal Code relating to Affordable Housing.

Adopted ORDINANCE NO. 1662, AN ORDINANCE OF THE CITY OF WOODLAND AMENDING SECTIONS 15.16.050, 15.16.080, 15.16.110, 15.16.140, AND 15.16.200 OF CHAPTER 15.16 OF THE CITY OF WOODLAND MUNICIPAL CODE RELATED TO AFFORDABLE HOUSING.

6. SUBJECT: Approve Plans & Specifications, and Authorize Bid Advertisement for WPCF Pond #11 Biosolids Drying and Removal Project, CIP #20-13

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to: 1) create a new capital project, WPCF Pond #11 Biosolids Drying and Removal Project, CIP 20-13; and 2) approve the plans & specifications and authorize bid advertisement.

Adopted RESOLUTION NO. 7427, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO APPROVE THE PLANS AND SPECIFICATIONS AND AUTHORIZE BID ADVERTISEMENT FOR THE WPCF POND #11 BIOSOLIDS DRYING AND REMOVAL PROJECT, CIP #20-13.

7. SUBJECT: Water Pipeline License Agreement with Sierra Northern Railway for the North Regional Pond & Pump Station Project, CIP 17-21

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager to execute the Water Pipeline License Agreement (Agreement) with Sierra Northern Railway (SNRR).

Adopte RESOLUTION NO. 7428, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING A WATER PIPELINE CROSSING AGREEMENT WITH SIERRA NORTHERN RAILROAD FOR INSTALLATION OF THE FORCE MAIN PIPELINE ACROSS THE RAILROAD.

8. SUBJECT: Lower Cache Creek Flood Feasibility Study, CIP 09-15; Approve Contract Amendment #12 with Wood Rodgers for Consulting Services.

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. _____, authorizing the City Manager to execute Amendment #12 to the consultant services agreement with Wood Rodgers for the Lower Cache Creek Feasibility Study for an additional amount up to \$50,000.

Ado RESOLUTION NO. 7429, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AMENDMENT #12 WITH WOOD RODGERS FOR ENGINEERING CONSULTING SERVICES.

9. SUBJECT: Amend the FY 20/21 Capital Budget to appropriate funds to the 2020 Road Rehabilitation Project, CIP 19-05

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, amending the FY 20/21 Capital Budget to appropriate Road Maintenance and Rehabilitation Account funds to the 2020 Road Rehabilitation Project, CIP 19-05.

Adopted RESOLUTION NO. 7430, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO AMEND THE FY 20/21 CAPITAL BUDGET TO APPROPRIATE ROAD MAINTENANCE AND REHABILITATION ACCOUNT (RMRA) FUNDING TO THE 2020 ROAD REHABILITATION PROJECT, CIP 19-05.

10. SUBJECT: Authorize a \$17,058 increase to the Vehicle Replacement Budget (Fund 012) Towards the Purchase of a New Ford F350 Service Truck for the Spring Lake Lighting and Landscaping District

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the purchase of a new Ford F350 Service Truck and required equipment for a total purchasing price of \$67,058; and award the vehicle purchase to Team Ford of Woodland for being the lowest bidder; and authorize an additional appropriation of \$17,058 from the Spring Lake Lighting and Landscape Fund (389) as a transfer to the Vehicle Replacement Fund to assist with the funding gap; and authorize an additional appropriation of \$17,058 from the Vehicle Replacement Reserve Fund (012) to allow for the full purchase of the vehicle.

Adopted RESOLUTION NO. 7431, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE PURCHASE OF A NEW FORD F350 SERVICE TRUCK AND REQUIRED EQUIPMENT, AWARDED PURCHASE TO TEAM FORD, AND AUTHORIZING ADDITIONAL APPROPRIATIONS FROM THE SPRING LAKE L&L AND VEHICLE REPLACEMENT FUNDS.

11. SUBJECT: Approve Consultant Agreement for Construction Inspection for the 2020 Sewer & Water Repair & Replacement Project, CIP #20-07

Recommendation for Action: Staff recommends that the City Council adopt Resolution No. _____, to approve a consultant agreement for construction inspection services with UNICO Engineering in an amount up to \$182,000, authorize a contingency of up to 10% (\$18,200), and authorize the City Manager to execute the agreement.

Adopted RESOLUTION NO. 7432, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING A CONSULTANT AGREEMENT WITH UNICO ENGINEERING FOR CONSTRUCTION INSPECTION FOR CIP 20-07, THE 2020 SEWER & WATER REPAIR & REPLACEMENT PROJECT.

12. SUBJECT: Designate Agents for Submission of Disaster Related Reimbursement Claims

Recommendation for Action: Staff recommends that the City Council adopt Resolution No. _____, Designation of Applicant's Agent Resolution for Non-State Agencies, and designate the City Manager and Finance Officer as the City's Authorized Agents.

Adopt RESOLUTION 7433, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND DESIGNATING APPLICANT'S AGENT RESOLUTION FOR NON-STATE AGENCIES.

13. SUBJECT: Construction Contract for Community Center HVAC Project, CIP 19-21

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to award the construction contract in the amount of \$111,200 to Hometown Construction, Inc. ("Hometown") and authorize the City Manager to execute the construction contract for the Community Center HVAC Project, CIP 19-21 ("Project").

Adopted RESOLUTION NO. 7434, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AWARDED A CONSTRUCTION CONTRACT FOR THE COMMUNITY CENTER HVAC PROJECT, CIP 19-21.

On a motion by Council Member Fernandez, seconded by Council Member Barajas and carried unanimously on a roll call vote of 5-0, Council Members approved Consent Calendar Items No. 3 through 13.

**AYES: Barajas, Fernandez, Lansburgh, Rodriguez and Stallard
NOES: None**

H. REPORTS OF THE CITY MANAGER

14. SUBJECT: Update on COVID-19 Response and Preparedness

RECOMMENDATION FOR ACTION: Receive an update and discuss next steps.

Received an update on COVID-19 from Interim City Manager Ken Hiatt.

I. ADJOURN

Meeting adjourned at 7:04 PM. Mayor Lansburgh extended condolences to the City of New York, Connecticut and New Jersey.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Ana B. Gonzalez". The signature is stylized with a large, looped "A" and a cursive "G".

Ana B. Gonzalez, City Clerk

Adopted by Council: May 5, 2020