

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695



Regular Meeting Minutes

Tuesday, April 21, 2020

6:00 PM

City Council

CITY COUNCIL

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING

6:00 PM

PLEASE NOTE: The April 21, 2020 Woodland City Council will be conducted pursuant to the Governor's Executive Order N-29-20.

1. **The meeting will be held via teleconference and Council members will participate via teleconference. Those locations are not listed on the agenda and are not accessible to the public.**
2. **The public is encouraged to listen to the City Council meeting live on Woodland TV Channel 20 and also by going to the City of Woodland web site at www.cityofwoodland.org/meetings.**
3. **If you wish to make a comment during general public comment or on a specific agenda item, there are two ways to do that. You may leave a voice mail message at (530) 661-5900. All voice mail messages received by 6:00 p.m. will be played during the City Council meeting and read into the record at the appropriate time. Any member of the public watching the live stream who wishes to make a comment on an item as it is being heard may submit an email to the City Clerk at CouncilMeetings@cityofwoodland.org prior to Public Comment on that item. Email comments submitted to be read into the record shall be no more than three (3) minutes when read aloud. Please include the agenda item in the subject line.**

A. CALL TO ORDER

Meeting called to order at 6:00 PM.

B. ROLL CALL

All Council Members present via roll call vote.

Present: Barajas, Fernandez, Lansburgh, Rodriguez and Stallard

Absent: None

C. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Council Member Enrique Fernandez.

D. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed for public hearing on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.

An e-mail received from Meg Stallard regarding Big Day of Giving was read into the record.

E. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

Verbal updates provided by Council Members/Staff.

1. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

F. CONSENT CALENDAR

2. SUBJECT: Community Services Department Quarterly Status Report for the period of January through March 2020

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Community Services Department Quarterly Status Report.

Received the Community Services Department Quarterly Status Report for the period of January through March 2020.

3. SUBJECT: Earth Day Proclamation

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt a proclamation recognizing April 22, 2020 as the 50th annual celebration of Earth Day.

Adopted a proclamation recognizing April 22, 2020 as the 50th annual celebration of Earth Day.

4. SUBJECT: Proclaim May 7, 2020 as BIG Day of Giving

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt a Proclamation recognizing May 7, 2020 as BIG Day of Giving.

Adopted a proclamation recognizing May 7, 2020 as BIG Day of Giving.

5. SUBJECT: Final Acceptance and Notice of Completion for Water Pollution Control Facility (WPCF) South Pond Pump Station (SPPS) Rehabilitation, CIP #18-07

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. _____, accepting the Water Pollution Control Facility (WPCF) South Pond Pump Station (SPPS) Rehabilitation, CIP #18-07, as complete and authorizing the City Clerk to file a Notice of Completion.

Adopted RESOLUTION NO. 7440, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO ACCEPT AS COMPLETE AND AUTHORIZE THE CITY CLERK TO FILE A NOTICE OF COMPLETION FOR WATER POLLUTION CONTROL FACILITY (WPCF) SOUTH POND PUMP STATION (SPPS) REHABILITATION (CIP #18-07).

6. SUBJECT: Final Acceptance and Notice of Completion for 2019 ADA Improvement Project, CIP 19-08

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, accepting the 2019 ADA Improvement Project, CIP 19-08, as complete and authorizing the City Clerk to file a Notice of Completion.

Adopted RESOLUTION NO. 7441, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO ACCEPT THE 2019 ADA IMPROVEMENT PROJECT (CIP 19-08) CONSTRUCTION CONTRACT AS COMPLETE AND AUTHORIZE THE CITY CLERK TO FILE A NOTICE OF COMPLETION.

7. SUBJECT: Emergency Interim Shelter Project

RECOMMENDATION FOR ACTION: Consideration and adoption of Resolution No. _____, Declaring Condition of Emergency and Authorizing the Performance of an Emergency Interim Shelter Project Without Public Bidding and Determining that the Interim Shelter Project is Exempt from the Requirements of the California Environmental Quality Act as a Project Undertaken to Prevent or Mitigate an Emergency.

Adopted RESOLUTION NO. 7442, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND DECLARING CONDITION OF EMERGENCY AND AUTHORIZING THE PERFORMANCE OF AN EMERGENCY INTERIM SHELTER PROJECT WITHOUT PUBLIC BIDDING AND DETERMINING THAT THE INTERIM SHELTER PROJECT IS EXEMPT FROM THE REQUIREMENTS OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT AS A PROJECT UNDERTAKEN TO PREVENT OR MITIGATE AN EMERGENCY.

On a motion by Mayor Pro Tem Stallard, seconded by Council Member Barajas and carried unanimously on a 5-0 roll call vote, Council Members approved Consent Calendar items number 2 through 7.

AYES: Barajas, Fernandez, Lansburgh, Rodriguez and Stallard

NOES: None

G. REPORTS OF THE CITY MANAGER

8. SUBJECT: Update on COVID-19 Response and Preparedness

RECOMMENDATION FOR ACTION: Receive an update and discuss next steps.

Interim City Manager Ken Hiatt provided an update on COVID-19 Response and Preparedness.

9. SUBJECT: Spring Budget Workshop

RECOMMENDATION FOR ACTION: Staff recommends that the City Council conduct a workshop to inform development of the City's upcoming annual FY2020/21 Budget

Workshop was conducted to inform development of the City's upcoming annual FY 2020/21 Budget.

10. SUBJECT: Discussion of Extension of Measure J ¼ Cent Sales Tax

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive a presentation and provide direction regarding the extension of the Measure J ¼ cent sales tax measure.

Received a presentation and provided direction regarding the extension of the Measure J ¼ cent sales tax measure.

H. ADJOURN

Meeting adjourned at 8:38 PM in memory of Mary Holmes.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Ana B. Gonzalez". The signature is stylized with a large, looped "A" and a cursive "G".

Ana B. Gonzalez, City Clerk

Adopted by Council: May 5, 2020