



City of Woodland

Meeting Agenda

City Council

City Hall
Council Chambers
300 First Street
Woodland, CA 95695

June 16, 2020
6:00 PM

CITY COUNCIL

PLEASE NOTE: The June 16, 2020 Woodland City Council will be conducted pursuant to the Governor's Executive Order N-29-20.

The meeting will be held via teleconference and Council members and the public will participate via teleconference. Those locations are not listed on the agenda and are not accessible to the public. The public is encouraged to listen to the City Council meeting live on Woodland TV Channel 20 and also by going to the City of Woodland web site at www.cityofwoodland.org/meetings.

If you wish to make a comment during general Public Comment or on a specific agenda item, there are three (3) ways to do that. 1) Join the Zoom City Council meeting remotely by either logging onto the Zoom link located on the meeting agenda (please download the app to your computer or mobile device) and enter the Meeting ID or by calling a listed number and enter the Meeting ID; 2) Leave a voice mail message at (530) 661-5900, press Option 1. All voice mail messages received by 6:00 p.m. will be played during the City Council meeting and read into the record at the appropriate time; 3) If you are watching the live stream and wish to make a comment on an item as it is being heard, you may submit an email to the City Clerk at CouncilMeetings@cityofwoodland.org prior to Public Comment on that item. Email comments submitted to be read into the record shall be no more than three (3) minutes when read aloud. Please include the agenda item in the subject line.

Please click on link below to join the public comment portion of the meeting:
<https://zoom.us/j/99759026181>

Or Phone: US: +16699006833,,99759026181# or +13462487799,,99759026181#

Or Telephone: Dial: US : +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099

Meeting ID: 997 5902 6181

CLOSED SESSION

5:30 PM

A. CALL TO ORDER

B. CLOSED SESSION

1. **Conference with Labor Negotiators,
Pursuant to Government Code Section 54957.6**
Agency Designated Representatives: Interim City Manager, Human Resources Manager and City Attorney
Employee Organization(s): Confidential Employees, Woodland Professional Firefighters' Association, Fire Mid-Management Employees, Mid-Management Unit Employees, Woodland City Employees Association (General Services), Woodland Police Mid-Management, Woodland Police Officers' Association and Woodland Police Supervisors Association

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING

6:00 PM

C. CALL TO ORDER

D. ROLL CALL

E. PLEDGE OF ALLEGIANCE

F. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed for public hearing on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.

G. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

2. **SUBJECT: Long Range Calendar**

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

H. PRESENTATIONS

3. SUBJECT: Greater Sacramento Economic Council

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive a presentation from Barry Broome, President and CEO of Greater Sacramento Economic Council on Return on Investment and Service Delivery Report which details local community return on investment and cost/benefit analysis, total impact through job creation and future continued service delivery value examples.

I. CONSENT CALENDAR

4. SUBJECT: Joint Statement from Woodland City Council Regarding Current Events Surrounding the Death of George Floyd

RECOMMENDATION FOR ACTION: Staff recommends that the City Council review and sign the attached statement to the community regarding current events surrounding the death of George Floyd.

5. SUBJECT: Public Works Quarterly Status Report

RECOMMENDATION FOR ACTION: Staff recommends that the City Council accept the Public Works Quarterly Status Report for the period of March through May 2020.

6. SUBJECT: Changes within the Public Works Department - Utilities Division

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving a new job classification and job description for Utility Administrator (Range 141) effective July 1, 2020 and job description for the current job classification of Treatment Plant Superintendent (Range 137) previously budgeted in FY 2019/20 budget.

7. SUBJECT: Approve Consultant Services Agreement with Mark Thomas for Gibson Road at SR-113 Interchange Modification Project, CIP 19-13

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to approve a consultant design services agreement with Mark Thomas, in an amount not to exceed \$285,025 (total cost without optional tasks) for the Gibson Road at SR-113 Interchange Modification Project, CIP 19-13 and authorize the City Manager to execute the agreement and amendments as necessary up to 15% of the agreement amount.

8. SUBJECT: Sewer Collection System Wastewater Treatment Master Plan, CIP 14-07; Approve Contract with Brown and Caldwell for Professional Engineering Services to Prepare Phase I of the Water Pollution Control Facility Master Plan

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager to execute the consultant services agreement with Brown and Caldwell for preparation of the Water Pollution Control Facility Master Plan Phase I for an amount up to \$423,276.

9. SUBJECT: Contract for Independent Auditing Services

Recommendation for Action: Staff recommends that the City Council adopts Resolution No. _____ authorizing the City Manager to execute a contract with Lance, Soll & Lunghard, LLP for independent auditing services for three fiscal years (FY2019/20 through FY21/22), with an optional three year extension.

10. SUBJECT: Agreement for Municipal Advisor Services

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager to enter into contract with Del Rio Advisors LLC for Municipal Financial Advisor Services.

11. SUBJECT: Budget Appropriation Request: PulsePoint Marketing Grant Award

RECOMMENDATION FOR ACTION: Staff recommends that the City Council Adopt Resolution No. _____, authorizing the City Manager to appropriate \$2,057 to the General Fund Fire Department operations budget.

12. SUBJECT: FY20 Coronavirus Emergency Supplemental Funding Program Grant Award Acceptance

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, (1) authorizing the Police Chief to accept the FY20 Coronavirus Emergency Supplemental Funding Program Grant Award in the amount of \$50,562 for the purchase of critical equipment; and (2) authorizing the City Manager to appropriate \$50,562 to the Federal Grants Fund (330).

13. SUBJECT: 2019 Homeland Security Grant Award Acceptance and Budget Appropriation

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the Police Department to accept the 2019 Homeland Security Grant Award in the amount of \$79,271 for the purchase of 11 portable all-band radios, and authorizing the City Manager to appropriate \$79,271 to Other Federal Grants Fund (330) for the purchase of the awarded equipment.

14. SUBJECT: Annual Appropriations Limit

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving the City of Woodland's Fiscal Year (FY) 2018/19, FY2019/20, and FY2020/21 Appropriations Limits.

15. SUBJECT: Appoint Council Member as Liaison to Yolo County Election Working Group - November 3, 2020 Election

RECOMMENDATION FOR ACTION: Staff recommends that the City Council appoint Council Member Enrique Fernandez as liaison to the Yolo County Election Working Group for the upcoming November 3, 2020 election.

16. SUBJECT: Appoint Members to various Boards, Commissions and Committees

RECOMMENDATION FOR ACTION: Staff recommends that the City Council appoint members to the various Boards, Commissions and Committees

17. SUBJECT: Waste Management Delinquent Garbage/Refuse Accounts - Call for a Public Hearing

RECOMMENDATION FOR ACTION: Staff recommends that the City Council set a Public Hearing for July 21, 2020 to hear and approve the list of Delinquent Refuse Accounts and direct the Tax Collector of Yolo County to assess liens against real property to collect delinquent payments.

18. SUBJECT: Weed Abatement Program Parcels not in Compliance - Call for Public Hearing

RECOMMENDATION FOR ACTION: Staff recommends that the City Council set a Public Hearing for July 21, 2020 to hear and approve the list of parcels that were out of compliance for weed abatement requirements for the year 2019 and direct the Tax Collector of Yolo County to assess liens against real property to reimburse the City for the cost of removal of weeds, refuse, and dirt from the property.

19. SUBJECT: Ordinance No. 1665 Extending 1/4 Cent Sales Tax (Measure J)

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Ordinance No. 1665, Amending Chapter 3.28 of Title 3 of the Woodland Municipal Code to Extend the 1/4% Transactions and Use Tax for General Purposes, which shall continue to be administered by the California Department of Tax and Fee Administration.

20. SUBJECT: Council Member Election and General Tax Measure and Four Advisory Measures - November 3, 2020

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. Calling a General Municipal Election of Three Council Members by District and Calling a Special Election for the Purpose of Submitting a General Tax Measure to Continue a One Quarter Cent Sales Tax That Would Expire in Ten Years and Four Advisory Measures, Said Elections to be Held in the City of Woodland on November 3, 2020, and Directing the Consolidation of the Elections with the Statewide General Election and All Other Elections.

J. PUBLIC HEARINGS

21. SUBJECT: PUBLIC HEARING - Gibson Ranch Lighting & Landscaping District

Recommendation for Action: Staff recommends that the City Council (1) conduct a public hearing and (2) adopt Resolution No. _____, approving the fiscal year 2020/2021 annual levy report and order the levy and collection of the assessment within the Gibson Ranch Lighting and Landscaping District.

22. SUBJECT: PUBLIC HEARING - North Park Lighting and Landscaping District

Recommendation for Action: Staff recommends that the City Council (1) conduct a public hearing and (2) adopt Resolution No. _____, approving the fiscal year 2020/2021 annual levy report and order the levy and collection of the assessment within the North Park Lighting and Landscaping District.

23. SUBJECT: PUBLIC HEARING - Streng Pond Landscape Maintenance District

Recommendation for Action: Staff recommends that the City Council (1) conduct a public hearing and (2) adopt Resolution No. _____, approving the fiscal year 2020/2021 annual levy report and order the levy and collection of the assessment within the Streng Pond Landscape Maintenance District.

24. SUBJECT: PUBLIC HEARING - West Wood Lighting and Landscaping District

Recommendation for Action: Staff recommends that the City Council (1) conduct a public hearing and (2) adopt Resolution No. _____, approving the fiscal year 2020/2021 annual levy report and order the levy and collection of the assessment within the West Wood Lighting and Landscaping District.

25. SUBJECT: PUBLIC HEARING - Gateway Landscaping & Lighting District

Recommendation for Action: Staff recommends that the City Council (1) conduct a public hearing and (2) adopt Resolution No. _____, approving the fiscal year 2020/2021 annual levy report and Resolution No. _____, ordering the levy and collection of the assessment within the Gateway Lighting and Landscaping District.

26. SUBJECT: PUBLIC HEARING - Spring Lake Lighting & Landscaping District

Recommendation for Action: Staff recommends that the City Council (1) conduct a public hearing and (2) adopt Resolution No. _____, approving the fiscal year 2020/2021 annual levy report and Resolution No. _____, ordering the levy and collection of the assessment within the Spring Lake Lighting and Landscaping District.

K. REPORTS OF THE CITY MANAGER

27. SUBJECT: Update on COVID-19 Response and Preparedness

RECOMMENDATION FOR ACTION: Receive an update and discuss next steps.

28. SUBJECT: Fiscal Year 2020/21 Budget

RECOMMENDATION FOR ACTION: Staff recommends that the City Council formally adopt Resolution No._____, approving a) the Fiscal Year (FY) 2020/21 Annual Budget of \$185.24 million and b) 311 Full-time equivalent positions by classification as detailed in Exhibit B.

29. SUBJECT: Approval of Construction of Emergency Homeless Shelter Project, CIP #20-12

RECOMMENDATION FOR ACTION: Staff recommends that the City Council take the following actions.

1. Determine by a four-fifths vote that there is a need to continue the emergency action to construct a homeless shelter at County Road 102 and East Beamer Street in accordance with Public Contract Code Section 22050;
2. Adopt Resolution No. _____, (a) approving appropriations of \$1,251,000 from the Affordable Housing In-Lieu Fees Fund (327) and \$149,000 from the Spring Lake Off Site Affordable Housing Fund (321), which will be transferred to the Homeless Housing Fund (331) for construction of the Emergency Shelter Project and appropriate the same \$1,251,000 and \$149,000 from the Homeless Housing Fund (331) where the expenses will be incurred for the project; (b) approving an appropriation of \$500,000 from the Homeless Housing Fund (331) based on funds that will be provided by the County of Yolo; and (c) approving an appropriation of \$400,000 from the Homeless Housing Fund (331) based on funds that will be provided by Friends of the Mission.
3. Adopt Resolution No. _____, approving the plans and specifications for the construction of emergency shelter at County Road 102 and East Beamer Street;
4. Adopt Resolution No. _____, authorizing the City Manager to negotiate and award a construction contract in the amount of \$1,952,745 to Broward Brothers, Inc. for the construction of the Emergency Shelter Project (CIP 20-12) and authorize a contract contingency of up to 5% (\$97,637) of the total contract amount;
5. Adopt Resolution No. _____, authorizing the City Manager to execute a contract for geotechnical engineering services for the Emergency Shelter Project (CIP 20-12) with Wallace-Kuhl & Associates in an amount up to \$55,000;
6. Review the proposed terms of an Operating Agreement for the operation of the Emergency Shelter Project (CIP 20-12) and adopt Resolution No. _____ authorizing the City Manager to continue negotiating such Operating Agreement and to execute such Operating Agreement with the Yolo Wayfarer Center (dba Fourth and Hope) and Friends of the Mission;
7. Adopt Resolution No. _____, authorizing the City Manager to execute an agreement with the County of Yolo to receive funding for construction of the Emergency Shelter Project (CIP 20-12);
8. Adopt Resolution No. _____, authorizing the City Manager to enter into an agreement with Friends of the Mission to receive funding for construction of the Emergency Shelter Project (CIP 20-12).

L. ADJOURN

I declare under penalty of perjury that the foregoing Agenda for the Joint Regular City Council/Woodland Finance Authority Meeting of the City of Woodland scheduled for Tuesday, June 16, 2020 was posted on Friday, June 12, 2020 in the outside display case at City Hall, 300 First Street, Woodland, CA, and was available to the public during normal business hours.


Ana B. Gonzalez
City Clerk

In order to minimize the spread of the COVID-19 virus, the City of Woodland is providing multiple alternatives to viewing City Council meetings and providing comments on items on the agenda. These alternatives allow the City to adhere to social distancing requirements, follow the Governor's Executive Order N-29-20 (which suspends certain requirements of the Brown Act), and provide a way for the public to provide public comment live during the meeting.

VIEWING MEETINGS ONLINE

You are able to view meetings online here: <https://www.cityofwoodland.org/meetings>

Click on the meeting to view the video. It will say LIVE next to the meeting.

SUBMITTING COMMENTS BY E-MAIL

If you wish to make a comment during general public comment or on a specific agenda item, please submit your comment via email to CouncilMeetings@cityofwoodland.org prior to Public Comment on that item. Emails comments submitted, to be read into the record, shall be no more than three (3) minutes when read aloud. Please include the agenda item in the subject line.

SUBMITTING COMMENTS BY VOICE MAIL

If you wish to leave a voice mail message, please dial (530) 661-5900, press Option 1. All voice mail messages received by 6:00 p.m. will be played during the City Council meeting and read into the record at the appropriate time. Voice mail messages should be three (3) minutes in length.

VIRTUAL PARTICIPATION BY ZOOM VIDEO CONFERENCING

The City of Woodland is now offering the ability to view and participate in City Council meetings via video meetings and telephonic conferencing via "Zoom" video conferencing computer technology. Instructions for participating via Zoom are provided below.

How do I join the City Council meeting via Zoom Video Conferencing?

Please visit: <https://zoom.us/j/99759026181> from a smart phone or computer. You will be prompted to install the Zoom app on your smart phone or computer. From a computer there is an option to view the meeting within the browser without installing the app. You are now ready to join the meeting.

If you have previously installed the Zoom app, you can enter the following meeting ID to join the meeting: 997 5902 6181

I don't have a computer or smart phone; can I still use Zoom?

If you do not have a smart phone or computer to access the meeting via Zoom, no problem! You can participate on the phone.

Call 1-669-900-6833 (Toll Free) and enter meeting ID 997 5902 6181.

How can I provide Public Comment on Zoom?

The Mayor will request public comment during the Public Comment period on the agenda and during each Public Hearing and Regular Calendar Item. Once the Mayor has announced the public comment period, please do one of the following:

USING A COMPUTER OR SMART PHONE:

- Click on the "Raise Hand" feature in the webinar controls. This will notify City staff that you have raised your hand.
- City staff will unmute your microphone when it is your turn to provide public comment.
- A prompt will appear to confirm you would like to be unmuted and then you will have three (3) minutes to provide public comment.
- Once your public comment has ended, you will be muted again.

USING A REGULAR PHONE:

- Dial *9 (star 9), this will notify City staff that you have "raised your hand" for public comment.
- City staff will unmute your microphone when it is your turn to provide public comment.
- You will hear "you are unmuted" and then you will have three (3) minutes to provide public comment.
- Once your public comment has ended, you will be muted again.

I am having difficulties preparing for the meeting and learning Zoom, do you have any resources to help me?

Yes, please visit Zoom's website support page on helpful tips to prepare for the meeting:

<https://support.zoom.us/hc/en-us/categories/201146643>

Upon request, agendas and documents in the agenda packet will be made available in appropriate alternative formats to persons with a disability, as required by law. Any such requests must be made in writing to the Office of the City Clerk of the City of Woodland. Requests will be valid for the calendar year in which the request is received, and must be renewed prior to January 1st.

Persons needing disability-related modifications or accommodations in order to participate in public meetings, including persons requiring auxiliary aids or services, may request such modifications or accommodations by calling the Office of the City Clerk (530-661-5806) at least 48 hours prior to the meeting.