



City of Woodland

Meeting Agenda

City Council

City Hall
Council Chambers
300 First Street
Woodland, CA 95695

July 21, 2020
6:00 PM

CITY COUNCIL

PLEASE NOTE: The July 21, 2020 Woodland City Council will be conducted pursuant to the Governor's Executive Order N-29-20.

The meeting will be held via teleconference and Council members and the public will participate via teleconference. Those locations are not listed on the agenda and are not accessible to the public. The public is encouraged to listen to the City Council meeting live on Woodland TV Channel 20 and also by going to the City of Woodland web site at www.cityofwoodland.org/meetings.

If you wish to make a comment during general Public Comment or on a specific agenda item, there are three (3) ways to do that. 1) Join the Zoom City Council meeting remotely by either logging onto the Zoom link located on the meeting agenda (please download the app to your computer or mobile device) and enter the Meeting ID or by calling a listed number and enter the Meeting ID; 2) Leave a voice mail message at (530) 661-5900, press Option 1. All voice mail messages received by 6:00 p.m. will be played during the City Council meeting and read into the record at the appropriate time; 3) If you are watching the live stream and wish to make a comment on an item as it is being heard, you may submit an email to the City Clerk at CouncilMeetings@cityofwoodland.org prior to Public Comment on that item. Email comments submitted to be read into the record shall be no more than three (3) minutes when read aloud. Please include the agenda item in the subject line.

Please click on link below to join the public comment portion of the meeting:
<https://zoom.us/j/99759026181>

Or Phone: US: +16699006833,,99759026181# or +13462487799,,99759026181#

Or Telephone: Dial: US : +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099

Meeting ID: 997 5902 6181

CLOSED SESSION

5:15 PM

A. CALL TO ORDER

B. CLOSED SESSION

1. PUBLIC EMPLOYEE APPOINTMENT (Government Code § 54957(b)(1))
Title: City Manager
2. CONFERENCE WITH LABOR NEGOTIATOR
Pursuant to Government Code Section 54957.6
Agency Designated Representatives: City Attorney
Unrepresented employee: City Manager
3. CONFERENCE WITH LABOR NEGOTIATORS,
Pursuant to Government Code Section 54957.6
Agency Designated Representatives: Interim City Manager, Human Resources
Manager and City Attorney
Employee Organization(s): Woodland Professional Firefighters' Association,
Fire Mid-Management Employees, Mid-Management Unit Employees

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING

6:00 PM

C. CALL TO ORDER

D. ROLL CALL

E. PLEDGE OF ALLEGIANCE

F. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed for public hearing on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.

G. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

4. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

H. PRESENTATIONS

5. SUBJECT: Information Technology Presentation

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive a presentation on the City's Information Technology Division and current and future projects to improve the quality, efficiency, reliability of city services.

I. CONSENT CALENDAR

6. SUBJECT: City Council Meeting Minutes of June 2, 2020 and June 16, 2020

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt the minutes of the Joint Regular City Council/Woodland Finance Authority meeting of June 2, 2020 and June 16, 2020.

7. SUBJECT: Parks & Recreation Commission Meeting Minutes for February 24, 2020

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the February 24, 2020 Parks & Recreation Commission Meeting Minutes.

8. SUBJECT: Americans with Disabilities Act Proclamation

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt a Proclamation Commemorating the 30th Anniversary of the Americans with Disabilities Act of 1990.

9. SUBJECT: City Manager Employment Agreement

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving the City Manager's Employment Agreement

10. SUBJECT: Memorandum of Understanding Side Letter of Agreement

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Side Letter of Agreement with the Woodland Mid Management Association.

11. SUBJECT: Professional Services Contract Amendments for the North Regional Pond and Pump Station Project (NRP&PS), CIP 17-21.

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. _____, authorizing the City Manager to approve the following contract amendments related to the City's NRP&PS Project, CIP 17-21; 1) Approve a professional services contract amendment in the amount not-to-exceed \$104,132 with West Yost Associates (WY) for additional design services and support during construction; 2) Approve a professional services contract amendment in the amount not-to-exceed \$78,891 with WSP for additional construction management and inspection services; and 3) Approve a professional services contract amendment with Environmental Science Associates (ESA) in the amount not-to-exceed \$18,340 for additional environmental services during construction.

12. SUBJECT: Memorandum of Understanding between the City of Davis and the City of Woodland and Authorizing Appropriation of Funds to the Environmental Compliance Fund to Implement the Electrify Yolo Project

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving a Memorandum of Understanding (MOU) between the City of Davis and the City of Woodland and authorizing appropriation of funds to the Environmental Compliance Fund (365) to implement the Electrify Yolo Project.

13. SUBJECT: California Department of Resources Recycling and Recovery (CalRecycle) Payment Program Applications

RECOMMENDATION: Staff recommends that the City Council adopt Resolution No. _____, authorizing staff to submit applications to the California Department of Resources Recycling and Recovery (CalRecycle) for any payment programs for which the City is eligible and authorizing the Director or Deputy Director of Community Development, or his/her designee, to execute CalRecycle grant or payment program documents on behalf of the City.

14. SUBJECT: Final Acceptance and Notice of Completion for the Spring Lake Specific Plan Backbone Infrastructure Projects Entitled Parkland/Pioneer Avenue Widening Improvements, Hunt Street Improvements, and Gateway Monuments at Parkland/Pioneer Avenue

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. _____, accepting the public improvements associated with Spring Lake Specific Plan Improvement Plan Sets listed below, completed by Woodland Parcel Four, L.P., a California Limited Partnership, as complete and authorize the City Clerk to file a Notice of Completion 1) Parkland/Pioneer Avenue Widening Improvements (Heritage Parkway to Farmers Central Road) – Civil & Landscape Improvements; and 2) Hunt Street Improvements (Diggs Street to Heritage Parkway) – Civil & Landscape Improvements; and 3) Gateway Monuments at Parkland/Pioneer Avenue – Landscape Improvements.

15. SUBJECT: Acquisition of Turf Material for the Woodland Sports Park Turf Replacement Project, CIP 19-19

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, awarding a contract to and authorizing the City Manager to execute a Goods Purchasing Agreement with Sprinturf, LLC in the amount of \$892,900 for turf material for the Woodland Sports Park Turf Replacement Project, CIP 19-19.

16. SUBJECT: Grant Application for Permanent Local Housing Allocation Program

RECOMMENDATION FOR ACTION: Staff recommends that the City Council (1) Determine by a four-fifths vote that there is a need to continue the emergency action to construct a temporary homeless shelter at County Road 102 and East Beamer Street in accordance with Public Contract Code Section 22050; and (2) Adopt Resolution No. _____, approving the submittal of a grant application through the State's Permanent Local Housing Allocation Program to fund affordable housing efforts and homeless-related initiatives.

J. PUBLIC HEARINGS

17. SUBJECT: PUBLIC HEARING - Waste Management Liens

Recommendation for Action: Staff recommends that the City Council conduct a Public Hearing to receive input from property owners and adopt Resolution No. _____, "A Resolution Requesting Collection of Charges on Tax Roll".

18. SUBJECT: PUBLIC HEARING - Weed Abatement Program Parcels not in Compliance

RECOMMENDATION FOR ACTION: Staff recommends that the City Council (1) conduct a public hearing and (2) adopt Resolution No. _____, to hear and approve the list of parcels that were out of compliance for weed abatement requirements for the year 2019 and direct the Tax Collector of Yolo County to assess liens against real property to reimburse the City of the cost of removal of weeds, refuse, and dirt from the property.

K. REPORTS OF THE CITY MANAGER

19. SUBJECT: COVID-19 Waiver of Fire Inspection Permit Fees

RECOMMENDED FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, temporarily suspending Business Inspection Fees charged by the City of Woodland Fire Department on Businesses Financially affected by COVID-19.

L. ADJOURN

I declare under penalty of perjury that the foregoing Agenda for the Joint Regular City Council/Woodland Finance Authority Meeting of the City of Woodland scheduled for Tuesday, July 21, 2020 was posted on Friday, July 17, 2020 in the outside display case at City Hall, 300 First Street, Woodland, CA, and was available to the public during normal business hours.


Ana B. Gonzalez
City Clerk

In order to minimize the spread of the COVID-19 virus, the City of Woodland is providing multiple alternatives to viewing City Council meetings and providing comments on items on the agenda. These alternatives allow the City to adhere to social distancing requirements, follow the Governor's Executive Order N-29-20 (which suspends certain requirements of the Brown Act), and provide a way for the public to provide public comment live during the meeting.

VIEWING MEETINGS ONLINE

You are able to view meetings online here: <https://www.cityofwoodland.org/meetings>

Click on the meeting to view the video. It will say LIVE next to the meeting.

SUBMITTING COMMENTS BY E-MAIL

If you wish to make a comment during general public comment or on a specific agenda item, please submit your comment via email to CouncilMeetings@cityofwoodland.org prior to Public Comment on that item. Emails comments submitted, to be read into the record, shall be no more than three (3) minutes when read aloud. Please include the agenda item in the subject line.

SUBMITTING COMMENTS BY VOICE MAIL

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VIRTUAL PARTICIPATION BY ZOOM VIDEO CONFERENCING

The City of Woodland is now offering the ability to view and participate in City Council meetings via video meetings and telephonic conferencing via “Zoom” video conferencing computer technology. Instructions for participating via Zoom are provided below.

How do I join the City Council meeting via Zoom Video Conferencing?

Please visit: <https://zoom.us/j/99759026181> from a smart phone or computer. You will be prompted to install the Zoom app on your smart phone or computer. From a computer there is an option to view the meeting within the browser without installing the app. You are now ready to join the meeting.

If you have previously installed the Zoom app, you can enter the following meeting ID to join the meeting: 997 5902 6181

I don't have a computer or smart phone; can I still use Zoom?

If you do not have a smart phone or computer to access the meeting via Zoom, no problem! You can participate on the phone.

Call 1-669-900-6833 (Toll Free) and enter meeting ID 997 5902 6181.

How can I provide Public Comment on Zoom?

The Mayor will request public comment during the Public Comment period on the agenda and during each Public Hearing and Regular Calendar Item. Once the Mayor has announced the public comment period, please do one of the following:

USING A COMPUTER OR SMART PHONE:

- Click on the “Raise Hand” feature in the webinar controls. This will notify City staff that you have raised your hand.
- City staff will unmute your microphone when it is your turn to provide public comment.
- A prompt will appear to confirm you would like to be unmuted and then you will have three (3) minutes to provide public comment.
- Once your public comment has ended, you will be muted again.

USING A REGULAR PHONE:

- Dial *9 (star 9), this will notify City staff that you have “raised your hand” for public comment.
- City staff will unmute your microphone when it is your turn to provide public comment.

- You will hear “you are unmuted” and then you will have three (3) minutes to provide public comment.
- Once your public comment has ended, you will be muted again.

I am having difficulties preparing for the meeting and learning Zoom, do you have any resources to help me?

Yes, please visit Zoom’s website support page on helpful tips to prepare for the meeting:

<https://support.zoom.us/hc/en-us/categories/201146643>

Upon request, agendas and documents in the agenda packet will be made available in appropriate alternative formats to persons with a disability, as required by law. Any such requests must be made in writing to the Office of the City Clerk of the City of Woodland. Requests will be valid for the calendar year in which the request is received, and must be renewed prior to January 1st.

Persons needing disability-related modifications or accommodations in order to participate in public meetings, including persons requiring auxiliary aids or services, may request such modifications or accommodations by calling the Office of the City Clerk (530-661-5806) at least 48 hours prior to the meeting.