

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695



Regular Meeting Minutes

Tuesday, June 2, 2020

6:00 PM

City Council

CITY COUNCIL - AMENDED AGENDA - New Item Added under Consent Calendar

CLOSED SESSION

5:30 PM

A. CALL TO ORDER

B. CLOSED SESSION

1. **Conference with Labor Negotiators,
Pursuant to Government Code Section 54957.6**
Agency Designated Representatives: Interim City Manager, Human Resources Manager and City Attorney
Employee Organization(s): Confidential Employees, Woodland Professional Firefighters' Association, Fire Mid-Management Employees, Mid-Management Unit Employees, Woodland City Employees Association (General Services), Woodland Police Mid-Management, Woodland Police Officers' Association and Woodland Police Supervisors Association

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING

6:00 PM

PLEASE NOTE: The June 2, 2020 Woodland City Council will be conducted pursuant to the Governor's Executive Order N-29-20.

1. **The meeting will be held via teleconference and Council members will participate via teleconference. Those locations are not listed on the agenda and are not accessible to the public.**
2. **The public is encouraged to listen to the City Council meeting live on Woodland TV Channel 20 and also by going to the City of Woodland web site at www.cityofwoodland.org/meetings.**
3. **If you wish to make a comment during general public comment or on a specific agenda item, there are two ways to do that. You may leave a voice mail message at (530) 661-5900. All voice mail messages received by 6:00 p.m. will be played during the City Council meeting and read into the record at the appropriate time. Any member of the public watching the live stream who wishes to make a comment on an item as it is being heard may submit an email to the City Clerk at CouncilMeetings@cityofwoodland.org prior to Public Comment on that item. Email comments submitted to be read into the record shall be no more than three (3) minutes when read aloud. Please include the agenda item in the subject line.**

C. CALL TO ORDER

Meeting called to order at 06:02 PM

D. ROLL CALL

All Council Members present via roll call vote.

PRESENT: Barajas, Fernandez, Lansburgh, Rodriguez and Stallard

ABSENT: NONE

E. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Council Member Rodriguez.

F. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed for public hearing on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.

An e-mail received by Erika Keller at the last City Council meeting, one-minute before adjournment, was read into the record.

G. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

Verbal updates provided by Council Members/Staff.

2. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

H. PRESENTATIONS

3. SUBJECT: November 3, 2020 Election Planning and COVID-19 Safety Concerns

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive a presentation from Jesse Salinas Yolo County Assessor/Clerk-Recorder/Registrar of Voters regarding the upcoming November 3, 2020 Election Planning and COVID-19 Safety Concerns.

Received a presentation by Jesse Salinas Yolo County Assessor/Clerk-Recorder/Registrar of Voters regarding the upcoming November 3, 2020 Election Planning and COVID-19 Safety Concerns.

I. CONSENT CALENDAR

4. SUBJECT: City Council Meeting Minutes of May 5, 2020 and May 19, 2020

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt the minutes of the Joint Regular City Council/Woodland Finance Authority meeting of May 5, 2020 and May 19, 2020.

Adopted the minutes of the Joint Regular City Council/Woodland Finance Authority meeting of May 5, 2020 and May 19, 2020.

5. SUBJECT: 2019 Water Quality Report

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive and review the 2019 Water Quality Report

Received the 2019 Water Quality Report.

6. SUBJECT: County Road 25A (Miekle Ave. to Promenade Dr.) CIP 19-09 and East Heritage Parkway Mid-Block Crossing Improvement Project, CIP 19-10; Award Construction Contract

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____ to: 1) Approve a construction contract for the County Road 25A (Miekle Ave. to Promenade Dr.), CIP 19-09 and East Heritage Parkway Mid-Block Crossing Improvement Project, CIP 19-10.; award the construction contract in the amount of \$1,692,647.70 to Desilva Gates Construction; authorize a contract contingency up to 10%; and authorize the City Manager to execute the construction contract and change orders; and 2) Approve a consultant services agreement for construction management and inspection services with Associated Engineering Consultants, Inc. in the amount of \$155,416.00; authorize a contract contingency up to 10%; and authorize the City Manager to execute the agreement and amendments.

Adopted RESOLUTION NO. 7471, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND, APPROVING A CONSTRUCTION CONTRACT AND CONSULTANT AGREEMENT FOR THE COUNTY ROAD 25A (MIEKLE AVE. TO PROMENADE DR.) CIP 19-09 AND EAST HERITAGE PARKWAY MID-BLOCK CROSSING IMPROVEMENT PROJECT, CIP 19-10.

7. SUBJECT: Construction Contract for the WPCF Pond 11 Biosolids Drying and Removal, CIP 20-13, and Appropriate Project Funding

Recommendation for Action: Staff recommends that the City Council adopt Resolution No. _____, to: 1) Authorize RJ Gordon Construction, Inc. to withdraw their bid in accordance with Public Contract Code section 5100 et seq.; and 2) Reject the bid submitted by Synagro-WWT, Inc., as non-responsive for (1) failure to appropriately complete the bid schedule and (2) submitting an unbalanced bid; and 3) Award a construction contract with Ramcon Engineering and Environmental Contracting, Inc. for construction services in the amount of \$646,369 for the WPCF Pond 11 Biosolids Drying and Removal Project, CIP 20-13 and approve construction contract change order(s) for construction contingencies of up to an additional 15% of the contract award amount (\$96,956); and 4) Approve the reallocation of \$765,000 of Sewer Enterprise Funds from WPCF Biosolids, CIP 10-11, to WPCF Pond 11 Biosolids Drying and Removal, CIP 20-13.

Adopted RESOLUTION NO. 7472, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING CONSTRUCTION CONTRACT FOR THE WPCF POND 11 BIOSOLIDS DRYING AND REMOVAL PROJECT, CIP 20-13.

8. SUBJECT: Dominguez Landscape Services Inc. First Contract Amendment

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager to execute a contract amendment in the amount of \$46,800.00 for additional services by Dominguez Landscape Services, Inc. for Landscape Maintenance Services in Zones 1 & 2.

Adopted RESOLUTION NO. 7473, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE CITY MANAGER TO EXECUTE A FIRST AMENDMENT TO THE LANDSCAPE MAINTENANCE SERVICES AGREEMENT WITH DOMINGUEZ LANDSCAPE SERVICES, INC. FOR ZONES 1 & 2.

9. TITLE: Approval of Subrecipient Agreements with the Yolo Wayfarer Center for the 2019 Continuum of Care Program

RECOMMENDATION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager to execute two subrecipient agreements in substantially the same form presented to the City Council with the Yolo Wayfarer Center (dba Fourth and Hope) funded through the 2019 Continuum of Care program competition and authorizes an additional appropriation to the Supportive Housing Fund (322) in the aggregate amount of \$265,056.

Adopted RESOLUTION NO. 7474, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO EXECUTE SUBRECIPIENT AGREEMENTS WITH THE YOLO WAYFARER CENTER FOR 2019 CONTINUUM OF CARE PROGRAM GRANTS.

10. SUBJECT: Planning Grant Application to the State Department of Housing and Community Development for LEAP Funds.

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager to submit a grant application requesting funds from the Local Early Action Planning (LEAP) grant program from the State of California Department of Housing and Urban Development.

Adopted RESOLUTION NO. 7475, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING APPLICATION FOR, AND RECEIPT OF, LOCAL GOVERNMENT PLANNING SUPPORT GRANT PROGRAM FUNDS.

11. SUBJECT: Continued Emergency Action for Interim Shelter Project

RECOMMENDATION FOR ACTION: Staff recommends that the City Council determine by a four-fifths vote that there is a need to continue the emergency action to construct a temporary homeless shelter at County Road 102 and East Beamer Street in accordance with Public Contract Code Section 22050.

Council determined by a four-fifths vote that there is a need to continue the emergency action to construct a temporary homeless shelter at County Road 102 and East Beamer Street in accordance with Public Contract Code Section 22050.

12. SUBJECT: **NEW ITEM, added May 30, 2020** - Closing the Digital Divide in Yolo County

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve a letter of support to Legislature and the Governor to permanently address the digital divide for rural communities in Yolo County in response to the COVID-19 shift to online distance learning.

Approved a letter of support to Legislature and the Governor to permanently address the digital divide for rural communities in Yolo County in response to the COVID-19 shift to online distance learning.

On a motion by Council Member Barajas, seconded by Council Member Rodriguez and carried unanimously on a roll-call vote, Council Members approved Consent Calendar Items No. 4 through 12.

AYES: Barajas, Fernandez, Lansburgh, Rodriguez and Stallard

NOES: None

J. REPORTS OF THE CITY MANAGER

13. SUBJECT: Update on COVID-19 Response and Preparedness

RECOMMENDATION FOR ACTION: Receive an update and discuss next steps.

Received an update on COVID-19 and discussed next steps.

14. SUBJECT: Urgency Ordinance of the City Council of the City of Woodland Authorizing the Community Development Director to Grant Emergency Temporary Use Permits that will Allow Restaurants and Other Businesses to Use Available Public and Private Outdoor Space to Meet Physical Distancing Requirements and Waiving any Applicant Fees Associated with the City's Review Process

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt by a Four-Fifths Vote Urgency Ordinance No. _____, an Urgency Ordinance of the City Council of the City of Woodland Authorizing the Community Development Director to Grant Emergency Temporary Use Permits that will Allow Restaurants and Other Businesses to Use Available Public and Private Outdoor Space to Meet Physical Distancing Requirements and Waiving any Applicant Fees Associated with the City's Review Process.

On a motion by Mayor Pro Tem Stallard, seconded by Council Member Rodriguez and carried unanimously on a 5-0 roll-call vote Council Members Adopted URGENCY ORDINANCE NO. 1664, AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE COMMUNITY DEVELOPMENT DIRECTOR TO GRANT EMERGENCY TEMPORARY USE PERMITS THAT WILL ALLOW RESTAURANTS AND OTHER BUSINESSES TO USE AVAILABLE PUBLIC AND PRIVATE OUTDOOR SPACE TO MEET PHYSICAL DISTANCING REQUIREMENTS AND WAIVING ANY APPLICANT FEES ASSOCIATED WITH THE CITY'S REVIEW PROCESS.

AYES: Barajas, Fernandez, Lansburgh, Rodriguez and Stallard

NOES: None

15. SUBJECT: Consideration of November 2020 Ballot Measure to Re-Authorize 1/4 Cent Sales Tax (Measure J)

RECOMMENDATION FOR ACTION: Staff recommends that the City Council:

- 1) Introduce Ordinance No. _____ re-authorizing and extending the City of Woodland's quarter-cent sales tax for general city services, programs and facilities for a period of ten years, subject to approval by the voters at the November 3, 2020 municipal election, and
- 2) Provide comment on draft ballot language, and
- 3) Direct staff to return to Council with a resolution calling for the consolidation of the election and placing four advisory measures on the November 3, 2020 ballot.

On a motion by Council Member Barajas, seconded by Mayor Pro Tem Stallard and carried unanimously on a 5-0 roll call vote, Council Members introduced an Ordinance re-authorizing and extending the City of Woodland's quarter-cent sales tax for general city services, programs and facilities for a period of ten years, subject to approval by the voters at the November 3, 2020 municipal election, provided comments on draft ballot language, and directed staff to return to Council with a resolution calling for the consolidation of the election and placing four advisory measures on the November 3, 2020 ballot.

16. SUBJECT: Presentation of the Fiscal Year 2020/21 Proposed Budget

RECOMMENDATION FOR ACTION: Staff recommends that the City Council formally receive the proposed City budget for fiscal year 2020/21.

Received a presentation from Kim McKinney Finance Officer on the proposed City budget for fiscal year 2020/21.

K. ADJOURN

Council Members and Staff observed 8 minutes and 46 seconds of silence in memory of George Floyd.

Upon conclusion of 8 minutes and 46 seconds, meeting was adjourned at 8:16 PM.

Respectfully submitted,

**Ana B. Gonzalez
City Clerk**

Adopted by Council: July 21, 2020