



City of Woodland

Meeting Agenda

City Council

City Hall
Council Chambers
300 First Street
Woodland, CA 95695

August 18, 2020
6:00 PM

CITY COUNCIL

PLEASE NOTE: The August 18, 2020 Woodland City Council will be conducted pursuant to the Governor's Executive Order N-29-20.

The meeting will be held via teleconference and Council members and the public will participate via teleconference. Those locations are not listed on the agenda and are not accessible to the public. The public is encouraged to listen to the City Council meeting live on Woodland TV Channel 20 and also by going to the City of Woodland web site at www.cityofwoodland.org/meetings.

If you wish to make a comment during general Public Comment or on a specific agenda item, there are three (3) ways to do that. 1) Join the Zoom City Council meeting remotely by either logging onto the Zoom link located on the meeting agenda (please download the app to your computer or mobile device) and enter the Meeting ID or by calling a listed number and enter the Meeting ID; 2) Leave a voice mail message at (530) 661-5900, press Option 1. All voice mail messages received by 6:00 p.m. will be played during the City Council meeting and read into the record at the appropriate time; 3) If you are watching the live stream and wish to make a comment on an item as it is being heard, you may submit an email to the City Clerk at CouncilMeetings@cityofwoodland.org prior to Public Comment on that item. Email comments submitted to be read into the record shall be no more than three (3) minutes when read aloud. Please include the agenda item in the subject line.

Please click on link below to join the public comment portion of the meeting:
<https://zoom.us/j/99759026181>

Or Phone: US: +16699006833,,99759026181# or +13462487799,,99759026181#

Or Telephone: Dial: US : +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099

Meeting ID: 997 5902 6181

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING

6:00 PM

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed for public hearing on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.

E. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

1. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

F. PRESENTATIONS

2. SUBJECT: Woodland Police Department SPIDR Tech Communication Technology

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive a presentation on the Woodland Police Department's effective use of SPIDR Tech communication technology to improve community engagement.

3. SUBJECT: Woodland Chamber of Commerce 2019/20 Annual Report

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive a presentation by Aniek Ramsay, President of the Woodland Chamber of Commerce regarding the 2019/29 Annual Report.

G. CONSENT CALENDAR

4. SUBJECT: City Council Meeting Minutes of July 7, 2020 and July 21, 2020

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt the minutes of the Joint Regular City Council/Woodland Finance Authority meeting of July 7, 2020 and July 21, 2020.

5. SUBJECT: Parks & Recreation Commission Meeting Minutes for June 22, 2020

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the June 22, 2020 Parks & Recreation Commission Meeting Minutes.

6. SUBJECT: Fire Department Quarterly Status Report for the period of April 2020 - June 2020

RECOMMENDATION FOR ACTION: Staff recommends that the City Council accept the Fire Department Quarterly Status Report for April 2020 through June 2020.

7. SUBJECT: Police Department Quarterly Status Report for the period of April 2020 through June 2020

RECOMMENDATION FOR ACTION: Staff recommends that the City Council accept the Police Department Quarterly Status Report for the period of April 2020 through June 2020.

8. SUBJECT: Manufactured Home Fair Practices Commission Annual Report for the 2019 program year

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive and file the Manufactured Home Fair Practices Commission Annual Report for the 2019 program year.

9. SUBJECT: 2019 Assistance to Firefighters Grant (AFG) Award Acceptance and Appropriation

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager and the Fire Department to

1. accept the 2019 Assistance to Firefighters Grant (AFG) Award for cardiovascular and cancer screenings for all personnel.

2. appropriate \$35,040 to the Other Federal Grants Fund (330) for the initial expenditure.

10. SUBJECT: Extension of Tyler Technologies, Inc., Maintenance and Support Level Agreement

RECOMMENDATION FOR ACTION: (1) Receive the Extension of Tyler Technologies, Inc., Maintenance and Support Level Agreement Report; (2) Adopt Resolution No. _____, authorizing the City Manager to execute a 2-year extension of the existing Maintenance and Support Level Agreement with Tyler Technologies, Inc., using the Terms and conditions set forth by the contract approved by council September 1, 2009.

11. SUBJECT: Animal Services Contract - Fiscal Year 2020/21

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving the Fiscal Year 2019/20 Animal Services Agreement with the County of Yolo in the amount of \$738,530.

12. SUBJECT: Contract Amendment for Construction Management and Inspection Services for Improvements Associated with Pioneer/Parkland Ave. Widening and Hunt St. Improvements

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to approve amendment #2 for construction management and inspection with Associated Engineering Consultants, Inc. in the amount of \$33,156.00 for the Pioneer/Parkland Ave. Widening and Hunt St. Improvements; and authorize the City Manager to execute the agreement.

13. SUBJECT: Plans and Specifications, and Bid Advertisement for the SR-113/CR-25A Interchange Modifications Project, CIP 20-05

RECOMMENDATION FOR ACTION: Staff recommends that City Council adopt Resolution No. _____, approving the project plans and specifications and authorizing bid advertisement for the SR-113/CR-25A Interchange Modifications Project, CIP 20-05.

14. SUBJECT: Approve Amendment #9 to Agreement with the Ferguson Group for Federal Representation and Advocacy Services for Flood Mitigation

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing Amendment #9 to extend the Ferguson Group agreement for an additional 12 months for an amount not to exceed \$40,000.

15. SUBJECT: Agreement between the Local Government Commission and the City of Woodland to implement a Community Rain Garden Demonstration Project at Crawford Park

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, 1) authorizing staff to execute an Agreement with LGC to implement the Community Rain Garden Demonstration Project at Crawford Park that is substantially similar to the one attached to this Resolution and the accompanying staff report provided that LGC receives an extension of time through approximately September 2021 to ensure that the project can be completed and funds disbursed, and permitting the City Attorney to make clarifying and confirming changes provided that the dollar amount does not change, 2) authorizing appropriation of \$49,000 to the Fiscal Year 2020/2021 Sustainability Fund (365) budget and 3) appropriating the same \$49,000 to Capital Improvement Program (CIP) Project #21-11.

16. SUBJECT: Lower Cache Creek Flood Feasibility Study, CIP 09-15; Approve Contract Amendment #13 with Wood Rodgers for Consulting Services

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. _____, authorizing the City Manager to execute Amendment #13 to the consultant services agreement with Wood Rodgers for the Lower Cache Creek Feasibility Study for an additional amount up to \$100,000.

17. SUBJECT: Cooperative Fuel Services Agreement with Interstate Oil

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____ authorizing the City Manager to execute a cooperative Fuel Services Agreement with Interstate Oil for card-lock fuel services for a total Not To Exceed amount of \$1,200,000 through June 30, 2023.

18. SUBJECT: E. Main Street Improvement Project, CIP 13-05; Approve Consultant Services Amendment

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to (1) approve a Consultant services amendment for design services with Mark Thomas and Company, in the amount of \$43,929.00 for a total agreement amount of \$495,923.51, (2) authorize City Manager to execute the contract amendment with Mark Thomas and Company for the E. Main Street Improvement Project, CIP 13-05.

19. SUBJECT: Appropriate Funds from SLIF Parks & Recreation to CIP 19-11, Spring Lake Central Park, to Facilitate Park Property Purchase.

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to approve the appropriation of \$500,000 from the SLIF Parks & Recreation (Fund 640) Fund to CIP 19-11, Spring Lake Central Park, for park property purchase.

20. SUBJECT: Award Construction Contract for the Woodland Sports Park Turf Replacement Project, CIP 19-19

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, making sole source findings in support of and awarding a Construction Contract to Sprinturf in the amount of \$2,146,872 for the Woodland Sports Park Turf Replacement Project, CIP 19-19 and authorize a contract contingency of 5% (\$107,340).

21. SUBJECT: Funding Agreement with the Yolo Wayfarer Center for Extended Shelter

RECOMMENDATION FOR ACTION: Staff recommends that the City Council Adopt Resolution No. _____, authorizing the City Manager to negotiate and execute an agreement with the Yolo Wayfarer Center for operation of the Extended Shelter at a monthly cost to the City of \$15,000 for the period of July 1, 2020 – December 31, 2020.

22. SUBJECT: Funding Adjustment for Community Development Block Grant Construction Activity

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving a \$2,000 CDBG funding increase for Empower Yolo's Capital Project.

23. SUBJECT: Receive Fiscal Year 2020 Report on Affordable Housing Loan Portfolio and Status of City Affordable Housing Funds

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive and file the Fiscal Year 2020 report on the City's affordable housing loan portfolio and use of affordable housing in-lieu and Spring Lake Affordable Housing Off-Site funds.

24. SUBJECT: Landscape Maintenance Contract Amendments with Dominguez Landscape Services, Inc. and Figueroa Landscape Company

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____ and Resolution No. _____, to ratify the second amendments to two City Landscape Maintenance contracts. The second amendment to the contract with Dominguez Landscape Services, Inc. is for the amount of \$670,968.88 per year, through June 30, 2022, for services in Zones 1 & 2. The second amendment to the contract with Figueroa Landscape Company is for the amount of \$294,168.16 per year, through June 30, 2022, for services in Zone 3.

25. SUBJECT: Contract Amendment with Laugenour & Meikle for the Emergency Shelter Project, CIP #20-12

RECOMMENDATION FOR ACTION: Staff recommends that the City Council (1) determine by a four-fifths vote that there is a need to continue the emergency action to construct a temporary homeless shelter at County Road 102 and East Beamer Street in accordance with Public Contract Code Section 22050; (2) adopt Resolution No. _____ authorizing the City Manager to execute an amendment in the amount of \$10,000 to Laugenour and Meikle, Civil Engineers for Construction Administration services for the Emergency Shelter Project (CIP 20-12) and authorize a contract contingency of up to 5% (\$500) of the total contract amount.

H. REPORTS OF THE CITY MANAGER

26. SUBJECT: Modification of Suspension of Transient Occupancy Tax Payments

RECOMMENDATION FOR ACTION: Staff recommends the City Council waive first reading and read by title only an ordinance Modifying and Superseding Ordinance No. 1659 Concerning the Temporarily Suspension of Sections 3.12.080 and 3.12.090 of the City of Woodland Municipal Code Related to Payment of Transient Occupancy Tax.

I. ADJOURN

I declare under penalty of perjury that the foregoing Agenda for the Joint Regular City Council/Woodland Finance Authority Meeting of the City of Woodland scheduled for Tuesday, August 18, 2020 was posted on Friday, August 14, 2020 in the outside display case at City Hall, 300 First Street, Woodland, CA, and was available to the public during normal business hours.

A handwritten signature in black ink, appearing to read 'Ana B. Gonzalez', with a stylized flourish at the end.

Ana B. Gonzalez
City Clerk

Upon request, agendas and documents in the agenda packet will be made available in appropriate alternative formats to persons with a disability, as required by law. Any such requests must be made in writing to the Office of the City Clerk of the City of Woodland. Requests will be valid for the calendar year in which the request is received, and must be renewed prior to January 1st.

Persons needing disability-related modifications or accommodations in order to participate in public meetings, including persons requiring auxiliary aids or services, may request such modifications or accommodations by calling the Office of the City Clerk (530-661-5806) at least 48 hours prior to the meeting.