

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695



Regular Meeting Minutes

Tuesday, August 18, 2020

6:00 PM

City Council

CITY COUNCIL

PLEASE NOTE: The August 18, 2020 Woodland City Council will be conducted pursuant to the Governor's Executive Order N-29-20.

The meeting will be held via teleconference and Council members and the public will participate via teleconference. Those locations are not listed on the agenda and are not accessible to the public. The public is encouraged to listen to the City Council meeting live on Woodland TV Channel 20 and also by going to the City of Woodland web site at www.cityofwoodland.org/meetings.

If you wish to make a comment during general Public Comment or on a specific agenda item, there are three (3) ways to do that. 1) Join the Zoom City Council meeting remotely by either logging onto the Zoom link located on the meeting agenda (please download the app to your computer or mobile device) and enter the Meeting ID or by calling a listed number and enter the Meeting ID; 2) Leave a voice mail message at (530) 661-5900, press Option 1. All voice mail messages received by 6:00 p.m. will be played during the City Council meeting and read into the record at the appropriate time; 3) If you are watching the live stream and wish to make a comment on an item as it is being heard, you may submit an email to the City Clerk at CouncilMeetings@cityofwoodland.org prior to Public Comment on that item. Email comments submitted to be read into the record shall be no more than three (3) minutes when read aloud. Please include the agenda item in the subject line.

**Please click on link below to join the public comment portion of the meeting:
<https://zoom.us/j/99759026181>**

Or Phone: US: +16699006833,,99759026181# or +13462487799,,99759026181#

Or Telephone: Dial: US : +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099

Meeting ID: 997 5902 6181

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING 6:00 PM

A. CALL TO ORDER

Meeting called to order at 6:02 PM.

B. ROLL CALL

All Council Members present via roll call vote.

Present: Barajas, Fernandez, Lansburgh, Rodriguez and Stallard

Absent: None

C. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Council Member Xochitl Rodriguez.

D. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed for public hearing on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.

An e-mail received by Attorney Sean Hungerford, regarding Measure S and Consent Calendar Items No. G14 and G16, was read into the record.

E. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

Verbal updates provided by Council Members/Staff.

1. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

F. PRESENTATIONS

2. SUBJECT: Woodland Police Department SPIDR Tech Communication Technology

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive a presentation on the Woodland Police Department's effective use of SPIDR Tech communication technology to improve community engagement.

Received a presentation by Police Chief Derrek Kaff on the Woodland Police Department's effective use of SPIDR Tech communication technology to improve community engagement.

3. SUBJECT: Woodland Chamber of Commerce 2019/20 Annual Report

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive a presentation by Aniek Ramsay, President of the Woodland Chamber of Commerce regarding the 2019/29 Annual Report.

This item was moved to the September 1, 2020 Council meeting.

G. CONSENT CALENDAR

4. SUBJECT: City Council Meeting Minutes of July 7, 2020 and July 21, 2020

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt the minutes of the Joint Regular City Council/Woodland Finance Authority meeting of July 7, 2020 and July 21, 2020.

Corrected set of minutes submitted to Council Members prior to the meeting.

Adopted the corrected minutes of the Joint Regular City Council/Woodland Finance Authority meeting of July 7, 2020 and July 21, 2020.

5. SUBJECT: Parks & Recreation Commission Meeting Minutes for June 22, 2020

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the June 22, 2020 Parks & Recreation Commission Meeting Minutes.

Received the June 22, 2020 Parks & Recreation Commission Meeting Minutes.

6. SUBJECT: Fire Department Quarterly Status Report for the period of April 2020 - June 2020

RECOMMENDATION FOR ACTION: Staff recommends that the City Council accept the Fire Department Quarterly Status Report for April 2020 through June 2020.

Accepted the Fire Department Quarterly Status Report for April 2020 through June 2020.

7. SUBJECT: Police Department Quarterly Status Report for the period of April 2020 through June 2020

RECOMMENDATION FOR ACTION: Staff recommends that the City Council accept the Police Department Quarterly Status Report for the period of April 2020 through June 2020.

Mayor Pro Tem Stallard had a few questions for Chief Kaff regarding the quarterly report.

Accepted the Police Department Quarterly Status Report for the period of April 2020 through June 2020.

8. SUBJECT: Manufactured Home Fair Practices Commission Annual Report for the 2019 program year

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive and file the Manufactured Home Fair Practices Commission Annual Report for the 2019 program year.

Received the Manufactured Home Fair Practices Commission Annual Report for the 2019 program year.

9. SUBJECT: 2019 Assistance to Firefighters Grant (AFG) Award Acceptance and Appropriation

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager and the Fire Department to

1. accept the 2019 Assistance to Firefighters Grant (AFG) Award for cardiovascular and cancer screenings for all personnel.
2. appropriate \$35,040 to the Other Federal Grants Fund (330) for the initial expenditure.

Adopted RESOLUTION NO. 7532, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE ACCEPTANCE OF THE 2019 ASSISTANCE TO FIREFIGHTERS GRANT (AFG) AWARD AND APPROPRIATION OF \$35,040 TO FUND 330.

10. SUBJECT: Extension of Tyler Technologies, Inc., Maintenance and Support Level Agreement

RECOMMENDATION FOR ACTION: (1) Receive the Extension of Tyler Technologies, Inc., Maintenance and Support Level Agreement Report; (2) Adopt Resolution No. _____, authorizing the City Manager to execute a 2-year extension of the existing Maintenance and Support Level Agreement with Tyler Technologies, Inc., using the Terms and conditions set forth by the contract approved by council September 1, 2009.

Adopted RESOLUTION NO. 7533, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING EXTENDING AN EXISTING AGREEMENT WITH TYLER TECHNOLOGIES, INC., FOR MAINTENANCE AND SUPPORT LEVEL.

11. SUBJECT: Animal Services Contract - Fiscal Year 2020/21

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving the Fiscal Year 2019/20 Animal Services Agreement with the County of Yolo in the amount of \$738,530.

Mayor Lansburgh had some questions regarding this report. Concerns were addressed by City Manager Ken Hiatt.

Adopted RESOLUTION NO. 7534, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE FISCAL YEAR 2020/21 ANIMAL SERVICES AGREEMENT WITH YOLO COUNTY IN THE AMOUNT OF \$738,530.

12. SUBJECT: Contract Amendment for Construction Management and Inspection Services for Improvements Associated with Pioneer/Parkland Ave. Widening and Hunt St. Improvements

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to approve amendment #2 for construction management and inspection with Associated Engineering Consultants, Inc. in the amount of \$33,156.00 for the Pioneer/Parkland Ave. Widening and Hunt St. Improvements; and authorize the City Manager to execute the agreement.

Adopted RESOLUTION NO. 7535, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO APPROVE AMENDMENT #2 WITH ASSOCIATED ENGINEERING CONSULTANTS, INC. FOR CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES FOR THE PIONEER/PARKLAND AVE. AND HUNT ST. IMPROVEMENT PROJECT.

13. SUBJECT: Plans and Specifications, and Bid Advertisement for the SR-113/CR-25A Interchange Modifications Project, CIP 20-05

RECOMMENDATION FOR ACTION: Staff recommends that City Council adopt Resolution No. _____, approving the project plans and specifications and authorizing bid advertisement for the SR-113/CR-25A Interchange Modifications Project, CIP 20-05.

Adopted RESOLUTION NO. 7536, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE PLANS AND SPECIFICATIONS AND AUTHORIZING ADVERTISEMENT FOR BIDS FOR THE SR-113/CR-25A INTERCHANGE MODIFICATIONS PROJECT, CIP #20-05.

14. SUBJECT: Approve Amendment #9 to Agreement with the Ferguson Group for Federal Representation and Advocacy Services for Flood Mitigation

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing Amendment #9 to extend the Ferguson Group agreement for an additional 12 months for an amount not to exceed \$40,000.

Adopted RESOLUTION NO. 7537, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING CONTRACT AMENDMENT #9 WITH THE FERGUSON GROUP FOR FEDERAL REPRESENTATION AND ADVOCACY SERVICES FOR FLOOD MITIGATION.

15. SUBJECT: Agreement between the Local Government Commission and the City of Woodland to implement a Community Rain Garden Demonstration Project at Crawford Park

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, 1) authorizing staff to execute an Agreement with LGC to implement the Community Rain Garden Demonstration Project at Crawford Park that is substantially similar to the one attached to this Resolution and the accompanying staff report provided that LGC receives an extension of time through approximately September 2021 to ensure that the project can be completed and funds disbursed, and permitting the City Attorney to make clarifying and confirming changes provided that the dollar amount does not change, 2) authorizing appropriation of \$49,000 to the Fiscal Year 2020/2021 Sustainability Fund (365) budget and 3) appropriating the same \$49,000 to Capital Improvement Program (CIP) Project #21-11.

Adopted RESOLUTION NO. 7538, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AN AGREEMENT BETWEEN THE LOCAL GOVERNMENT COMMISSION AND THE CITY OF WOODLAND, CREATING CAPITAL IMPROVEMENT PROGRAM PROJECT #21-11, AND AUTHORIZING THE APPROPRIATION OF FUNDS TO THE SUSTAINABILITY FUND (365).

16. SUBJECT: Lower Cache Creek Flood Feasibility Study, CIP 09-15; Approve Contract Amendment #13 with Wood Rodgers for Consulting Services

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. _____, authorizing the City Manager to execute Amendment #13 to the consultant services agreement with Wood Rodgers for the Lower Cache Creek Feasibility Study for an additional amount up to \$100,000.

Adopted RESOLUTION NO. 7539, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AMENDMENT #13 WITH WOOD RODGERS FOR ENGINEERING CONSULTING SERVICES.

17. SUBJECT: Cooperative Fuel Services Agreement with Interstate Oil

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____ authorizing the City Manager to execute a cooperative Fuel Services Agreement with Interstate Oil for card-lock fuel services for a total Not To Exceed amount of \$1,200,000 through June 30, 2023.

Adopted RESOLUTION NO. 7540, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE CITY MANAGER TO EXECUTE A 3-YEAR COOPERATIVE FUEL SERVICES AGREEMENT WITH INTERSTATE OIL.

18. SUBJECT: E. Main Street Improvement Project, CIP 13-05; Approve Consultant Services Amendment

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to (1) approve a Consultant services amendment for design services with Mark Thomas and Company, in the amount of \$43,929.00 for a total agreement amount of \$495,923.51, (2) authorize City Manager to execute the contract amendment with Mark Thomas and Company for the E. Main Street Improvement Project, CIP 13-05.

Adopted RESOLUTION NO. 7541, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AN AMENDMENT WITH MARK THOMAS & COMPANY CONSULTANTS, INC. FOR DESIGN SERVICES.

19. SUBJECT: Appropriate Funds from SLIF Parks & Recreation to CIP 19-11, Spring Lake Central Park, to Facilitate Park Property Purchase.

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to approve the appropriation of \$500,000 from the SLIF Parks & Recreation (Fund 640) Fund to CIP 19-11, Spring Lake Central Park, for park property purchase.

Adopted RESOLUTION NO. 7542, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE APPROPRIATION OF \$500,000 FROM THE SLIF PARKS AND RECREATION FUND (FUND 640) TO CIP 19-11, SPRING LAKE CENTRAL PARK, FOR PARK PROPERTY PURCHASE.

20. SUBJECT: Award Construction Contract for the Woodland Sports Park Turf Replacement Project, CIP 19-19

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, making sole source findings in support of and awarding a Construction Contract to Sprinturf in the amount of \$2,146,872 for the Woodland Sports Park Turf Replacement Project, CIP 19-19 and authorize a contract contingency of 5% (\$107,340).

Adopted RESOLUTION NO. 7543, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND MAKING SOLE SOURCE FINDINGS IN SUPPORT OF AND AWARDING A CONSTRUCTION CONTRACT TO SPRINTURF, LLC FOR THE WOODLAND SPORTS PARK TURF REPLACEMENT PROJECT, CIP 19-19.

21. SUBJECT: Funding Agreement with the Yolo Wayfarer Center for Extended Shelter

RECOMMENDATION FOR ACTION: Staff recommends that the City Council Adopt Resolution No. _____, authorizing the City Manager to negotiate and execute an agreement with the Yolo Wayfarer Center for operation of the Extended Shelter at a monthly cost to the City of \$15,000 for the period of July 1, 2020 – December 31, 2020.

Adopted RESOLUTION NO. 7544, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH THE YOLO WAYFARER CENTER FOR OPERATION OF THE EXTENDED SHELTER AT A MONTHLY COST TO THE CITY OF \$15,000.

22. SUBJECT: Funding Adjustment for Community Development Block Grant Construction Activity

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving a \$2,000 CDBG funding increase for Empower Yolo's Capital Project.

Adopted RESOLUTION NO. 7545, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING A \$2,000 FUNDING INCREASE FOR EMPOWER YOLO'S CAPITAL PROJECT.

23. SUBJECT: Receive Fiscal Year 2020 Report on Affordable Housing Loan Portfolio and Status of City Affordable Housing Funds

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive and file the Fiscal Year 2020 report on the City's affordable housing loan portfolio and use of affordable housing in-lieu and Spring Lake Affordable Housing Off-Site funds.

Received the Fiscal Year 2020 report on the City's affordable housing loan portfolio and use of affordable housing in-lieu and Spring Lake Affordable Housing Off-Site funds.

24. SUBJECT: Landscape Maintenance Contract Amendments with Dominguez Landscape Services, Inc. and Figueroa Landscape Company

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____ and Resolution No. _____, to ratify the second amendments to two City Landscape Maintenance contracts. The second amendment to the contract with Dominguez Landscape Services, Inc. is for the amount of \$670,968.88 per year, through June 30, 2022, for services in Zones 1 & 2. The second amendment to the contract with Figueroa Landscape Company is for the amount of \$294,168.16 per year, through June 30, 2022, for services in Zone 3.

Adopted RESOLUTION NO. 7546, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND RATIFYING A SECOND AMENDMENT TO THE LANDSCAPE MAINTENANCE SERVICES AGREEMENT WITH DOMINGUEZ LANDSCAPE SERVICES, INC. FOR ZONES 1 & 2 and RESOLUTION NO. 7547, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND RATIFYING A SECOND AMENDMENT TO THE LANDSCAPE MAINTENANCE SERVICES AGREEMENT WITH FIGUEROA LANDSCAPE COMPANY FOR ZONES 3.

25. SUBJECT: Contract Amendment with Laugenour & Meikle for the Emergency Shelter Project, CIP #20-12

RECOMMENDATION FOR ACTION: Staff recommends that the City Council (1) determine by a four-fifths vote that there is a need to continue the emergency action to construct a temporary homeless shelter at County Road 102 and East Beamer Street in accordance with Public Contract Code Section 22050; (2) adopt Resolution No. _____ authorizing the City Manager to execute an amendment in the amount of \$10,000 to Laugenour and Meikle, Civil Engineers for Construction Administration services for the Emergency Shelter Project (CIP 20-12) and authorize a contract contingency of up to 5% (\$500) of the total contract amount.

Adopted RESOLUTION NO. 7548, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AN AMENDMENT WITH LAUGENOUR & MEIKLE FOR ENGINEERING SERVICES FOR THE EMERGENCY SHELTER PROJECT, CIP #20-12.

On a motion by Council Member Barajas, seconded by Mayor Pro Tem Stallard and carried unanimously on a 5-0 roll call vote, Council Members approved Consent Calendar Items No. 4 through 25.

**AYES: Barajas, Fernandez, Lansburgh, Rodriguez and Stallard
NOES: None**

H. REPORTS OF THE CITY MANAGER

26. SUBJECT: Modification of Suspension of Transient Occupancy Tax Payments

RECOMMENDATION FOR ACTION: Staff recommends the City Council waive first reading and read by title only an ordinance Modifying and Superseding Ordinance No. 1659 Concerning the Temporarily Suspension of Sections 3.12.080 and 3.12.090 of the City of Woodland Municipal Code Related to Payment of Transient Occupancy Tax.

This item was Informational only, as it was discovered last minute that the incorrect version of the ordinance was attached. The first reading of this ordinance will be re-agendized on the September 1st Council meeting and the second reading on the September 15th Council meeting.

I. ADJOURN

Meeting adjourned at 7:13 PM in memory of Dr. Cleve Baker.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Ana B. Gonzalez'.

Ana B. Gonzalez, City Clerk

Adopted by Council: September 1, 2020