



City of Woodland

Meeting Agenda

City Council

City Hall
Council Chambers
300 First Street
Woodland, CA 95695

September 15, 2020
6:00 PM

CITY COUNCIL

PLEASE NOTE: The September 15, 2020 Woodland City Council will be conducted pursuant to the Governor's Executive Order N-29-20.

The meeting will be held via teleconference and Council members and the public will participate via teleconference. Those locations are not listed on the agenda and are not accessible to the public. The public is encouraged to listen to the City Council meeting live on Woodland TV Channel 20 and also by going to the City of Woodland web site at www.cityofwoodland.org/meetings.

If you wish to make a comment during general Public Comment or on a specific agenda item, there are three (3) ways to do that. 1) Join the Zoom City Council meeting remotely by either logging onto the Zoom link located on the meeting agenda (please download the app to your computer or mobile device) and enter the Meeting ID or by calling a listed number and enter the Meeting ID; 2) Leave a voice mail message at (530) 661-5900, press Option 1. All voice mail messages received by 6:00 p.m. will be played during the City Council meeting and read into the record at the appropriate time; 3) If you are watching the live stream and wish to make a comment on an item as it is being heard, you may submit an email to the City Clerk at CouncilMeetings@cityofwoodland.org prior to Public Comment on that item. Email comments submitted to be read into the record shall be no more than three (3) minutes when read aloud. Please include the agenda item in the subject line.

Please click on link below to join the public comment portion of the meeting:
<https://zoom.us/j/99759026181>

Or Phone: US: +16699006833,,99759026181# or +13462487799,,99759026181#

Or Telephone: Dial: US : +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099

Meeting ID: 997 5902 6181

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING

6:00 PM

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed for public hearing on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.

E. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

1. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

F. CONSENT CALENDAR

2. SUBJECT: Public Works Quarterly Status Report for the period of June through August 2020

RECOMMENDATION FOR ACTION: Staff recommends that the City Council accept the Public Works Quarterly Status Report for the period of June through August 2020.

3. SUBJECT: 2nd Reading - Adopt Ordinance Modifying and Superseding Ordinance No. 1659 related to Payment of Transient Occupancy Tax

RECOMMENDATION FOR ACTION: Staff recommends the City Council Ordinance No. _____, Modifying and Superseding Ordinance No. 1659 Concerning the Temporarily Suspension of Sections 3.12.080 and 3.12.090 of the City of Woodland Municipal Code Related to Payment of the City's Transient Occupancy Tax.

4. SUBJECT: 2nd Reading - Spring Lake Specific Plan, Parkside 3 (PLNG 18-00070) - Adopt Ordinance approving the Project Development Agreement between CalAtlantic Group, Inc (Lennar Corporation) and the City of Woodland.

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Ordinance No. _____, approving an Amended and Restated Development Agreement between the City of Woodland and CalAtlantic Group, Inc (Lennar Corporation) to use and develop the Parkside 3 Project Site located within the Spring Lake Specific Plan Area.

5. SUBJECT: Approve Amendment to Agreement with Best Best & Krieger (BB&K) for City Attorney Services

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving amendment to Agreement with BB&K to provide legal services for the City of Woodland replacing Kara K. Ueda with Ethan Walsh as City Attorney and authorizing the City Manager to execute the amendment.

6. SUBJECT: Conflict of Interest Code Amendments

RECOMMENDATION FOR ACTION: Staff recommends that the City Council direct the City Clerk to review the City's Conflict of Interest Code and report to Council should changes be necessary to the adopted Code.

7. SUBJECT: Replacement Vehicles for Storm Drain Maintenance

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the purchase of two replacement vehicles for Storm Drain Maintenance:

1. The purchase of a new CCTV van from Municipal Maintenance Equipment for a total purchasing price of \$353,774.44.
2. The purchase of a new Compact Track Loader with Mower attachment from Holt of California for a total purchase price of \$76,039.92.

8. SUBJECT: OTS STEP Grant Award Acceptance

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the Police Chief to accept the FY2020/21 Office of Traffic Safety (OTS) Selective Traffic Enforcement Program (STEP) Grant in the amount of \$61,500 and authorize an appropriation of \$61,500 in OTS STEP Grant funding to the State Grants Fund (325).

9. SUBJECT: Approve Sports Park Drive Pedestrian Overcrossing Project, CIP 17-22 Cooperative Agreement

Recommendation for Action: Staff recommends that the Council approve the Cooperative Agreement with State of California Department of Transportation (Caltrans), and adopt Resolution No. _____, to authorize City Manager to sign the Agreement on behalf of the City.

10. SUBJECT: FEMA Assistance to Firefighters Grant (AFG) COVID-19 Supplemental

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the appropriation of \$26,695 to the Other Federal Grants Fund (330) for the purchase of COVID-19 Personal Protective Equipment (PPE) and related supplies as awarded under the FEMA Assistance to Firefighters Grant- COVID-19 Supplemental.

11. SUBJECT: Continuation of Emergency Action for Temporary Homeless Shelter and Additional Appropriation for Emergency Shelter Project

RECOMMENDATION FOR ACTION: Staff recommends that the City Council take the following actions.

1. Determine by a four-fifths vote that there is a need to continue the emergency action to construct a temporary homeless shelter at County Road 102 and East Beamer Street in accordance with Public Contract Code Section 22050; and

2. Adopt Resolution No. _____, (a) approving an appropriation of \$16,800 from the Affordable Housing In-Lieu Fees Fund (327), which will be transferred to the Homeless Housing Fund (331) for construction of the Emergency Shelter Project and appropriate the same \$16,800 from the Homeless Housing Fund (331) where the expense will be incurred for the project and (b) authorizing the City Manager or designee to make an additional expenditure of \$16,800 to pay sale and use tax associated with the purchase of three commercial modular trailers from AMS Global, Inc. for the Emergency Shelter Project (CIP 20-12).

G. PUBLIC HEARING

12. SUBJECT: Public Hearing, Adoption of the Initial Study/Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program for the East Beamer Way Project, and Division of the 128-acre parcel at 1901 East Beamer Street (APN 027-360-010) for the East Beamer Way Project

RECOMMENDATION FOR ACTION: Staff recommends that the City Council take the following actions:

- (1) Hold a public hearing to receive comments from the public on the proposed Initial Study/Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program for the East Beamer Way development;
- (2) Adopt Resolution No. _____, adopting the Initial Study/Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program for the East Beamer Way project located at 1901 East Beamer Street (APN 027-360-010);
- (3) Adopt Resolution No. _____, authorizing the division of the existing 128.5-acre City-owned parcel located at 1901 East Beamer Street (APN 027-360-010) into four separate legal parcels and finding that such subdivision does not require a parcel map pursuant to Government Code section 66428(a)(2).

H. REPORTS OF THE CITY MANAGER

13. SUBJECT: City Council's Options for Vacancy in Office

RECOMMENDATION FOR ACTION: Staff recommends that the City Council:

1. Receive an informational report regarding procedural issues and options stemming from the anticipated vacancy on the City Council in District 3, and
2. If desired, provide direction to staff on next steps.

I. ADJOURN

I declare under penalty of perjury that the foregoing Agenda for the Joint Regular City Council/Woodland Finance Authority Meeting of the City of Woodland scheduled for Tuesday, September 15, 2020 was posted on Friday, September 11, 2020 in the outside display case at City Hall, 300 First Street, Woodland, CA, and was available to the public during normal business hours.


Ana B. Gonzalez
City Clerk

In order to minimize the spread of the COVID-19 virus, the City of Woodland is providing multiple alternatives to viewing City Council meetings and providing comments on items on the agenda. These alternatives allow the City to adhere to social distancing requirements, follow the Governor's

Executive Order N-29-20 (which suspends certain requirements of the Brown Act), and provide a way for the public to provide public comment live during the meeting.

VIEWING MEETINGS ONLINE

You are able to view meetings online here: <https://www.cityofwoodland.org/meetings>

Click on the meeting to view the video. It will say LIVE next to the meeting.

SUBMITTING COMMENTS BY E-MAIL

If you wish to make a comment during general public comment or on a specific agenda item, please submit your comment via email to CouncilMeetings@cityofwoodland.org prior to Public Comment on that item. Emails comments submitted, to be read into the record, shall be no more than three (3) minutes when read aloud. Please include the agenda item in the subject line.

SUBMITTING COMMENTS BY VOICE MAIL

If you wish to leave a voice mail message, please dial (530) 661-5900, press Option 1. All voice mail messages received by 6:00 p.m. will be played during the City Council meeting and read into the record at the appropriate time. Voice mail messages should be three (3) minutes in length.

VIRTUAL PARTICIPATION BY ZOOM VIDEO CONFERENCING

The City of Woodland is now offering the ability to view and participate in City Council meetings via video meetings and telephonic conferencing via “Zoom” video conferencing computer technology. Instructions for participating via Zoom are provided below.

How do I join the City Council meeting via Zoom Video Conferencing?

Please visit: <https://zoom.us/j/99759026181> from a smart phone or computer. You will be prompted to install the Zoom app on your smart phone or computer. From a computer there is an option to view the meeting within the browser without installing the app. You are now ready to join the meeting.

If you have previously installed the Zoom app, you can enter the following meeting ID to join the meeting: 997 5902 6181

I don't have a computer or smart phone; can I still use Zoom?

If you do not have a smart phone or computer to access the meeting via Zoom, no problem! You can participate on the phone.

Call 1-669-900-6833 (Toll Free) and enter meeting ID 997 5902 6181.

How can I provide Public Comment on Zoom?

The Mayor will request public comment during the Public Comment period on the agenda and during each Public Hearing and Regular Calendar Item. Once the Mayor has announced the public comment period, please do one of the following:

USING A COMPUTER OR SMART PHONE:

- Click on the “Raise Hand” feature in the webinar controls. This will notify City staff that you have raised your hand.

- City staff will unmute your microphone when it is your turn to provide public comment.
- A prompt will appear to confirm you would like to be unmuted and then you will have three (3) minutes to provide public comment.
- Once your public comment has ended, you will be muted again.

USING A REGULAR PHONE:

- Dial *9 (star 9), this will notify City staff that you have “raised your hand” for public comment.
- City staff will unmute your microphone when it is your turn to provide public comment.
- You will hear “you are unmuted” and then you will have three (3) minutes to provide public comment.
- Once your public comment has ended, you will be muted again.

I am having difficulties preparing for the meeting and learning Zoom, do you have any resources to help me?

Yes, please visit Zoom’s website support page on helpful tips to prepare for the meeting:

<https://support.zoom.us/hc/en-us/categories/201146643>

Upon request, agendas and documents in the agenda packet will be made available in appropriate alternative formats to persons with a disability, as required by law. Any such requests must be made in writing to the Office of the City Clerk of the City of Woodland. Requests will be valid for the calendar year in which the request is received, and must be renewed prior to January 1st.

Persons needing disability-related modifications or accommodations in order to participate in public meetings, including persons requiring auxiliary aids or services, may request such modifications or accommodations by calling the Office of the City Clerk (530-661-5806) at least 48 hours prior to the meeting.