City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695

Regular Meeting Minutes

Tuesday, October 6, 2020

6:00 PM

City Council

CITY COUNCIL

PLEASE NOTE: The October 6, 2020 Woodland City Council will be conducted pursuant to the Governor's Executive Order N-29-20.

The meeting will be held via teleconference and Council members and the public will participate via teleconference. Those locations are not listed on the agenda and are not accessible to the public. The public is encouraged to listen to the City Council meeting live on Woodland TV Channel 20 and also by going to the City of Woodland web site at www.cityofwoodland.org/meetings.

If you wish to make a comment during general Public Comment or on a specific agenda item, there are three (3) ways to do that. 1) Join the Zoom City Council meeting remotely by either logging onto the Zoom link located on the meeting agenda (please download the app to your computer or mobile device) and enter the Meeting ID or by calling a listed number and enter the Meeting ID; 2) Leave a voice mail message at (530) 661-5900, press Option 1. All voice mail messages received by 6:00 p.m. will be played during the City Council meeting and read into the record at the appropriate time; 3) If you are watching the live stream and wish to make a comment on an item as it is being heard, you may submit an email to the City Clerk at CouncilMeetings@cityofwoodland.org prior to Public Comment on that item. Email comments submitted to be read into the record shall be no more than three (3) minutes when read aloud. Please include the agenda item in the subject line.

Please click on link below to join the public comment portion of the meeting:
https://zoom.us/j/99759026181

Or Phone: US: +16699006833,,99759026181# or +13462487799,,99759026181#

Or Telephone: Dial: US : +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099

Meeting ID: 997 5902 6181

CLOSED SESSION
5:30 PM

A. CALL TO ORDER

B. CLOSED SESSION

1. CONFERENCE WITH LABOR NEGOTIATORS,
Pursuant to Government Code Section 54957.6
Agency Designated Representatives: City Manager, Human Resources Manager and City Attorney
Employee Organization(s): Woodland Professional Firefighters' Association and Fire Mid-Management Employees

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING
6:00 PM

C. CALL TO ORDER

Meeting called to order at 6:04 PM.

D. ROLL CALL

All Council Members present via roll call vote.

Present: Barajas, Fernandez, Lansburgh, Rodriguez and Stallard
Absent: None

E. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Council Member Angel Barajas.

F. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed for public hearing on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.

G. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

Verbal updates provide by Council Members/Staff.

2. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

H. PRESENTATION

3. SUBJECT: November 3, 2020 Election Update

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive an informational update from Jesse Salinas Yolo County Clerk-Recorder/Assessor regarding the upcoming November 3, 2020 Election.

Received an informational update from Jesse Salinas Yolo County Clerk-Recorder/Assessor regarding the upcoming November 3, 2020 Election.

I. CONSENT CALENDAR

4. SUBJECT: City Council Meeting Minutes of September 1, 2020 and September 15, 2020

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt the minutes of the Joint Regular City Council/Woodland Finance Authority meeting of September 1, 2020 and September 15, 2020.

Adopted the minutes of the Joint Regular City Council/Woodland Finance Authority meeting of September 1, 2020 and September 15, 2020.

5. SUBJECT: Parks & Recreation Commission Meeting Minutes for July 27, 2020

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the July 27, 2020 Parks & Recreation Commission Meeting Minutes.

Received the Parks & Recreation Meeting Minutes of July 27, 2020.

6. SUBJECT: Planning Commission Meeting Minutes of Planning Commission Meeting Minutes of August 20, 2020

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the minutes of the Planning Commission Meeting Minutes of August 20, 2020.

Received the Planning Commission Meeting Minutes of August 20, 2020.

7. SUBJECT: Proclaim October 6-10, 2020 as Fire Prevention Week

RECOMMENDATION FOR ACTION: Staff recommends the City Council adopt a proclamation and join the National Fire Protection Association in proclaiming October 6-10, 2020 as Fire Prevention Week.

Mayor Lansburgh had a request that after the Fire Prevention Week Proclamation is signed, that it be published on social media pages.

Proclaimed October 6-10, 2020 as Fire Prevention Week.

8. SUBJECT: Quarterly Salary Schedule

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve the Quarterly Salary Schedule.

Approved the Quarterly Salary Schedule.

9. SUBJECT: Gracie Hiddleson Park Expansion Project Grant Application and CEQA Exemption

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve the filing of an application for the Statewide Park Development and Community Revitalization Program Grant Funds and adopt Resolution No. _____, approving a notice of exemption for filing of an application for the Statewide Park Development and Community Revitalization Program for the Gracie Hiddleson Park Expansion Project, and Resolution No. _____, approving the application for the Statewide Park Development and Community Revitalization Program Grant Funds.

Adopted RESOLUTION NO. 7567, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING A NOTICE OF EXEMPTION FOR FILING OF AN APPLICATION FOR THE STATEWIDE PARK DEVELOPMENT AND COMMUNITY REVITALIZATION PROGRAM FOR THE GRACIE HIDDLESON PARK EXPANSION PROJECT and RESOLUTION NO. 7568, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE APPLICATION FOR STATEWIDE PARK DEVELOPMENT AND COMMUNITY REVITALIZATION PROGRAM GRANT FUNDS.

10. SUBJECT: Contract with JWC Environmental for parts to repair influent screenings system at the Water Pollution Control Facility

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. _____, authorizing a contract with JWC Environmental for washer/compactor/screen and other associated parts for the repair of the influent screens and washer from JWC Environmental with an amount not-to-exceed $115,000.

Adopted RESOLUTION NO. 7569, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING A CONTRACT WITH JWC ENVIRONMENTAL FOR THE REPAIR OF WASHER/COMPACTOR AND BAND SCREEN IN AN AMOUNT NOT-TO-EXCEED $115,000.

11. SUBJECT: Storm Drainage Outfall Channel Outlet Structure Project, CIP 20-06; Approve Contract Amendment #1 with Mead & Hunt for Professional Design, Environmental and Permitting Services.

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. ______, (1) authorizing the City Manager to execute an interfund loan agreement for $200,000 between the Sewer Enterprise Fund (Fund 220) and Storm Drain Enterprise Fund (Fund 221); and (2) approving an appropriation of $200,000 to CIP Project #20-06 as an interfund loan from the Sewer Enterprise Fund (Fund 220) to the Storm Drain Enterprise Fund; and (3) authorizing the City Manager to execute Amendment #1 to the professional services agreement with Mead & Hunt for the Storm Drainage Outfall Channel Culvert Structure Project for an additional amount up to $193,682 and up to 5% contract contingency of $20,371 of the total contract amount.

Adopted RESOLUTION NO. 7570, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING A PROFESSIONAL SERVICES AMENDMENT FOR THE STORM DRAINAGE OUTFALL CHANNEL OUTLET STRUCTURE PROJECT, CIP 20-06.

12. SUBJECT: Amendment to the consultant agreement for construction inspection with UNICO Engineering for the 2020 Sewer & Water Repair & Replacement Project, CIP #20-07

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to approve amendment no. 1 to the consultant agreement for construction inspection services with UNICO Engineering in an amount of $100,000 and authorize the City Manager to execute the agreement.

Adopted RESOLUTION NO. 7571, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AN AMENDMENT TO THE AGREEMENT WITH UNICO ENGINEERING FOR CONSTRUCTION INSPECTION FOR CIP 20-07, THE 2020 SEWER & WATER REPAIR & REPLACEMENT PROJECT.

13. SUBJECT: Tree Pruning and Service Maintenance Contract with West Coast Arborist, Inc.

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. _____, authorizing the City Manager to execute the FY21 tree pruning and maintenance service contract to West Coast Arborists, Inc. (WCA) in the amount not-to-exceed $260,000.

Adopted RESOLUTION NO. 7572, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE CITY MANAGER TO EXECUTE THE FY2021 CONTRACT FOR TREE PRUNING AND MAINTENANCE SERVICES WITH WEST COAST ARBORISTS, INC.

14. SUBJECT: Lower Cache Creek Flood Feasibility Study, CIP #09-15; Approve Contract Amendment #7 with MBK Engineers for Consulting Services.

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. ______, authorizing the City Manager to execute Amendment #7 to the consultant services agreement with MBK Engineers (MBK) for the Lower Cache Creek Feasibility Study for an additional amount up to $50,000 for the Lower Cache Creek Feasibility Study, CIP #09-15.

Adopted RESOLUTION NO. 7573, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AMENDMENT #7 WITH MBK FOR ENGINEERING CONSULTING SERVICES.

15. SUBJECT: Lower Cache Creek Flood Feasibility Study, CIP 09-15; Approve Contract Amendment #1 with ICF for Consulting Services.

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. ______, authorizing the City Manager to execute Amendment #1 to the consultant services agreement with ICF for the Lower Cache Creek Feasibility Study for an additional amount up to $53,900.

Adopted RESOLUTION NO. 7574, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AMENDMENT #1 WITH ICF FOR ENGINEERING CONSULTING SERVICES.

16. SUBJECT: Housing Element and Comprehensive Zoning Code Project Contracts

RECOMMENDATION FOR ACTION: Staff recommends that the City Council:
1. adopt Resolution No. _____, to:
a) re-allocate $83,000 of funding from the Local Early Action Planning (LEAP) Grant Project (CIP# 21-08) to the Zoning Ordinance and CEQA Project (CIP#07- 07) - Fund 325; and
b) authorize the City Manager to execute an Agreement with the State Department of Housing and Community Development for the LEAP Planning Grant Program funds; and
c) authorize the City Manager to execute contract amendment No.2 with Lisa Wise Consulting, Inc. (LWC) for Planning Services for the Comprehensive Zoning Code Update, for $36,160; and
2) adopt Resolution No. _____, to:
a) appropriate $20,000 of grant funding from the Sacramento Area Council of Governments (SACOG) Regional Early Action Planning grant program to the Local Early Action Planning (LEAP) Grant Project (CIP# 21-08)-Fund 325; and
c) authorize the City Manager to execute a contract with Lisa Wise Consulting, Inc. (LWC) in the amount of $107,205 to prepare the 6th Cycle Housing Element.

Adopted RESOLUTION NO. 7575, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND RE-ALLOCATING $83,000 IN FUNDS FROM THE LOCAL EARLY ACTION PLANNING (LEAP) PROJECT CIP# 21-08 TO THE ZONING ORDINANCE & CEQA PROJECT (CIP# 07-07) AND APPROVE THE SECOND AMENDMENT TO THE CONSULTANT AGREEMENT FOR PROFESSIONAL SERVICES FOR LISA WISE CONSULTANTS, INC. TO PREPARE A COMPREHENSIVE ZONING CODE UPDATE and RESOLUTION NO. 7576, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO APPROPRIATE $20,000 FROM THE SACRAMENTO AREA COUNCIL OF GOVERNMENTS REGIONAL EARLY ACTION GRANT PROGRAM (REAP) TO CIP# 21-08 AND APPROVE THE PROFESSIONAL SERVICES CONTRACT WITH LISA WISE CONSULTANTS, INC. TO PREPARE THE 6TH CYCLE HOUSING ELEMENT UPDATE.

17. SUBJECT: Appropriation of CARES Act Community Development Block Grant Funds for Emergency Shelter Project (CIP 20-12)

RECOMMENDATION FOR ACTION: Staff recommends that the City Council:
1) Determine by a four-fifths vote that there is a need to continue the emergency action to construct a temporary homeless shelter at County Road 102 and East Beamer Street in accordance with Public Contract Code Section 22050; and
2) Adopt Resolution No. _____, approving an appropriation of $302,041 to the Homeless Housing Fund (331) and a project budget increase of the same amount to the Emergency Shelter Project (CIP 20-12) for the purchase of commercial modular trailers.

Adopted RESOLUTION NO. 7577, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE APPROPRIATION OF ADDITIONAL FUNDS FOR THE EMERGENCY SHELTER PROJECT, CIP #20-12.

18. SUBJECT: Memorandum of Understanding Agreement with the Friends of the Mission

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopts Resolution No. _____ authorizing the City Manager to execute a Memorandum of Understanding with the Friends of the Mission for the preparation of infrastructure necessary for the Permanent Supportive Housing (PSH) at East Beamer Way (EBW).

Adopted RESOLUTION NO. 7578, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING A MEMORANDUM OF UNDERSTANDING CONCERNING INFRASTRUCTURE DESIGN WORK FOR EAST BEAMER WAY PERMANENT SUPPORTIVE HOUSING PROJECT.

19. SUBJECT: Project Specific Maintenance Agreement (PSMA) for the E. Main Street Improvement Project, CIP 13-05

RECOMMENDATION FOR ACTION: Staff recommends that the Council adopt Resolution No. _____, authorizing the City Manager to execute the Project Specific Maintenance Agreement (PSMA) with State of California Department of Transportation (Caltrans) for the E. Main Street Improvement project, CIP 13-05.

Adopted RESOLUTION NO. 7579, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING A PROJECT SPECIFIC MAINTENANCE AGREEMENT WITH CALIFORNIA DEPARTMENT OF TRANSPORTATION.

On a motion by Council Member Barajas, seconded by Council Member Rodriguez and carried unanimously on a 5-0 roll call vote, Council Members approved Consent Calendar Items No. 4 through 19.

AYES: Barajas, Fernandez, Lansburgh, Rodriguez and Stallard
NOES: None

J. PUBLIC HEARINGS

20. SUBJECT: Spring Lake Specific Plan, Beeghly Ranch Lot D and Lot G (PLNG 20-0001) – Request to approve two Tentative Subdivision Maps (TSM #5196 Lot D and #5197 Lot G), to allow Planned Development Overlay, a Conditional Use Permit, Site Plan and Design Review, and an Amended and Restated Development Agreement for two parcels of land located within the Spring Lake Specific Plan Area to develop 72 single-family lots; 62 on Lot D, and 10 on Lot G, consistent with the Medium Density General Plan land use designation and multi-family R-15 Spring Lake Specific Plan designation.

RECOMMENDATION FOR ACTION: Staff recommends that the City Council: 1. Receive a staff report; 2. Conduct a Public Hearing; a) adopt Resolution No. _____, confirming the previously certified Turn of the Century EIR as the appropriate environmental review document in accordance with the California Environmental Quality Act; b) adopt Resolution No. _____, approving a Planned Development Overlay and Conditional Use Permit; c) adopt Resolution No. _____, approving Tentative Subdivision Maps #5196 and #5197 for Beeghly Ranch Lot D and Lot G; d) adopt Resolution No. _____, approving Site Plan and Architectural Design Review; and (e) introduce and waive the first reading of Ordinance No. approving the Development Agreement between the City of Woodland and TL Partners X, L.P to use and develop the Beeghly Ranch R-15 project areas located within the Spring Lake Specific Plan Area with Conditions of Approval.

Council Member Fernandez recused himself from this item. He left the Zoom meeting and logged back on after item had concluded.

On a motion by Mayor Lansburgh, seconded by Council Member Barajas and carried on a 4-0 roll call vote, Council Members adopted RESOLUTION NO. 7580, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND CONFIRMING CONSITENCY WITH THE TURN OF THE CENTURY EIR; RESOLUTION NO. 7581, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING A PLANNED DEVELOPMENT OVERLAY, AND CONDITIONAL USE PERMIT FOR THE BEEGHLY RANCH R-15 PROJECT LOT D AND LOT G; RESOLUTION NO. 7582, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVAL OF TENTATIVE SUBDIVISION MAP NOS. 5196 AND 5197 FOR THE BEEGHLY RANCH R-15 PROJECT IN SPRING LAKE, IN ACCORDANCE WITH THE CONDITIONS OF APPROVAL; RESOLUTION NO. 7583, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND FOR APPROVAL OF THE DESIGN REVIEW FOR THE BEEGHLY RANCH R-15 PROJECT LOT D AND LOT G PROPOSAL; and introduced and waived first reading of an ordinance approving the Development Agreement between the City of Woodland and TL Partners X, L.P. to use and develop the Beeghly Ranch R-15 project areas located within the Spring Lake Specific Plan Area with Conditions of Approval.

AYES: Barajas, Lansburgh, Rodriguez and Stallard
NOES: None
ABSTAIN: None
ABSENT: Fernandez

K. REPORTS OF THE CITY MANAGER

21. SUBJECT: California Statewide Communities Development Authority (CSCDA) JPA Community Improvement Authority

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving a Joint Exercise of Powers Agreement creating the CSCDA Community Improvement Authority, and authorizing certain other related actions.

On a motion by Mayor Pro Tem Stallard, seconded by Council Member Fernandez and carried unanimously on a 5-0 roll call vote, Council Members adopted RESOLUTION NO. 7584, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING A JOINT EXERCISE OF POWERS AGREEMENT CREATING THE CSCDA COMMUNITY IMPROVEMENT AUTHORITY, AND AUTHORIZING CERTAIN OTHER RELATED ACTIONS.

AYES: Barajas, Fernandez, Lansburgh, Rodriguez and Stallard
NOES: None

22. SUBJECT: Carry-Over of FY2019/20 to FY2020/21 Unencumbered Appropriations

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the carry-over of unencumbered appropriations from fiscal year 2019/20 to fiscal year 2020/21 totaling $1,968,256.

On a motion by Council Member Fernandez, seconded by Council Member Barajas and carried unanimously on 5-0 roll call vote, Council Members adopted RESOLUTION NO. 7585, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AMENDMENTS TO THE FISCAL YEAR 2020-2021 ANNUAL BUDGET.

AYES: Barajas, Fernandez, Lansburgh, Rodriguez and Stallard
NOES: None

L. ADJOURN

Meeting adjourned at 8:19 PM.

Respectfully submitted,

Ana B. Gonzalez, City Clerk

Adopted by Council: November 10, 2020