

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695



Regular Meeting Minutes

Tuesday, January 5, 2021

6:00 PM

City Council

CITY COUNCIL

PLEASE NOTE: The January 5, 2021 Woodland City Council will be conducted pursuant to the Governor's Executive Order N-29-20.

The meeting will be held via teleconference and Council members and the public will participate via teleconference. Those locations are not listed on the agenda and are not accessible to the public. The public is encouraged to listen to the City Council meeting live on Woodland TV Channel 20 and also by going to the City of Woodland web site at www.cityofwoodland.org/meetings.

If you wish to make a comment during general Public Comment or on a specific agenda item, there are three (3) ways to do that. 1) Join the Zoom City Council meeting remotely by either logging onto the Zoom link located on the meeting agenda (please download the app to your computer or mobile device) and enter the Meeting ID or by calling a listed number and enter the Meeting ID; 2) Leave a voice mail message at (530) 661-5900, press Option 1. All voice mail messages received by 6:00 p.m. will be played during the City Council meeting and read into the record at the appropriate time; 3) If you are watching the live stream and wish to make a comment on an item as it is being heard, you may submit an email to the City Clerk at CouncilMeetings@cityofwoodland.org prior to Public Comment on that item. Email comments submitted to be read into the record shall be no more than three (3) minutes when read aloud. Please include the agenda item in the subject line.

Please click on link below to join the public comment portion of the meeting:
<https://zoom.us/j/99759026181>

Or Phone: US: +16699006833,,99759026181# or +13462487799,,99759026181#

Or Telephone: Dial: US : +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099

Meeting ID: 997 5902 6181

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING 6:00 PM

A. CALL TO ORDER

Meeting called to order at 6:00 PM.

B. ROLL CALL

Present: Fernandez, Lansburgh, Vega and Mayor Stallard

Absent: None

C. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Council Member Fernandez.

D. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed for public hearing on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.

None.

E. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

Verbal updates provided by Council Member/Staff.

1. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

F. PRESENTATIONS

2. SUBJECT: Police Department Chief's Advisory Board (CAB)

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive a presentation on the Woodland Police Department's Chief's Advisory Board regarding its utilization to assist in the formation of strategies, development of community policing concepts and increasing public awareness.

Received a presentation from Police Chief Derrek Kaff on the Woodland Police Department's Chief's Advisory Board regarding its utilization to assist in the formation of strategies, development of community policing concepts and increasing public awareness.

G. CONSENT CALENDAR

3. SUBJECT: City Council Meeting Minutes of December 1, 2020, December 8, 2020 and December 15, 2020

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt the minutes of the Joint Regular City Council/Woodland Finance Authority Meeting of December 1, 2020 and December 15, 2020 and Special City Council Meeting of December 8, 2020.

Adopted the minutes of the Joint Regular City Council/Woodland Finance Authority Meeting of December 1, 2020 and December 15, 2020 and Special City Council Meeting of December 8, 2020.

4. SUBJECT: Planning Commission Meeting Minutes of Planning Commission Meeting Minutes of September 17, 2020

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the minutes of the Planning Commission Meeting Minutes of September 17, 2020.

Received the minutes of the Planning Commission Meeting Minutes of September 17, 2020.

5. SUBJECT: Public Works Quarterly Status Report for the period of September through November 2020

RECOMMENDATION FOR ACTION: Staff recommends that the City Council accept the Public Works Quarterly Status Report for the period of September through November 2020.

Accepted the Public Works Quarterly Status Report for the period of September through November 2020.

6. SUBJECT: Salary Schedule effective January 1, 2021

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve the City of Woodland Salary Schedule effective January 1, 2021.

Approved the City of Woodland Salary Schedule effective January 1, 2021.

7. SUBJECT: Communications Manager Job Description

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving the Job Description for Communications Manager and authorizing its Inclusion in the List of Approved Positions for the FY2020/21 Budget.

Adopted RESOLUTION NO. 7619, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING A JOB DESCRIPTION FOR COMMUNICATIONS MANAGER IN THE CITY MANAGER'S OFFICE.

8. SUBJECT: Security and Access Policy

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Security and Access Policy. This item is informational only.

Received the Security and Access Policy. This item was informational only.

9. SUBJECT: Nomination of SACOG Green Zones

RECOMMENDATION FOR ACTION: Staff recommends the City Council adopt Resolution No. _____, authorizing the following actions: 1) Reaffirm the City's commitment to helping the State of California and the Sacramento Area Council of Governments (SACOG) region reach its current 19 percent greenhouse gas reduction goal through implementation of the Green Means Go pilot project; 2) Adopt the following named areas as Woodland Green Zones: Area 1: Main St. @ West St. to Cleveland St.; Area 2: Main St. @ 2nd St. to Cleveland St.; Area 3: Main St., Second St. to East St.; Area 4: East St., Main St. to Lemen Ave.; Area 5: East St. @ Lemen Ave. to E. Beamer St.; Area 6: East St. @ Main St. to Gum Ave.; Area 7: East St. @ Gum Ave. to County Fair Mall; and Area 8: Main St. @ West St. to County Road 98; 3) Authorize the City Manager to propose amendments to the adopted Greens Zones to the SACOG Executive Director.

Adopted RESOLUTION NO. 7620, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO ACHIEVE GREEN ZONES RECOGNIZED BY THE SACRAMENTO AREA COUNCIL OF GOVERNMENTS.

10. SUBJECT: Beeghly Ranch Lot D & G Subdivision Improvements

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to approve a consultant services agreement for construction management and inspection with Associated Engineering Consultants, Inc. in the amount of \$129,720.00 for the Beeghly Ranch Lot D & G Subdivision Improvements; and authorize the City Manager to execute the agreement and amendments up to 15% of the agreement amount.

Adopted RESOLUTION NO. 7621, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO APPROVE AN AGREEMENT WITH ASSOCIATED ENGINEERING CONSULTANTS, INC. FOR CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES.

11. SUBJECT: Professional Services Agreement for Housing Consultant Services with NeighborWorks Sacramento HomeOwnership Center

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving (1) an additional appropriation of \$20,000 from the Housing Assistance Fund (326), (2) a professional services agreement with NeighborWorks Sacramento HomeOwnership Center in the amount of \$50,000 to provide housing consultant services for the City's first time homebuyer loan assistance program, and (3) a new purchase price limit of \$390,000 for the City's loan assistance program.

Adopted RESOLUTION NO. 7622, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH NEIGHBORWORKS SACRAMENTO HOMEOWNERSHIP CENTER IN THE AMOUNT OF \$50,000 TO PROVIDE HOUSING CONSULTANT SERVICES FOR THE CITY'S FIRST TIME HOMEBUYER LOAN ASSISTANCE PROGRAM AND INCREASING THE PROGRAM'S PURCHASE PRICE LIMIT TO \$390,000.

12. SUBJECT: Professional Services Contract Amendment 1 for the Water Pollution Control Facility Master Plan (WPCF MP) Phase 1 Project, CIP 14-07

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to authorize the City Manager to approve Amendment 1 to the professional services contract in the amount not-to-exceed \$35,266 with Brown and Caldwell to expand the flow and loading scope of the WPCF MP Phase I contract.

Adopted RESOLUTION NO. 7623, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AMENDMENT 1 WITH BROWN AND CALDWELL TO THE PROFESSIONAL ENGINEERING SERVICES CONTRACT TO PREPARE PHASE I OF THE WATER POLLUTION CONTROL FACILITY MASTER PLAN, CIP #14-07.

H. REPORTS OF THE CITY MANAGER

13. SUBJECT: Update on COVID-19 Response and Preparedness

RECOMMENDATION FOR ACTION: Receive an update and discuss next steps.

Received an update on COVID-19 from Yolo County Health Officer Dr. Aimee Sisson.

14. SUBJECT: District Attorney's Five-Point Plan to Reduce Homelessness

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, supporting District Attorney Jeff Reisig's Five-Point Plan to Reduce Homelessness.

On a motion by Council Member Lansburgh, seconded by Mayor Pro Tem Vega and carried on a 3-1 roll call vote, Council Members adopted RESOLUTION NO. 7624, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND SUPPORTING YOLO COUNTY DISTRICT ATTORNEY'S FIVE-POINT PLAN TO REDUCE HOMELESSNESS.

AYES: Members Lansburgh, Vega and Mayor Stallard

NOES: Member Fernandez

15. SUBJECT: Waste Management Service Issues Update and Annual Rate Adjustment (Continued from December 15, 2020)

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive an update on recent Waste Management service issues and adopt Resolution No. _____, to: 1) receive the Waste Management 2021 rate adjustment information, 2) accept it as complete and adequate, and 3) deem the proposed 2021 rate adjustments approved.

This item was not approved and will come back to Council at a later date.

I. ADJOURN

Meeting adjourned at 09:09 PM in memory of George "Frenchy" Carrere, Rich Rominger, Marshall McKay and Pastor Richard Sinclair.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Ana B. Gonzalez". The signature is stylized with a large, looped "A" and a cursive "G".

Ana B. Gonzalez, City Clerk

Adopted by Council: February 16, 2021