



City of Woodland

Meeting Agenda

City Council

City Hall
Council Chambers
300 First Street
Woodland, CA 95695

April 6, 2021
6:00 PM

CITY COUNCIL

PLEASE NOTE: The April 6, 2021 Woodland City Council will be conducted pursuant to the Governor's Executive Order N-29-20.

The meeting will be held via teleconference and Council members and the public will participate via teleconference. Those locations are not listed on the agenda and are not accessible to the public. The public is encouraged to listen to the City Council meeting live on Woodland TV Channel 20 and also by going to the City of Woodland web site at www.cityofwoodland.org/meetings.

If you wish to make a comment during general Public Comment or on a specific agenda item, there are three (3) ways to do that. 1) Join the Zoom City Council meeting remotely by either logging onto the Zoom link located on the meeting agenda (please download the app to your computer or mobile device) and enter the Meeting ID or by calling a listed number and enter the Meeting ID; 2) Leave a voice mail message at (530) 661-5900, press Option 1. All voice mail messages received by 6:00 p.m. will be played during the City Council meeting and read into the record at the appropriate time; 3) If you are watching the live stream and wish to make a comment on an item as it is being heard, you may submit an email to the City Clerk at CouncilMeetings@cityofwoodland.org prior to Public Comment on that item. Email comments submitted to be read into the record shall be no more than three (3) minutes when read aloud. Please include the agenda item in the subject line.

Please click on link below to join the public comment portion of the meeting:
<https://zoom.us/j/99759026181>

Or Phone: US: +16699006833,,99759026181# or +13462487799,,99759026181#

Or Telephone: Dial: US : +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099

Meeting ID: 997 5902 6181

CLOSED SESSION

5:30 PM

A. CALL TO ORDER

B. CLOSED SESSION

1. Conference with Legal Counsel – Existing Litigation (Sec. 54956.9)

Name of case: Yolo County Farm Bureau et al. v. City of Woodland et al., Yolo County Superior Court

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING

6:00 PM

C. CALL TO ORDER

D. ROLL CALL

E. PLEDGE OF ALLEGIANCE

F. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed for public hearing on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.

G. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

2. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

H. PRESENTATIONS

3. SUBJECT: Proclaim April as Child Abuse Prevention Month

RECOMMENDATION FOR ACTION: Staff recommends that the City Council recognize April 2021 as Child Abuse Prevention Month.

4. SUBJECT: Proclamation Designating April 7, 2021 as TERRY BASSETT DAY

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve a proclamation designating April 7, 2021 as TERRY BASSETT DAY in appreciation of his many years of service and all he has done to improve access to transit services in the community.

I. CONSENT CALENDAR

5. SUBJECT: City Council Meeting Minutes of March 2, 2021 and March 16, 2021

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt the minutes of the Joint Regular City Council/Woodland Finance Authority Meeting of March 2, 2021 and March 16, 2021.

6. SUBJECT: Planning Commission Meeting Minutes of October 1, 2020

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Planning Commission Meeting Minutes of October 1, 2020.

7. Subject: Sustainability Advisory Committee Meeting Minutes of February 2021

Recommendation for Action: Staff recommends that the City Council receive the Sustainability Advisory Committee Meeting Minutes of February 17, 2021.

8. SUBJECT: Letter in Support of AB 122

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve a letter in support of AB 122, Safety Stop.

9. SUBJECT: Support AB 535 (Aguiar-Curry) California Olive Oil Labeling

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve a letter supporting AB 535 (Aguiar-Curry) California Olive Oil Labeling.

10. Subject: Letter in Support of Senate Bill 612 (Portantino)

Recommendation for Action: Staff recommends that the City Council approve the attached letter in support of Senate Bill 612 (Portantino).

11. SUBJECT: Joint letter between City of Woodland and Woodland Joint Unified School District (WJUSD)

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve a joint letter with WJUSD encouraging the community to continue practicing the habits that keep us safe and contain COVID-19.

12. SUBJECT: COVID-19 Supplemental Paid Sick Leave Policy

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving the COVID-19 Supplemental Paid Sick Leave Policy.

13. SUBJECT: Limited Term Information Technology Analyst Position

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving the addition of a limited term Information Technology Analyst Position to temporarily backfill existing Information Technology staff during the deployment of a new Financial and Land Management System.

14. SUBJECT: Development of Spring Lake Parks; Approve Consultant Agreement

RECOMMENDATION FOR ACTION: Staff recommends the City Council approve Resolution No. _____, authorizing the City Manager to enter into a Consultant Service Agreement with Callander Associates in the amount not to exceed \$530,000 for design services and a \$53,000 contingency for the Spring Lake Park N1 Phase 2, CIP 20-03.

15. SUBJECT: Lower Cache Creek Flood Feasibility Study, CIP 09-15; Approve Contract Amendment #14 with Wood Rodgers for Consulting Services

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. _____, authorizing the City Manager to: 1) execute Amendment #14 to the consultant services agreement with Wood Rodgers for the Lower Cache Creek Feasibility Study for an additional amount up to \$164,570; and 2) amend the project budget increasing the budget by \$200,000 to \$5,479,000 for the Lower Cache Creek Feasibility Study, CIP #09-15.

16. SUBJECT: Grant Funds from the Wildlife Conservation Board for the North Regional Pond Wetland Habitat and Tricolored Blackbird Habitat Enhancement Project

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving the application for grant funds from the Wildlife Conservation Board for the North Regional Pond Wetland Habitat and Tricolored Blackbird Habitat Enhancement Project (Project) and authorize the City Manager to execute the agreement.

17. SUBJECT: Second Reading of Ordinance No.1669 and Ordinance No.1670 approving the rescindment of Ordinance No.1648 which approved Merritt Ranch, Spring Lake Development Agreement 19-01 and; approving the project Development Agreement between the City of Woodland and The Florence Patricia Phillips Parmelee 1999 Family Trust, The Jane Victoria Curtis 2004 Family Trust, and The Scott A. Van Tassel 2017 Revocable Trust (Owner)

RECOMMENDATION FOR ACTION: Staff recommends that the City Council conduct the second reading and adopt Ordinance No. 1669 and Ordinance No. 1670, rescinding the Development Agreement between Darkhorse Estates, LLC and the City of Woodland Because the party to the Development Agreement no longer has a legal property interest in the Merritt Ranch Property and then approving the project Development Agreement between the City of Woodland and The Florence Patricia Phillips Parmelee 1999 Family Trust, The Jane Victoria Curtis 2004 Family Trust, and The Scott A. Van Tassel 2017 Revocable Trust (Owner) for the use and development of the Merritt Ranch project site.

J. PUBLIC HEARING

18. SUBJECT: Public Hearing and Approval of Fiscal Year 2019/20 Community Development Block Grant Consolidated Annual Performance and Evaluation Report

RECOMMENDATION FOR ACTION: Staff recommends that the City Council:

- 1) Hold a public hearing to receive community input on the Fiscal Year (FY) 2019/20 Community Development Block Grant (CDBG) Consolidated Annual Performance and Evaluation Report (CAPER); and
- 2) Adopt Resolution No., approving the FY 2019/20 CDBG CAPER in substantially the same form presented to Council and incorporating the financial reports completed through the Federal Integrated and Disbursement System on the expenditure of CDBG funds during FY 2019/20 and public comments received at tonight's public hearing and direct staff to submit the CAPER to HUD.

K. REPORTS OF THE CITY MANAGER

19. SUBJECT: Update on COVID-19 Response and Preparedness

RECOMMENDATION FOR ACTION: Receive an update and discuss next steps.

20. SUBJECT: First Reading - Ordinance Adding Section 13.08.170 of the Municipal Code Relating to Residential Receptacle Location Requirements

RECOMMENDATION FOR ACTION: Staff recommends that the City Council introduce and waive the first reading of an Ordinance adding Section 13.08.170 of the Municipal Code relating to Residential Receptacle Location Requirements.

21. SUBJECT: Three-Year Agreement with Advance Peace to Provide Gun Violence Reduction Program Services to the City

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. _____, authorizing the City Manager to (1) execute a three-year contract with Advance Peace to provide gun violence reduction program services in the amount not to exceed \$200,000 per year and (2) appropriate \$200,000 per year from Measure J funds.

22. SUBJECT: Fiscal Year 2021/22 Spring Budget Workshop

RECOMMENDATION FOR ACTION: Staff recommends that the City Council conduct a workshop to inform development of the City's Fiscal Year 2021/22 Budget.

L. ADJOURN

I declare under penalty of perjury that the foregoing Agenda for the Joint Regular City Council/Woodland Finance Authority of the City of Woodland scheduled for Tuesday, April 6, 2021 was posted on Wednesday, March 31, 2021 in the outside display case at City Hall, 300 First Street, Woodland, CA, and was available to the public during normal business hours.



Ana B. Gonzalez
City Clerk

In order to minimize the spread of the COVID-19 virus, the City of Woodland is providing multiple alternatives to viewing City Council meetings and providing comments on items on the agenda. These alternatives allow the City to adhere to social distancing requirements, follow the Governor's Executive Order N-29-20 (which suspends certain requirements of the Brown Act), and provide a way for the public to provide public comment live during the meeting.

VIEWING MEETINGS ONLINE

You are able to view meetings online here: <https://www.cityofwoodland.org/meetings>

Click on the meeting to view the video. It will say LIVE next to the meeting.

SUBMITTING COMMENTS BY E-MAIL

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SUBMITTING COMMENTS BY VOICE MAIL

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messages received by 6:00 p.m. will be played during the City Council meeting and read into the record at the appropriate time. Voice mail messages should be three (3) minutes in length.

VIRTUAL PARTICIPATION BY ZOOM VIDEO CONFERENCING

The City of Woodland is now offering the ability to view and participate in City Council meetings via video meetings and telephonic conferencing via “Zoom” video conferencing computer technology. Instructions for participating via Zoom are provided below.

How do I join the City Council meeting via Zoom Video Conferencing?

Please visit: <https://zoom.us/j/99759026181> from a smart phone or computer. You will be prompted to install the Zoom app on your smart phone or computer. From a computer there is an option to view the meeting within the browser without installing the app. You are now ready to join the meeting.

If you have previously installed the Zoom app, you can enter the following meeting ID to join the meeting: 997 5902 6181

I don't have a computer or smart phone; can I still use Zoom?

If you do not have a smart phone or computer to access the meeting via Zoom, no problem! You can participate on the phone.

Call 1-669-900-6833 (Toll Free) and enter meeting ID 997 5902 6181.

How can I provide Public Comment on Zoom?

The Mayor will request public comment during the Public Comment period on the agenda and during each Public Hearing and Regular Calendar Item. Once the Mayor has announced the public comment period, please do one of the following:

USING A COMPUTER OR SMART PHONE:

- Click on the “Raise Hand” feature in the webinar controls. This will notify City staff that you have raised your hand.
- City staff will unmute your microphone when it is your turn to provide public comment.
- A prompt will appear to confirm you would like to be unmuted and then you will have three (3) minutes to provide public comment.
- Once your public comment has ended, you will be muted again.

USING A REGULAR PHONE:

- Dial *9 (star 9), this will notify City staff that you have “raised your hand” for public comment.
- City staff will unmute your microphone when it is your turn to provide public comment.
- You will hear “you are unmuted” and then you will have three (3) minutes to provide public comment.

- Once your public comment has ended, you will be muted again.

I am having difficulties preparing for the meeting and learning Zoom, do you have any resources to help me?

Yes, please visit Zoom's website support page on helpful tips to prepare for the meeting:

<https://support.zoom.us/hc/en-us/categories/201146643>

Upon request, agendas and documents in the agenda packet will be made available in appropriate alternative formats to persons with a disability, as required by law. Any such requests must be made in writing to the Office of the City Clerk of the City of Woodland. Requests will be valid for the calendar year in which the request is received, and must be renewed prior to January 1st.

Persons needing disability-related modifications or accommodations in order to participate in public meetings, including persons requiring auxiliary aids or services, may request such modifications or accommodations by calling the Office of the City Clerk (530-661-5806) at least 48 hours prior to the meeting.