City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695

Regular Meeting Minutes

Tuesday, March 16, 2021

6:00 PM

City Council

CITY COUNCIL

PLEASE NOTE: The March 16, 2021 Woodland City Council will be conducted pursuant to the Governor's Executive Order N-29-20.

The meeting will be held via teleconference and Council members and the public will participate via teleconference. Those locations are not listed on the agenda and are not accessible to the public. The public is encouraged to listen to the City Council meeting live on Woodland TV Channel 20 and also by going to the City of Woodland web site at www.cityofwoodland.org/meetings.

If you wish to make a comment during general Public Comment or on a specific agenda item, there are three (3) ways to do that. 1) Join the Zoom City Council meeting remotely by either logging onto the Zoom link located on the meeting agenda (please download the app to your computer or mobile device) and enter the Meeting ID or by calling a listed number and enter the Meeting ID; 2) Leave a voice mail message at (530) 661-5900, press Option 1. All voice mail messages received by 6:00 p.m. will be played during the City Council meeting and read into the record at the appropriate time; 3) If you are watching the live stream and wish to make a comment on an item as it is being heard, you may submit an email to the City Clerk at CouncilMeetings@cityofwoodland.org prior to Public Comment on that item. Email comments submitted to be read into the record shall be no more than three (3) minutes when read aloud. Please include the agenda item in the subject line.

Please click on link below to join the public comment portion of the meeting:
https://zoom.us/j/99759026181

Or Phone: US: +16699006833,,99759026181# or +13462487799,,99759026181#

Or Telephone: Dial: US : +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099

Meeting ID: 997 5902 6181

CLOSED SESSION
5:15 PM

A. CALL TO ORDER

B. CLOSED SESSION

1. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS - Pursuant to Government Code Section 54956.8**
   Properties: APN 041-080-013, 041-080-017 and 041-080-015
   Agency Negotiator: City Manager, Community Development Director, and City Attorney
   Negotiating Parties: Foundation for Excellence at Woodland Christian Schools and Costalotta Partners, LLC
   Under Negotiations: Price and Terms of Payment
2. **CONFERENCE WITH LABOR NEGOTIATORS - Pursuant to Government Code Section 54957.6**
   Agency Designated Representatives: City Manager, Human Resources Manager and City Attorney
   Employee Organization(s): Confidential Employees, Woodland Professional Firefighters' Association, Fire Mid-Management Employees, Mid-Management Unit Employees, Woodland City Employees Association (General Services), Woodland Police Mid-Management, Woodland Police Officers' Association and Woodland Police Supervisors Association

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING
6:00 PM

C. CALL TO ORDER

Meeting called to order at 6:00 PM.

D. ROLL CALL

All Council Members present via roll call vote.

AYES: Members Fernandez, Garcia-Cadena, Lansburgh, Vega and Mayor Stallard
NOES: None

E. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Library Board Member Noel Rodriguez.

F. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed for public hearing on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.

None.

G. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

Verbal updates provided by Council Members/Staff.

3. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

H. PRESENTATIONS

4. SUBJECT: Woodland Public Library Annual Report FY 2020

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Woodland Public Library Annual Report 2019-2020 presented by the Woodland Public Library Board of Trustees.

Received Woodland Public Library Annual Report 2019-2020 presented by Noel Rodriguez, Library Board Member and Greta Galindo, Library Services Director.

I. CONSENT CALENDAR

5. SUBJECT: City Council Meeting Minutes of February 2, 2021 and February 16, 2021

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt the minutes of the Joint Regular City Council/Woodland Finance Authority Meeting of February 2, 2021 and February 16, 2021.

Adopted the Joint Regular City Council/Woodland Finance Authority meeting minutes of February 2, 2021 and February 16, 2021.

6. SUBJECT: Sustainability Advisory Committee January 20, 2021 Meeting Minutes

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive minutes for the January 21, 2021 meeting of the Sustainability Advisory Committee.

Received the Sustainability Advisory Committee meeting minutes of January 21, 2021.

7. SUBJECT: Public Works Quarterly Status Report for the period of December 2020 through February 2021

RECOMMENDATION FOR ACTION: Staff recommends that the City Council accept the Public Works Quarterly Status Report for the period of December 2020 through February 2021

Accepted the Public Works Quarterly Status Report for the period of December 2020 through February 2021.

8. SUBJECT: Resolution in Support of Energy Efficiency and Conservation Block Grant Reauthorization Bill

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to encourage Woodland's congretional representative, Congressman John Garamendi, to consider cosponsoring H.R. 425, a bipartisan bill that reauthorizes the Energy Efficiency and Conservation Block Grant (EECBG) Program.

Adopted RESOLUTION NO. 7654, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND ENCOURAGING WOODLAND'S CONGRETIONAL REPRESENTATIVE, CONGRESSMAN JOHN GARAMENDI, TO COSPONSOR H.R.425, A BIPARTISAN BILL THAT REAUTHORIZES THE ENERGY EFFICIENCY AND CONSERVATION BLOCK GRANT (EECBG) PROGRAM.

9. SUBJECT: Reimbursement for Passenger Van Purchased for Emergency Shelter

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving an appropriation of $22,669 from the Affordable Housing In-Lieu Fees Fund (327) to reimburse the Yolo Wayfarer Center for the purchase of a passenger van used at the emergency shelter and amending the Fiscal Year 2021 budget as necessary.

Adopted RESOLUTION NO. 7655, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AN APPROPRIATION OF $22,669 FROM THE AFFORDABLE HOUSING IN-LIEU FEES FUND (327) TO REIMBURSE THE YOLO WAYFARER CENTER FOR THE PURCHASE OF A PASSENGER VAN.

10. SUBJECT: Approval of Final Subdivision Map 5106, Spring Lake Central Phase 3, and associated Subdivision Improvement Agreement

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to: 1) Approve Final Subdivision Map 5106, Spring Lake Central Phase 3; and 2) Approve the related Subdivision Improvement Agreement and authorize City Manager to sign on behalf of the City; and 3) Authorize the City Manager to approve amendments to the Subdivision Improvement Agreement for the extension of time.

Adopted RESOLUTION NO. 7656, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING FINAL MAP 5106 AND A SUBDIVISION IMPROVEMENT AGREEMENT WITH RICHMOND AMERICAN HOMES FOR CONSTRUCTION OF SUBDIVISION IMPROVEMENTS.

11. SUBJECT: Appropriate project funding and approve amendment to the consultant agreement for construction inspection with UNICO Engineering for the 2020 Sewer & Water Repair & Replacement Project, CIP #20-07

RECOMMENDATION FOR ACTION: Staff recommends that the City Council: 1) Approve the reallocation of $100,000 of Sewer Enterprise Funds from Large Diameter Wastewater Pipeline Repairs, Replacement and Lining, CIP 14-15, to 2020 Sewer & Water Repair & Replacement Project, CIP 20-07; and 2) Approve the reallocation of $300,000 of Water Enterprise Funds from Water System Leak Detection, Maintenance & Repair, CIP 09-23, to 2020 Sewer & Water Repair & Replacement Project, CIP 20-07; and 3) Approve the reallocation of $10,070 of Southeast Area Infrastructure Fees (Fund 593) from the Sports Park Drive Pedestrian Overcrossing Project, CIP 17-22, to 2020 Sewer & Water Repair & Replacement Project, CIP 20-07; and 4) Approve construction contingencies of up to $1,360,000 (31.2% of the contract award amount of $4,359,548) for a total contract amount of up to $5,719,548; and 5) Approve amendment no. 2 to the consultant agreement for construction inspection services with UNICO Engineering in an amount of $70,000 and authorize the City Manager to execute the agreement.

Adopted RESOLUTION NO. 7657, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO REALLOCATE FUNDING, INCREASE PROJECT CONTINGENCY AND APPROVE AN AMENDMENT TO THE CONSULTANT AGREEMENT WITH UNICO ENGINEERING FOR CONSTRUCTION INSPECTION FOR CIP 20-07, THE 2020 SEWER & WATER REPAIR & REPLACEMENT PROJECT.

12. SUBJECT: Approve Consultant Agreements for Construction Management and Inspection Services for Improvements Associated with the Prudler Phase 1 & Phase 2 Subdivision Improvements and the Parkside 3 Subdivision Improvements

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to approve two consultant services agreements for construction management and inspection with UNICO Engineering Consultants, Inc. The first, for the Prudler Phase 1 & Phase 2 Subdivision, in the amount of $623,000 and the second, for the Parkside 3 Subdivision, in the amount of $206,000; and authorize the City Manager to execute the agreement and amendments up to 15% ($93,450 and $30,900 respectively) of the agreements.

Adopted RESOLUTION NO. 7658, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO APPROVE CONSULTANT AGREEMENTS WITH UNICO ENGINEERING CONSULTANTS, INC. FOR CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES.

13. SUBJECT: Amendment to the Professional Services Agreement with Fehr & Peers

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. ____, authorizing the City Manger to execute Amendment #4 to the professional services agreement with Fehr & Peers for an additional amount not to exceed $34,200, for transportation planning services for the Woodland Research and Technology Park Specific Plan project and authorize the City Manger to execute the agreement and amendments, as necessary, up to 10% ($31,260) of the agreement amount.

Adopted RESOLUTION NO. 7659, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE FOURTH AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH FEHR AND PEERS FOR TRANSPORTATION ANALYSIS IN SUPPORT OF THE ENVIRONMENTAL IMPACT REPORT FOR THE WOODLAND RESEARCH AND TECHNOLOGY PARK SPECIFIC PLAN PROJECT.

14. SUBJECT: Approval of Final Map 5171, Cleveland Street Lofts, and Related Subdivision Improvement Agreement

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to: 1) Approve Final Subdivision Map 5171, Cleveland Street Lofts; and 2) Approve the related Subdivision Improvement Agreement and authorize City Manager to sign on behalf of the City; and 3) Authorize the City Manager to approve amendments to the Subdivision Improvement Agreement for the extension of time.

Adopted RESOLUTION NO. 7660, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING FINAL MAP 5171, CLEVELAND STREET LOFTS, AND A SUBDIVISION IMPROVEMENT AGREEMENT WITH SZ DOWN TOWN PARTNERS, LLC FOR CONSTRUCTION OF SUBDIVISION IMPROVEMENTS.

J. REPORTS OF THE CITY MANAGER

15. SUBJECT: Update on COVID-19 Response and Preparedness

RECOMMENDATION FOR ACTION: Receive an update and discuss next steps.

Received COVID-19 update from City Manager Ken Hiatt.

16. SUBJECT: Introduce and waive the first reading of an Ordinance Amending Sections 13.16.100 and 13.16.120 of the Municipal Code Relating to Water Theft

RECOMMENDATION FOR ACTION: Staff recommends that the City Council introduce and waive the first reading of Ordinance No. _____, Amending Section 13.16.100 and 13.16.120 of the Municipal Code Relating to Water Theft.

On a motion by Council Member Lansburgh, seconded by Mayor Pro Tem Vega and carried unanimously on a 5-0 roll call vote, Council Members introduced and waived the first reading of an ordinance amending Section 13.16.100 and 13.16.120 of the Municipal Code relating to Water Theft.

AYES: Members Fernandez, Garcia-Cadena, Lansburgh, Vega and Mayor Stallard
NOES: None

17. SUBJECT: Permanent Supportive Housing Project - Memorandum of Understanding (MOU) for Phase 2 Infrastructure; and award Construction Contract for the Permanent Supportive Housing Project, Phase 2 Infrastructure, CIP #19-22

RECOMMENDATION FOR ACTION: Staff recommends that the City Council take the following actions.

1. Adopt Resolution No. _____, approving a Memorandum of Understanding Concerning Funding for Infrastructure Construction Work for East Beamer Way Permanent Supportive Housing Project between the City and Friends of the Mission, and authorizing the City Manager to execute such Memorandum of Understanding with Friends of the Mission; and

2. Adopt Resolution No. _____, (a) approving an appropriation of $1,482,000 from the Homeless Housing Fund (331) to the Permanent Supportive Housing Project, Phase 2 Infrastructure (CIP 19-22) and (b) using funds provided by Friends of the Mission, approving an appropriation of $1,353,356 to the Homeless Housing Fund (331) and to the Permanent Supportive Housing Project, Phase 2 Infrastructure (CIP 19-22); and

3. Adopt Resolution No. _____, awarding a construction contract in the amount of $2,324,500 to Lister Construction, Inc. for the construction of Permanent Supportive Housing Project, Phase 2 Infrastructure (CIP 19-22) and authorize a contract contingency of up to 15% ($348,675) of the total contract amount; and

4. Adopt Resolution No. _____, authorizing the City Manager to execute a contract for construction management and inspection for the Permanent Supportive Housing Project, Phase 2 Infrastructure (CIP 19-22) with UNICO Engineering in an amount up to $112,322.

On a motion by Council Member Fernandez, seconded by Mayor Pro Tem Vega and carried unanimously on a 5-0 roll call vote, Council Members Adopted RESOLUTION NO. 7661, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING A MEMORANDUM OF UNDERSTANDING CONCERNING FUNDING FOR INFRASTRUCTURE CONSTRUCTION WORK FOR the EAST BEAMER WAY PERMANENT SUPPORTIVE HOUSING PROJECT AND AUTHORIZING THE CITY MANAGER TO EXECUTE SUCH MEMORANDUM OF UNDERSTANDING WITH FRIENDS OF THE MISSION; RESOLUTION NO. 7662, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE APPROPRIATION OF FUNDS FOR THE PERMANENT SUPPORTIVE HOUSING PROJECT, PHASE 2 NFRASTRUCTURE - CIP #19-22; RESOLUTION NO. 7663, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE AWARD OF A CONSTRUCTION CONTRACT FOR THE PERMANENT SUPPORTIVE HOUSING PROJECT, PHASE 2 INFRASTRUCTURE - CIP #19-22; and RESOLUTION NO. 7664, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE AWARD OF A CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES CONTRACT FOR THE PERMANENT SUPPORTIVE HOUSING PROJECT, PHASE 2 INFRASTRUCTURE - CIP #19-22.

18. SUBJECT: City Council Priority Goals and Strategic Actions (2021-22)

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive an informational report updating its Priority Goals and Strategic Actions for 2021-2022.

Received informational report from City Manager Ken Hiatt updating its Priority Goals and Strategic Actions for 2021-2022.

K. ADJOURN

Meeting adjourned at 08:05 PM in memory of Jake Barth and Bill Hollingshead.

Respectfully submitted,

Ana B. Gonzalez, City Clerk

Adopted by Council: April 6, 2021