

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695



Regular Meeting Minutes

Tuesday, February 2, 2021

6:00 PM

City Council

CITY COUNCIL - AMENDED TO INCLUDE ITEM D. CEREMONIAL OATH OF OFFICE

PLEASE NOTE: The February 2, 2021 Woodland City Council will be conducted pursuant to the Governor's Executive Order N-29-20.

The meeting will be held via teleconference and Council members and the public will participate via teleconference. Those locations are not listed on the agenda and are not accessible to the public. The public is encouraged to listen to the City Council meeting live on Woodland TV Channel 20 and also by going to the City of Woodland web site at www.cityofwoodland.org/meetings.

If you wish to make a comment during general Public Comment or on a specific agenda item, there are three (3) ways to do that. 1) Join the Zoom City Council meeting remotely by either logging onto the Zoom link located on the meeting agenda (please download the app to your computer or mobile device) and enter the Meeting ID or by calling a listed number and enter the Meeting ID; 2) Leave a voice mail message at (530) 661-5900, press Option 1. All voice mail messages received by 6:00 p.m. will be played during the City Council meeting and read into the record at the appropriate time; 3) If you are watching the live stream and wish to make a comment on an item as it is being heard, you may submit an email to the City Clerk at CouncilMeetings@cityofwoodland.org prior to Public Comment on that item. Email comments submitted to be read into the record shall be no more than three (3) minutes when read aloud. Please include the agenda item in the subject line.

Please click on link below to join the public comment portion of the meeting:
<https://zoom.us/j/99759026181>

Or Phone: US: +16699006833,,99759026181# or +13462487799,,99759026181#

Or Telephone: Dial: US : +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099

Meeting ID: 997 5902 6181

CLOSED SESSION

5:30 PM

A. CALL TO ORDER

B. CLOSED SESSION

1. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS - Pursuant to Section 54956.8**
Properties: APN 041-080-013, 041-080-017, 041-080-002 and 041-080-015
Agency Negotiator: City Manager, Community Development Director, and City Attorney
Negotiating Parties: Foundation for Excellence at Woodland Christian Schools and Costalotta Partners, LLC
Under Negotiations: Price and Terms of Payment

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING
6:00 PM

C. CALL TO ORDER

Meeting called to order at 6:03 PM.

D. CEREMONIAL OATH OF OFFICE FOR NEW COUNCIL MEMBER - TANIA GARCIA-CADENA

Ceremonial oath of office was administered to Tania Garcia-Cadena by her husband Ray Cadena.

E. ROLL CALL

All Council Members present via roll call vote.

Present: Members Fernandez, Garcia-Cadena, Lansburgh, Vega and Mayor Stallard
Absent: None

F. PLEDGE OF ALLEGIANCE

Pledge of allegiance led by Council Member Garcia-Cadena.

G. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed for public hearing on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.

None.

H. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

Verbal updates provided by Council Members/Staff.

2. **SUBJECT:** Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

I. CONSENT CALENDAR

3. SUBJECT: Parks & Recreation Commission Meeting Minutes for November 23, 2020

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the November 23, 2020 Parks & Recreation Commission Meeting Minutes.

Received Parks & Recreation Commission meeting minutes of November 23, 2020.

4. SUBJECT: Designation of March 6, 2021 as Arbor Day

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. _____, designating March 6, 2021 as Arbor Day in the City of Woodland.

Adopted RESOLUTION NO. 7634, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND DESIGNATING MARCH 6, 2021 AS ARBOR DAY IN THE CITY OF WOODLAND.

5. SUBJECT: First Contract Amendment - FY21 Tree Pruning and Maintenance Services

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager to execute the first contract amendment to the professional service agreement for FY21 tree pruning and maintenance service with West Coast Arborist, Inc. (WCA) in the amount of \$65,000 for a contract total not to exceed \$325,000.

Adopted RESOLUTION NO. 7635, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE CITY MANAGER TO EXECUTE A FIRST AMENDMENT TO THE FY21 TREE PRUNING AND MAINTENANCE CONTRACT WITH WEST COAST ARBORIST, INC.

Mayor Pro Tem Vega had a questions regarding the funding of this item. City Manager Ken Hiatt addressed her concerns.

6. SUBJECT: Police Department Job Descriptions

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve revisions to the Police Officer Description Series.

Approved revisions to the Police Officer Job Description Series.

7. SUBJECT: 2020 FEMA Assistance to Firefighters Grant (AFG)

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. _____, authorizing the City Manager and the Fire Department to:

1. Submit a FEMA Assistance to Firefighters Grant (AFG) application for all band radios and related equipment;
2. Approve City of Woodland to be host agency and to create MOU with partner agencies including Willow Oak Fire Protection District and Yocha DeHe Fire Department. Where in partner agencies agree to pay matching funds as required by FEMA (10%) for their portion of the requested equipment.

Adopted RESOLUTION NO. 7636, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE CITY MANAGER TO SUBMIT A GRANT APPLICATION FOR THE FEMA ASSISTANCE TO FIREFIGHTERS GRANT, ENTER INTO A MOU WITH PARTNER AGENCIES AND, IF AWARDED, ACCEPT THE GRANT AND APPROVE INITIAL EXPENDITURE.

On a motion by Council Member Lansburgh, seconded by Council Member Fernandez and carried unanimously on a 5-0 roll call vote, Council Members adopted Consent Calendar items #3 through #7.

**AYES: Members Fernandez, Garcia-Cadena, Lansburgh, Vega and Mayor Stallard
NOES: None**

J. REPORTS OF THE CITY MANAGER

8. SUBJECT: Update on COVID-19 Response and Preparedness

RECOMMENDATION FOR ACTION: Receive an update and discuss next steps.

Received COVID-19 update from City Manager Ken Hiatt.

9. SUBJECT: City of Woodland 150th (Sesquicentennial) Anniversary Celebration

RECOMMENDATION FOR ACTION: Staff recommends that the City Council discuss the City of Woodland's 150th (Sesquicentennial) Anniversary of Incorporation and consider establishing an ad-hoc committee to identify activities to commemorate the City's Sesquicentennial.

Mayor Stallard, on behalf of the Council, designated the appointment of Council Members Tania Garcia-Cadena and Rich Lansburgh to serve on the ad-hoc committee and asked that the committee report back to Council as they are able to do so.

10. SUBJECT: City Council Study Session / Strategic Planning Retreat Discussion

RECOMMENDATION FOR ACTION: Staff recommends the City Council receive a presentation from Mayor Stallard and Mayor Pro Tempore Vega on the proposed outline, format, and desired outcomes for the planned February 20 City Council Study Session and Strategic Planning Retreat.

Received presentation from Mayor Stallard and Mayor Pro Tempore Vega on the proposed outline, format, and desired outcomes for the planned February 20 City Council Study Session and Strategic Planning Retreat.

K. ADJOURN

Meeting adjourned at 7:17 PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Ana B. Gonzalez". The signature is fluid and cursive, with the first name "Ana" being the most prominent.

Ana B. Gonzalez, City Clerk

Adopted by Council: March 16, 2021