City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695

Regular Meeting Minutes

Tuesday, February 16, 2021

6:00 PM

City Council

PLEASE NOTE: The February 16, 2021 Woodland City Council will be conducted pursuant to the Governor's Executive Order N-29-20.

The meeting will be held via teleconference and Council members and the public will participate via teleconference. Those locations are not listed on the agenda and are not accessible to the public. The public is encouraged to listen to the City Council meeting live on Woodland TV Channel 20 and also by going to the City of Woodland web site at www.cityofwoodland.org/meetings.

If you wish to make a comment during general Public Comment or on a specific agenda item, there are three (3) ways to do that. 1) Join the Zoom City Council meeting remotely by either logging onto the Zoom link located on the meeting agenda (please download the app to your computer or mobile device) and enter the Meeting ID or by calling a listed number and enter the Meeting ID; 2) Leave a voice mail message at (530) 661-5900, press Option 1. All voice mail messages received by 6:00 p.m. will be played during the City Council meeting and read into the record at the appropriate time; 3) If you are watching the live stream and wish to make a comment on an item as it is being heard, you may submit an email to the City Clerk at CouncilMeetings@cityofwoodland.org prior to Public Comment on that item. Email comments submitted to be read into the record shall be no more than three (3) minutes when read aloud. Please include the agenda item in the subject line.

Please click on link below to join the public comment portion of the meeting:
https://zoom.us/j/99759026181

Or Phone: US: +16699006833,,99759026181# or +13462487799,,99759026181#

Or Telephone: Dial: US : +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099

Meeting ID: 997 5902 6181

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING
6:00 PM

A. CALL TO ORDER

Meeting called to order at 6:00 PM.

B. ROLL CALL

All Council Members present via roll call vote.

Present: Council Member Fernandez, Council Member Garcia-Cadena, Council Member Lansburgh, Mayor Pro Tem Vega and Mayor Stallard
Absent: None

C. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by City Manager Ken Hiatt.

D. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed for public hearing on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.

None.

E. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

Verbal updates provided by Council Members/Staff.

1. SUBJECT: Long Range Calendar

   RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

F. PRESENTATIONS

2. SUBJECT: Proclamation Honoring Dustin Pedroia

   RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt a Proclamation Honoring Dustin Pedroia.

Adopted proclamation honoring Dustin Pedroia. Council Member Lansburgh presented Dustin with the proclamation.

3. SUBJECT: Freshman Leadership Academy

   RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive a presentation on the Freshman Leadership Academy from Monica Pena-Villegas, Regional Assistant Director of the UC Davis Early Academic Outreach Program.

Received presentation on the Freshman Leadership Academy from Monica Pena-Villegas, Regional Assistant Director of the UC Davis Early Academic Outreach Program and Claudia Angel with Assets at Empower Yolo.

G. CONSENT CALENDAR

4. SUBJECT: City Council Meeting Minutes of January 5, 2021 and January 19, 2021

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt the minutes of the Joint Regular City Council/Woodland Finance Authority Meeting of January 5, 2021 and January 19, 2021.

Council Member Garcia-Cadena recused herself from the Council meeting minutes, as she was not on the Council at that time.

Adopted the minutes of the Joint Regular City Council/Woodland Finance Authority Meeting of January 5, 2021 and January 19, 2021.

5. SUBJECT: Sustainability Advisory Committee Minutes for December 13 and 16, 2020 Meetings

RECOMMENDATION FOR ACTION: Recommendation for Action: Staff recommends that the City Council receive minutes for the December 13 and 16, 2020 meetings of the Sustainability Advisory Committee.

Received the Sustainability Advisory Committee meeting minutes of December 13, 2020 and December 16, 2020.

6. SUBJECT: Fire Department Annual Status Report

RECOMMENDATION FOR ACTION: Staff recommends that the City Council accept the Fire Department Annual Status Report for 2020.

Accepted the Fire Department Annual Status Report for 2020.

7. SUBJECT: Police Department Quarterly Status Report for the period of October 2020 through December 2020

RECOMMENDATION FOR ACTION: Staff recommends that the City Council accept the Police Department quarterly status report for October 2020 through December 2020.

Accepted the Police Department quarterly status report for October 2020 through December 2020.

8. SUBJECT: Quarterly Treasurer’s Investment Report for the Quarter Ended December 31, 2020

RECOMMENDATION FOR ACTION: Staff recommends that the City Council accept the quarterly Treasurer’s Investment Report for the quarter ended December 31, 2020.

Accepted the quarterly Treasurer’s Investment Report for the quarter ended December 31, 2020.

9. SUBJECT: Resolution in Support of Equal Treatment for Asian American and Pacific Islanders (AAPI)

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, in Support of Equal Treatment for Asian American and Pacific Islanders (AAPI).

Adopted RESOLUTION NO. 7637, A RESOLUTION IN SUPPORT OF EQUAL TREATMENT FOR ASIAN AMERICAN AND PACIFIC ISLANDERS (AAPI).

10. SUBJECT: Lower Cache Creek Flood Feasibility Study, CIP 09-15; Approve Contract Amendment #2 with ICF for Consulting Services

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. _____, authorizing the City Manager to execute Amendment #2 to the consultant services agreement with ICF for the Lower Cache Creek Feasibility Study for an additional amount up to $27,195.

Adopted RESOLUTION NO. 7638, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AMENDMENT #2 WITH ICF FOR ENGINEERING CONSULTING SERVICES.

11. SUBJECT: Lower Cache Creek Flood Feasibility Study, CIP #09-15; Approve Contract Amendment #8 with MBK Engineers for Consulting Services

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. _____, authorizing the City Manager to execute Amendment #8 to the consultant services agreement with MBK Engineers (MBK) for the Lower Cache Creek Feasibility Study for an additional amount up to $100,000 for the Lower Cache Creek Feasibility Study, CIP #09-15.

Adopted RESOLUTION NO. 7639, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AMENDMENT #8 WITH MBK FOR ENGINEERING CONSULTING SERVICES.

12. SUBJECT: Approval of Final Map 5171, Cleveland Street Lofts, and Related Subdivision Improvement Agreement.

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to: 1. Approve Final Subdivision Map 5171, Cleveland Street Lofts; and 2. Approve the related Subdivision Improvement Agreement and authorize City Manager to sign on behalf of the City; and 3. Authorize the City Manager to approve amendments to the Subdivision Improvement Agreement for the extension of time.

The applicant requested that this item be removed from the agenda and item will come back to Council at a later date.

13. SUBJECT: E. Main Street Improvement Project, CIP 13-05; Approve Plans and Specifications and Authorize Bid Advertisement

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving the project plans and specifications and authorizing bid advertisement for the E. Main Street Improvement Project, CIP 13-05.

Adopted RESOLUTION NO. 7640, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE PLANS AND SPECIFICATIONS AND AUTHORIZING BID ADVERTISEMENT FOR THE E. MAIN STREET IMPROVEMENT PROJECT, CIP 13-05.

14. SUBJECT: Janitorial Services Three-Year Agreement and Additional Appropriation Request

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. _____, 1) authorizing the City Manager to execute the Janitorial Services Three-Year Agreement with Spencer Building Maintenance, Inc. to perform janitorial services at six City facilities in the amount of $102,820.00 per year, and 2) authorize an additional appropriation of $7,237.00 from the General Fund (101) for the new janitorial services agreement costs for FY21.

Adopted RESOLUTION NO. 7641, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE CITY MANAGER TO EXECUTE THE JANITORIAL SERVICES 3-YEAR AGREEMENT WITH SPENCER BUILDING MAINTENANCE, INC., AND AUTHORIZE ADDITIONAL APPROPRIATION FROM THE GENERAL FUND.

15. SUBJECT: Approval of IT Pipes' Five-Year Software Licenses and Service Level Agreement

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. _____, 1) authorizing the City Manager to execute the IT Pipes' Five-Year Software Licenses and Service Level Agreement with Infrastructure Technologies, LLC. for Sewer's Closed-Circuit Television (CCTV) software upgrades.

Adopted RESOLUTION NO. 7642, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE CITY MANAGER TO EXECUTE THE IT PIPES' 5-YEAR SOFTWARE LICENSES AND SERVICES LEVEL AGREEMENT WITH INFRASTRUCTURE TECHNOLOGIES, LLC.

16. SUBJECT: Gibson Road Improvements Projects, CIP 20-01 and 20-08; Approve Plans and Specifications and Authorize Bid Advertisement

    RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving the project plans and specifications and authorizing bid advertisement for the Gibson Road Bicycle/Pedestrian Mobility Project – East to West Street, CIP 20-01, and the W. Gibson Road Safe Routes to School – West Street to CR98 Project, CIP 20-08.

Adopted RESOLUTION NO. 7643, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE PLANS AND SPECIFICATIONS AND AUTHORIZING BID ADVERTISEMENT FOR THE GIBSON ROAD IMPROVEMENTS PROJECTS, CIP 20-01 AND 20-08.

17. SUBJECT: Sports Park Drive Pedestrian Overcrossing Project, CIP 17-22, Approve Environmental Document

    RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. ______ approving the Mitigated Negative Declaration, directing that a Notice of Determination be filed, adopting the Mitigation Monitoring Reporting Program and approving the proposed Sports Park Drive Pedestrian Overcrossing Project, CIP 17-22.

Adopted RESOLUTION NO. 7644, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE MITIGATED NEGATIVE DECLARATION FOR THE SPORTS PARK DRIVE PEDESTRIAN OVERCROSSING PROJECT, CIP 17-22; AND APPROVING THE PROJECT.

18. SUBJECT: Accept the Local Road Safety Plan (LRSP) State Grant, Approve an Amendment to the FY 20/21 Capital Budget to Include the New Local Road Safety Plan Project, CIP 21-13 and Appropriate Measure F Funds

    RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to accept the Local Road Safety Plan (LRSP) State Grant Funding in the amount of $56,700, amend the FY 20/21 Capital Budget to include the new Local Road Safety Plan Project, CIP 21-13 and appropriate project funding (CIP #21-13) for FY21 in the amount of $56,700 (Fund 351) and $3,000 in Measure F matching funds (Fund 507).

Adopted RESOLUTION NO. 7645, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO ACCEPT THE LOCAL ROAD SAFETY PLAN (LRSP) STATE GRANT, APPROVE AN AMENDMENT TO THE FY20/21 CAPITAL BUDGET TO INCLUDE THE NEW LOCAL ROAD SAFETY PLAN PROJECT, CIP 21-13, AND APPROPRIATE GRANT AND MEASURE F FUNDS TO PROJECT.

19. SUBJECT: Final Acceptance and Notice of Completion for Woodland Regional Park Nature Trail, CIP 19-17

    RECOMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, accepting the Woodland Regional Park Nature Trail, CIP 19-17, as complete and authorizing the City Clerk to file a Notice of Completion.

Adopted RESOLUTION NO. 7646, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO ACCEPT THE WOODLAND REGIONAL PARK NATURE TRAIL (CIP 19-17) CONSTRUCTION CONTRACT AS COMPLETE AND AUTHORIZE THE CITY CLERK TO FILE A NOTICE OF COMPLETION.

20. SUBJECT: Final Acceptance for ADA Swing/Parking Project, CIP 15-05 & 17-10

    RECOMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, accepting the ADA Swing/Parking Project, CIP 15-05 & 17-10, as complete.

Adopted RESOLUTION NO. 7647, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO ACCEPT THE ADA SWING/PARKING PROJECT (CIP 15-05 & 17-10) CONSTRUCTION CONTRACT AS COMPLETE.

21. SUBJECT: Final Acceptance and Notice of Completion for Subdivision Final Map 5101, Calwest Phase 2

    RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, accepting the public improvements associated with Subdivision Final Map 5101, Calwest Phase 2, constructed by Lennar Homes of California, as complete and authorize the City Clerk to file a Notice of Completion.

Mayor Pro Tem Vega recused herself from this item as her home is within 500' of the subdivision.

On a motion by Council Member Lansburgh, seconded by Council Member Fernandez and carried on a 4-0 roll call vote, Council Members adopted RESOLUTION NO. 7648, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND ACCEPTING PUBLIC IMPROVEMENTS FOR SUBDIVISION.

AYES: Members Fernandez, Garcia-Cadena, Lansburgh and Mayor Stallard
NOES; None
ABSTAIN: None
ABSENT: Mayor Pro Tem Vega

22. SUBJECT: Approve Consultant Agreement for the Matmor Road and E. Gum Avenue Rehabilitation Project; CIP 19-05

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to 1) appropriate $100,000 of Road Maintenance and Rehabilitation Account (RMRA–SB1) Fund 361 from FY 2022 to FY 2021 and 2) approve a consultant services agreement with Bennett Engineering Services, in an amount not to exceed $440,000 for the Matmor Road and E. Gum Avenue Rehabilitation Project, CIP 19-05 and authorize the City Manager to execute the agreement and amendments as necessary up to 15% ($66,000).

Adopted RESOLUTION NO. 7649, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROPRIATING $100,000 OF ROAD MAINTENANCE AND REHABILITATION ACCOUNT FUNDING FROM FY 2022 TO FY 2021 AND APPROVING THE CONSULTANT AGREEMENT WITH BENNETT ENGINEERING SERVICES FOR THE MATMOR ROAD AND E. GUM AVENUE REHABILITATION PROJECT, CIP 19-05.

23. SUBJECT: 2021 Sewer & Water Repair & Replacement Project, CIP #20-14; Award Construction Contract and Construction Inspection Consultant Agreement

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to: 1. Award a construction contract in the amount of $4,264,778.50 to Wahlund Construction, Inc. for the 2021 Sewer & Water Repair & Replacement Project (CIP 20-14) and authorize a contract contingency of up to 10% ($426,478), and 2. Approve a consultant agreement for construction inspection services with UNICO Engineering in an amount up to $193,265.16, authorize a contingency of up to 10% ($19,327), and authorize the City Manager to execute the agreement; and 3. Approve the reallocation of $450,000 of Sewer Enterprise Funds from Replacement of Orangeburg Sewer Laterals, CIP 14-03, to the 2021 Sewer & Water Repair & Replacement Project, CIP 20-14; and 4. Approve the reallocation of $100,000 of Sewer Enterprise Funds from Large Diameter Wastewater Pipeline Repair, Replacement, & Lining, CIP 14-15, to the 2021 Sewer & Water Repair & Replacement Project, CIP 20-14; and 5. Authorize the City Manager to execute the two Pipeline Crossing Agreements (Agreements) with Union Pacific Railroad Company (UPRR).

Adopted RESOLUTION NO. 7650, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING A CONSTRUCTION CONTRACT WITH WAHLUND CONSTRUCTION, INC. AND APPROVING A CONSULTANT AGREEMENT WITH UNICO ENGINEERING FOR CONSTRUCTION INSPECTION FOR CIP 20-14, THE 2021 SEWER AND WATER REPAIR AND REPLACEMENT PROJECT.

On a motion by Council Member Lansburgh, seconded by Council Member Fernandez and carried unanimously on a 5-0 roll call vote, Council Members approved Consent Calendar Items No. 4 through 23 and recognizing that Item No. 12 was removed from agenda and also recognizing recusals for Council Member Garcia-Cadena from Item No. 4 and Mayor Pro Tem Vega from Item No. 12.

AYES: Members Fernandez, Garcia-Cadena, Lansburgh, Vega and Mayor Stallard
NOES: None

H. PUBLIC HEARINGS

24. SUBJECT: PUBLIC HEARING - OPEN AND CONTINUE TO MARCH 2, 2021 - Merritt 3/8 Development Agreement Rescindment and Reassignment

RECOMMENDATION FOR ACTION: Staff recommends that the City Council take action on the following 1) Conduct a public hearing; 2) Introduce and waive the first reading of Ordinance No. _____, rescinding the previous ordinance #1648 approving Development Agreement # 19-01 with Darkhorse Estates, LLC (authorized applicants); 3) Introduce and waive the first reading of Ordinance No. _____, approving a Development Agreement between the City of Woodland and The Florence Patricia Phillips Parmelee 1999 Family Trust, The Jane Victoria Cutis 2004 Family Trust, and The Scott A. Van Tassel 2017 Revocable Trust (owner), to develop the Merritt 3/8 property located within the Spring Lake Specific Plan Area.

This public hearing was opened and continued to March 2, 2021.

I. REPORTS OF THE CITY MANAGER

25. SUBJECT: Update on COVID-19 Response and Preparedness

RECOMMENDATION FOR ACTION: Receive an update and discuss next steps.

Received COVID-19 updates and discussed next steps from City Manager Ken Hiatt.

26. SUBJECT: Pendegast Street and Bartlett Avenue Neighborhood Traffic Calming

RECOMENDATION FOR ACTION: Staff recommends that the City Council 1) Receive an update on the results of the neighborhood review and approval of the traffic calming plan and 2) Direct staff to complete the plans and specifications consistent with the November 10 letter to the residents and return to Council for approval of the bid package.

On a motion by Mayor Stallard, seconded by Council Member Garcia-Cadena and carried unanimously on a 5-0 roll call vote, Council Members approved this item and directed staff to clarify the standards again for approval, so that the next time Council is faced with this kind of situation, they have standards that are more appropriate than the current ones where if you don't return your ballot, it is treated as a no vote.

AYES: Members Fernandez, Garcia-Cadena, Lansburgh, Vega and Mayor Stallard
NOES: None

27. SUBJECT: Lower Cache Creek Flood Feasibility Study, CIP 09-15; Adopt CEQA Findings of Fact, adopt a Statement of Overriding Considerations, adopt a Mitigation Monitoring Plan, Certify the Final Environmental Impact Report for the Woodland Flood Risk Management Project, and approve the Woodland Flood Risk Reduction Project

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to: 1. Adopt CEQA Findings of Fact, and 2. Adopt the Statement of Overriding Considerations, and 3. Adopt the Mitigation Monitoring Plan, and 4. Certify the Final Environmental Impact Report for the Woodland Flood Risk Management Project, and 5. Approve the Woodland Flood Risk Reduction Project.

On a motion by Council Member Lansburgh, seconded by Mayor Pro Tem Vega and carried unanimously on a 5-0 roll call vote, Council Members adopted RESOLUTION NO. 7651, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND, CALIFORNIA, ADOPTING FINDINGS OF FACT IN ACCORDANCE WITH THE CALIFORNIA ENVIRONMENTAL QUALITY ACT, CERTIFYING THE FINAL ENVIRONMENTAL IMPACT REPORT (SCH #2015062075) PREPARED FOR THE WOODLAND FLOOD RISK MANAGEMENT PROJECT, ADOPTING A STATEMENT OF OVERRIDING CONSIDERATIONS AND A MITIGATION MONITORING PROGRAM; AND APPROVING THE WOODLAND FLOOD RISK MANAGEMENT PROJECT (ALTERNATIVE 2A).

AYES: Members Fernandez, Garcia-Cadena, Lansburgh, Vega and Mayor Stallard
NOES: None

28. SUBJECT: Fiscal Year 2020/21 Mid-Year Budget Update

RECOMMENDATION FOR ACTION: Staff recommends the City Council receive a mid-year update on the Fiscal Year 2020/21 Budget.

Received a mid-year update on the Fiscal Year 2020/21 Budget from Finance Officer Kim McKinney.

29. SUBJECT: Fiscal Year 2020/21 Mid-Year Budget Adjustments

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing amendments to the Fiscal Year 2020/21 Budget Totaling $19,631,573, and authorizing amendments to authorized positions as outlined in Exhibit B.

At 8:55 PM, on a motion by Council Member Lansburgh, seconded by Council Member Fernandez and carried unanimously on a 5-0 roll call vote, Council Members agreed to extend the Council meeting to 9:15 PM.

AYES: Members Fernandez, Garcia-Cadena, Lansburgh, Vega and Mayor Stallard
NOES: None

On a motion by Council Member Fernandez, seconded by Mayor Pro Tem Vega and carried unanimously on 5-0 roll call vote, Council Members adopted RESOLUTION NO. 7652, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AMENDMENTS TO THE FISCAL YEAR 2020-2021 ANNUAL BUDGET.

AYES: Members Fernandez, Garcia-Cadena, Lansburgh, Vega and Mayor Stallard
NOES: None

J. ADJOURN

Meeting adjourned at 9:10 PM in memory of Angie Gonzales and Glenn Heffner.

Respectfully submitted,

Ana B. Gonzalez, City Clerk

Adopted by Council: March 16, 2021