City of Woodland

Meeting Agenda

City Council

City Hall
Council Chambers
300 First Street
Woodland, CA 95695

May 4, 2021
6:00 PM

CITY COUNCIL

PLEASE NOTE: The May 4, 2021 Woodland City Council will be conducted pursuant to the Governor's Executive Order N-29-20.

The meeting will be held via teleconference and Council members and the public will participate via teleconference. Those locations are not listed on the agenda and are not accessible to the public. The public is encouraged to listen to the City Council meeting live on Woodland TV Channel 20 and also by going to the City of Woodland web site at www.cityofwoodland.org/meetings.

If you wish to make a comment during general Public Comment or on a specific agenda item, there are three (3) ways to do that. 1) Join the Zoom City Council meeting remotely by either logging onto the Zoom link located on the meeting agenda (please download the app to your computer or mobile device) and enter the Meeting ID or by calling a listed number and enter the Meeting ID; 2) Leave a voice mail message at (530) 661-5900, press Option 1. All voice mail messages received by 6:00 p.m. will be played during the City Council meeting and read into the record at the appropriate time; 3) If you are watching the live stream and wish to make a comment on an item as it is being heard, you may submit an email to the City Clerk at CouncilMeetings@cityofwoodland.org prior to Public Comment on that item. Email comments submitted to be read into the record shall be no more than three (3) minutes when read aloud. Please include the agenda item in the subject line.

Please click on link below to join the public comment portion of the meeting: https://zoom.us/j/99759026181

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Or Telephone: Dial: US : +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099

Meeting ID: 997 5902 6181

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING
6:00 PM

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed for public hearing on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.

E. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

1. SUBJECT: Long Range Calendar

   RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

F. CONSENT CALENDAR

2. SUBJECT: City Council Meeting Minutes of April 6, 2021 and April 20, 2021

   RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt the minutes of the Joint Regular City Council/Woodland Finance Authority Meeting of March 2, 2021 and March 16, 2021.

3. SUBJECT: Sustainability Advisory Committee Meeting Minutes for March 2021

   RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Sustainability Advisory Committee Meeting minutes of March 17, 2021.

4. SUBJECT: Woodland Fire Department Annual Inspection Compliance Report

   RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, acknowledging the City of Woodland Fire Department's Compliance with Sections 13146.2 and 13146.3 of the California Health and Safety Code.

5. SUBJECT: BIG Day of Giving - May 6, 2021

   RECOMMENDATION FOR ACTION: Staff recommends that the City Council support and recognize May 6, 2021 as BIG Day of Giving.

6. SUBJECT: Sacramento-Yolo Mosquito & Vector Control District Update

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive a written update from Gary Goodman, District Manager for the Sacramento-Yolo Mosquito & Vector Control District regarding current mosquito control issues and what can be expected in the upcoming months relating to mosquitoes and West Nile virus.

7. SUBJECT: Purchase of six (6) Police Dodge Chargers from Elk Grove Auto Group.

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the purchase of six (6) Police Dodge Chargers from Elk Grove Auto Group.

8. SUBJECT: Purchase of Dump Truck from Winner Chevrolet

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the purchase of Dump Truck from Winner Chevrolet in the amount of $93,160.50.

9. SUBJECT: Purchase of a Combination Mastic Machine from ICC Equipment Rental

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. ___ (1) authorizing the purchase of a Combination Mastic Machine from ICC Equipment Rental; and (2) authorizing an appropriation of $96,212.22 in Fund 012 to cover the cost.

10. Subject: Reimbursement to WJUSD for Power Provided to Charles Brooks Community Swim Center

Recommendation for Action: Staff recommends that the City Council adopt Resolution No. _____, approving the reimbursement to Woodland Joint Unified School District for up to $100,000 a year per the established Joint Use Agreement to provide power to operate the Charles Brooks Community Swim Center executed in 2004.

11. SUBJECT: Reimbursement to Cello International Tennis Academy for Instruction and Tennis Services

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving the reimbursement to Cello International Tennis Academy for up to $70,000 per year in accordance with the Contract Recreation Agreement for instruction and tennis services executed in 2013.

12. SUBJECT: Park Restroom and Bleacher Replacement Projects

RECOMMENDATION FOR ACTION: Staff recommends that the City Council:
1. Adopt Resolution No. _____, authorizing the City Manager to execute a contract with Public Restroom Company in the amount not to exceed $674,000 through a cooperative purchasing agreement with BuyBoard Contract #592-19 and (2) affirming the City Manager's determination that the City's public bidding requirement for the restroom buildings has been satisfied by another government agency's competitive bidding procedure and the City's price is equal to the price negotiated by that government agency for purchasing manufactured restroom buildings; and
2. Adopt Resolution No. _____, waiving immaterial deviations in the bid received from and awarding the contract to Lister Construction, Inc., and authorizing the City Manager to execute the contract and related documents in the amount of $292,152.50 for the demolition of existing restrooms and site preparation.

13. SUBJECT: Contract Amendments for Construction Management and Inspection Services for Improvements Associated with Oyang South Backbone and Phase 1 and Phase 2 Subdivision, Country Oaks Subdivision and Oyang North Subdivision Improvements

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving consultant services amendments for construction management and inspection with Associated Engineering Consultants (AEC), Inc. in the amounts of:
1.$154,246.00 for the Oyang South Backbone, Phase 1 and Phase 2 Subdivision Improvements amendment #3; and authorize the City Manager to execute the agreement; and
2.$9,000.00 for the Country Oaks Subdivision Improvements; and authorize the City Manager to execute the agreement; and
3.$8,000.00 for the Oyang North Subdivision Improvements; and authorize the City Manager to execute the agreement.

14. SUBJECT: Contract Amendment with Empower Yolo to Supply Food for Individuals Sheltered through Project Roomkey

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager to execute amendment #1 to the contract with Empower Yolo for Project Roomkey food supply services in order to increase compensation by a not-to-exceed amount of $12,000.

15. SUBJECT: 2021 Traffic Calming Project, CIP 19-06; Approve Plans and Specifications, Authorize Bid Advertisement

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving the project plans and specifications for the 2021 Traffic Calming Project, CIP 19-06, and authorizing bid advertisement.

16. SUBJECT: Ordinance No. 1671, Amending Sections 13.16.100 and 13.16.120 of the Municipal Code Relating to Water Theft

RECOMMENDATION FOR ACTION: Staff recommends that the City Council conduct second reading and adopt Ordinance No. 1671, Amending Sections 13.16.100 and 13.16.120 of the Municipal Code Relating to Water Theft.

17. SUBJECT: Final Acceptance and Notice of Completion of Public Improvements for Subdivision Final Map 5107, Heritage Remainder Area – Phase 2

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, accepting the public improvements associated with Subdivision Final Map 5107, Heritage Remainder Area – Phase 2, constructed by Lennar Homes of California, as complete and authorizing the City Clerk to file a Notice of Completion.

G. REPORTS OF THE CITY MANAGER

18. SUBJECT: Update on COVID-19 Response and Preparedness

RECOMMENDATION FOR ACTION: Receive an update and discuss next steps.

19. SUBJECT: Informational Report and Options for Forming Re-districting Commission following Release of 2020 Census Data

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive this informational report providing background on the redistricting process and summarizing the new State laws that have been enacted since the City's original districting process.

H. ADJOURN

I declare under penalty of perjury that the foregoing Agenda for the Joint Regular City Council/Woodland Finance Authority Meeting of the City of Woodland scheduled for Tuesday, May 4, 2021 was posted on Thursday, April 29, 2021 in the outside display case at City Hall, 300 First Street, Woodland, CA, and was available to the public during normal business hours.

Ana B. Gonzalez
City Clerk

In order to minimize the spread of the COVID-19 virus, the City of Woodland is providing multiple alternatives to viewing City Council meetings and providing comments on items on the agenda. These alternatives allow the City to adhere to social distancing requirements, follow the Governor's Executive Order N-29-20 (which suspends certain requirements of the Brown Act), and provide a way for the public to provide public comment live during the meeting.

VIEWING MEETINGS ONLINE
You are able to view meetings online here: https://www.cityofwoodland.org/meetings

Click on the meeting to view the video. It will say LIVE next to the meeting.

SUBMITTING COMMENTS BY E-MAIL
If you wish to make a comment during general public comment or on a specific agenda item, please submit your comment via email to CouncilMeetings@cityofwoodland.orgprior to Public Comment on that item. Emails comments submitted, to be read into the record, shall be no more than three (3) minutes when read aloud. Please include the agenda item in the subject line.

SUBMITTING COMMENTS BY VOICE MAIL
If you wish to leave a voice mail message, please dial (530) 661-5900, press Option 1. All voice mail messages received by 6:00 p.m. will be played during the City Council meeting and read into the record at the appropriate time. Voice mail messages should be three (3) minutes in length.

VIRTUAL PARTICIPATION BY ZOOM VIDEO CONFERENCING
The City of Woodland is now offering the ability to view and participate in City Council meetings via video meetings and telephonic conferencing via "Zoom" video conferencing computer technology. Instructions for participating via Zoom are provided below.

How do I join the City Council meeting via Zoom Video Conferencing?
Please visit: https://zoom.us/j/99759026181 from a smart phone or computer. You will be prompted to install the Zoom app on your smart phone or computer. From a computer there is an option to view the meeting within the browser without installing the app. You are now ready to join the meeting.

If you have previously installed the Zoom app, you can enter the following meeting ID to join the meeting: 997 5902 6181

I don't have a computer or smart phone; can I still use Zoom?
If you do not have a smart phone or computer to access the meeting via Zoom, no problem! You can participate on the phone.

Call 1-669-900-6833 (Toll Free) and enter meeting ID 997 5902 6181.

How can I provide Public Comment on Zoom?
The Mayor will request public comment during the Public Comment period on the agenda and during each Public Hearing and Regular Calendar Item. Once the Mayor has announced the public comment period, please do one of the following:

USING A COMPUTER OR SMART PHONE:

- Click on the "Raise Hand" feature in the webinar controls. This will notify City staff that you have raised your hand.

- City staff will unmute your microphone when it is your turn to provide public comment.

- A prompt will appear to confirm you would like to be unmuted and then you will have three (3) minutes to provide public comment.

- Once your public comment has ended, you will be muted again.

USING A REGULAR PHONE:

- Dial *9 (star 9), this will notify City staff that you have "raised your hand" for public comment.

- City staff will unmute your microphone when it is your turn to provide public comment.

- You will hear "you are unmuted" and then you will have three (3) minutes to provide public comment.

- Once your public comment has ended, you will be muted again.

I am having difficulties preparing for the meeting and learning Zoom, do you have any resources to help me?
Yes, please visit Zoom's website support page on helpful tips to prepare for the meeting:

https://support.zoom.us/hc/en-us/categories/201146643

Upon request, agendas and documents in the agenda packet will be made available in appropriate alternative formats to persons with a disability, as required by law. Any such requests must be made in writing to the Office of the City Clerk of the City of Woodland. Requests will be valid for the calendar year in which the request is received, and must be renewed prior to January 1st.
Persons needing disability-related modifications or accommodations in order to participate in public meetings, including persons requiring auxiliary aids or services, may request such modifications or accommodations by calling the Office of the City Clerk (530-661-5806) at least 48 hours prior to the meeting.

TO: THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA: City Council Regular Agenda
DATE: May 4, 2021
ITEM #: E.1
SUBJECT: Long Range Calendar

Recommendation for Action: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

Staff Contact:
Ana B. Gonzalez, City Clerk, (530) 661-5806, ana.gonzalez@cityofwoodland.org

Background:
This calendar is being provided for planning purposes only and is intended to keep the Council apprised of upcoming agenda items and plan for upcoming Council items.

Ken Hiatt
City Manager

Attachments:

1. Council Long Range Calendar

UPDATED COUNCIL LONG RANGE CALENDAR

MAY 18TH **REGULAR MEETING**

Public Works Week – May 17-21, 2021
Measures F & J Spending Plan
Fiscal Year 21/22 Preliminary Budget Presentation
Approve design consultant agreement for Monitoring Wells Project, CIP #21-02
Accept 2020 Sewer and Water Replacement Project as complete, CIP#20-07
SB1205 Mandatory Inspections (Fire)
Fire Quarterly Report
Mayor / Mayor Pro Tempore Rotation

JUNE 1ST **REGULAR MEETING**

Tree Ordinance Amendments Update
American Rescue Plan Funding Strategies

JUNE 15TH **REGULAR MEETING**

Fiscal Year 21/22 Budget Adoption

JULY 6TH **REGULAR MEETING**

Research and Tech Park Update

Future Topics / Study Sessions:

TBD
ARP Funding Strategies
Waste Container Ordinance
Waste Management Residential Smart Truck
Comprehensive Zoning Update (October)
Redistricting (November)

TO: THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA: City Council Regular Agenda
DATE: May 4, 2021
ITEM #: F.2
SUBJECT: City Council Meeting Minutes of April 6, 2021 and April 20, 2021

Recommendation for Action: Staff recommends that the City Council adopt the minutes of the Joint Regular City Council/Woodland Finance Authority Meeting of April 6, 2021 and April 20, 2021.

Staff Contact:
Ana B. Gonzalez, City Clerk, (530) 661-5806, ana.gonzalez@cityofwoodland.org

Ken Hiatt
City Manager

Attachments:
1. 04.06.2021 DRAFT Minutes
2. 04.20.2021 DRAFT Minutes

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695

Regular Meeting Minutes

Tuesday, April 6, 2021

6:00 PM

City Council

CITY COUNCIL

PLEASE NOTE: The April 6, 2021 Woodland City Council will be conducted pursuant to the Governor's Executive Order N-29-20.

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Meeting ID: 997 5902 6181

CLOSED SESSION
5:30 PM

A. CALL TO ORDER

B. CLOSED SESSION

1. Conference with Legal Counsel – Existing Litigation (Sec. 54956.9)

   Name of case: Yolo County Farm Bureau et al. v. City of Woodland et al., Yolo County Superior Court

C. CALL TO ORDER

Meeting called to order at 6:00 PM.

D. ROLL CALL

All Council Members present via roll call vote.

Council Members Present: Members Fernandez, Garcia-Cadena, Lansburgh, Vega and Mayor Stallard
Absent: None

E. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Community Services Director Christine Engel.

F. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed for public hearing on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.

Voicemail message from Lisa Yep Salinas thanking the Woodland City Council for adopting resolution for equal treatment of Asian American and Pacific Islanders.

G. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

Verbal updates provided by Council Members/Staff.

2. SUBJECT: Long Range Calendar

   RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

H. PRESENTATIONS

3. SUBJECT: Proclaim April as Child Abuse Prevention Month

   RECOMMENDATION FOR ACTION: Staff recommends that the City Council recognize April 2021 as Child Abuse Prevention Month.

Recognized April 2021 as Child Abuse Prevention Month and presented proclamation to Tracy Fauver with Yolo Casa.

4. SUBJECT: Proclamation Designating April 7, 2021 as TERRY BASSETT DAY

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve a proclamation designating April 7, 2021 as TERRY BASSETT DAY in appreciation of his many years of service and all he has done to improve access to transit services in the community.

Approved a proclamation designating April 7, 2021 as TERRY BASSETT DAY in appreciation of his many years of service and all he has done to improve access to transit services in the community.

On a motion by Council Member Lansburgh, seconded by Mayor Pro Tem Vega and carried unanimously on a 5-0 roll call vote, Council Members approved a proclamation recognizing April as Child Abuse Prevention Month and a proclamation designating April 7, 2021 as Terry Bassett Day.

AYES: Members Fernandez, Garcia Cadena, Lansburgh, Vega and Mayor Stallard
NOES: None

I. CONSENT CALENDAR

5. SUBJECT: City Council Meeting Minutes of March 2, 2021 and March 16, 2021

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt the minutes of the Joint Regular City Council/Woodland Finance Authority Meeting of March 2, 2021 and March 16, 2021.

Adopted the corrected minutes of the Joint Regular City Council/Woodland Finance Authority Meeting of March 2, 2021 and March 16, 2021.

6. SUBJECT: Planning Commission Meeting Minutes of October 1, 2020

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Planning Commission Meeting Minutes of October 1, 2020.

Received the Planning Commission Meeting Minutes of October 1, 2020.

7. Subject: Sustainability Advisory Committee Meeting Minutes of February 2021

Recommendation for Action: Staff recommends that the City Council receive the Sustainability Advisory Committee Meeting Minutes of February 17, 2021.

Received the Sustainability Advisory Committee Meeting Minutes of February 17, 2021.

8. SUBJECT: Letter in Support of AB 122

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve a letter in support of AB 122, Safety Stop.

Approved a letter in support of AB 122, Safety Stop.

9. SUBJECT: Support AB 535 (Aguiar-Curry) California Olive Oil Labeling

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve a letter supporting AB 535 (Aguiar-Curry) California Olive Oil Labeling.

Approved a letter supporting AB 535 (Aguiar-Curry) California Olive Oil Labeling.

10. Subject: Letter in Support of Senate Bill 612 (Portantino)

Recommendation for Action: Staff recommends that the City Council approve the attached letter in support of Senate Bill 612 (Portantino).

Approved a letter in support of Senate Bill 612 (Portantino).

11. SUBJECT: Joint letter between City of Woodland and Woodland Joint Unified School District (WJUSD)

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve a joint letter with WJUSD encouraging the community to continue practicing the habits that keep us safe and contain COVID-19.

Approved a joint letter with WJUSD encouraging the community to continue practicing the habits that keep us safe and contain COVID-19.

12. SUBJECT: COVID-19 Supplemental Paid Sick Leave Policy

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving the COVID-19 Supplemental Paid Sick Leave Policy.

Adopted RESOLUTION NO. 7665, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE COVID-19 SUPPLEMENTAL PAID SICK LEAVE POLICY.

13. SUBJECT: Limited Term Information Technology Analyst Position

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving the addition of a limited term Information Technology Analyst Position to temporarily backfill existing Information Technology staff during the deployment of a new Financial and Land Management System.

Adopted RESOLUTION NO. 7666, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE ADDITION OF A LIMITED TERM INFORMATION TECHNOLOGY ANALYST POSITION.

14. SUBJECT: Development of Spring Lake Parks; Approve Consultant Agreement

RECOMMENDATION FOR ACTION: Staff recommends the City Council approve Resolution No. _____, authorizing the City Manager to enter into a Consultant Service Agreement with Callander Associates in the amount not to exceed $530,000 for design services and a $53,000 contingency for the Spring Lake Park N1 Phase 2, CIP 20-03.

Adopted RESOLUTION NO. 7667, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO APPROVE THE CONSULTANT SERVICES AGREEMENT WITH CALLANDER AND ASSOCIATES FOR THE SPRING LAKE PARK N1 PHASE 2 PROJECT CIP 20-03.

15. SUBJECT: Lower Cache Creek Flood Feasibility Study, CIP 09-15; Approve Contract Amendment #14 with Wood Rodgers for Consulting Services

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. _____, authorizing the City Manager to: 1) execute Amendment #14 to the consultant services agreement with Wood Rodgers for the Lower Cache Creek Feasibility Study for an additional amount up to $164,570; and 2) amend the project budget increasing the budget by $200,000 to $5,479,000 for the Lower Cache Creek Feasibility Study, CIP #09-15.

Adopted RESOLUTION NO. 7668, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AMENDMENT #14 WITH WOOD RODGERS FOR ENGINEERING CONSULTING SERVICES.

16. SUBJECT: Grant Funds from the Wildlife Conservation Board for the North Regional Pond Wetland Habitat and Tricolored Blackbird Habitat Enhancement Project

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving the application for grant funds from the Wildlife Conservation Board for the North Regional Pond Wetland Habitat and Tricolored Blackbird Habitat Enhancement Project (Project) and authorize the City Manager to execute the agreement.

Adopted RESOLUTION NO. 7669, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE APPLICATION FOR GRANT FUNDS FROM THE WILDLIFE CONSERVATION BOARD FOR THE NORTH REGIONAL POND WETLAND HABITAT AND TRICOLORED BLACKBIRD HABITAT ENHANCEMENT PROJECT.

17. SUBJECT: Second Reading of Ordinance No.1669 and Ordinance No.1670 approving the rescindment of Ordinance No.1648 which approved Merritt Ranch, Spring Lake Development Agreement 19-01 and; approving the project Development Agreement between the City of Woodland and The Florence Patricia Phillips Parmelee 1999 Family Trust, The Jane Victoria Curtis 2004 Family Trust, and The Scott A. Van Tassel 2017 Revocable Trust (Owner)

RECOMMENDATION FOR ACTION: Staff recommends that the City Council conduct the second reading and adopt Ordinance No. 1669 and Ordinace 1670, rescinding the Development Agreement between Darkhorse Estates, LLC and the City of Woodland Because the party to the Development Agreement no longer has a legal property interest in the Merritt Ranch Property and then approving the project Development Agreement between the City of Woodland and The Florence Patricia Phillips Parmelee 1999 Family Trust, The Jane Victoria Curtis 2004 Family Trust, and The Scott A. Van Tassel 2017 Revocable Trust (Owner) for the use and development of the Merritt Ranch project site.

Mayor Pro Tem Vega had a conflict with this item as the project is near her home and recused herself

On a motion by Council Member Garcia, Cadena, seconded by Council Member Fernandez and carried unanimously on a 5-0 roll call vote, Council Members approved Consent Calendar Items No. 5 through 16.

AYES: Members Fernandez, Garcia-Cadena, Lansburgh, Vega and Mayor Stallard
NOES: None

Adopted ORDINANCE NO. 1669, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOODLAND, CALIFORNIA RESCINDING ORDINANCE NO. 1648, WHICH APPROVED MERRITT RANCH DEVELOPMENT AGREEMENT (# 19-01), BECAUSE THE PARTY TO THAT DEVELOPMENT AGREEMENT NO LONGER HAS A PROPERTY and ORDINANCE NO. 1670, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOODLAND, CALIFORNIA APPROVING A DEVELOPMENT AGREEMENT BETWEEN THE CITY OF WOODLAND AND THE FLORENCE PATRICIA PHILLIPS PARMELEE 1999 FAMILY TRUST, JANE VICTORIA CURTIS 2004 FAMILY TRUST, U.D.T., AND THE SCOTT A. VAN TASSEL 2017 REVOCABLE TRUST TO USE AND DEVELOP THE MERRITT RANCH PROJECT SITE LOCATED WITHIN THE SPRING LAKE SPECIFIC PLAN AREA.

On a motion by Council Member Garcia-Cadena, seconded by Council Member Fernandez and carried on a 4-0 roll call vote, Council Members approved Consent Calendar Item No. 17.

AYES: Members Fernandez, Garcia-Cadena, Lansburgh and Mayor Stallard
NOES: None
ABSTAIN: None
ABSENT: Mayor Pro Tem Vega

J. PUBLIC HEARING

18. SUBJECT: Public Hearing and Approval of Fiscal Year 2019/20 Community Development Block Grant Consolidated Annual Performance and Evaluation Report

RECOMMENDATION FOR ACTION: Staff recommends that the City Council:
1) Hold a public hearing to receive community input on the Fiscal Year (FY) 2019/20 Community Development Block Grant (CDBG) Consolidated Annual Performance and Evaluation Report (CAPER); and
2) Adopt Resolution No. _____, approving the FY 2019/20 CDBG CAPER in substantially the same form presented to Council and incorporating the financial reports completed through the Federal Integrated and Disbursement System on the expenditure of CDBG funds during FY 2019/20 and public comments received at tonight's public hearing and direct staff to submit the CAPER to HUD.

On a motion by Mayor Pro Tem Vega, seconded by Council Member Fernandez and carried unanimously on a 5-0 roll call vote, Council Members adopted RESOLUTION NO. 7670, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE FISCAL YEAR 2019/20 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT.

AYES: Members Fernandez, Garcia-Cadena, Lansburgh, Vega and Mayor Stallard
NOES: None

K. REPORTS OF THE CITY MANAGER

19. SUBJECT: Update on COVID-19 Response and Preparedness

RECOMMENDATION FOR ACTION: Receive an update and discuss next steps.

Received COVID-19 update from City Manager Ken Hiatt and discussed next steps.

20. SUBJECT: First Reading - Ordinance Adding Section 13.08.170 of the Municipal Code Relating to Residential Receptacle Location Requirements

RECOMMENDATION FOR ACTION: Staff recommends that the City Council introduce and waive the first reading of an Ordinance adding Section 13.08.170 of the Municipal Code relating to Residential Receptacle Location Requirements.

This item was not approved. Mayor Stallard indicated that Council wants to see the problem solved and perhaps there are some intermediate approaches less onerous, more neighborly and hopefully effective. Perhaps suspend further consideration of this item for three months. Invite our Code Enforcement Officer, develop a door-hanger or something for these situations that seem to be unacceptable and if Council doesn't see remediation, they would like to hear back. Maybe in those situations, Council would want to know how many of them there are and if they can't deal with them on a more immediate basis, they will reconsider the ordinance as proposed or perhaps with some changes as suggested tonight.

Council Member Lansburgh suggested incorporating this item with the Waste Management issue and believes it would fit perfectly, as Waste Management is also dealing with an educational component of separating garbage from recyclables and at some point could be adjusted so that their education campaign adds this component. Council hasn't finished the issue with Waste Management and this would be right up their alley.

21. SUBJECT: Three-Year Agreement with Advance Peace to Provide Gun Violence Reduction Program Services to the City

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. _____, authorizing the City Manager to (1) execute a three-year contract with Advance Peace to provide gun violence reduction program services in the amount not to exceed $200,000 per year and (2) appropriate $200,000 per year from Measure J funds.

On a motion by Council Member Fernandez, seconded by Mayor Pro Tem Vega and carried unanimously on a 5-0 roll call vote, Council Members adopted RESOLUTION NO. 7671, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE CITY MANAGER TO (1) EXECUTE A THREE-YEAR CONTRACT WITH ADVANCE PEACE TO PROVIDE GUN VIOLENCE REDUCTION PROGRAM SERVICES IN THE AMOUNT NOT TO EXCEED $200,000 PER YEAR AND (2) APPROPRIATE $200,000 PER YEAR FROM MEASURE J FUNDS.

AYES: Members Fernandez, Garcia-Cadena, Lansburgh, Vega and Mayor Stallard
NOES: None

At 8:17 PM, Mayor Stallard suggested taking a five-minute break and return at 8:22 PM.

22. SUBJECT: Fiscal Year 2021/22 Spring Budget Workshop

RECOMMENDATION FOR ACTION: Staff recommends that the City Council conduct a workshop to inform development of the City's Fiscal Year 2021/22 Budget.

Council Members conducted a workshop with Finance Officer Kim McKinney to inform development of the City's Fiscal Year 2021/22 Budget.

At 8:54 PM, on a motion by Council Member Lansburgh, seconded by Mayor Pro Tem Vega and carried unanimously on a 5-0 roll call vote, Council Members approved a motion to extend the Council Meeting to 9:15PM.

AYES: Members Fernandez, Garcia-Cadena, Lansburgh, Vega and Mayor Stallard
NOES: None

At 9:10 PM, on a motion by Council Member Lansburgh, seconded by Mayor Pro Tem Vega and carried unanimously on a 5-0 roll call vote, Council Members approved a motion to extend the Council Meeting to 9:30 PM.

AYES: Members Fernandez, Garcia-Cadena, Lansburgh, Vega and Mayor Stallard
NOES: None

On a motion by Council Member Fernandez, seconded by Council Member Lansburgh and carried unanimously on a 5-0 roll call vote, Council Members approved the appointment of Mayor Stallard and Mayor Pro Tem Vega to an ad-hoc subcommittee of the council to work with staff to develop a spending plan for the American Rescue Plan (ARP) dollars and work through some of the policies and questions.

AYES: Members Fernandez, Garcia-Cadena, Lansburgh, Vega and Mayor Stallard
NOES: None

L. ADJOURN

Meeting adjourned at 9:21 PM in memory of Frank And Shirley Gardner.

Respectfully submitted,

Ana B. Gonzalez
City Clerk

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695

Regular Meeting Minutes

Tuesday, April 20, 2021

6:00 PM

City Council

CITY COUNCIL - AMENDED - REGULAR MEETING WILL ADJOURN TO CLOSED SESSION

PLEASE NOTE: The April 20, 2021 Woodland City Council will be conducted pursuant to the Governor's Executive Order N-29-20.

The meeting will be held via teleconference and Council members and the public will participate via teleconference. Those locations are not listed on the agenda and are not accessible to the public. The public is encouraged to listen to the City Council meeting live on Woodland TV Channel 20 and also by going to the City of Woodland web site at www.cityofwoodland.org/meetings.

If you wish to make a comment during general Public Comment or on a specific agenda item, there are three (3) ways to do that. 1) Join the Zoom City Council meeting remotely by either logging onto the Zoom link located on the meeting agenda (please download the app to your computer or mobile device) and enter the Meeting ID or by calling a listed number and enter the Meeting ID; 2) Leave a voice mail message at (530) 661-5900, press Option 1. All voice mail messages received by 6:00 p.m. will be played during the City Council meeting and read into the record at the appropriate time; 3) If you are watching the live stream and wish to make a comment on an item as it is being heard, you may submit an email to the City Clerk at CouncilMeetings@cityofwoodland.org prior to Public Comment on that item. Email comments submitted to be read into the record shall be no more than three (3) minutes when read aloud. Please include the agenda item in the subject line.

Please click on link below to join the public comment portion of the meeting:
https://zoom.us/j/99759026181

Or Phone: US: +16699006833,,99759026181# or +13462487799,,99759026181#

Or Telephone: Dial: US : +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099

Meeting ID: 997 5902 6181

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING
6:00 PM

A. CALL TO ORDER

Meeting called to order at 6:00 PM.

B. ROLL CALL

All Council Members present via roll call vote.

Present: Members Fernandez, Garcia-Cadena, Lansburgh, Vega and Mayor Stallard
Absent: None

C. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Community Development Director Brent Meyer.

D. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed for public hearing on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.

None.

E. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

Verbal updates provided by Council Members/Staff.

1. SUBJECT: Long Range Calendar

   RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

F. PRESENTATIONS

2. SUBJECT: I-5 Managed Lanes Project

   RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive a presentation on the I-5 Managed Lanes Project from Jess Avila, Caltrans District 3 Project Manager.

Received a presentation on the I-5 Managed Lanes Project from Jess Avila, Caltrans District 3 Project Manager.

3. SUBJECT: Valley Clean Energy Update

   RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive an informational update from Mitch Sears, Valley Clean Energy (VCE) Interim General Manager, regarding VCEA activities.

Received informational update from Mitch Sears, Valley Clean Energy Interim General Manager.

G. CONSENT CALENDAR

4. SUBJECT: Planning Commission Meeting Minutes of November 19, 2020 and January 7, 2021

   RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Planning Commission Meeting Minutes of November 19, 2020 and January 7, 2021.

Received Planning Commission Meeting Minutes of November 19, 2020 and January 7, 2021.

5. SUBJECT: Community Services Department Quarterly Status Report

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Community Services Department Quarterly Status Report for the period of January through March 21.

Mayor Pro Tem Vega commented regarding the hours of operation and length of programs being offered at the Community Services Department.

Received Community Services Department Quarterly Status Report for the period of January through March 2021.

6. SUBJECT: Salary Schedule effective April 1, 2021

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve the City of Woodland Salary Schedule effective April 1, 2021 and approve the addition of the Director of Administrative Services job classification.

Approved the City of Woodland Salary Schedule effective April 1, 2021 and approved the addition of the Director of Administrative Services job classification.

7. SUBJECT: Service Contract with APG-Neuros (APGN) to provide Asset Management and Maintenance Service Plan for 4 High Speed Blowers at Water Pollution Control Facility

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. _____, authorizing an Asset Management and Maintenance Service plan with APGN for 4 high speed blowers and other associated parts for an amount not-to-exceed $55,000 per year.

Adopted RESOLUTION NO. 7672, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE ASSET MANAGEMENT AND MAINTENANCE SERVICE CONTRACT WITH APG-NEUROS IN AN AMOUNT NOT-TO-EXCEED $55,000 PER YEAR THOUGH FY26.

8. SUBJECT: Purchase of Magnesium Hydroxide MgOH for the Water Pollution Control Facility

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. _____, authorizing the City Manager to approve a contract increase for the purchase of magnesium hydroxide from Hill Brothers Chemical Company in an amount not-to-exceed $187,000.00 for FY21 and $193,000 for FY22.

Adopted RESOLUTION NO. 7673, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND ADOPTING AND APPROVING THE PURCHASE OF MAGNESIUM HYDROXIDE FROM HILL BROTHERS CHEMICAL COMPANY, IN AN AMOUNT NOT-TO-EXCEED $187,000 FOR FY21 AND FOR $193,000 FOR FY22.

9. SUBJECT: Budget Appropriation Request: Home Fire Sprinkler Coalition Stipend

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager to appropriate $300 to the General Fund Fire Department operations budget.

Adopted RESOLUTION NO. 7674, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE CITY MANAGER TO APPROPRIATE $300 TO THE FY21 WOODLAND FIRE DEPARTMENT BUDGET.

10. SUBJECT: 2021 Road Maintenance Project, CIP 20-02; Approve Plans and Specifications, Authorize Bid Advertisement

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving the project plans and specifications for the 2021 Road Maintenance Project, CIP 20-02 and authorizing bid advertisement.

Adopted RESOLUTION NO. 7675, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE PLANS AND SPECIFICATIONS FOR THE 2021 ROAD MAINTENANCE PROJECT, CIP 20-02; AND AUTHORIZING BID ADVERTISEMENT.

11. SUBJECT: 2021 ADA Improvement Project, CIP 20-09 & 21-06; Approve Plans and Specifications, Authorize Bid Advertisement

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving the project plans and specifications for the 2021 ADA Improvement Project, CIP 20-09 & 21-06, and authorizing bid advertisement.

Adopted RESOLUTION NO. 7676, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE PLANS AND SPECIFICATIONS FOR THE 2021 ADA IMPROVEMENT PROJECT, CIP 20-09 & 21-06; AND AUTHORIZING BID ADVERTISEMENT.

12. SUBJECT: Lower Cache Creek Flood Feasibility Study, CIP 09-15; Approve the Urban Flood Risk Reduction Program Amendment #3 with the State of California Department of Water Resources

RECOMMENDATION FOR ACTION: Staff requests that the City Council adopt Resolution No. _____, authorizing the City Manager to sign the Amendment #3 to the funding agreement with the State of California Department of Water Resources (DWR) under the Urban Flood Risk Reduction Program (UFRR) for the Lower Cache Creek Feasibility Study, CIP #09-15

Adopted RESOLUTION NO. 7677, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AMENDMENT #3 TO THE AGREEMENT WITH STATE OF CALIFORNIA DEPARTMENT OF WATER RESOURCES FOR THE URBAN FLOOD RISK REDUCTION PROGRAM, CIP #09-15.

H. REPORTS OF THE CITY MANAGER

13. SUBJECT: Update on COVID-19 Response and Preparedness

RECOMMENDATION FOR ACTION: Receive an update and discuss next steps.

Receive COVID-19 update from City Manager Ken Hiatt and discussed next steps.

14. SUBJECT: Woodland's "Sesquicentennial" 150th Anniversary Celebration Update

RECOMMENDATION FOR ACTION: Staff recommends the City Council receive an update on “Celebrate Woodland”, the yearlong celebration to commemorate the City’s 150th anniversary.

Received an update from Spencer Bowen, Communications Manager on “Celebrate Woodland”, the yearlong celebration to commemorate the City’s 150th anniversary.

I. ADJOURN TO CLOSED SESSION

Meeting adjourned to Closed Session at 7:39 PM.

CITY COUNCIL

CLOSED SESSION

J. CLOSED SESSION

15. Conference with Legal Counsel – Existing Litigation (Sec. 54956.9)

Name of case: Yolo County Farm Bureau et al. v. City of Woodland et al., Yolo County Superior Court

K. ADJOURN

Meeting adjourned at 8:16 PM.

Respectfully submitted,

Ana B. Gonzalez
City Clerk

TO: THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA: City Council Regular Agenda
DATE: May 4, 2021
ITEM #: F.3
SUBJECT: Sustainability Advisory Committee Meeting Minutes for March 2021

Recommendation for Action: Staff recommends that the City Council receive the Sustainability Advisory Committee Meeting minutes of March 17, 2021.

Staff Contact:
Ken Loman, Environmental Sustainability Manager, (530) 661-2060, ken.loman@cityofwoodland.org

Fiscal Impact:
None.

Background:
City Council Resolution No. 7236 established the Sustainability Advisory Committee on March 5, 2019. The resolution charged the committee to hold regular, public meetings to:
•Provide comments, feedback, and recommendations to the City Council on sustainability policy and issues related to Climate Action Plan (CAP) implementation.
•Advise and assist staff on sustainability program design and implementation.
•Serve as a forum for public input and feedback on issues related to sustainability and CAP implementation.
•Assist staff in promoting community-wide CAP implementation.
•Such other duties as the Council may from time to time decide.

In compliance with the Brown Act, meeting agendas and minutes are publicly available on the City's Web site at http://www.cityofwoodland.org/1115/Sustainability-Advisory-Committee. Additionally, following the August 2020 meeting of the committee, staff will regularly transmit its minutes to Council. Items of greater urgency, or pertaining to matters already on their way to Council, will be transmitted separately or as part of the relevant staff report.

Discussion:
This staff report transmits minutes for the March 17, 2021 meeting of the Sustainability Advisory Committee.

Items of note in these minutes include:
•Item 7: Presentation by Yolo Climate Emergency Coalition

The committee received a presentation by the Yolo Climate Emergency Coalition (YCEC) introducing the coalition and providing the committee with an update on the coalition's conversations with the County that have resulted in the County adopting a Yolo County Climate Crisis Resolution. Presentation materials are appended to the minutes.

Conclusion:
Staff recommends that the City Council receive the Sustainability Advisory Committee Meeting minutes of March 17, 2021.

Prepared by: Ken Loman, Environmental Sustainability Manager

Reviewed by: Brent Meyer, Community Development Department Director/ City Engineer

Ken Hiatt
City Manager

Attachments:

1. 2021 03-17 Minutes - Woodland Sustainability Advisory Committee

City of Woodland

SUSTAINABILITY ADVISORY COMMITTEE
SPECIAL MEETING
MEETING MINUTES – MARCH 17, 2021
VIA TELECONFERENCE

1. **Call to Order**

   The meeting was called to order at 6:03 p.m.

2. **Roll Call**

   Members Present: Mark Aulman, Liza Grandia, Rolf Frankenbach, Allison Martin, Catalina Munoz, Sara Schremmer, Adelita Serena, Raul Tadle, Robert Ullrey

   Absent: None

   Staff Present: Stephen Coyle, Rosie Ledesma

   Guests: Lupita Torres, Mary Jimenez, David Abramson, Scott Steward, Juliette Beck

3. **Public comment**

   Scott Steward noted (via chat) that the next county subcommittee, Saylor and Provenza, will be held April 5. Input prior due by March 24th. It would be great to have the Woodland sustainability committee representation at the April 5th meeting.

4. **Member reports (Information Item)**

   Frankenbach: Rolf reported that the Petaluma City Council enacted rule disallow new gas stations to encourage electrification.

   Grandia: Liza reported that she just came from a Woodland Joint Unified School District environmental stewardship meeting where they just finalized their mission statement and will work on work plan next.

   Martin: Allison shared (via chat) that Yolo RCD is working with the county to focus on improving carbon sequestering capabilities of Yolo County farms in support of the County CAP. More information is available at https://yolorcd.org/project/carbon-farm-planning/ and https://yolorcd.org/project/healthy-soils-demonstration-project/.

   Schremmer: Sara reported that the Sacramento Metropolitan Air Quality Management District had opened a grant opportunity on March 29 for funds for projects related to increasing air quality.

   Aulman: Mark reported that he had discussed the committee's work plan discussion draft with the City Manager and that the work plan may be taken to City Council in April or May for approval.

   There were no other member reports.

5. **Staff reports (Information Item)**

Rosie reported that the City will host a virtual Water-wise Landscape Tour May 24-30 and that a Bulky Waste voucher will be sent to residents in May for use in June, allowing residents to drop off a load of bulky waste free at the Yolo County Central Landfill.

6. Approve Minutes for February 17, 2021 (Action Item)

On a motion by Robert Ullrey, seconded by Allison Martin, and carried on an 8-0 vote, committee members approved the minutes for the February 17, 2021 meeting.

Ayes: Aulman, Frankenbach, Grandia, Martin, Munoz, Schremmer, Tadle, and Ullrey

Noes: None

Abstentions: Serena

7. Presentation by Yolo Climate Emergency Coalition (Information Item)

The committee received a presentation by the Yolo Climate Emergency Coalition (YCEC) introducing the coalition and providing the committee with an update on the coalition's conversations with the County that have resulted in the County adopting a Yolo County Climate Crisis Resolution. Both the slides from the presentation and the County Resolution are attached to these minutes; the presentation is additionally available at: https://docs.google.com/presentation/d/1Zi1YTUxreB2AUQuLfwUDjvOkMQXCHeHdGtOqdZedTo8/edit#slide=id.g6fa49a3335_0_1.

Following the presentation, the committee discussed the advisory body the county is establishing pursuant to the Resolution and the relationship the City and this committee might have with it, as well as strategies for establishing a countywide carbon-negative footprint by 2030.

8. Discuss long-range calendar (Information/Action Item)

Committee members expressed interest in continuing the conversation at the next meeting, and in exploring integrating City efforts with those of Valley Clean Energy to promote energy efficiency and the use of clean energy.

9. Adjourn

Meeting adjourned at 7:30 p.m.

The Path to a Climate Emergency Mobilization in Yolo County

Yolo Climate Emergency Coalition

Yolo Climate Emergency Coalition (YCEC) History

- YCEC formed in the Fall of 2019 - Volunteer Group of Yolo County Residents

- YCEC Mission Statement: "to work with an inclusive coalition and the Yolo County Board of Supervisors to pass and implement a Climate Emergency Declaration for Yolo County."

- Fall 2019-March 10
  - Several drafts of a Climate Emergency Resolution created - several month process of editing
  - Many meetings with Yolo County Board of Supervisors

- First Presentation to Yolo County BOS: March 10, 2020.

- March 2020 COVID hit - moved to all virtual organizing

- March 2020-September 2020: Continued meetings and refinement of Emergency Resolution

- September 2020: Yolo County Board of Supervisors passes the Resolution 4-1!!

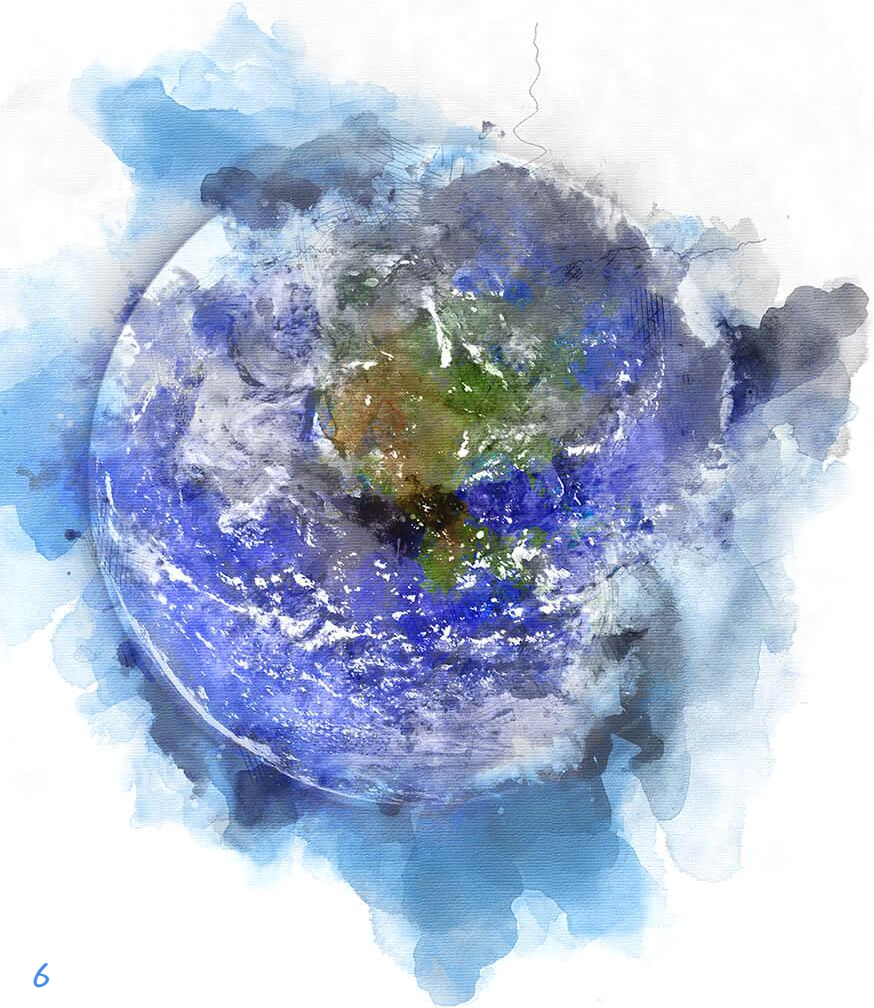
September 2020-Present

- Working with County to implement the goals outlined in the Resolution
- New Working Groups developing within YCEC to further goals of a "Just Transition" within Yolo County
- Exploring process of "strategic doing" - on-the-ground action

Goals Outlined in Climate Emergency Resolution

- Just Transition to Carbon-Negative, Climate Positive Yolo County by 2030
- **Creation of an Advisory Body to Develop and Implement Plan**
- Plan guided by science, data, best practices, equity, and justice
- Ecological Impact Statements in County Agenda Items
- Call on State/Federal/Intl Governments to declare a Climate Emergency

A Current YCEC Effort: Guide Inclusive and Equitable formation of the Yolo County Climate Advisory Body



Founding Questions for Advisory Body

- How can the Advisory Body help achieve the goals in the Resolution Declaring a Climate Crisis Requiring an Urgent Mobilization?
- How can we ensure that the Advisory Body is inclusive and taps into the needs and expertise within our communities, including the indigenous wisdom of this area?
- How can we structure the Advisory Body to have it be a vehicle for timely, on-the-ground regenerative activity and a County-wide mobilization towards a healthy, equitable, and climate-positive Yolo County?

Advisory Body General Considerations

- Guided by Just Transition Principles
- Incorporate indigenous ecological knowledge and land stewardship
- Transparency and public accountability
- Lessons from COVID-response mobilization
- Inclusive structure and process

Desired Outcomes

- All sectors of Yolo County mobilized through innovative and effective models of democratic participation;
- Create a vehicle for on-the-ground activities to happen
- Complete "just mobilization plan" to achieve 2030 Climate-Positive goal with clear yearly metrics
- Acquire funding from grants and other available sources for regenerative activity in Yolo County

Representation

1. Direct representation from frontline communities
2. Public Health and Health and Human Services
3. Criminal justice reform
4. Representation from all economic sectors
5. Youth involvement at all levels should be encouraged.
6. Participation stipends should be made available

   When required for low-income and BBIPOC

Composition

- Visionary - have a clear vision of what a 2030 decarbonized, equitable Yolo County looks like (a clear vision of their own - not necessarily that there is one vision).
- Inclusive - experience in working with diverse communities and cross-sector collaboration.
- Ideally have a proven track record of achieving tangible, quality of life benefits for historically marginalized communities.
- Experience with climate-related issues.

Structure

- Should support an inclusive and participatory process for soliciting ideas, proposals and projects from all parts of the county
- Should implement direct outreach, focus groups, public surveys and innovative, incentivized methods
- Should be accountable to and informed by a larger set of working groups
- Members should participate in at least one working group.
- Working groups should be established on a variety of priority topics
- Advisory Body to include membership from identified stakeholder groups

Potential Stakeholder Groups

- Farmers (Organic, Conventional, Urban)
- Farm workers
- Food justice coalitions, small business and restaurants
- Housing -particularly affordable housing
- Youth leadership
- Transportation Sectors
- Underserved urban populations
- Native Californian cultural practitioners
- Education and local school districts
- Reps from Public Safety and Criminal Justice System

Process

- The just transition framework and values filter should guide the process.
- Start meetings with a Land Acknowledgement
- Meetings should be facilitated by an experienced facilitator trained in cross-sector
- Need to be inclusive, consensus driven facilitation techniques
- Have input from BBIPOC and inclusion in prep work from the very beginning, not after all the logistics are set in place

Next Steps

FILED
October 13, 2020
BY Julie Dachtler
DEPUTY CLERK OF THE BOARD

RESOLUTION NO. 20-114

A Resolution Declaring a Climate Crisis Requiring an Urgent and Inclusive Mobilization in Yolo County

WHEREAS, Yolo County, like other communities across California, is at risk of experiencing the devastating effects of extreme heat and weather events caused by climate change, including increased frequency and magnitude of wildfires and associated air pollution, health impacts, utility and transportation services interruptions, economic disruption, property loss, dislocation, housing shortages, food insecurity, gaps in education due to school closures, impacts on agricultural production; and increased demand on public sector resources and emergency response capacity;

WHEREAS, the COVID19 pandemic has spurred a health and economic crisis that has exposed and amplified pervasive social and economic disparities that will be further amplified by the climate change crisis;

WHEREAS, historically Yolo County actions have put it in the forefront of the green movement including adoption in 2009 of the Yolo County 2030 General Plan with more than 350 climate change related policies; among them: the 2011 adoption of a Climate Action Plan(CAP) to: reduce GHG emissions to 1990 levels by 2020, 27% below 1990 levels by 2030, 53% below 1990 levels by 2040, and 80% below 1990 levels by 2050; address economic and social adaptation to the effects of climate change; and implement detailed strategies and measures to achieve these goals and contribute to State and international climate protection efforts;

WHEREAS, Yolo County can continue its leadership by initiating with urgent speed, a Climate Mobilization of countywide resources to effect a just transition to an inclusive, equitable, sustainable, and resilient local economy while also supporting and advocating for regional, national, and international efforts necessary to reverse the climate, social justice, and economic crises.

NOW, THEREFORE, BE IT RESOLVED that Yolo County declares climate change a crisis requiring urgent and immediate mobilization of public and private resources to develop and implement a climate and sustainability plan that identifies and integrates current and future actions needed to achieve a just economic recovery and transition to a countywide carbon-negative (climate-positive) footprint by 2030.

BE IT FURTHER RESOLVED, Yolo County commits to an inclusive plan development and implementation process that engages and empowers all stakeholders, including historically under-represented and disproportionately impacted communities; and

BE IT FURTHER RESOLVED, Yolo County shall, by March 1, 2021 create a working advisory body to develop and propose a new Climate Action Plan (Yolo County 2022 Climate Action Plan) designed to reduce all greenhouse gas emissions in Yolo County and achieve a carbon negative footprint by 2030. The advisory body shall include, but not limited to, in addition to appropriate county staff, one or more county supervisors, representatives from cities and other appropriate jurisdictions, community organizations, experts in the field of climate

change, and representation from vulnerable, marginalized, and underserved communities. The advisory body shall be charged with engagement with the broader Yolo County community, including public meetings, to ensure all voices are heard. The proposed Yolo County 2022 Climate Action Plan shall be delivered to the Board of Supervisors by March 1, 2022. Upon adoption, the advisory body will advise Yolo County and the cities regarding the implementation of the plan; and

BE IT FURTHER RESOLVED, Yolo County staff will work with the Yolo Climate Coalition and other stakeholders to make a recommendation to the Board of Supervisors as to the composition of a working advisory body, consistent with the paragraph above. That recommendation shall include the number of members, the length of time a member may serve, the procedure for applying for membership, categories of membership, and approval of members by the Board of Supervisors. The intent is to create an advisory body that includes, in addition to appropriate county staff, a county supervisor liaison; representation from cities and other appropriate jurisdictions that agree to participate; representation of community organizations; one or more experts in the field of climate change or environmental science, and representation from vulnerable, marginalized, and underserved communities; and

BE IT FURTHER RESOLVED that development and implementation of the plan shall be guided by science, data, best practices, equity, and justice; and

BE IT FURTHER RESOLVED, Yolo County will consider and adopt sustainability, greenhouse gas (GHG) and co-pollutant carbon-footprint and ecological impact statements for relevant Yolo County Commissions and Board of Supervisor agenda action items in the same manner as fiscal impact statements are currently considered and adopted; and

BE IT FURTHER RESOLVED, Yolo County calls on the State of California, the United States Congress, the President of the United States, and all governments and people worldwide to declare a climate emergency, initiate a Climate Action Mobilization to reverse both global warming and the ecological crisis, and provide maximum protection for all people and species of the world; and

BE IT FURTHER RESOLVED, in furtherance of this resolution, Yolo County shall submit a certified copy of this resolution to federal, state, regional, county, city, tribal organizations, and other relevant agencies and request that all relevant support, funding, and assistance in effectuating this resolution be provided.

PASSED AND ADOPTED by the Yolo County Board of Supervisors this 29th day of September 2020, by the following vote:

AYES: **Provenza, Villegas, Saylor, Sandy.**
NOES: **Chamberlain.**
ABSTAIN: **None.**
ABSENT: **None.**

Gary Sandy, Chair
Yolo County Board of Supervisors

Attest: Julie Dachtler, Senior Deputy Clerk
Yolo County Board of Supervisors

By:_____
Deputy (Seal)

Approved as to Form:

Philip J. Pogledich, County Counsel

TO: THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA: City Council Regular Agenda
DATE: May 4, 2021
ITEM #: F.4
SUBJECT: Woodland Fire Department Annual Inspection Compliance Report

Recommendation for Action: Staff recommends that the City Council receive, and acknowledge through Resolution No. _____, the annual inspection compliance report to fulfill the requirements of the California Health and Safety Code Sections 13146.2 and 13146.3.

Staff Contact: Emily Walling, Fire Marshal, (530) 661-5855, emily.walling@cityofwoodland.org

Background:
On September 27, 2018, SB 1205 became effective, and added a new section to the California Health and Safety Code, which affects every fire department or fire district in the State of California. Existing state law requires every fire department or district providing fire protection services to inspect every building used as a public or private school, hotels, motels, lodging houses, and apartment houses on an annual basis. Woodland Fire Department has, and continues to strive to complete all of these mandated inspection facilities annually.

Upon the passing of SB 1205 in 2018, the Fire Department is required to report compliance numbers for these inspections to City Council annually and acknowledge receipt of the compliance report through a resolution.

As reported last year, the Woodland Fire will be reporting on the 2019/2020 fiscal year in order to provide a complete picture of required annual inspections.

While the bill requires only the reporting of public or private school, hotels, motels, lodging houses, and apartment houses, Woodland Fire has elected to report inspection data on additional occupancies within the City that pose a higher risk, such as places of assembly and hospitals. The attached report includes inspection numbers for healthcare facilities, theaters, restaurants, places of worship, and indoor sporting event buildings. The highlighted portion represents the numbers required by the bill.

This year, our inspection program looked significantly different, as many of the aforementioned occupancies were closed or operating with strict “no visitor” policies due to COVID-19. Our staff was sensitive to the damaging effects, operationally, emotionally and financially, that this pandemic had on our community and worked very closely with business owners to ensure the safety of their operations, while also navigating the changing requirements throughout the year. Therefore, the reportable numbers are not as high as they have been in the past, or will be in the future. Through many conversations with our jurisdictional neighbors, we have gathered that we are not alone in these lower reported numbers. However, as the State starts to open up slowly, staff has been working diligently to reach all required occupancies, and have established a plan to complete all necessary inspections over the next several months to bring our numbers back up.

Also to note, is the inspection fee waiver program that Council approved last year, to offset further economic impact to our businesses and assemblies. The fee waiver program allows any person doing business in Woodland to apply for a waiver of all Fire Department inspection fees associated with their business as long as they can show there was negative fiscal impact from the COVID response. The fee waiver program will

remain in effect until the current emergency declaration is rescinded.

Discussion:
The purpose of SB 1205 was to require fire departments to review and report on occupancies inspected within the jurisdiction that are mandated to be inspected annually by the State. Analysis of this data allows the opportunity to address any missing inspections, or improve the inspection program as needed. While Fire Department staff continually strive to achieve 100% completion of all occupancy inspections, it is recognized that fluctuations in workload, construction volume, limited staffing, and most notably COVID-19, provide a challenge to this goal. However, after the review of FY19/20 data, changes are in progress to achieve improved results for next fiscal year.

Conclusion:
Staff recommends that the City Council receive, and acknowledge through Resolution No. _____, the annual inspection compliance report to fulfill the requirements of the California Health and Safety Code Sections 13146.2 and 13146.3.

Prepared By: Emily Walling, Fire Marshal

Reviewed By: Eric Zane, Fire Chief

Ken Hiatt
City Manager

Attachments:
1. Fire Department SB 1205 Annual Report 2021
2. Woodland SB 1205 Resolution 2021

WOODLAND FIRE DEPARTMENT

Inspection Compliance Report

DATE: May 4, 2021

SUBJECT: Annual Inspection Compliance Report to Fulfill California HSC Sec. 13146.2 and 13146.3.

Woodland Fire Department Annual Inspection Compliance Report			
Occupancy Type	**Total # of Occupancies**	**Completed in FY 19/20**	**% Complete**
E (Schools)	30	7	23%
R-1 (Hotels, Motels)	11	11	100%
R-2 (Apartment, Lodging houses)	135	135	100%
Total E & R Occ. (Reportable)	**176**	**162**	**92%**
I-2 (Hospital, Nursing Homes)	6	6	100%
I-2.1 (Outpatient Facilities)	3	2	67%
I-4 (Adult Day Care)	2	2	100%
Total I Occ.	**11**	**10**	**91%**
A-1 (Theaters)	3	2	67%
A-2 (Restaurants)	55	40	73%
A-3 (Places of Worship)	52	19	37%
A-4 (Indoor Sport Facilities)	2	2	100%
Total A Occ.	**112**	**63**	**56%**

RESOLUTION xx-xx

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND ACKNOWLEDGING THE CITY OF WOODLAND FIRE DEPARTMENT'S COMPLIANCE WITH SECTIONS 13146.2 AND 13146.3 OF THE CALIFORNIA HEALTH AND SAFETY CODE

WHEREAS, California Health and Safety Code Section 13146.4 requires all fire departments that provide fire protection services to report annually to its administering authority on its compliance with Sections 13462.2 and 13146.3; and

WHEREAS, California Health and Safety Code Sections 13146.2 and 13146.3 require all fire departments that provide fire protection services to perform annual inspections in every building used as a public or private school, hotel, motel, lodging house, and apartment house for compliance with building standards; and

WHEREAS, the City of Woodland Fire Department conducted 7 of 30 Group E (schools/commercial pre-schools), 11 of 11 Group R-1 (hotel and motel) and 135 of 135 Group R-2 (apartment, lodging house, etc.) occupancy inspections for the fiscal reporting period of 2019/2020; and

WHEREAS, the COVID-19 pandemic had a significant effect on business operations throughout the City, including school closures starting in March 2020, which affected the inspection program; and

WHEREAS, the City Council of Woodland intends this Resolution to fulfill the requirements of the California Health and Safety Code regarding acknowledgment of the Woodland Fire Department's compliance with California Health and Safety Code Sections 13146.2 and 13146.3.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Woodland expressly acknowledges the measure of compliance of the City of Woodland Fire Department with the California Health and Safety Code Sections 13146.2 and 13146.3 in the area encompassed by the City of Woodland as follows:

PASSED AND ADOPTED this 4th day of May, 2021 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Tom Stallard, Mayor

ATTEST:

_____
Ana Gonzalez, City Clerk

APPROVED AS TO FORM

_____
Ethan Walsh, City Attorney

TO: THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA: City Council Regular Agenda
DATE: May 4, 2021
ITEM #: F.5
SUBJECT: BIG Day of Giving - May 6, 2021

Recommendation for Action: Staff recommends that the City Council support and recognize May 6, 2021 as BIG Day of Giving.

Staff Contact:
Ana B. Gonzalez, City Clerk, (530) 661-5806, ana.gonzalez@cityofwoodland.org

Background:

The Sacramento Region Community Foundation, is gearing up for Big Day of Giving on May 6—and, after such a difficult year, they're looking forward to bringing the capital region together for another community-filled, generosity-driven 24-hours.

As you know, Big Day of Giving is the one day each year when we rally behind the Sacramento region's entire nonprofit sector. Like so many other businesses, nonprofits have been hard-hit by cascading crises. Over the past year, they have encountered more need than ever before and, even with significantly reduced resources, they have risen to meet the moment.

Since 2013, Big Day of Giving has generated $52 million for local nonprofits. Last year alone, generous donors raised $12 million for area organizations. Big Day of Giving has become a game changer for philanthropy in our region. Each year, the program strengthens our nonprofit sector through trainings and collaborative opportunities and—importantly—it brings new people to charitable giving, connecting good people and good causes to enrich civic life for all.

This year, for the first time, almost 700 organizations of all sizes and missions are participating throughout the Sacramento region, so it promises to be the "biggest" Big Day of Giving yet.

Please join the Sacramento Region Community Foundation in sharing this important day and spread the word about the good work nonprofits are doing in our region.

Ken Hiatt
City Manager

Attachments:
None

TO: THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA: City Council Regular Agenda
DATE: May 4, 2021
ITEM #: F.6
SUBJECT: Sacramento-Yolo Mosquito & Vector Control District Update

Recommendation for Action: Staff recommends that the City Council receive a written update from Gary Goodman, District Manager for the Sacramento-Yolo Mosquito & Vector Control District regarding current mosquito control issues and what can be expected in the upcoming months relating to mosquitoes and West Nile virus.

Staff Contact:
Ana B. Gonzalez, City Clerk, (530) 661-5806, ana.gonzalez@cityofwoodland.org

Ken Hiatt
City Manager

Attachments:
1. Report to Woodland City Council 2021

Sacramento Yolo-Mosquito & Vector Control District

2021 Current Issues and Challenges Related to Mosquito Control

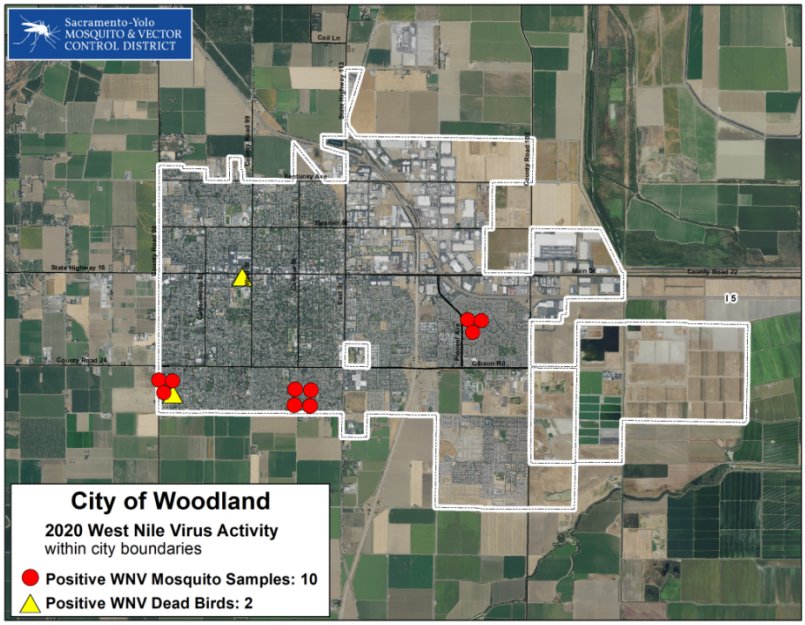
OVERVIEW

Due to ongoing Covid-19 restrictions and in lieu of an annual presentation to the city council, the Sacramento-Yolo Mosquito & Vector Control District (District) is submitting this written update to inform council members and city staff of current mosquito control issues and what can be expected in the upcoming months relating to mosquitoes and West Nile virus (WNV). This year, due to the lack of rain and the dry weather conditions, we are anticipating an intense WNV season as has occurred historically when there is a drought.

The mission of the District is to provide safe, effective and economical mosquito control to protect the health and welfare of the District's residents. To achieve this, the District utilizes an Integrated Pest Management approach that includes public information, surveillance and testing of mosquito populations, use of mosquitofish as a form of biological control, working with landowners to prevent mosquitoes from developing on their properties and chemical control to significantly reduce mosquito populations that pose a threat of disease.

WEST NILE VIRUS ACTIVITY

Mosquitoes can transmit a variety of debilitating diseases. Of ongoing concern is West Nile virus which is prevalent and well established in California and Yolo County since 2003. Last year in the City of Woodland there were 10 mosquito samples and 2 dead birds that tested positive for West Nile virus. Typical District mosquito control operations include treating mosquitoes when they are breeding in water as well as controlling adult mosquito populations. As part of our normal mosquito control efforts we will continue with treatments in parks, greenbelts and pastures along with routine agricultural aerial spraying to control mosquitoes originating from rice fields surrounding Woodland.



NEW CHALLENGES

Since 2011 the *Aedes aegypti* mosquito, commonly known as the Yellow Fever mosquito, has been spreading rapidly throughout California. This mosquito is a public health threat because it can transmit multiple viruses including Zika, dengue and chikungunya.

In September 2020, the invasive mosquito *Aedes aegypti,* was found for the first time in Yolo County in the City of Winters. Upon the initial detection, the District conducted extensive public outreach, door to door inspections throughout the city, as well as comprehensive surveillance and control tactics to determine the extent of the infestation. Surveillance and control efforts have been ongoing since the initial detection. The District will continue to closely monitor the situation in Winters and efforts will be stepped up once invasive mosquitoes are detected this season.

MOVING FORWARD

The District will continue using new and innovative mosquito control strategies that include the use of Sterile Insect Techniques (SIT). Throughout the years, SIT has been used successfully by various federal and state entities including USDA to control screwworms affecting cattle, CDFA to control medfly infestations in citrus crops and has also been used to control populations of codling moths. SIT techniques were developed in the United States more than 60 years ago and involve the mass rearing and sterilization of insects followed by their release into designated areas. Recent research supports the use of SIT strategies to control invasive mosquitoes and this method has been used successfully in Brazil and other parts of the world. Recently in California, SIT was used by Fresno County during a pilot project that effectively reduced invasive mosquitoes by 95% in affected communities.

WHAT CAN RESIDENTS DO TO HELP FIGHT THE BITE?

- At least once a week check your property and drain standing water from plant saucers, buckets, kiddie pools, dog dishes, old tired, wheelbarrows and trash cans. Anything that can hold even a small amount of water can become a mosquito breeding source
- Remember to apply a good insect repellent when spending time outdoors, especially at dawn and dusk when mosquitoes are most active
- Repair leaky faucets and broken sprinklers
- Clean rain gutters that may be clogged with leaves

FREE DISTRICT SERVICES AVAILABLE FOR ALL RESIDENTS

- If you are having problems with mosquitoes, request a free home service inspection
- Mosquitofish are available for your pond, fountain or watering trough
- Mosquito repellent wipes for senior centers, neighborhood associations, service groups, sports leagues and homeowners

To request any of our services or to report a mosquito breeding problem visit www.FIGHTtheBITE.net or call us at 1-800-429-1022

TO: THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA: City Council Regular Agenda
DATE: May 4, 2021
ITEM #: F.7
SUBJECT: Purchase of six (6) Police Dodge Chargers from Elk Grove Auto Group.

Recommendation For Action: Staff recommends that the City Council adopt Resolution No. _____, authorizing the purchase of six (6) Police Dodge Chargers from Elk Grove Auto Group.

Staff Contact:
Troy Thompson, Fleet & Facilities Manager, (530) 661-5956, troy.thompson@cityofwoodland.org

Fiscal Impact:
The City Council previously approved the funding for these six (6) Police Vehicle replacements in the FY 2020/21 Budget. These six vehicles have a total of $507,432.43 in reserves, which is more than enough to cover this purchase.

Background:
The Fleet Manager and Police Vehicle representative identified six (6) police vehicles for replacement in FY 2020/21. The Police Department reviewed and approved the specifications for the new vehicles; the new vehicles will be Dodge Chargers and they will replace the existing Ford Interceptor Utilities vehicles. Staff underwent a formal bid procedure for the vehicles and received only one bid from the Elk Grove Auto Group in the amount of $333,675.30 for all six vehicles.

Discussion:
Although the City Council adopted the budget to replace these vehicles, the purchases themselves require a separate Council action. Per the City's Purchasing Ordinance, all materials, supplies and equipment purchases greater than $50,000 must be awarded by the City Council. Fleet Services will create a single purchase order upon Council approval. The vehicle vendor will place the vehicles on order once the purchase order is received from the City.

Conclusion:
Staff recommends that the City Council adopt Resolution No. _____, authorizing the purchase of six (6) Police Dodge Chargers from Elk Grove Auto Group.

Prepared By: Troy Thompson, Fleet & Facilities Manager

Reviewed By: Craig Locke, Public Works Director

Ken Hiatt
City Manager

Attachments:

1. Elk Grove Auto Group Proposal
2. Resolution

City of Woodland

Prepared For: Troy Tompson

530.661.5956

Vehicle: [Fleet] 2021 Dodge Charger (LDEE48) Police AWD

$51,400.00	2021 Dodge Charger AWD Police Pursuit (As Specified)
$85.00	DOC Fee
$51,485.00	
$4,118.80	Sales Tax @ 8.0%
$8.75	Tire Fee
No Charge Delivery to Woodland	

$55,612.55

X 6 Units

$333,675.30

ELK GROVE AUTO GROUP
8575 LAGUNA GROVE DRIVE
ELK GROVE, CA 95757

ELK GROVE AUTO GROUP, INC
8575 Laguna Grove Dr. • Elk Grove, CA 95757
Phone 916.429.4701 • Fax 916.421.0149

Vehicle: [Fleet] 2021 Dodge Charger (LDEE48) Police AWD (✓ Complete)

Standard Equipment

Mechanical

Engine: 3.6L V6 24V VVT (STD)

Transmission: 8-Speed Automatic (850RE) (STD)

50 State Emissions

Transmission w/AUTOSTICK Sequential Shift Control

Automatic Full-Time All-Wheel

3.07 Axle Ratio

Engine Oil Cooler

220 Amp Alternator

800CCA Maintenance-Free Battery w/Run Down Protection

Police/Fire

Gas-Pressurized Shock Absorbers

Rear Auto-Leveling Suspension

Front Anti-Roll Bar and Rear HD Anti-Roll Bar

HD Suspension

Electro-Hydraulic Power Assist Steering

18.5 Gal. Fuel Tank

Dual Stainless Steel Exhaust

Short And Long Arm Front Suspension w/Coil Springs

Multi-Link Rear Suspension w/Coil Springs

4-Wheel Disc Brakes w/4-Wheel ABS, Front And Rear Vented Discs, Brake Assist and Hill Hold Control

Exterior

Wheels: 18" x 7.5" Steel

Tires: P225/60R18 BSW Performance (STD)

Steel Spare Wheel

Full-Size Spare Tire Mounted Inside Under Cargo

Clearcoat Paint

Body-Colored Front Bumper

Body-Colored Rear Bumper

Black Side Windows Trim

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Data Version: 13387. Data Updated: Mar 28, 2021 10:42:00 PM PDT.

Vehicle: [Fleet] 2021 Dodge Charger (LDEE48) Police AWD (✓ Complete)

Exterior

Body-Colored Door Handles

Power Side Mirrors w/Manual Folding

Body Color Exterior Mirrors

Fixed Rear Window w/Defroster

Light Tinted Glass

Speed Sensitive Variable Intermittent Wipers w/Heated Jets

Galvanized Steel/Aluminum Panels

Black Grille

Trunk Rear Cargo Access

Auto On/Off Projector Beam Halogen Daytime Running Headlamps w/Delay-Off

Perimeter/Approach Lights

LED Brakelights

Laminated Glass

Entertainment

Radio w/Seek-Scan, Clock, Speed Compensated Volume Control, Aux Audio Input Jack, Steering Wheel Controls and Uconnect External Memory Control

Radio: Uconnect 4 w/7" Display

6 Speakers

Streaming Audio

Window Grid Antenna

Uconnect w/Bluetooth Wireless Phone Connectivity

2 LCD Monitors In The Front

Interior

Power 6-Way Driver Seat

8-Way Driver Seat -inc: Manual Recline

4-Way Passenger Seat -inc: Manual Recline and Fore/Aft Movement

Front Facing Rear Seat

Manual Tilt/Telescoping Steering Column

Gauges -inc: Speedometer, Odometer, Oil Pressure, Engine Coolant Temp, Tachometer, Oil Temperature, Transmission Fluid Temp, Engine Hour Meter, Trip Odometer and Trip Computer

Power Rear Windows

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Data Version: 13387. Data Updated: Mar 28, 2021 10:42:00 PM PDT.

Vehicle: [Fleet] 2021 Dodge Charger (LDEE48) Police AWD (✓ Complete)

Interior

Leather/Metal-Look Steering Wheel

Front Cupholder

Rear Cupholder

Compass

Proximity Key For Doors And Push Button Start

Valet Function

Power Fuel Flap Locking Type

Remote Keyless Entry w/Integrated Key Transmitter, 4 Door Curb/Courtesy, Illuminated Entry and Panic Button

Remote Releases -Inc: Power Cargo Access and Power Fuel

Cruise Control w/Steering Wheel Controls

Dual Zone Front Manual Air Conditioning

HVAC -inc: Underseat Ducts

Illuminated Locking Glove Box

Driver Foot Rest

Full Cloth Headliner

Vinyl Door Trim Insert

Interior Trim -inc: Chrome Interior Accents

Urethane Gear Shifter Material

Heavy Duty Cloth Bucket & Rear Bench Seats

Day-Night Rearview Mirror

Driver And Passenger Visor Vanity Mirrors w/Driver And Passenger Illumination, Driver And Passenger Auxiliary Mirror

Partial Floor Console, Mini Overhead Console w/Storage and 1 12V DC Power Outlet

Regular Dome Lighting

Full Vinyl/Rubber Floor Covering

Vinyl/Rubber Floor Trim

Underhood And Cargo Space Lights

Smart Device Integration

FOB Controls -inc: Cargo Access

Instrument Panel Bin, Driver / Passenger And Rear Door Bins

Power 1st Row Windows w/Driver And Passenger 1-Touch Up/Down

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Data Version: 13387. Data Updated: Mar 28, 2021 10:42:00 PM PDT.

Vehicle: [Fleet] 2021 Dodge Charger (LDEE48) Police AWD (✓ Complete)

Interior

Delayed Accessory Power

Power Door Locks w/Autolock Feature

Systems Monitor

Redundant Digital Speedometer

Trip Computer

Outside Temp Gauge

Digital/Analog Appearance

Manual Anti-Whiplash Adjustable Front Head Restraints and Fixed Rear Head Restraints

Sentry Key Engine Immobilizer

Air Filtration

1 12V DC Power Outlet

Safety-Mechanical

Electronic Stability Control (ESC) And Roll Stability Control (RSC)

ABS And Driveline Traction Control

Safety-Exterior

Side Impact Beams

Safety-Interior

Dual Stage Driver And Passenger Seat-Mounted Side Airbags

ParkSense Rear Parking Sensors

Tire Specific Low Tire Pressure Warning

Dual Stage Driver And Passenger Front Airbags

Curtain 1st And 2nd Row Airbags

Airbag Occupancy Sensor

Driver Knee Airbag

Rear Child Safety Locks

Outboard Front Lap And Shoulder Safety Belts -inc: Rear Center 3 Point, Height Adjusters and Pretensioners

ParkView Back-Up Camera

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Data Version: 13387. Data Updated: Mar 28, 2021 10:42:00 PM PDT.

Vehicle: [Fleet] 2021 Dodge Charger (LDEE48) Police AWD (✓ Complete)

WARRANTY

Basic Years: 3
Basic Miles/km: 36,000
Drivetrain Years: 5
Drivetrain Miles/km: 100,000
Corrosion Years: 5
Corrosion Miles/km: Unlimited
Roadside Assistance Years: 5
Roadside Assistance Miles/km: 60,000

Selected Model and Options

MODEL

CODE	MODEL
LDEE48	2021 Dodge Charger Police AWD

COLORS

CODE	DESCRIPTION
PX8	Pitch Black Clearcoat

ENGINE

CODE	DESCRIPTION
ERB	Engine: 3.6L V6 24V VVT (STD)

TRANSMISSION

CODE	DESCRIPTION
DFT	Transmission: 8-Speed Automatic (850RE) (STD)

CPOS PKG

CODE	DESCRIPTION
28A	Quick Order Package 28A -inc: Engine: 3.6L V6 24V VVT, Transmission: 8-Speed Automatic (850RE)

TIRES

CODE	DESCRIPTION
TWW	Tires: P225/60R18 BSW Performance (STD)

PRIMARY PAINT

CODE	DESCRIPTION
PX8	Pitch Black Clearcoat

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Vehicle: [Fleet] 2021 Dodge Charger (LDEE48) Police AWD (✓ Complete)

SEAT TYPE

CODE	DESCRIPTION
C8X9	Black, Heavy Duty Cloth Bucket & Rear Bench Seats

ADDITIONAL EQUIPMENT - PACKAGE

CODE	DESCRIPTION
AHM	Convenience Group I -inc: Power Adjustable Pedals, Power Driver/Passenger 4-Way Lumbar Adjust, Power Front Driver/Passenger Seats
AV2	Integrated Display Package -inc: Radio: Uconnect 3C w/8.4" Display, 12.1" Integrated Display Screen, Nav-Capable! See Dealer for Details
AWC	Fleet Safety Group -inc: Blind Spot Power Fold Pursuit Mirrors, Exterior Mirrors w/Heating Element, Blind Spot & Cross Path Detection
AYW	Patrol Package Wiring Prep Package -inc: Power Distribution Center, Front & Rear Wire Harness

ADDITIONAL EQUIPMENT - EXTERIOR

CODE	DESCRIPTION
LNA	Matching Right Spot Lamp
LNF	Black Left Spot Lamp
MDA	Front License Plate Bracket

ADDITIONAL EQUIPMENT - ENTERTAINMENT

CODE	DESCRIPTION
RA3	Radio: Uconnect 3C w/8.4" Display

ADDITIONAL EQUIPMENT - INTERIOR

CODE	DESCRIPTION
CKD	Floor Carpet -inc: Front & Rear Floor Mats
CUF	Full Length Floor Console -inc: Illuminated Front Cupholders, Front/Rear Climate Control Outlets
GXF	Entire Fleet Alike Key (FREQ 1)
XDG	Passenger Side Ballistic Door Panel
XDV	Drive Side Ballistic Door Panel

Options Total

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Data Version: 13387. Data Updated: Mar 28, 2021 10:42:00 PM PDT.

Sales Quote

4707 Northgate Blvd Sacramento, CA 95834
Phone: 916-646-6626 Fax: 916-646-6656

Quote Number:
Document Date: 3/24/2021
Terms: Net 30
Payment Method:

Sell To: City of Woodland
'Carrie
300 First Street
Woodland, CA 95695
Phone: 530-661-5847

Ship To: Woodland City Public Works
655 North Pioneer Ave.
Woodland, CA 95776
USA
Phone:

Ship Via: Ship from Lehr's Warehouse
Location: Lehr - Sacramento
Blanket PO:

Customer ID: 70175
SalesPerson: Steve Adair

Vehicle Information:

Item No.	Description	Category	Quantity	Unit Price	Total Price
	2021 Charger				
	Front End Equipment				
BK2007CGR15	PB450L4 PUSH BUMPER	SETINA	1		
	RED DRIVERS BLUE PASS				
SA315P	SIREN SPEAKER 100W	WHELENPR	1		
SAK9	SPEAKER BRACKET	WHELENPR	1		
I	INSTALLATION CHARGES	LABOR	7		
	Roof Equipment				
BB8DEDE	PROMO LIBII DUO WCX 48"		1		
STPKT82	STRAP KIT CHARGER	WHELEN	1		
NMO-K-DS	COAX CABLE	RADIO	2		
	CSM Cradlepoint antenna				
	CSM ARB360 antenna				
ROOF-FT-NITI	136-1000MHZ ANTENNA ROOF MNT	STI-CO	2		
	will need the Freq for the radio				
I	INSTALLATION CHARGES	LABOR	2.5		
	Side Equipment				
MBDC11RB	ON MIRROR-BEAM CHARGER R/B	WHELEN	1		
IONR	ION SERIES LED LIGHTHEAD- RED	WHELENPR	1		
	Rear Driver 1/4 window				
IONB	ION SERIES LED LIGHTHEAD- BLUE	WHELENPR	1		
	Rear Pass 1/4 window				
I	INSTALLATION CHARGES	LABOR	5		
	Drivers Compartment				
MMSU-1	MAGNETIC MIC KIT	MAGMIC	2		
MOBM2-BLK-LG	MOB MNT SWITCH MAGNETIC LG BLK	SOLVEIT	1		
C-VS-0809-CHGR-1	CHARGER CONSOLE	HAVIS	1		
C-ARM-103	TOP MOUNT ARMREST LG FLIP UP PAD	HAVIS	1		
	faceplates for upper 8" below				
C-EB25-XTL-1P	FACE PLATE 1 PC 2.5"	HAVIS	1		

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Carrie
300 First Street
Woodland, CA 95695
Phone: 530-661-5847

Ship To: Woodland City Public Works
655 North Pioneer Ave.
Woodland, CA 95776
USA
Phone:

Ship Via: Ship from Lehr's Warehouse
Location: Lehr - Sacramento
Blanket PO:

Customer ID: 70175
SalesPerson: Steve Adair

Vehicle Information:

Item No.	Description	Category	Quantity	Unit Price	Total Price
C-LP2-PS1-USB	FACE PLATE 1.5" 2 POWER OUTLETS, 1 DUAL 2.4A USB	HAVIS	1		
C-FP-2	FACE PLATE 2"	HAVIS	2		
	faceplates for lower 9" below				
C-EB40-CCS-1P	FACE PLATE 1 PC 4"	HAVIS	1		
CUP2-1001	SELF-ADJUSTING DOUBLE CUP HOLDER 4"	HAVIS	1		
C-FP-1	FACE PLATE 1"	HAVIS	1		
C-MD-204	MOTION DEVICE keyboard mounts to	HAVIS	1		
PKG-KB-205	PKG,KBM,KYBRD,	HAVIS	1		
	Customer Supplied Materials				
	APX8500 Remote Head Radio				
	Arb360 Video System Complete				
	OEM Dome light				
	motorola speaker for radio				
I	INSTALLATION CHARGES	LABOR	16.5		
	Prisoner Compartment				
1K0573CGR11SS	SPT PART #6S CTD POLY FULL CVR SEAT	SETINA	1		
WK0513CGR11	WINDOW BARS	SETINA	1		
DK0100CGR11	DOOR PANEL COVER	SETINA	1		
GT0536CGR11	Firearm MT Transfer Kit	SETINA	1		
	Forward Facing Part. MT				
QK0494CGR11	TPO SEAT COVER	SETINA	1		
GK0068E	SINGLE T-RAIL MNT W/1082E BLAC RAC LOCK	SETINA	1		
IONR	ION SERIES LED LIGHTHEAD- RED	WHELENPR	1		
	Driver side lower rear deck				
IONB	ION SERIES LED LIGHTHEAD- BLUE	WHELENPR	1		
	Pass side lower rear deck				
	ARB360 prisoner camera CSM				
I	INSTALLATION CHARGES	LABOR	9		
	Back End Equipment				
C-TSM-CHGR-P-1	SIDE TRAY PASS	HAVIS	1		
C-TFD-CHGR-2	TRUNK TRAY	HAVIS	1		

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Customer ID: 70175
SalesPerson: Steve Adair

Vehicle Information:

Item No.	Description	Category	Quantity	Unit Price	Total Price
02-0411	CHARGER HARNESS	PATROLPO	1		
DS-DELL-416-3	DOCKING STATION AND LPS-137 LATITUDE 12 & 14 RUGGD	HAVISDOCK	1		
C-MD-202	MOTION DEVICE dock mounts to ease of service	HAVIS	1		
TA5-600C150M-NNN	IBR600 5 YR NETCLOUD ESSENTIALS Backflash OEM ICV - ARB CSM	CRADLEPNT	1		
I	INSTALLATION CHARGES	LABOR	11.5		
INSTALL	INSTALL MATERIALS	OTHER	1		
F	Shipping Charges	OTHER	1		

Placer County Contract Pricing
SCN103068 see contract for additional discounts
Contact for Lehr Sales
Steve Adair , Steve@lehrauto.com 916-267-5547

Warranty: Manufacture lighting warranty 5 years
Labor / workmanship warranty 1 year
Term NET30

City of Woodland

Public Works Department • 655 N. Pioneer Avenue • Woodland, CA 95776 • (530) 661-5962

Contract Documents For
2021 or Newest model Dodge Charger Police Pursuit Vehicle
(PPV)

ADDENDUM NO. 1
Issued March 22, 2021

Change in Bid Opening Date
Bids To Be Opened On:
March 29, 2021 @ 4:00 p.m.

This addendum shall hereby be made a part of the contract documents to the same extent as though it was originally included. The addendum consists of this cover sheet and all following pages and attachments.

Bidder shall acknowledge receipt and examination of this addendum by writing the addendum number on the bid form within the sealed bid proposal. Failure to do so may result in the disqualification of your bid.

Approved by:

Troy Thompson
Fleet & Facilities Manager

The Contract Documents are hereby clarified, corrected and changed as indicated below.

Part/Section	Description of Change	Page
A.1	"Bid period ends by Monday, March 29th," changed from Thursday, March 25th	2
A.2	"Monday, March 29th, 2021 – Bids due ….," changed from Thursday, March 25th	2
A.3	"Monday, March 29th, 2021." Changed from Thursday, March 25th.	2

City of Woodland

Public Works Department • 655 N. Pioneer Avenue • Woodland, CA 95776 • (530) 661-5962

Contract Documents For
2021 or Newest model Dodge Charger Police Pursuit Vehicle
(PPV)

ADDENDUM NO. 2
Issued March 26, 2021

Change in Bid Opening Date
Bids To Be Opened On:
April 2, 2021 @ 4:00 p.m.

This addendum shall hereby be made a part of the contract documents to the same extent as though it was originally included. The addendum consists of this cover sheet and all following pages and attachments.

Bidder shall acknowledge receipt and examination of this addendum by writing the addendum number on the bid form within the sealed bid proposal. Failure to do so may result in the disqualification of your bid.

Approved by:

Troy Thompson
Fleet & Facilities Manager

The Contract Documents are hereby clarified, corrected and changed as indicated below.

Part/Section	Description of Change	Page
A.1	"Bid period ends by Friday, April 2nd," changed from Monday, March 29th	2
A.2	"Friday, April 2nd, 2021 – Bids due ….," changed from Monday, March 29th	2
A.3	"Friday, April 2nd, 2021." Changed from Monday, March 29th	2

Notice Inviting Bids
2021 or newest model Dodge Charger Police Pursuit Vehicle (PPV)

March 15, 2021

City of Woodland

City of Woodland
655 N. Pioneer Ave
Woodland, CA 95776

City Contact:
Troy Thompson
troy.thompson@cityofwoodland.org
530-661-5956

SECTION A. NOTICE INVITING BIDS

A.1 .General Description of Work

The City of Woodland is soliciting bids from qualified Dodge dealerships for six (6) new, unused 2021 or newest model Dodge Charger Police Patrol Vehicles (PPV) for the Woodland Police Department. The City of Woodland will choose one dealership for the purchase. The Vehicle Specifications can be found in Exhibit "A", and the City's standard Vehicle Purchasing Agreement is located in Exhibit "B" for the bidder's review that will need to be signed before the Purchase Order can be rendered. The Bid Period ends by Thursday, March 25th by 4:00pm PST.

A.2. Schedule of Bid Period Activities

The tentative schedule and terms of the activities of the project is as follows:

Monday, March 15, 2021 – Bid period commences

Thursday, March 25, 2021 – Bids due by 4:00 pm PST

April 6, 2021 – Purchase award approved by the City Council

April 7-14, 2021 – Purchase Order sent to Dealership

A.3. Bid Submissions

Bids must be sealed and either dropped off or mailed to 655 N. Pioneer Avenue, Woodland, CA 95776 no later than 4:00 pm, Thursday, March 25, 2021.

A.4. Owner Contact for Questions and Site Visits

Bidder must refer all inquiries relating to the requirements of this bid offer to Troy Thompson, Fleet & Facilities Manager, at 530-661-5956, or by e-mail at troy.thompson@cityofwoodland.org. Bidders can also address their inquiries by mail or walk-in at 655 N. Pioneer Avenue, Woodland, CA 95776.

SECTION B. DESCRIPTION OF WORK

B.1. Quote Details

Dealership must provide a quote on company letterhead with the following details:

a. Dealer point of contact name, phone number and email address
b. Base price of vehicle
c. Vehicle Build Up (see Exhibit "A)
d. Subtotals
e. Taxes, fees and transportation
f. Specify discount if offered
g. Warranty information
h. Net terms

SECTION C. EVALUATION

C.1. Evaluation Criteria

The City will endeavor to receive bids from at least three different dealerships. The City will award the contract to the lowest responsive bidder taking into account the full price of the vehicle, applicable taxes/fees, optional features, and warranty terms. There will also be a 5% local bidder preference. The City has the right to waive any and all bids.

C.2. Award of Proposal

If the proposal is $15,000 or less, the proposal may be awarded by the Public Works Director. If the proposal is between $15,001 and $50,000, the proposal may be awarded by the City Manager. If the proposal is over $50,000 it shall be presented to the City Council for award. Contracts will be awarded to the lowest and responsible bidder. If two (2) or more bids are the same and the lowest, the authorized contracting party may accept the one it chooses.

Exhibit "A"

Vehicle Specifications for all Six (6) Dodge Charger PPV

- New, unused 2020 or newest model Dodge Charger PPV
- All Wheel Drive
- Spotlights, driver side and passenger side
- AV2 – Integrated Display Package, 12.1 UConnect System
- Blackout Feature for in-dash cab light (on/off button)
- TWW – Tires P225/607 18 BSW (STD)
- Paint Black/White - Doors and Roof White, the rest of vehicle will be black
- Standard Paint
- C8X9 – Seat Type: Black, Heavy Duty Cloth Bucket & Rear Bench Seats
- AHM – Convenience Group
- AWC – Fleet Safety Group
- AYW – Patrol Package Wiring Prep
- GUK – Power Heated Mirrors
- XDV – Drive Side Ballistic Door Panel
- XDG – Passenger Side Ballistic Door Panel
- CKD – Floor Carpet
- Tinted Windows (Limo style)
- Bluetooth
- Total of 6 (six) Sets of Keys , keyed alike for all 6 vehicles

See Upfit specifications on next page…

Upfit Specifications for all Six (6) Dodge Charger PPV

The Dodge Chargers will come equipped with the AV2 – Integrative Display Package, 12.1 UConnect System

Front End Equipment
- Push Bumper, Red Light on Driver's side and Blue Light on Passenger side
- Siren Speaker and bracket(s), 100W

Roof Equipment
- Code 3 Red/Blue Police Lightbar
- Strap Kit Charger
- Coax Cable
- CSM Cradlepoint Antenna
- CSM ARB360 Antenna
- 136-1000MHZ Antenna, Roof-mounted

Side Equipment
- Red/Blue On Mirror-Beam Charger
- Red Ion Series LED Lighthead located on rear driver 1/4 window
- Blue Ion Series LED Lighthead located on rear passenger 1/4 window

Drivers Compartment
- Magnetic Mic Kit
- Large Black magnetic MOB mounted switch
- Charger Console
- Top mount armrest with large flip-up pad, faceplates for upper 8" below
- 1 piece 2.5" face plate
- Face Plate 1.5", 2 Power Outlets, 1 Dual 2.4A USB
- Face Plate 2", faceplates for lower 9" below
- Face Plate, 1 piece 4"
- Self-adjusting double cup holder 4"
- Face Plate 1"
- Motion Device keyboard mounts to PKG/KBM/KYBRD

Prisoner Compartment
- Support Part #65 CTD Poly Full Cover Seat
- Window Bars
- Door Panel Cover
- Firearm mount transfer kit
- Forward facing part mount
- TPO Seat Cover
- Gun Lock
- Red Ion Series LED Lighthead, located on driver side lower rear deck
- Blue Ion Series LED Lighthead, located on passenger side lower read deck
- ARB360 prisoner camera CSM

Back End Equipment

- Passenger Side Tray
- Trunk Tray
- Charger Harness
- Havis Docking Station and LPS-137 Latitude 12 & 14 Rugged
- Motion Device, dock mounts to ease of service
- Cradlepoint IBR600 5-year Netcloud Essentials, Backflash OEM, ICV-arb CSM

Include Installation Charges and Materials, include installation of the following Customer-supplied items:

- APX8500 Remote Head Radio
- ARB 360 Video System
- OEM Dome Light
- Motorola Speaker for Radio

Exhibit "B"

Standard Vehicle Purchasing Agreement

VEHICLE PURCHASE AGREEMENT

This VEHICLE PURCHASE AGREEMENT ("Agreement") is made effective as of this _____ day of _____, 20__, by and between the **CITY OF WOODLAND** ("City"), a municipal corporation, and _____ ("Vendor"), a _____ **[*SPECIFY ENTITY TYPE; E.G. CALIFORNIA CORPORATION*].** City and vendor may be referred to herein collectively as "Parties" and individually as "Party".

TERMS

In consideration of the mutual understandings contained in this Agreement, and other good, valuable and sufficient consideration, the Parties hereto agree as follows:

1. VEHICLE. Vendor agrees to sell and City agrees to purchase, _____ **[*DESCRIBE VEHICLE(S)*]**, as more specifically described in Exhibit "A" ("Vehicle" **[*OR "VEHICLES", AND MAKE GLOBAL CHANGE IN AGREEMENT*]**), for the total sum of _____ Dollars and NO/100 ($_____), which sum includes applicable taxes. This price shall include delivery of the Vehicle to a mutually agreed upon destination in Woodland, California, and Vendor shall bear all liability and responsibility for damage to the Vehicle prior to delivery to such location.

2. CANCELLATION & TITLE TRANSFER. Vendor shall furnish a clear title for the Vehicle on or before the date of ownership transfer of the Vehicle. Notwithstanding any provision of this Agreement to the contrary, City may cancel this Agreement in its sole discretion and without penalty if Vendor fails to deliver clear title and the Vehicle on or before **[*INSERT DELIVERY DEADLINE*]**.

3. DELIVERY. Vendor shall provide the Vehicle in new condition, all transportation charges prepaid, subject to the approval of the City pursuant to the City's Inspection described herein, at a location designated mutual agreement of the Parties, in Woodland, California, by **[*INSERT DELIVERY DEADLINE*]** or at such other time as the Parties mutually agree upon. All costs for delivery, drayage, freight, insurance and for the packaging of the Vehicle are to be borne by Vendor. Should there be, at any time, a decrease in price of the Vehicle; a corresponding decrease will be made in the prices quoted and reflected in this Agreement by written amendment signed by both Parties. Vendor shall notify the City by letter in the even of any such decline in prices. All material furnished will be subject to inspection and approval of the City upon delivery.

4. WARRANTY. Vendor expressly acknowledges and warrants the Vehicle is subject to the warranties described below:

   [*DESCRIBE ANY MANUFACTURER AND EQUIPMENT WARRANTIES.*]

5. LIQUIDATED DAMAGES. All time limits stated in this Agreement shall be in calendar days. Should delivery not be completed on or before the time stipulated herein, it is mutually agreed and understood by and between the City and Vendor that:

   a. A delay could seriously affect the City's operations.

b. It is, impractical and extremely difficult to determine the actual damage, which the City will sustain by reason of such delay.

c. There will be a reduction in the Purchase Price for the amount of **$[*INSERT AMOUNT*]** per calendar day for exceeding the delivery time set forth in this Agreement. This is the nearest measure of damages for such delay that can be fixed at this time.

d. The City and Vendor hereby establish said reduction in the Purchase Price of **[*INSERT AMOUNT*]** per calendar day for each and every day of delay for the Vehicle as liquidated damages and as a penalty or forfeiture for breach of Agreement to complete delivery by Vendor on or before the time specified in this Agreement. Liquidated damages shall run for a period not to exceed ninety (90) days. At such date, the City reserves the right to cancel the order and pursue any and all remedies available by law or equity.

e. Should Vendor be obstructed or delayed in the work required to be done hereunder by changes in the work or by any default, act or omission of the City, or by strikes, fire or act of God, then the time for delivery shall be extended for period as may be agreed upon by the City and Vendor.

6. CONDITIONS OF SALE. The City's obligation to purchase the Vehicle and Vendor's obligation to sell the Vehicle pursuant to this Agreement are conditioned on each of the following:

a. City's Inspection. City shall have twenty (20) days from the date of delivery to inspect the Vehicle for its suitability and feasibility for City's intended use ("City's Inspection"). Upon delivery, City shall conduct a final visual inspection of the Vehicle to ensure the acceptability of the Vehicle to the City. The Vehicle will be given a complete inspection by the City prior to any road tests. Within the twenty (20) days allocated for City's Inspection, the City may provide Vendor with a list of defects, if any, for correction within thirty (30) days or as otherwise agreed upon by the parties. The Vehicle will be re-inspected each time it is returned to the City by Vendor until all defects are corrected. City's investigation shall include, but not be limited to (a) investigations or analyses of applicable laws, statutes, rules, regulations, ordinances, limitations, restrictions or requirements concerning the use, location or suitability of the Vehicle or condition thereof; (b) the extent or condition of title to the Vehicle; and (c) all other matters concerning the condition, use, or sale of the Vehicle. The City may reject and return at the risk and expense of Vendor the Vehicle, which may be defective or fail to comply with the Specifications. If rejected, the Vehicle will be held for disposition at the expense of Vendor.

b. Title. City's obligation to purchase the Vehicle and Vendor's obligation to sell the Vehicle pursuant to this Agreement are conditioned on the conveyance to City of good and marketable title to the Vehicle not subject to any liens or encumbrances. At the Time of Purchase, title to the Vehicle shall pass to the City as evidenced by the Vendor's delivery to City of an executed copy of the Certificate of Ownership attached hereto as Exhibit "B".

c. Failure or Change of Conditions. Should any of Vendor's or City's Conditions of Sale specified in this Agreement fail to occur or materially change prior to the date established herein for the Time of Purchase, City shall have the power, exercisable

by giving written notice to the Vendor, to waive the condition or terminate this Agreement as described herein.

d. Termination. This Agreement may be terminated at any time by the City upon written notice by the City to the Vendor, if the City does not approve of the condition of the Vehicle during either the City's Inspection or prior to the City's Final Acceptance. Either party may terminate this Agreement in the event of a material breach of this Agreement and a failure to cure such breach within fifteen (15) days of written notice of such breach.

e. Effect of Termination. In the event this Agreement is terminated after delivery of Vehicle but before Time of Purchase, the cost of returning the delivered Vehicle to Vendor shall be borne by the party responsible for the event or nonevent leading to the termination.

7. SURVIVAL OF REPRESENTATIONS AND WARRANTIES; HOLD HARMLESS. All of the representations and warranties of City and Vendor made in conjunction with and pursuant to this Agreement shall survive the Time of Purchase. Vendor agrees to indemnify, defend, protect and hold City harmless from any claim, demand, liability, loss or cost (including reasonable attorneys' fees) that City may sustain arising out of any breach of or inaccuracy in Vendor's representations and warranties. City agrees to indemnify, defend, protect and hold Vendor harmless from any claim, demand, liability, loss, or cost (including reasonable attorneys' fees) that Vendor may sustain arising out of any breach of or inaccuracy in City's representations and warranties.

8. BEST EFFORTS. City and Vendor shall act in good faith and use their best efforts after the date hereof to ensure that their respective obligations hereunder are fully and punctually performed. City and Vendor shall perform any further acts and execute and deliver any other documents or instruments that may be reasonably necessary to carry out the provisions of this Agreement.

9. GOVERNING LAW. This Agreement is made and entered into, and shall be governed by, the laws of the State of California without giving effect to any conflict of law provisions. Venue shall be solely and exclusively in Yolo County, California.

10. NOTICE. Any notice, payment or instrument required or permitted by this Agreement to any party shall be deemed to have been received when personally delivered to any party or seventy-two (72) hours following mailing of the same, first class, postage prepaid, addressed as follows:

City: City of Woodland

655 N. Pioneer Avenue

Woodland, CA 95776

Attn:_____

Vendor: Elk Grove Auto Group

8575 Laguna Grove Drive

Elk Grove, Ca. 95757

Attn: Dwane Galatti

11. ATTORNEYS' FEES. If any legal action, or any arbitration or other proceeding is initiated for the enforcement of this Agreement or because of any alleged dispute, breach, default or misrepresentation in connection with any of the provisions of this Agreement, the successful or prevailing party shall be entitled to recover reasonable attorneys' fees, witness fees and other costs incurred in that action or proceeding, in addition to any other relief to which it may be entitled.

12. SEVERABILITY. If any portion of this Agreement is declared by a court of competent jurisdiction to be invalid or unenforceable, such portion shall be deemed severed from this Agreement and the remaining parts shall remain in full effect as though such invalid or unenforceable provision had not been a part of this Agreement.

13. SUCCESSORS AND ASSIGNS. This Agreement shall be binding upon and inure to the benefit of the authorized successors and assigns of the parties hereto, provided that Vendor may not assign or delegate this Agreement or its rights or obligations hereunder without City's written consent.

14. COUNTERPARTS. This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original but which together shall constitute one and the same instrument.

15. EXHIBITS. **Exhibit** A is incorporated by reference as if fully set forth herein.

16. AMENDMENTS. This Agreement may not be amended or modified unless pursuant to a written instrument executed by the City and Vendor.

17. ENTIRE AGREEMENT. This Agreement embodies the entire understanding and agreement between the Parties pertaining to the matters described herein and supersedes and cancels all prior oral or written agreements between the Parties with respect to these matters. Each Party acknowledges that no party, agent or representative of the other party has made any promise, representation or warranty, express or implied, not expressly contained in this Agreement, that induced the other Party to sign this document.

18. MODIFICATION. No modification, waiver, amendment, discharge or change of this Agreement shall be valid unless the same is in writing and signed by the party against which the enforcement of such modification, waiver, amendment, discharge or change is or may be sought.

19. WAIVER. No waiver by City or Vendor of a breach of any of the terms, covenants or conditions of this Agreement by the other party shall be construed or held to be a waiver of any succeeding or preceding breach of the same or any other term, covenant or condition herein contained. No waiver of any default by City or Vendor hereunder shall be implied from any omission by the other party to take any action on account of such default if such default persists or is repeated, and no express waiver shall affect a default other than as specified in such waiver. The consent or approval by City or Vendor to or of any act by the other party requiring the consent or approval of the first party shall not be deemed to waive or render unnecessary such party's consent or approval to or of any subsequent similar acts by the other party.

20. ATTORNEYS' FEES. If any party to this Agreement commences an action against another party to this Agreement, either legal, administrative or otherwise, arising out of or in connection with this Agreement, the prevailing party in such litigation shall be entitled to have and recover form the losing party reasonable attorney's fees, expert fees and all other costs of such action.

21. COUNTERPARTS. This Agreement may be executed in counterparts and all counterparts so executed shall constitute one agreement binding on all the parties hereto. It shall not be necessary for each party to execute the same counterpart hereof.

22. TIME IS OF THE ESSENCE. Time is of the essence in this Agreement.

23. SIGNATURE AUTHORITY. By signing below, the undersigned acknowledge and represent that they have been authorized to execute this Agreement on behalf of their respective Parties.

CITY OF WOODLAND

By:_____

[*INSERT NAME AND TITLE*]

Date:_____

[*INSERT VENDOR NAME*]

By: Elk Grove Auto Group

Name: Dwane Galatti

Title: Fleet Sales Officer

Date: 3/23/21

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE PURCHASE OF SIX POLICE VEHICLES

WHEREAS, the purchase will be funded from the Vehicle Replacement Fund (012) that was already approved by the City Council in the FY 2020/21 budget; and

WHEREAS, the City Staff obtained only one bid for the replacement of these vehicles (#780, #798, #800, #802, #804 and #805) from Elk Grove Auto Group in the amount of $333,675.30 for all six vehicles; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WOODLAND: The City Council hereby authorizes the purchase of six (6) Police replacement vehicles from Elk Grove Auto Group in the amount of $333,675.30 for all six vehicles.

PASSED AND ADOPTED this 4th day of May 2021, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Tom Stallard, Mayor

APPROVED AS TO FORM:

_____
Ethan Walsh, City Attorney

ATTEST:

_____
Ana Gonzalez, City Clerk

TO: THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA: City Council Regular Agenda
DATE: May 4, 2021
ITEM #: F.8
SUBJECT: Purchase of Dump Truck from Winner Chevrolet

Recommendation For Action: Staff recommends that the City Council adopt Resolution No. _____, authorizing the purchase of a Dump Truck from Winner Chevrolet.

Staff Contact:
Troy Thompson, Fleet & Facilities Manager, (530) 661-5956, troy.thompson@cityofwoodland.org

Fiscal Impact:
The City Council previously approved the funding for the replacement of #580, a 2002 Ford F350 Dump Truck in the FY 2020/21 Budget.

Background:
The Fleet Manager and Community Services Department (CSD) vehicle representative identified the replacement of #580, a 2002 Ford F350 Dump Truck in FY 2020/21. CSD reviewed and approved the specifications for the new vehicle. Staff underwent a formal bid procedure and received two bids - one from Winner Chevrolet in the amount of $93,160.50, and one from PB Loader in the amount of $94,629.00.

Discussion:
Although the City Council adopted the budget to replace this vehicle, the purchase requires a separate Council action. Per the City's Purchasing Ordinance, all materials, supplies and equipment purchases greater than $50,000 must be awarded by the City Council. Fleet Services will create a purchase order upon Council approval. The vehicle vendor will place the vehicles on order once the purchase order is received from the City.

Conclusion:
Staff recommends that the City Council adopt Resolution No. _____, authorizing the purchase of a Dump Truck from Winner Chevrolet.

Prepared By: Troy Thompson, Fleet & Facilities Manager

Reviewed By: Craig Locke, Public Works Director

Ken Hiatt
City Manager

Attachments:
1. #580 Replacement Specs Form (signed 041621)
2. Resolution for 580 Replacement

Date: 4/12/2021

Make: **Chevy Low Cab Forward (LCF) 4500 Truck**
Model: **Knapheide 3-Yard Drop Side Dump Body**
Department: **Urban Forestry**
Vehicle # being replaced: **#580**

Section I (Vehicle and Dump Body Specs)

See Exhibit "A" for Winner Chevrolet Proposal

Funding

#579 and #580 reserve funds will be applied towards the new Dump Truck:

#579 FY21 Ending Reserve Balance = $46,629.93
#580 FY21 Ending Reserve Balance = $46,943.88

Total combined Reserves = $93,573.81

Signature_____ Print Name Westley Schroeder Date 4/16/21
(Program Manager)

Signature_____ Print Name Tray Thompson Date 4/16/2021
(Fleet Manager)

Winner Chevrolet

8575 Laguna Grove Drive
Elk Grove, CA 95757
(916)509-8598 - Desk
(916792-3672 - Cell

To:
City of Woodland

(530) 661-5956

DATE March 29, 2021
BID # 0001W

Prepared by: Andrew Villareal

Comments or special instructions: Vehicle build and options are in additional pages.

Exhibit "A"

Description	AMOUNT
2022 Chevrolet LCF 4500 Gas 150" WB	$ 86,250.00
****** Please review, sign, and return a copy of the quote and ******	
****** specs with the PO or the vehicle will not be ordered. ******	
******Shipping charge added for deliveries beyond Sacramento. No charge for will call.******	
Subtotal	$ 86,250.00
DOC Fee	
(Order Acknowledgment Signature) (Date) **Taxable Subtotal:**	$ 86,250.00
Tax Rate(Subject to change): 8.000%	$ 6,900.00
CA Tire Fee: $1.75 / Per Tire **Tire Fee:**	$10.50
Delivery Charge:	
Total:	**$ 93,160.50**

If you have any questions concerning this quotation, contact Andrew Villareal at (916)509-8598 or email at AVillareal@LasherAuto.com

THANK YOU FOR YOUR BUSINESS!

Stiles Truck Body & Equipment, Inc.

P.O. Box 507 Turlock CA 95381-0507
701 S Golden State Blvd. Turlock CA 95380
Phone: 209-667-2639 FAX: 209-667-2746
website: www.stilestruckbody.com

Estimate

Date	Estimate #
3/24/2021	27633

Name / Address
Winner Chevrolet Attn: Andrew 8575 Laguna Grove Drive Elk Grove CA 95757

Terms	Rep
	SRS

Fax Number	Phone Number
916-421-0149	916-426-4702

Description	Quantity	Unit Price	Total
FOR: CITY OF WOODLAND #KDBDS112-B Knapheide 3-Yard Drop Side Dump Body. - 11.5' Long x 96" wide. - 12" High fold-down sides. - 22" High front bulkhead. - KCP-025S33-B Dump body straight headboard 1/4 cab protector. - 22" High rear tailgate w/ mechanical release. - 7 Gauge high tensile steel flooring. - KHA-1520SF-ED Subframe hoist assembly w/ electric double acting power unit. - 80049900 Hoist installation kit. - Class V trailer hitch installed and rated for 21,000 lbs.GTW. - 7-Wire RV trailer light plug, wired to code. - 77502177 Oval LED stop/turn/tail light kit installed high rear post. - OEM chassis type lights installed below the body and fixed mounted onto each side of truck frame. - SK10 Body up warning light kit. - 510 Ecco 12V DC backup alarm installed. - GM provided OEM type backup camera installed at rear of truck and wired to the factory harness. - SPECIAL: Body installed a minimum of 36" away from the cab to allow for a back pack tool box to be installed (see additional work below). - Installation of equipment onto a 2021 Chevrolet LCF 4500 w/ 150" wheel base & 127.5" cab to axle DRW chassis. - All equipment to be finish painted BLACK. - Weight Certificate & Department of Transportation Certification Fee: ADDITIONAL WORK: - SPECIAL: KP-943650 Knapheide Knap Pack steel back pack tool box, straight sided with a vertically hinged door on each side. 94" long x 50" high x 36" wide and finish painted BLACK. Tool box installed onto the truck frame in front of dump body and behind the cab.	1		

Upon acceptance of bid, please sign one copy of this estimate and return to us for our records, along with any required deposits or signed purchase orders. This Contract is void 30 days from date, unless one copy is signed and returned to bidder.
Please Note: There are NO Returns on special order, non-stocked part. Special orders require a non-refundable deposit. A 25% restocking charge may apply on all other returns.

Subtotal	
Sales Tax (7.75%)	
Total	

Customer Signature _____

Sales Representative Signature _____

Stiles Truck Body & Equipment, Inc.

P.O. Box 507 Turlock CA 95381-0507
701 S Golden State Blvd. Turlock CA 95380
Phone: 209-667-2639 FAX: 209-667-2746
website: www.stilestruckbody.com

Estimate

Date	Estimate #
3/24/2021	27633

Name / Address
Winner Chevrolet Attn: Andrew 8575 Laguna Grove Drive Elk Grove CA 95757

Terms	Rep
	SRS

Fax Number	Phone Number
916-421-0149	916-426-4702

Description	Quantity	Unit Price	Total
- (1) 5585A Ecco amber LED mini light bar 360 degree strobe light installed onto the top center of the dump body cab shield and wired to an in-cab on/off switch. - (1) 3410A Ecco traffic advisor directional light bar installed onto the rear of truck below the dump body facing rearward. Directional light to be wired to an in-cab controller. - (1) Shocker 16,000 lbs. rated HD air receiver type hitch insert w/ 2" & 2-5/16" ball. NOTE: The Shocker hitch will have to be removed from the hitch before using the dump body. OPTIONAL EQUIPMENT: - Upgrade the mini light bar to a full size 48" long light bar w/ amber LED lights and in-cab controller..... - ADD (4) 9014A Ecco surface mounted hid-away LED amber strobe lights, two installed on front grille & two installed at rear of dump body..... - Finish paint all equipment WHITE, in-lieu of black..... - #90160 Tekonsha electric brake controller installed in cab and wired to the trailer plug..... - ADD a custom removable chipper box dump body cover & finish paint BLACK. Cover to be bolted onto the dump body w/ 48" high sides, 48" high solid front bulkhead and (1) 9160A Ecco amber LED beacon mounted top center rear & wired to a quick connect plug at the cab guard.....			

Upon acceptance of bid, please sign one copy of this estimate and return to us for our records, along with any required deposits or signed purchase orders. This Contract is void 30 days from date, unless one copy is signed and returned to bidder.
Please Note: There are NO Returns on special order, non-stocked part. Special orders require a non-refundable deposit. A 25% restocking charge may apply on all other returns.

Subtotal	
Sales Tax (7.75%)	
Total	

Customer Signature _____

Sales Representative Signature _____

Winner Chevrolet / Lasher Fleet
Andrew Villareal | 916-792-3672 | avillareal@lasherauto.com

[Fleet] 2021 Chevrolet 4500 LCF Gas (CP33003) 2WD Reg Cab 150" (✔ Complete)

Note:Photo may not represent exact vehicle or selected equipment.

[Fleet] 2021 Chevrolet 4500 LCF Gas (CP33003) 2WD Reg Cab 150"

Prepared By
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Data Version: 13357. Data Updated: Mar 24, 2021 10:28:00 PM PDT.

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Dealership Information

PLEASE REVIEW THE "WINDOW STICKER," QUOTE, AND ALL INCLUDED INFORMATION AND SPECIFICATIONS FOR ACCURACY. IF A PURCHASE ORDER IS ISSUED, PLEASE INCLUDE A SIGNED COPY OF THIS QUOTE WITH THE "WINDOW STICKER." BY THIS QUOTE BEING SIGNED AND RETURNED BY THE PURCHASING AGENCY, THE PURCHASING AGENCY ACKNOWLEDGES THAT THE VEHICLE CONFIGURATION AND PRICE ARE ACCURATE.***TAX IS NOT INCLUDED IN THE QUOTE PRICE. PURCHASING AGENCY IS RESPONSIBLE FOR CALCULATING TAX. THE TAX RATE IS BASED ON THE REGISTRATION ADDRESS AND CANNOT BE A PO BOX. ******IF THE VEHICLE IS GOING TO BE DELIVERED BEYOND F.O.B. SACRAMENTO, ADDITIONAL COST WILL BE REQUIRED. ***

Thanks!

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Window Sticker

SUMMARY

[Fleet] 2021 Chevrolet 4500 LCF Gas (CP33003) 2WD Reg Cab 150" MSRP:$50,790.00

Interior:Very Dark Pewter, Cloth Seat Trim

Exterior 1:Arc White

Exterior 2:No color has been selected.

Engine, 6.6L V8 SIDI, GMPT-V8 8 cylinder V Iron block, four cycle overhead

Transmission, 6-speed automatic, 6L90-E Hydra-Matic with lock-up converter and overdrive.

OPTIONS

CODE	MODEL		MSRP
CP33003	[Fleet] 2021 Chevrolet 4500 LCF Gas (CP33003) 2WD Reg Cab 150"		$50,790.00
	OPTIONS		
092	Axle, 4.30 ratio		$0.00
16U	Arc White		$0.00
1WT	Preferred Equipment Group		$0.00
A1F	Seat, front high back bucket driver and passenger		$0.00
ATG	PIO, Remote Keyless Entry		$315.00
HNF	Very Dark Pewter, Cloth Seat Trim		$0.00
IO8	PIO, Audio System, Enhanced audio system		$1,465.00
L8T	Engine, 6.6L V8 SIDI, GMPT-V8 8 cylinder V Iron block, four cycle overhead		$0.00
MYD	Transmission, 6-speed automatic, 6L90-E Hydra-Matic with lock-up converter and overdrive.		$0.00
UVC	PIO, Rear Vision Camera	Inc.	
UZF	PIO, Back up alarm		$115.00
VQ2	Fleet processing option		$0.00
	SUBTOTAL		**$52,685.00**
	Adjustments Total		$0.00
	Destination Charge		$1,325.00
	TOTAL PRICE		**$54,010.00**

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Selected Model and Options

MODEL

CODE	MODEL	Invoice	MSRP
CP33003	2021 Chevrolet 4500 LCF Gas 2WD Reg Cab 150"	$40,581.21	$50,790.00

COLORS

CODE	DESCRIPTION
16U	Arc White

ENGINE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	Invoice	MSRP
L8T	Engine, 6.6L V8 SIDI, GMPT-V8 8 cylinder V Iron block, four cycle overhead valve water cooled 6.6L SIDI V8 350 hp [261 kW] @ 4500 rpm, 425 lb.-ft of torque [575.8 N-m] @ 3800 rpm. Electronically controlled direct fuel injection. Six bolt main cap design for heavy-duty performance. Engine Control Module (ECM) and Transmission Control Module (TCM) engine control system. Engine cruise control, engine oil cooler, High Idle Mode (1200 rpm). (STD)	0.00 lbs	0.00 lbs	$0.00	$0.00

TRANSMISSION

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	Invoice	MSRP
MYD	Transmission, 6-speed automatic, 6L90-E Hydra-Matic with lock-up converter and overdrive. Ratios: Gear and Ratios 4.027, 2.364 ,1.532, 1.152, 0.852, 0.667, Rev. 3.064:1 (STD)	0.00 lbs	0.00 lbs	$0.00	$0.00

AXLE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	Invoice	MSRP
092	Axle, 4.30 ratio (Standard on 4500 model only.)	0.00 lbs	0.00 lbs	$0.00	$0.00

PREFERRED EQUIPMENT GROUP

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	Invoice	MSRP
1WT	Preferred Equipment Group includes standard equipment	0.00 lbs	0.00 lbs	$0.00	$0.00

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PAINT

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	Invoice	MSRP
16U	Arc White	0.00 lbs	0.00 lbs	$0.00	$0.00

SEAT TYPE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	Invoice	MSRP
A1F	Seat, front high back bucket driver and passenger tricoat cloth covered reclining highback driver seat with single two occupant fold down passenger seat (STD)	0.00 lbs	0.00 lbs	$0.00	$0.00

SEAT TRIM

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	Invoice	MSRP
HNF	Very Dark Pewter, Cloth Seat Trim	0.00 lbs	0.00 lbs	$0.00	$0.00

RADIO

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	Invoice	MSRP
IO8	PIO, Audio System, Enhanced audio system with 7" diagonal color touchscreen, AM/FM stereo with seek-and -scan and digital clock. Additional features for compatible phones include: Bluetooth audio streaming, SiriusXM Radio with customer subscription, Apple CarPlay, Android Auto capable, navigation using Apple CarPlay or Android Auto and Rear Vision Camera. (Port Installed Option) (Includes (UVC) Rear Vision Camera, PIO.).	0.00 lbs	0.00 lbs	$1,186.65	$1,465.00

ADDITIONAL EQUIPMENT - INTERIOR

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	Invoice	MSRP
ATG	PIO, Remote Keyless Entry (Port Installed Option)	0.00 lbs	0.00 lbs	$255.15	$315.00
UZF	PIO, Back up alarm (Port Installed Option)	0.00 lbs	0.00 lbs	$93.15	$115.00

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ADDITIONAL EQUIPMENT - SAFETY-INTERIOR

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	Invoice	MSRP
UVC	PIO, Rear Vision Camera (Port Installed Option), (Included and only available with (IO8) Enhanced audio system with 7" diagonal color touchscreen.(Shipped loose in cab).)	0.00 lbs	0.00 lbs	Inc.	Inc.

ADDITIONAL EQUIPMENT - OTHER

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	Invoice	MSRP
VQ2	Fleet processing option	0.00 lbs	0.00 lbs	$0.00	$0.00
	Options Total	**0.00 lbs**	**0.00 lbs**	**$1,534.95**	**$1,895.00**
	As Specified Curb Weight	3538.00 lbs	1925.00 lbs		

Standard Equipment

Mechanical

Emissions, 50 state certification

Engine, 6.6L V8 SIDI, GMPT-V8 8 cylinder V Iron block, four cycle overhead valve water cooled 6.6L SIDI V8 350 hp [261 kW] @ 4500 rpm, 425 lb.-ft of torque [575.8 N-m] @ 3800 rpm. Electronically controlled direct fuel injection. Six bolt main cap design for heavy-duty performance. Engine Control Module (ECM) and Transmission Control Module (TCM) engine control system. Engine cruise control, engine oil cooler, High Idle Mode (1200 rpm). (STD)

Transmission, 6-speed automatic, 6L90-E Hydra-Matic with lock-up converter and overdrive. Ratios: Gear and Ratios 4.027, 2.364 ,1.532, 1.152, 0.852, 0.667, Rev. 3.064:1 (STD)

Axle, 4.30 ratio (Standard on 4500 model only.)

Air cleaner, heavy-duty, 11" diameter dry paper single element. Air cleaner canister standard with air restriction gauge. Back of cab location.

Drivetrain, rear-wheel drive

Battery, 750 cold-cranking amps, 12-volt single, maintenance free, frame-mounted battery box

Alternator, 145 amps output with integral regulator

Frame, ladder-type channel frame. Full C section straight frame 33.5" (85.1 cm) wide. Yield strength 44,000 psi, section modulus 7.20 cu.in. and RBM 316,800 lb-ft/in per rail.

Incomplete vehicle certification

Wheelbase, 150" (381.0 cm)

GVWR, 14,500 lbs. (6577 kg)

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Mechanical

Front suspension, 8,440 lbs. (3828 kg) tapered leaf, semi-elliptical steel alloy tapered leaf springs. Includes shock absorbers and stabilizer bar.

Rear suspension, 12,900 lbs. (5851 kg), multi-leaf, semi-elliptical steel alloy. Includes shock absorbers

Front axle, 6,830 lbs. (3098 kg), reverse Elliot "I"-beam includes integral hydraulic power steering. ratio 18.8-20.9:1

Rear axle, 11,020 lbs. (4998 kg) R050, full-floating single-speed with oil lubricated rear wheel-bearings

Vehicle Application Truck

Brakes, 4-wheel antilock, front disc, rear drum, dual circuit, vacuum assisted hydraulic with EBD (Electronic Brake Distribution). Disc front and self-adjust outboard mounted drum rear. Mechanical, transmission-mounted parking brake. Non-asbestos semi-metallic linings are standard. 4 channel anti-lock brake system.

Fuel tank, 38.6 Gallon, (146L), rectangular fuel tank. mounted between frame rail with electric type fuel pump (mounted in tank). Through the rail fuel fill.

Exhaust, single outlet

Exterior

Wheels, 19.5" x 6", K steel

Tires, front, 225/70R19.5 G 128/126 L BW HWY VAR1

Tires, rear, 225/70R19.5 G 128/126 L BW HWY VAR1

Assist steps

Glass, tinted

Mirror, outside left hand and right hand dual cab mounted exterior with integral convex mirror

Windshield wiper, pulse, wet arm

Entertainment

Audio System, AM/FM stereo with CD player, auxiliary jack, USB port and Bluetooth (STD)

Audio system feature, 2 speakers

Interior

Seat, front high back bucket driver and passenger tricoat cloth covered reclining highback driver seat with single two occupant fold down passenger seat (STD)

Seat trim, Cloth

Cup holders

Floor mats

Steering wheel, urethane

Steering column, Tilt-Wheel

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Interior

Driver Information Center

Windows, power

Door locks, power

Cruise control, electronic, automatic

Air conditioning, single-zone manual, integral in-dash mounted

Windshield washer bottle access on passenger side dash when passenger-side door is open

Storage, door pockets

Lighting, interior dome

Storage, seatback pockets

Safety-Mechanical

Brake, parking, cable actuated, internal expanding drum type, transmission-mounted

Safety-Exterior

Daytime Running Lamps

WARRANTY

Warranty Note: <<< Preliminary 2021 Warranty >>>
Basic Years: 3
Basic Miles/km: 36,000
Drivetrain Years: 5
Drivetrain Miles/km: 75,000
Drivetrain Note: Qualified Fleet Purchases: 5 Years/100,000 Miles
Corrosion Years: 4
Corrosion Miles/km: Unlimited
Rear Axle Years: 5
Rear Axle Miles/km: 75,000
Frame Rail Years: 3
Frame Rail Miles/km: 36,000
Frame Rail Note: 3 years/36,000 miles (no charge) AND up to 5 years/Unlimited miles (50% charge)
Roadside Assistance Years: 5
Roadside Assistance Miles/km: 75,000
Roadside Assistance Note: Qualified Fleet Purchases: 5 Years/100,000 Miles
Maintenance Note: 1 Year/1 Visit

Weight Ratings

WEIGHT RATINGS

Front Gross Axle Weight Rating:	6630 lbs
Rear Gross Axle Weight Rating:	11020 lbs
Gross Vehicle Weight Rating:	14500.00 lbs

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Technical Specifications

Powertrain

Transmission

Drivetrain	Rear Wheel Drive	Trans Order Code	MYD
Trans Type	6	Trans Description Cont.	Automatic
Trans Description Cont. Again	N/A	First Gear Ratio (:1)	4.027
Second Gear Ratio (:1)	2.364	Third Gear Ratio (:1)	1.532
Fourth Gear Ratio (:1)	1.152	Fifth Gear Ratio (:1)	0.852
Sixth Gear Ratio (:1)	0.667	Reverse Ratio (:1)	3.064
Clutch Size	N/A	Trans Power Take Off	N/A
Final Drive Axle Ratio (:1)	N/A	Transfer Case Model	N/A
Transfer Case Power Take Off	N/A	Second Reverse Gear Ratio (:1)	N/A
Third Reverse Gear Ratio (:1)	N/A	Fourth Reverse Gear Ratio (:1)	N/A
Fifth Reverse Gear Ratio (:1)	N/A	Sixth Reverse Gear Ratio (:1)	N/A
Transmission Manufacturer	6L90-E Hydra-Matic	Transmission Type	N/A

Engine

Engine Order Code	L8T	Engine Type	Gas V8
Displacement	6.6L/400	Fuel System	Direct Fuel Injection
SAE Net Horsepower @ RPM	350 @ 4500	SAE Net Torque @ RPM	425 @ 3800
Engine Oil Cooler	Yes	Governed Engine Speed (RPM)	N/A
Engine Series	GMPT		

Electrical

Cold Cranking Amps @ 0° F (Primary)	750	Cold Cranking Amps @ 0° F (2nd)	N/A
Cold Cranking Amps @ 0° F (3rd)	N/A	Maximum Alternator Capacity (amps)	145

Cooling System

Total Cooling System Capacity	N/A

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Vehicle

Vehicle

Axle Ratio - Low Rear (:1)	N/A	As Spec Curb Weight - Front	3538.00 lbs
As Spec Curb Weight - Rear	1925.00 lbs		

Chassis

Weight Information

Standard Weight - Front	0.00 lbs	Standard Weight - Rear	0.00 lbs
Total Weight	5813.00 lbs	Gross Axle Wt Rating - Front	6630 lbs
Gross Axle Wt Rating - Rear	11020 lbs	Curb Weight - Front	3538 lbs
Curb Weight - Rear	1925 lbs	Option Weight - Front	0.00 lbs
Option Weight - Rear	0.00 lbs	Reserve Axle Capacity - Front	3092.00 lbs
Reserve Axle Capacity - Rear	9095.00 lbs	As Spec'd Curb Weight	5463.00 lbs
As Spec'd Payload	9037.00 lbs	Gross Combined Wt Rating	20500 lbs
Cargo Weight	0.00 lbs	Gross Vehicle Weight	5813.00 lbs
Axle Weight	N/A	Gross Axle Weight Rating	17650.00 lbs
Curb Weight	5463.00 lbs	Reserve Axle Capacity	12187.00 lbs
Total Option Weight	0.00 lbs	Payload Weight Front	0.00 lbs
Payload Weight Rear	0.00 lbs	Maximum Axle Rating Front	6630.00 lbs
Maximum Axle Rating Rear	11020.00 lbs	Maximum Axle Rating Total	17650.00 lbs
Gross Vehicle Weight Rating	14500.00 lbs	Front PayLoad	N/A
Rear Payload	N/A	Total Payload Weight (Cargo + Driver + Body)	350.00 lbs

Frame

Frame Type	Ladder-Type C-Section	Sect Modulus Rails Only	7.20 in^3
Frame RBM	316800	Frame Strength	44000 lbs
Frame Thickness	8.50 X 2.76 X 0.24 in		

Suspension

Suspension Type - Front	Semi Elliptical	Suspension Type - Rear	Multi-Leaf Spring

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Chassis

Suspension

	Spring		
Spring Capacity - Front	8440 lbs	Spring Capacity - Rear	12900 lbs
Axle Type - Front	I-Beam	Axle Type - Rear	Full-Floating
Axle Capacity - Front	6830 lbs	Axle Capacity - Rear	11020 lbs
Axle Ratio (:1) - Front	N/A	Axle Ratio (:1) - Rear	4.30
Shock Absorber Diameter - Front	42.0 mm	Shock Absorber Diameter - Rear	42.0 mm
Stabilizer Bar Diameter - Front	1.65 in	Stabilizer Bar Diameter - Rear	N/A

Tires

Front Tire Order Code	2TC	Rear Tire Order Code	3TC
Spare Tire Order Code	N/A	Front Tire Size	225/70R19.5
Rear Tire Size	225/70R19.5	Spare Tire Size	N/A
Front Tire Capacity	6630 lbs	Rear Tire Capacity	12460 lbs
Spare Tire Capacity	N/A	Revolutions/Mile @ 45 mph - Front	643
Revolutions/Mile @ 45 mph - Rear	643	Revolutions/Mile @ 45 mph - Spare	N/A
Tire Rating Total	19090.00		

Wheels

Front Wheel Size	19.5 x 6.0 in	Rear Wheel Size	19.5 x 6.0 in
Spare Wheel Size	N/A	Front Wheel Material	Steel
Rear Wheel Material	Steel	Spare Wheel Material	N/A
Front Bolt Pattern	6 Hole JIS 8.75"	Rear Bolt Pattern	6 Hole JIS 8.75"
Spare Bolt Pattern	N/A		

Steering

Steering Type	Pwr	Steering Ratio (:1), On Center	18.8 - 20.9
Steering Ratio (:1), At Lock	18.8 - 20.9	Turning Diameter - Curb to Curb	45.3 ft
Turning Diameter - Wall to Wall	50.6 ft		

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Chassis

Brakes

Brake Type	Pwr	Brake ABS System	4-Wheel
Brake ABS System (Second Line)	N/A	Disc - Front (Yes or)	Yes
Disc - Rear (Yes or)	N/A	Front Brake Rotor Diam x Thickness	11.5 x -TBD- in
Rear Brake Rotor Diam x Thickness	N/A	Drum - Front (Yes or)	N/A
Front Drum Diam x Width	N/A	Drum - Rear (Yes or)	Yes
Rear Drum Diam x Width	12.6 x 3.94 in		

Fuel Tank

Fuel Tank Capacity, Approx	38.6 gal	Aux Fuel Tank Capacity, Approx	N/A
Fuel Tank Location	Frame Rail	Aux Fuel Tank Location	N/A

Trailering

Trailer Weight	0.0 lbs

Dimensions

Interior Dimensions

Passenger Capacity	3	Front Head Room	38.40 in
Front Leg Room	29.50 in	Front Shoulder Room	70.70 in
Front Hip Room	67.70 in		

Exterior Dimensions

Wheelbase	150.00 in	Length, Overall w/o rear bumper	N/A
Length, Overall	241.50 in	Width, Max w/o mirrors	81.30 in
Height, Overall	90.90 in	Overhang, Front	48.40 in
Overhang, Rear w/o bumper	43.1 in	Front Bumper to Back of Cab	70.90 in
Cab to Axle	127.5 in	Cab to End of Frame	170.6 in
Ground to Top of Load Floor	N/A	Ground to Top of Frame	33.0 in
Frame Width, Rear	33.5 in	Ground Clearance, Front	8.3 in
Ground Clearance, Rear	8.3 in	Body Length	0.0 ft
Cab to Body	0.0 in	Frontal Area	0.00 ft^2

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Medium Duty

Medium Duty Performance

Front Axle %	N/A	Rear Axle %	N/A
Driver Weight	350.0 lbs	Front Ground Load	N/A
Rear Ground Load	N/A	1st gear High Speed (High Axle Gear)	N/A
2nd gear High Speed (High Axle Gear)	N/A	3rd gear High Speed (High Axle Gear)	N/A
4th gear High Speed (High Axle Gear)	N/A	5th gear High Speed (High Axle Gear)	N/A
6th gear High Speed (High Axle Gear)	N/A	1st gear Low Speed (High Axle Gear)	20.48 MPH
2nd gear Low Speed (High Axle Gear)	34.88 MPH	3rd gear Low Speed (High Axle Gear)	53.83 MPH
4th gear Low Speed (High Axle Gear)	71.58 MPH	5th gear Low Speed (High Axle Gear)	96.79 MPH
6th gear Low Speed (High Axle Gear)	123.63 MPH	1st gear High Speed (Low Axle Gear)	N/A
2nd gear High Speed (Low Axle Gear)	N/A	3rd gear High Speed (Low Axle Gear)	N/A
4th gear High Speed (Low Axle Gear)	N/A	5th gear High Speed (Low Axle Gear)	N/A
6th gear High Speed (Low Axle Gear)	N/A	1st gear Low Speed (Low Axle Gear)	N/A
2nd gear Low Speed (Low Axle Gear)	N/A	3rd gear Low Speed (Low Axle Gear)	N/A
4th gear Low Speed (Low Axle Gear)	N/A	5th gear Low Speed (Low Axle Gear)	N/A
6th gear Low Speed (Low Axle Gear)	N/A	Reduction	45.02
Torque @ Clutch Engage	N/A	Starting Grade Index	N/A
1st Gear Tractive Effort (High Axle Gear)	4921.34	2nd Gear Tractive Effort (High Axle Gear)	2889.01
3rd Gear Tractive Effort (High Axle Gear)	1872.24	4th Gear Tractive Effort (High Axle Gear)	1407.84
5th Gear Tractive Effort (High Axle Gear)	1041.22	6th Gear Tractive Effort (High Axle Gear)	815.13
1st Gear Tractive Effort (Low Axle Gear)	N/A	2nd Gear Tractive Effort (Low Axle Gear)	N/A
3rd Gear Tractive Effort (Low Axle Gear)	N/A	4th Gear Tractive Effort (Low Axle Gear)	N/A
5th Gear Tractive Effort (Low Axle Gear)	N/A	6th Gear Tractive Effort (Low Axle Gear)	N/A
1st Gear Gradeability (High Axle Gear)	N/A	2nd Gear Gradeability (High Axle Gear)	N/A
3rd Gear Gradeability (High Axle Gear)	N/A	4th Gear Gradeability (High Axle Gear)	N/A
5th Gear Gradeability (High Axle Gear)	N/A	6th Gear Gradeability (High Axle Gear)	N/A
1st Gear Gradeability (Low Axle Gear)	38.83	2nd Gear Gradeability (Low Axle Gear)	21.58
3rd Gear Gradeability (Low Axle Gear)	11.70	4th Gear Gradeability (Low Axle Gear)	5.79
5th Gear Gradeability (Low Axle Gear)	-1.25	6th Gear Gradeability (Low Axle Gear)	-8.71
Geared Road Speed	0.00 MPH	Actual Loaded Speed	N/A

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Data Version: 13357. Data Updated: Mar 24, 2021 10:28:00 PM PDT.

Winner Chevrolet / Lasher Fleet
Andrew Villareal | 916-792-3672 | avillareal@lasherauto.com

[Fleet] 2021 Chevrolet 4500 LCF Gas (CP33003) 2WD Reg Cab 150" (Complete)

Medium Duty

Medium Duty Performance

Grade (%)	2.0	Maximum Speed Gradeability	N/A
Torque Converter	2.6	Maximum Capacity @ 0° F	750.00
% of Body on Front Axle	80.67	% of Body on Rear Axle	19.33
Body Weight Front	0.00 lbs	Body Weight Rear	0.00 lbs
Actual Loaded Speed (First Part, MPH)	N/A	Actual Loaded Speed (Second Part, RPM)	
Actual Loaded Speed (Third Part, Gear)		Road Type	Concrete
Body Weight	0.0 lbs	Driver Weight Front	N/A
Driver Weight Rear	N/A	Medium Duty Body Type	None
Front Total Load	3538.00 lbs	Rear Total Load	1925.00 lbs

Weight Distribution

SPECIFICATION SUMMARY

Model #	CP33003
Truck/Tractor	
Wheelbase (WB)	150.00 in
Cab to Axle (CA)	127.5 in
Cab to Body/Swing Clear (BOC)	0.0 in
Body Length	0.0 ft
Body Weight	0.0 lbs
Cargo Weight	0.00 lbs
Front GAWR	6630 lbs
Rear GAWR	11020 lbs
GVWR	14500.00 lbs

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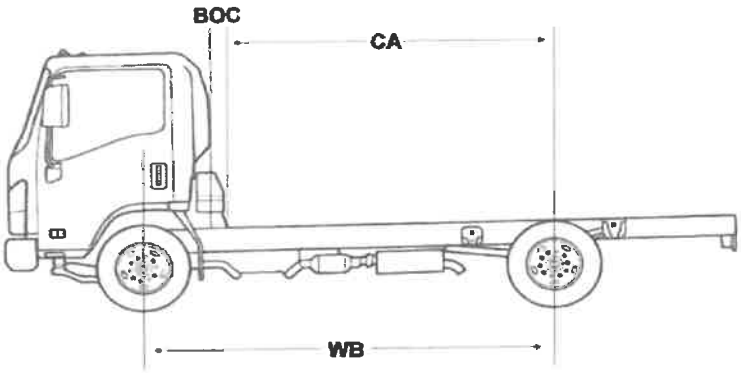
Winner Chevrolet / Lasher Fleet
Andrew Villareal | 916-792-3672 | avillareal@lasherauto.com

[Fleet] 2021 Chevrolet 4500 LCF Gas (CP33003) 2WD Reg Cab 150" (Complete)



CA: 127.5 in
BOC: 0.0 in
WB: 150.00 in

Fr%:	N/A	Rr%:	N/A
Front Wt:	3538.00 lbs	**Rear Wt:**	1925.00 lbs

GAWR/GVWR	GVW	Remaining Payload Wt
14500.00 lbs	5813.00 lbs	8,687.00 lbs

Weight Distribution

SPECIFICATION DETAILS

	Front Axle	Rear Axle	Total
Actual			
Chassis	3538.00 lbs	1925.00 lbs	5463.00 lbs
Body	0.00 lbs	0.00 lbs	0.0 lbs
Payload	0.00 lbs	0.00 lbs	0.00 lbs
Trailer			0.0 lbs
Totals	3538.00 lbs	1925.00 lbs	5813.00 lbs
Capacity			
Axle	6630 lbs	11020 lbs	17650.00 lbs
Suspension	8440 lbs	12900 lbs	21,340.00 lbs
Tire	6630 lbs	12460 lbs	19090.00
Total Axle Rating	6630.00 lbs	11020.00 lbs	17650.00 lbs

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Andrew Villareal | 916-792-3672 | avillareal@lasherauto.com

[Fleet] 2021 Chevrolet 4500 LCF Gas (CP33003) 2WD Reg Cab 150" (✔ Complete)

Geared Road Speed

SPECIFICATION SUMMARY

Model #	CP33003
Engine Order Code	L8T
Model Manufacturer	GMPT
Type	Gas V8
Displacement	6.6L/400
Horsepower	350 @ 4500
Starting Torque	N/A
Transmission Order Code	MYD
Model Manufacturer	6L90-E Hydra-Matic
Type	6-Speed Automatic
Rear Axle Order Code	
Model Manufacturer	N/A
Weight Rating	11020 lbs
Ratio:1	4.30
Rear Tires	225/70R19.5
Revolutions/Mile Front	643
Revolutions/Mile Rear	643
Surface Type	Concrete
Desired Grade	2%

Geared Road Speed

0.00 MPH
0.00 KPH **N/A RPM**

0% Grade in gear

Actual Loaded Speed

N/A
0.00 KPH **N/A RPM**

2% Grade in gear

Note: Simulated speedometer appearance may not correspond with selected equipment.

Gradeability Chart

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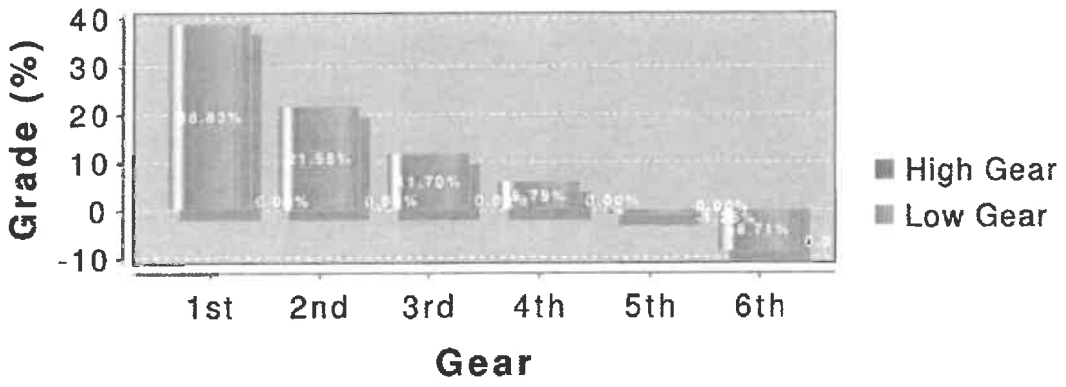
[Fleet] 2021 Chevrolet 4500 LCF Gas (CP33003) 2WD Reg Cab 150" (✔ Complete)

SPECIFICATION SUMMARY

Model #	CP33003
Engine Order Code	L8T
Model Manufacturer	GMPT
Type	Gas V8
Displacement	6.6L/400
Horsepower	350 @ 4500
Starting Torque	N/A
Transmission Order Code	MYD
Model Manufacturer	6L90-E Hydra-Matic
Type	6-Speed Automatic
Rear Axle Order Code	
Model Manufacturer	N/A
Weight Rating	11020 lbs
Ratio:1	4.30
Rear Tires	225/70R19.5
Revolutions/Mile Front	643
Revolutions/Mile Rear	643
Surface Type	Concrete
Desired Grade	2%



Turning Circle

SPECIFICATION SUMMARY

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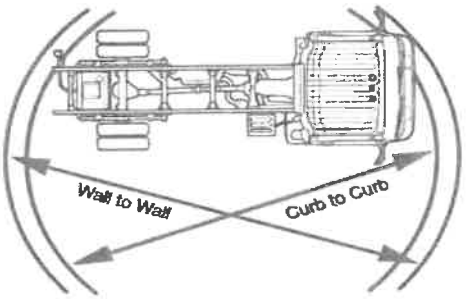
Andrew Villareal | 916-792-3672 | avillareal@lasherauto.com

[Fleet] 2021 Chevrolet 4500 LCF Gas (CP33003) 2WD Reg Cab 150" (✔ Complete)

Model #	CP33003
Front Axle Order Code	
Capacity (lbs)	6830 lbs
Wheelbase Order Code	
Wheelbase (in)	150.00 in
Front Wheel Order Code	
Size/Type (in)	19.5 x 6.0 in
Front Tire Order Code	2TC
Size/Type	225/70R19.5

Wall to Wall (ft): 50.6 ft

Wall to Wall diameter is measured from the outermost part of the cab.



Curb to Curb (ft): 45.3 ft

Curb to Curb diameter is measured from the outside of the front tire.

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City of Woodland

Public Works Department • 655 N. Pioneer Avenue • Woodland, CA 95776 • (530) 661-5962

Contract Documents For
2021 or Newest model Isuzu NPR HD Dump Truck with Cab-Over

ADDENDUM NO. 1
Issued March 22, 2021

Change in Bid Opening Date
Bids To Be Opened On:
March 29, 2021 @ 4:00 p.m.

This addendum shall hereby be made a part of the contract documents to the same extent as though it was originally included. The addendum consists of this cover sheet and all following pages and attachments.

Bidder shall acknowledge receipt and examination of this addendum by writing the addendum number on the bid form within the sealed bid proposal. Failure to do so may result in the disqualification of your bid.

Approved by:

Troy Thompson
Fleet & Facilities Manager

The Contract Documents are hereby clarified, corrected and changed as indicated below.

Part/Section	Description of Change	Page
A.2	"Monday, March 29th, 2021 – Bids due ….," changed from Thursday, March 25th	2
A.3	"Monday, March 29th, 2021." Changed from Thursday, March 25th.	2

3-29-2021

City of Woodland

Public Works Department • 655 N. Pioneer Avenue • Woodland, CA 95776 • (530) 661-5962

Contract Documents For
2021 or Newest model Isuzu NPR HD Dump Truck with Cab-Over

ADDENDUM NO. 2
Issued March 26, 2021

Change in Bid Opening Date
Bids To Be Opened On:
April 2, 2021 @ 4:00 p.m.

This addendum shall hereby be made a part of the contract documents to the same extent as though it was originally included. The addendum consists of this cover sheet and all following pages and attachments.

Bidder shall acknowledge receipt and examination of this addendum by writing the addendum number on the bid form within the sealed bid proposal. Failure to do so may result in the disqualification of your bid.

Approved by:

Troy Thompson
Fleet & Facilities Manager

The Contract Documents are hereby clarified, corrected and changed as indicated below.

Part/Section	Description of Change	Page
A.2	"Friday, April 2nd, 2021 – Bids due ….," changed from Monday, March 29th	2
A.3	"Friday, April 2nd, 2021." Changed from Monday, March 29th	2

Notice Inviting Bids
2021 or Newest Model Isuzu NPR HD or Comparable type Dump Truck with Cab-Over

March 15, 2021

City of Woodland

City of Woodland
655 N. Pioneer Ave
Woodland, CA 95776

City Contact:
Troy Thompson
troy.thompson@cityofwoodland.org
530-661-5956

SECTION A. NOTICE INVITING BIDS

A.1 .General Description of Work

The City of Woodland is soliciting bids from qualified dealerships for one (1) 2021 or newest model NPR Cab-Over or comparable type for the Urban Forestry program that be used to haul tree debris. Please see **Exhibit "A"** on Page 4 for the vehicles specifications, and there are also a few pictures listed in **Exhibit "B"** for example references. The City's standard Vehicle Purchase Agreement is located in **Exhibit "C"** for reference; the selected dealership will be required to sign this agreement before the City can issue the purchase order. The City of Woodland will choose one dealership for the purchase of the dump truck

A.2. Schedule of Bid Period Activities

The tentative schedule and terms of the activities of the project is as follows:

Monday, March 15, 2021 – Bid period commences

Wednesday, March 24, 2021 – Bids due by 4:00 pm PST

Tuesday, April 6, 2021 – Purchase award approved by the City Council

April 7 – 10, 2021 – Purchase Order sent to Dealership

A.3. Bid Submissions

Bids must be sealed and either dropped off or mailed to 655 N. Pioneer Avenue, Woodland, CA 95776 no later than 4:00 pm on Wednesday, March 24th.

A.4. Owner Contact for Questions and Site Visits

Bidder must refer all inquiries relating to the requirements of this bid offer to Troy Thompson, Fleet & Facilities Manager, at 530-661-5956, or by e-mail at troy.thompson@cityofwoodland.org. Bidders can also address their inquiries by mail or walk-in at 655 N. Pioneer Avenue, Woodland, CA 95776.

SECTION B. DESCRIPTION OF WORK

B.1. Quote Details

Dealership must provide a quote on company letterhead with the following details:

a. Dealer point of contact name, phone number and email address
b. Base price of vehicle
c. Vehicle Build Up (see Exhibit "A)
d. Subtotals
e. Taxes, fees and transportation
f. Specify discount if offered
g. Warranty information
h. Net terms

SECTION C. EVALUATION

C.1. Evaluation Criteria

The City will endeavor to receive bids from at least three different dealerships. The City will award the contract to the lowest responsive bidder taking into account the full price of the vehicle, applicable taxes/fees, optional features, and warranty terms. There will also be a 5% local bidder preference. The City has the right to waive any and all bids.

C.2. Award of Proposal

If the proposal is $25,000 or less, the proposal may be awarded by the Public Works Director. If the proposal is between $25,001 and $50,000, the proposal may be awarded by the City Manager. If the proposal is over $50,000 it shall be presented to the City Council for award. Contracts will be awarded to the lowest and responsible bidder. If two (2) or more bids are the same and the lowest, the authorized contracting party may accept the one it chooses.

Exhibit "A"

Specifications for (1) 2021 Dump Truck

- Isuzu NPR HD Cab-over or comparable type (See Exhibit "B" – Picture #1 for reference)
- Engine GMC 297
- 14,500 GVWR
- Hydraulic Dump Bed with folding sides (See Exhibit "B" – Picture #2 for example
- Headache Rack with Amber Directional Light Bar on top that can be seen from all directions with dash switch controls (See Exhibit "B" – Picture #2 for placements and Picture #3 for light bar type)
- Amber Directional Light installed on the rear side of the bed (See Exhibit "B" – Picture #3) with dash switch controls
- Tow Hitch (See Exhibit "B" – Picture #4 for reference), Hitch can be equal to Shocker Air Hitch
- Trailer Brake Controller
- 165" Wheelbase – ~~176 WB~~ 150'' WB is Required for this Body
- Allison Transmission, Automatic 6-speed
- White exterior paint
- Gas engine, minimum 270 horse power . 6.6L V8 Gas
- At least 36" of space between the cab and the bed to allow for a storage box to store chainsaws and other tools
- Storage Box Dimensions 36" Wide X 60" Tall X Depth the same as width of Cab
- Vinyl seats, 40/20/40 Split Bench, Dark Ash or similar color – Cloth only option
- Air conditioning
- Power Door Locks and Windows
- Daytime Running Lights
- Hydro Boost Brakes
- Alternator 145 Amp
- 2 extra sets of keys (4 Total), remote keyless entry
- Power Outlet, 110-Volt AC
- Backup Alarm
- Rear Vision Camera
- Front Tow Hooks
- Can be operated with a California Class C license
- Dealership handles all DMV paperwork and registration

Bid Alternative:

- Removal cover for Dump Body, categorize separately on your bid submission and include taxes

Exhibit "B"

Pictures

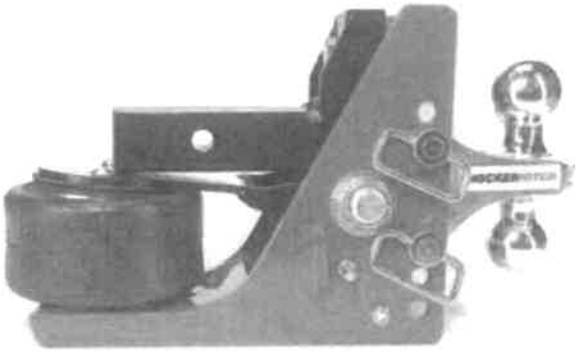
Picture #1 – Isuzu NPR HD Cab-Over, but the City would like the cylinder ram located on the bottom of the bed and not the front as this picture indicates

Picture #2 – Headache Bar/Lightbar Placement and Bed Type with Lid (this is a different truck than in Picture #1, just call Troy Thompson if you have any questions).

Picture #3 – Light Bar Type

Picture #4 – Tow Hitch Type

Shocker Air Hitch & Combo Ball Mount



Shocker Air Hitch With Adjustable Drop Ball Mount

Exhibit "C"

Vehicle Purchase Agreement

This VEHICLE PURCHASE AGREEMENT ("Agreement") is made effective as of this _____ day of _____, 20__, by and between the **CITY OF WOODLAND** ("City"), a municipal corporation, and _____ ("Vendor"), a _____ **[*SPECIFY ENTITY TYPE; E.G. CALIFORNIA CORPORATION*].** City and vendor may be referred to herein collectively as "Parties" and individually as "Party".

TERMS

In consideration of the mutual understandings contained in this Agreement, and other good, valuable and sufficient consideration, the Parties hereto agree as follows:

1. VEHICLE. Vendor agrees to sell and City agrees to purchase, _____ **[*DESCRIBE VEHICLE(S)*]**, as more specifically described in Exhibit "A" ("Vehicle" **[*OR "VEHICLES", AND MAKE GLOBAL CHANGE IN AGREEMENT*]**), for the total sum of _____ Dollars and NO/100 ($_____), which sum includes applicable taxes. This price shall include delivery of the Vehicle to a mutually agreed upon destination in Woodland, California, and Vendor shall bear all liability and responsibility for damage to the Vehicle prior to delivery to such location.

2. CANCELLATION & TITLE TRANSFER. Vendor shall furnish a clear title for the Vehicle on or before the date of ownership transfer of the Vehicle. Notwithstanding any provision of this Agreement to the contrary, City may cancel this Agreement in its sole discretion and without penalty if Vendor fails to deliver clear title and the Vehicle on or before **[*INSERT DELIVERY DEADLINE*]**.

3. DELIVERY. Vendor shall provide the Vehicle in new condition, all transportation charges prepaid, subject to the approval of the City pursuant to the City's Inspection described herein, at a location designated mutual agreement of the Parties, in Woodland, California, by **[*INSERT DELIVERY DEADLINE*]** or at such other time as the Parties mutually agree upon. All costs for delivery, drayage, freight, insurance and for the packaging of the Vehicle are to be borne by Vendor. Should there be, at any time, a decrease in price of the Vehicle; a corresponding decrease will be made in the prices quoted and reflected in this Agreement by written amendment signed by both Parties. Vendor shall notify the City by letter in the even of any such decline in prices. All material furnished will be subject to inspection and approval of the City upon delivery.

4. WARRANTY. Vendor expressly acknowledges and warrants the Vehicle is subject to the warranties described below:

   [*DESCRIBE ANY MANUFACTURER AND EQUIPMENT WARRANTIES.*]

5. LIQUIDATED DAMAGES. All time limits stated in this Agreement shall be in calendar days. Should delivery not be completed on or before the time stipulated herein, it is mutually agreed and understood by and between the City and Vendor that:

a. A delay could seriously affect the City's operations.

b. It is, impractical and extremely difficult to determine the actual damage, which the City will sustain by reason of such delay.

c. There will be a reduction in the Purchase Price for the amount of **$[*INSERT AMOUNT*]** per calendar day for exceeding the delivery time set forth in this Agreement. This is the nearest measure of damages for such delay that can be fixed at this time.

d. The City and Vendor hereby establish said reduction in the Purchase Price of **[*INSERT AMOUNT*]** per calendar day for each and every day of delay for the Vehicle as liquidated damages and as a penalty or forfeiture for breach of Agreement to complete delivery by Vendor on or before the time specified in this Agreement. Liquidated damages shall run for a period not to exceed ninety (90) days. At such date, the City reserves the right to cancel the order and pursue any and all remedies available by law or equity.

e. Should Vendor be obstructed or delayed in the work required to be done hereunder by changes in the work or by any default, act or omission of the City, or by strikes, fire or act of God, then the time for delivery shall be extended for period as may be agreed upon by the City and Vendor.

6. CONDITIONS OF SALE. The City's obligation to purchase the Vehicle and Vendor's obligation to sell the Vehicle pursuant to this Agreement are conditioned on each of the following:

a. City's Inspection. City shall have twenty (20) days from the date of delivery to inspect the Vehicle for its suitability and feasibility for City's intended use ("City's Inspection"). Upon delivery, City shall conduct a final visual inspection of the Vehicle to ensure the acceptability of the Vehicle to the City. The Vehicle will be given a complete inspection by the City prior to any road tests. Within the twenty (20) days allocated for City's Inspection, the City may provide Vendor with a list of defects, if any, for correction within thirty (30) days or as otherwise agreed upon by the parties. The Vehicle will be re-inspected each time it is returned to the City by Vendor until all defects are corrected. City's investigation shall include, but not be limited to (a) investigations or analyses of applicable laws, statutes, rules, regulations, ordinances, limitations, restrictions or requirements concerning the use, location or suitability of the Vehicle or condition thereof; (b) the extent or condition of title to the Vehicle; and (c) all other matters concerning the condition, use, or sale of the Vehicle. The City may reject and return at the risk and expense of Vendor the Vehicle, which may be defective or fail to comply with the Specifications. If rejected, the Vehicle will be held for disposition at the expense of Vendor.

b. Title. City's obligation to purchase the Vehicle and Vendor's obligation to sell the Vehicle pursuant to this Agreement are conditioned on the conveyance to City of good and marketable title to the Vehicle not subject to any liens or encumbrances. At the Time of Purchase, title to the Vehicle shall pass to the City as evidenced by

the Vendor's delivery to City of an executed copy of the Certificate of Ownership attached hereto as Exhibit "B".

c. Failure or Change of Conditions. Should any of Vendor's or City's Conditions of Sale specified in this Agreement fail to occur or materially change prior to the date established herein for the Time of Purchase, City shall have the power, exercisable by giving written notice to the Vendor, to waive the condition or terminate this Agreement as described herein.

d. Termination. This Agreement may be terminated at any time by the City upon written notice by the City to the Vendor, if the City does not approve of the condition of the Vehicle during either the City's Inspection or prior to the City's Final Acceptance. Either party may terminate this Agreement in the event of a material breach of this Agreement and a failure to cure such breach within fifteen (15) days of written notice of such breach.

e. Effect of Termination. In the event this Agreement is terminated after delivery of Vehicle but before Time of Purchase, the cost of returning the delivered Vehicle to Vendor shall be borne by the party responsible for the event or nonevent leading to the termination.

7. SURVIVAL OF REPRESENTATIONS AND WARRANTIES; HOLD HARMLESS. All of the representations and warranties of City and Vendor made in conjunction with and pursuant to this Agreement shall survive the Time of Purchase. Vendor agrees to indemnify, defend, protect and hold City harmless from any claim, demand, liability, loss or cost (including reasonable attorneys' fees) that City may sustain arising out of any breach of or inaccuracy in Vendor's representations and warranties. City agrees to indemnify, defend, protect and hold Vendor harmless from any claim, demand, liability, loss, or cost (including reasonable attorneys' fees) that Vendor may sustain arising out of any breach of or inaccuracy in City's representations and warranties.

8. BEST EFFORTS. City and Vendor shall act in good faith and use their best efforts after the date hereof to ensure that their respective obligations hereunder are fully and punctually performed. City and Vendor shall perform any further acts and execute and deliver any other documents or instruments that may be reasonably necessary to carry out the provisions of this Agreement.

9. GOVERNING LAW. This Agreement is made and entered into, and shall be governed by, the laws of the State of California without giving effect to any conflict of law provisions. Venue shall be solely and exclusively in Yolo County, California.

10. NOTICE. Any notice, payment or instrument required or permitted by this Agreement to any party shall be deemed to have been received when personally delivered to any party or seventy-two (72) hours following mailing of the same, first class, postage prepaid, addressed as follows:

City: City of Woodland

655 N. Pioneer Avenue

Woodland, CA 95776

Attn:_____

Vendor:_____

_____

_____

Attn: _____

11. ATTORNEYS' FEES. If any legal action, or any arbitration or other proceeding is initiated for the enforcement of this Agreement or because of any alleged dispute, breach, default or misrepresentation in connection with any of the provisions of this Agreement, the successful or prevailing party shall be entitled to recover reasonable attorneys' fees, witness fees and other costs incurred in that action or proceeding, in addition to any other relief to which it may be entitled.

12. SEVERABILITY. If any portion of this Agreement is declared by a court of competent jurisdiction to be invalid or unenforceable, such portion shall be deemed severed from this Agreement and the remaining parts shall remain in full effect as though such invalid or unenforceable provision had not been a part of this Agreement.

13. SUCCESSORS AND ASSIGNS. This Agreement shall be binding upon and inure to the benefit of the authorized successors and assigns of the parties hereto, provided that Vendor may not assign or delegate this Agreement or its rights or obligations hereunder without City's written consent.

14. COUNTERPARTS. This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original but which together shall constitute one and the same instrument.

15. EXHIBITS. **Exhibit** A is incorporated by reference as if fully set forth herein.

16. AMENDMENTS. This Agreement may not be amended or modified unless pursuant to a written instrument executed by the City and Vendor.

17. ENTIRE AGREEMENT. This Agreement embodies the entire understanding and agreement between the Parties pertaining to the matters described herein and supersedes and cancels all prior oral or written agreements between the Parties with respect to these matters. Each Party acknowledges that no party, agent or representative of the other party has made any promise, representation or warranty, express or implied, not expressly contained in this Agreement, that induced the other Party to sign this document.

18. MODIFICATION. No modification, waiver, amendment, discharge or change of this Agreement shall be valid unless the same is in writing and signed by the party against which the enforcement of such modification, waiver, amendment, discharge or change is or may be sought.

19. WAIVER. No waiver by City or Vendor of a breach of any of the terms, covenants or conditions of this Agreement by the other party shall be construed or held to be a waiver of any succeeding or preceding breach of the same or any other term, covenant or condition herein contained. No waiver of any default by City or Vendor hereunder shall be implied from any omission by the other party to take any action on account of such default if such default persists or is repeated, and no express waiver shall affect a default other than as specified in such waiver. The consent or approval by City or Vendor to or of any act by the other party requiring the consent or approval of the first party shall not be deemed to waive or render unnecessary such party's consent or approval to or of any subsequent similar acts by the other party.

20. ATTORNEYS' FEES. If any party to this Agreement commences an action against another party to this Agreement, either legal, administrative or otherwise, arising out of or in connection with this Agreement, the prevailing party in such litigation shall be entitled to have and recover form the losing party reasonable attorney's fees, expert fees and all other costs of such action.

21. COUNTERPARTS. This Agreement may be executed in counterparts and all counterparts so executed shall constitute one agreement binding on all the parties hereto. It shall not be necessary for each party to execute the same counterpart hereof.

22. TIME IS OF THE ESSENCE. Time is of the essence in this Agreement.

23. SIGNATURE AUTHORITY. By signing below, the undersigned acknowledge and represent that they have been authorized to execute this Agreement on behalf of their respective Parties.

CITY OF WOODLAND

By:_____

[*INSERT NAME AND TITLE*]

Date:_____

[*INSERT VENDOR NAME*]

By: Winner Chevrolet, Inc

Name: Andrew Villareal

Title: Fleet Specialist

Date: 3-29-2021

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE PURCHASE OF A DUMP TRUCK TO REPLACE #580

WHEREAS, the purchase will be funded from the Vehicle Replacement Fund (012) that was already approved by the City Council in the FY 2020/21 budget; and

WHEREAS, City Staff obtained only two bids - one bid from Winner Chevrolet in the amount of $93,160.50 and one bid from PB Loader in the amount of $94,629.00.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WOODLAND: The City Council hereby authorizes the purchase of a Dump Truck to replace Vehicle #580 from Winner Chevrolet in the amount of $93,160.50.

PASSED AND ADOPTED this 4th day of May 2021, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Tom Stallard, Mayor

APPROVED AS TO FORM:

_____
Ethan Walsh, City Attorney

ATTEST:

_____
Ana Gonzalez, City Clerk

TO: THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA: City Council Regular Agenda
DATE: May 4, 2021
ITEM #: F.9
SUBJECT: Purchase of a Combination Mastic Machine from ICC Equipment Rental

Recommendation For Action: Staff recommends that the City Council adopt Resolution No. _____, authorizing the purchase of a Combination Mastic Machine from ICC Equipment Rental; and (2) authorizing an appropriation of $96,212.22 in Vehicle/Equipment Replacement Fund (fund 012) to cover the cost.

Staff Contact: Troy Thompson, Fleet & Facilities Manager, (530) 661-5956, troy.thompson@cityofwoodland.org

Fiscal Impact: The City Council previously approved the funding for the City's Annual In-House Road Support program in the Measure F (MSF) fund as part of the adopted FY 2020/21 Budget. Anticipated savings in this program budget will be used to purchase a replacement of equipment #S046 (Street's Tar Pot). Funds will need to be transferred from MSF to fund 012 and an appropriation for $96,212.22 will be needed to purchase the equipment.

Background:
The City's #S046 (Street's Tar Pot) is used for crack sealing. Initially the unit cost $48,000. Since it's purchase, the unit has had about 1,200 hours of downtime nearly $46,000 in repairs.

After developing specifications for the Combination Mastic Machine, staff advertised the bid but no responses were received. City Purchasing Ordinance dictates staff to select a vendor of choice when no bids are received. Staff obtained a bid from ICC Equipment Rental for $96,212.22 in December 2020 and this bid is still valid.

Discussion:
The Combination Mastic Machine is a multi-purpose version of a single purpose crack seal machine. This machine will streamline City road repairs, allowing staff to perform multiple tasks independently of asphalt suppliers. These plants close during periods of low demand, reducing City's ability to address maintenance concerns as a consequence. The Combination Mastic Machine generates material to fill a variety of small to large size depressions, potholes and small trenches in addition to cracks. The City's current equipment limits operations to sealing cracks up to three quarters of an inch wide. With the new equipment the Streets Group will make small onsite repairs while performing preventive maintenance without the need to deploy a separate crew to ferry material from a batch plant. Allowing staff to stay on task without interruption will reduce the duration of road closures and minimize the impact on traffic flow.

The Measure F Annual In-House Road Support program includes approved funding to replace #S046 (Street's Tar Pot) in FY 2020/21. This Council action is required for adding the appropriation of $96,212.22 to fund 012. Council Action is also required by the City's Purchasing Ordinance for materials, supplies and equipment purchases greater than $50,000. Following Council approval, Fleet Services will create a purchase order allowing the vendor to order the equipment.

Conclusion: Staff recommends that the City Council adopt Resolution No. _____, authorizing the purchase of

a Combination Mastic Machine from ICC Equipment Rental; and (2) authorizing an appropriation of $96,212.22 in Vehicle/Equipment Replacement Fund (fund 012) to cover the cost.

Prepared By: Troy Thompson, Fleet & Facilities Manager

Reviewed By: Craig Locke, Public Works Director

Ken Hiatt
City Manager

Attachments:

1. C1 Combo Mastic Machine Specifications Package (signed)
2. Resolution for Combo Mastic

Date: 4/9/2021

Make: Cimline
Model: C1 Combination Mastic Machine
Department: Streets Department
Vehicle # being replaced: #S046

* Please note that any changes to the Specifications must be discussed and approved by Fleet Services first. If and when changes are approved, then a new Specs Form may need to be signed

Exhibit "A" (Vehicle and Upfit Specs)

- ICC Equipment Rental Quote
- Cimline C1 Mastic Machine Specs sheet

Signature_____ Print Name Joey Gines Date 4/20/21
(Department Director)

Signature_____ Print Name Troy Thompson Date 4/20/21
(Fleet Manager)

ICC EQUIPMENT RENTAL

Office
20 Light Sky Ct., Sacramento, CA 95828
Phone: (916) 642-1245 | www.iccequipment.com

Remit To
8801 Folsom Blvd #260, Sacramento, CA 95826
A/R Phone: (916) 642-1212 | A/R Fax: (916) 381-0611

1-502647
Quote

Rent Date:	12/15/2020 9:30 AM
Due Date:	12/16/2020 9:30 AM
Return Date:	
Contract Terms:	Due On Receipt
PO #:	
Job #:	

Customer Information
City of Woodland
655 N. Pioneer Ave
Woodland, CA 95776

Ship VIA	Customer Drivers License	Work Phone #	Cell Phone #
		(530) 681-0043	(530) 650-2935

Customer #	Authorized Contact Name	Contact Phone #	Sales Person Name	Employee Name
211				jrehkopf

Description	Qty Out	Qty. In	Daily	Weekly	Monthly	Per Unit	Taxable	Extended
150 Gal Melter/Mastic, Diesel Fired Item ID: Cim / 304-002-902	1.00		<<-- Sale -->>			$81813.00	☑	$81813.00
Engine Cover, C1 Item ID: Cim / 409692	1.00		<<-- Sale -->>			$1094.00	☑	$1094.00
Single Strobe Light Assemby Item ID: Cim / 407455	1.00		<<-- Sale -->>			$613.00	☑	$613.00
10 lb Fire Extinguisher Item ID: Cim / 409115 UPC: 409115	1.00		<<-- Sale -->> SKU: 409115			$503.00	☑	$503.00
Hyd Service Indicator Installed Item ID: Cim / 407513 UPC: 407513	1.00		<<-- Sale -->> SKU: 407513			$79.00	☑	$79.00
Spare Parts Kit, Mounted, M Series Item ID: Cim / 408356 UPC: 408356	1.00		<<-- Sale -->> SKU: 408356			$1269.00	☑	$1269.00
Freight - ESTIMATED Item ID: Max / FRT001 SKU: FRT001	1.00		<<-- Sale -->>			$3100.00	☑	$3100.00

Contract Notes:
Quote for Purchase

Contract Terms:
Terms For This Store. Prints On the Order.

HOURS:
Monday - Friday 7:00am - 5:00pm
Closed Saturdays & Sundays

Merchandise Sales:	$88,471.00
Sub Total:	$88,471.00
Tax:	$7,741.22
Contract Total:	$96,212.22
Amount Paid:	$0.00
Amount Due:	$96,212.22

X
Customer Signature

Customer Name (Printed) Date

Thank You For Your Business!

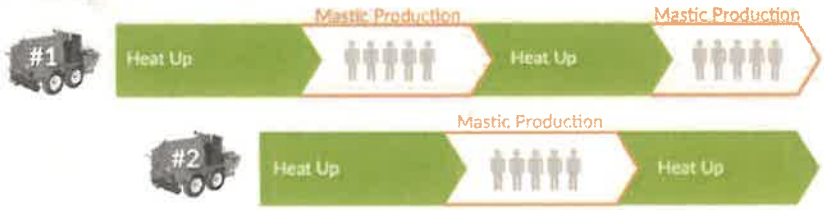
Revision: 0 Revised By:

Printed: Tuesday, December 15, 2020 9:37 AM

RETURN ON INVESTMENTS

On-Demand Mastic

Factory Packaged Mastic ~10,000 lb/8 shift per unit



SPECIFICATIONS

Material Capacity	150 gallons (568 liters)
Engine	19 hp
Heating Method	Diesel
Material Heating Rating	250,000 BTUs
Agrigate Heating Rating	250,000 BTUs
Material Pump	20 gpm
GVWR	7733 lbs
GAWR	7000 lbs
Axles/ Suspension	2 torsion
Brake Type	Electric
Material Loading Height	50 in
Rock Loading Height	32 in
Loading Doors	Single Curbside
Fuel Capacity	33 gallons (125 liters)
Hydraulic Capacity	33 gallons (125 liters)
Heat Transfer Oil	22 gallons (83 liters)
Dimensions	184"L x 80"W x 95"H
Shipping Weight	6500 lbs

Due to continuous improvement, specifications are subject to change without notice.

OTHER PRODUCTS

K-Series Emulsion Applicator

M-Series Crack Sealers

P5 DuraPatcher

Learn more at cimline.com
Phone : 800-928-3874 Email : customercareorders@plymouthind.com

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161767 Rev8

CIMLINE

INNOVATION IN PRESERVATION

C1
Combination Mastic Machine

CRACK SEAL

+

MASTIC PATCH

TWO UNIQUE NEEDS, ONE GREAT MACHINE

- Minimum impact to traffic
- Easy operation
- All-Day production

CRACK SEALING

At the core of the C1 is MAGMA M Series cracksealer. Using the standard 150 gallon tank size operators will continue to operate with the fastest melting and safest operating cracksealer in its class.

- Lowest load height and largest loading door in class
- Easy to operate
- Fastest heat up time in class
- Lowest sound level in industry

Standard Wand

Electric Heated Wand

Side Discharge

Standard Applicator Box

MASTIC PATCHING

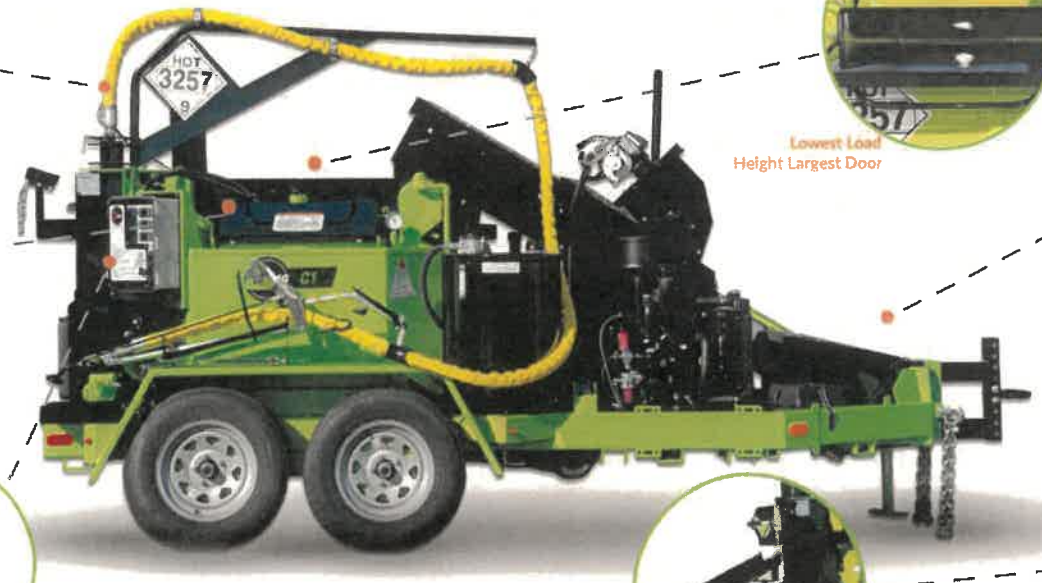
On-Demand production of the highest quality patching material. The C1 uses an innovative patent pending design to provide contractors and government agencies the flexibility to perform both function with minimal impact to traffic flow.

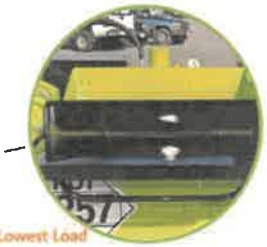
- Up to 24,000 lbs. of patching material per 8-hour shift
- Side discharge chute for ease of center line repairs
- Pivoting and heated trough for ease of placement
- Use locally sourced aggregate in patent pending mixing system
- Onboard tool heater with standard box screed and iron

Stress-free Boom
Extend Hose Life

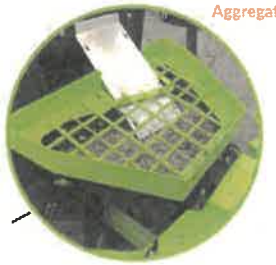
Quiet

Simple Control Run,
Clean Out, Mix





Lowest Load
Height Largest Door



Aggregate Feeding
System

Heated Off-Set Material Chute
Keeps Workers Safe in a
Single Lane

Patent Pending

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING (1) THE PURCHASE OF A C1 COMBINATION MASTIC MACHINE AND (2) AN APPROPRIATION IN THE AMOUNT OF $96,212.22 IN THE VEHICLE/EQUIPMENT REPLACEMENT FUND

WHEREAS, the purchase will made from funding made available from Measure F that was approved by the City Council in the FY 2020/21 adopted budget; and

WHEREAS, funds will be transferred from Measure F to Vehicle/Equipment Replacement Fund (fund 012) for the purchase; and

WHEREAS, the Council needs to approve an appropriation of $96,212.22 in fund 012; and

WHEREAS, City Staff went out to bid, but no bids were received; and

WHEREAS, the Purchasing Ordinance allows us to select a vendor of our choice when no bids are received.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WOODLAND: The City Council hereby authorizes (1) the purchase of a C1 Combination Mastic Machine from ICC Equipment Rental in the amount of $96,212.22, and (2) authorizes an appropriation of $96,212.22 in the Vehicle/Equipment Replacement Fund (fund 012) to cover the cost.

PASSED AND ADOPTED this 4th day of May 2021, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Tom Stallard, Mayor

APPROVED AS TO FORM:

_____
Ethan Walsh, City Attorney

ATTEST:

_____
Ana Gonzalez, City Clerk

TO: THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA: City Council Regular Agenda
DATE: May 4, 2021
ITEM #: F.10
SUBJECT: Reimbursement to WJUSD for Power Provided to Charles Brooks Community Swim Center

Recommendation for Action: Staff recommends that the City Council adopt Resolution No. _____, approving the reimbursement to Woodland Joint Unified School District for up to $100,000 a year per the established Joint Use Agreement to provide power to operate the Charles Brooks Community Swim Center executed in 2004.

Staff Contact:
Christine Engel, Community Services Director (530) 661-2000; christine.engel@cityofwoodland.org

Fiscal Impact: Expenses related to reimbursing Woodland Joint Unified School District (WJUSD) for providing power to operate the Charles Brooks Community Swim Center are included in the annual adopted operations budget. This expense is funded through the General Fund.

Background:
The Charles Brooks Community Swim Center is located on property immediately adjacent to WJUSD's Woodland High School. In 2004 and 2005, the City and WJUSD discussed the construction of a cogeneration facility on the City's property to aide in the operation of the swimming pool for electricity. On September 21, 2004, the City Council authorized the City Manager to sign an Agreement with WJUSD to develop and operate a cogeneration facility at the swim center. In addition to leasing a portion of City property to WJUSD for this project, the Agreement also states that the City will reimburse WJUSD at a rate not to exceed 100% for power provided to operate the pool. It should be noted that over ten years ago, operation and maintenance of the cogeneration facility became cost prohibitive and electricity is now provided by PG&E through the service agreement with WJUSD (since the pool's service is connected to WJUSD's service line).

Discussion:

While the City has an executed Agreement with WJUSD that includes the reimbursement for the cost of power to operate the pool, the expenses this fiscal year will exceed the City's Manager's spending authorization of $50,000. Through the end of February, expenses are approximately $50,000. Expenses through the remainder of the fiscal year are expected to total approximately $80,000. To be conservative, and not return to Council for further authorization this fiscal year, staff is requesting that the City Council authorize the reimbursement to WJUSD in an amount not to exceed $100,000.

Conclusion: Staff recommends that the City Council adopt Resolution No. _____, approving the reimbursement to Woodland Joint Unified School District for up to $100,000 a year per the established Joint Use Agreement to provide power to operate the Charles Brooks Community Swim Center executed in 2004.

Attachments:

1. WJUSD Reimbursement Resolution 050421

CITY OF WOODLAND

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE REIMBURSEMENT TO WOODLAND JOINT UNIFIED SCHOOL DISTRICT FOR COSTS RELATED TO PROVIDING POWER TO OPERATE THE CHARLES BROOKS COMMUNITY SWIM CENTER

WHEREAS, the City of Woodland and Woodland Joint Unified School District (WJUSD) executed a Joint Use Agreement in 2004 to install and operate a cogeneration facility immediately south of the current Charles Brooks Community Swim Center; and

WHEREAS, the Agreement states that the City will reimburse WJUSD at a rate not to exceed 100% of the cost of power used to operate the swim center; and

WHEREAS, the reimbursable expenses this fiscal year will exceed the City's Manager's spending authorization of $50,000; and

WHEREAS, it is expected that the expenses will not exceed $100,000; and

WHEREAS, the annual baseline budget can cover the reimbursable expenses up to $100,000.

NOW, THEREFORE, BE IT RESOLVED The City Council hereby approves reimbursement to Woodland Joint Unified School District for up to $100,000 a year per the established Joint Use Agreement to provide power to operate the Charles Brooks Community Swim Center executed in 2004.

PASSED AND ADOPTED this 4th day of May 2021, by the following vote:

AYES: Council Members:
NOES: Council Members:
ABSENT: Council Members:
ABSTAIN: Council Members

_____
Tom Stallard, Mayor

ATTEST:

_____
Ana Gonzalez, City Clerk

TO: THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA: City Council Regular Agenda
DATE: May 4, 2021
ITEM #: F.11
SUBJECT: Reimbursement to Cello International Tennis Academy for Instruction and Tennis Services

Recommendation for Action: Staff recommends that the City Council adopt Resolution No. _____, approving the reimbursement to Cello International Tennis Academy for up to $70,000 per year in accordance with the Contract Recreation Agreement for instruction and tennis services executed in 2013.

Staff Contact:
Jenna Moncrief, Management Analyst, (530) 661-2023, jenna.moncrief@cityofwoodland.org

Fiscal Impact:
Expenses related to reimbursing Cello International Tennis Academy for instruction and tennis services are provided through registration fees from registered participants. There is no impact to the General Fund.

Background:
The Community Services Department offers a multitude of contract classes to the public. For these classes, the Community Services Department contracts with an individual, organization, or company (Contractor) to offer a class. One such offering is a comprehensive tennis program offered through Cello International Tennis Academy. In 2013, the City Council approved the execution of a Contract Recreation Agreement with Cello International Tennis Academy. As part of the agreement, the City collects all fees for the program and retains a percentage of collected fees, while reimbursing the Contractor for the remaining percentage. In the case of the agreement between Cello International Tennis Academy, the City currently retains 10% of the fees actually received by the City, while the Contractor receives 90% of the fees. Therefore, the revenue collected will always exceed the reimbursement paid to the Contractor.

Discussion:
While the City has an executed Contract Recreation Agreement with Cello International Tennis Academy to provide instruction and tennis services to registered participants enrolled in classes, the reimbursement to the Contractor this fiscal year will exceed the City Manager's spending authorization of $50,000. Through the end of March, reimbursements are approximately $32,000. Reimbursements through the remainder of the fiscal year are expected to be $60,000. To be conservative, and not return to Council for further authorization this fiscal year, staff is requesting that the City Council authorize the reimbursement to Cello International Tennis Academy in the amount not to exceed $70,000.

Conclusion:
Staff recommends that the City Council adopt Resolution No. _____, approving the reimbursement to Cello International Tennis Academy for up to $70,000 per year in accordance with the Contract Recreation Agreement for instruction and tennis services executed in 2013.

Ken Hiatt
City Manager

Attachments:

1. Cello Resolution

CITY OF WOODLAND

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE REIMBURSEMENT TO CELLO INTERNATIONAL TENNIS ACADEMY FOR UP TO $70,000 BASED ON FEES COLLECTED

WHEREAS, the City of Woodland and Cello International Tennis Academy ("Contractor") executed a Contract Recreation Agreement in 2013 for tennis services and instruction; and

WHEREAS, the Agreement states that the City will collect all lesson fees from Registered Participants; and

WHEREAS, the Agreement states that the Contractor shall receive 90% of the fees actually received by the City and the City will receive 10% of the fees; and

WHEREAS, expenses related to reimbursing Cello International Tennis Academy for services are provided through registration fees from registered participants; and

WHEREAS, the reimbursable expenses this fiscal year will exceed the City's Manager's spending authorization of $50,000; and

WHEREAS, it is expected that the expenses will not exceed $70,000.

NOW, THEREFORE, BE IT RESOLVED The City Council hereby approves reimbursement to Cello International Tennis Academy for up to $70,000 a year per the established Contract Recreation Agreement for instruction and tennis services executed in 2013.

PASSED AND ADOPTED this 4th day of May 2021, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Tom Stallard, Mayor

ATTEST:

_____
Ana B. Gonzalez, City Clerk

APPROVED AS TO FORM:

_____
Ethan Walsh, City Attorney

TO: THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA: City Council Regular Agenda
DATE: May 4, 2021
ITEM #: F.12
SUBJECT: Park Restroom and Bleacher Replacement Projects

Recommendation for Action: Staff recommends that the City Council:

1. Adopt Resolution No. _____, authorizing the City Manager to execute a contract with Public Restroom Company in the amount not to exceed $674,000 through a cooperative purchasing agreement with BuyBoard Contract #592-19 and affirming the City Manager's determination that the City's public bidding requirement for the restroom buildings has been satisfied by another government agency's competitive bid procedure and the City's price is equal to the price negotiated by that government agency for purchasing manufactured restroom buildings; and
2. Adopt Resolution No. _____, waiving immaterial deviations in the bid received from and awarding the contract to Lister Construction, Inc., and authorizing the City Manager to execute the contract and related documents in the amount of $292,152.50 for the demolition of existing restrooms and site preparation.

Staff Contact:

Jenna Moncrief, Management Analyst, (530) 661-2023, jenna.moncrief@cityofwoodland.org

Fiscal Impact:

The proposed projects are funded from a combination of Measure E and Measure F funds, which were earmarked for debt service for the Community & Senior Center but were not needed for that purpose. At the February 16, 2021 City Council Meeting, funds were appropriated by the City Council for the following parks and recreation facility improvements: 1) Replace restrooms at Harris Field, Ferns Park, and Beamer Park, and 2) replace bleachers at Harris Field.

Background:

Staff have identified $6.3 million of maintenance and improvement needs at the City's existing parks and recreation facilities. Staff have identified funding sources to address four projects categorized as priority 1 projects due to health and safety and ADA concerns.

On February 16, 2021, the City Council authorized a budget appropriation of Measure E and Measure F funds in the amount of $970,000 for parks and recreation facility improvement needs. The Measure E and Measure F spending plans include an allocation each year to assist with debt service payments on bonds issued to build the Community & Senior Center. To the extent that impact fee revenues collected from new development exceed expectations, any amounts not needed to cover debt service are available for reallocation. Money earmarked for debt service but not needed the past few fiscal years has been redirected to provide funding for maintenance and improvement at existing park and recreation facilities throughout the City of Woodland.

Projects completed in the recent past include:

Project	Funding Source
Beamer Park Tennis Courts resurfacing	Measure E
Beamer Park Play Structure Replacement	Measure E
Brooks Pool Resurfacing and Improvements	Measure E
Brooks Pool Bleacher Evaluation	Measure E
Brooks Pool ADA Restroom Improvements	Measure E
Campbell Park Restroom Replacement Project	Housing Related Parks Grant
Campbell Park Basketball Court Resurfacing	Housing Related Parks Grant
Campbell Park Exercise Station Replacement	Measure E
City Park Play Structure Replacement Project	Housing Related Parks Grant
City Park Restroom Replacement Project	Housing Related Parks Grant
City Park Tennis Court Resurfacing	Housing Related Parks Grant
City Park Softball Field Improvements	Housing Related Parks Grant
Clark Field Backstop Replacement	Measure E
Crawford Park Play Structure Replacement Project	Measure E
Crawford Park New Play Equipment Installation	John & Eunice Davidson Fund
Crawford Park Lighting Improvements	Measure E
Everman Park Basketball Court Resurfacing	Housing Related Parks Grant
Everman Park Restroom Replacement Project	Housing Related Parks Grant
Everman Park Tot Lot Play Structure Replacement	Housing Related Parks Grant
Ferns Park Exercise Station and New Play Feature Installation	John & Eunice Davidson Fund
Harris Park Play Structure Replacement Project	Housing Related Parks Grant
Pioneer Park Play Structure Replacement Project	Measure E
Slaven Park Water Feature Improvements	Measure E
Tredway Park Play Structure Replacement Project	Measure E
Woodland Sports Park Turf Replacement	Measure E, Measure F, other
Woodside Park Walking Path Improvements	John & Eunice Davidson Fund
Woodside Park Exercise Station and New Play Feature Installation	John & Eunice Davidson Fund

It should be noted that staff recently submitted a grant application to the California Department of Parks and Recreation's State Park Development and Community Revitalization Project in the amount of $1,433,086 to add a new restroom, play structure, and fitness court (among other improvements) at Gracie Hiddleson Park where the former Hiddleson Pool was located.

Furthermore, at the City Council Meeting on January 19, 2021, City Council approved the replacement of two

play structures at Traynham Park and Everman Park. These projects will be completed in 2021.

Discussion:

The following projects as presented to Council on February 16, 2021 will be implemented this year:

1. Harris Field Restroom Replacement Project: The replacement of restrooms at Harris Field would be for health and safety concerns and for compliance with ADA guidelines. This project includes two separate parts: (A) the demolition of the current restroom structure, preparing of a pad for the manufactured restroom building, and (B) the purchase of the restroom building. Staff estimates that the total cost of the two components of the project will be approximately $220,000.
2. Beamer Park Restroom Replacement Project: The replacement of restrooms at Beamer Park would be for Health and Safety concerns and for compliance with ADA guidelines. This project includes two separate parts: (A) the demolition of the current restroom structure, preparing of a pad for the manufactured restroom building, and (B) the purchase of the restroom building. Staff estimates that the total cost of the two components of the project will be approximately $350,000.
3. Ferns Park Restroom Replacement Project: The replacement of restrooms at Ferns Park would be for health and safety concerns and for compliance with ADA guidelines. This project includes two separate parts: (A) the preparing of a pad for the manufactured restroom building, installing ADA-compliant concrete paths to the restroom, and (B) the purchase of the restroom building. The existing restroom building will be kept and converted into storage. The new restroom will be placed in a location closer to the play structure. Staff estimates that the total cost of the two components of the project will be approximately $220,000.
4. Harris Field Bleacher Replacement Project: This project is necessary due to health and safety concerns of the current condition of the bleachers at Harris Field. Additionally, the current bleachers are not compliant with ADA standards. The replacement bleachers would ensure compliance with ADA standards. This project includes the purchasing of new bleachers, as well as the removal of the current asphalt under and around the bleachers. The current condition of the asphalt is unsafe, and deteriorating. The asphalt will be replaced with a new concrete pad. Staff estimates that the total cost of the two components of the project will be approximately $70,000.

The use of one vendor to manufacture all three restroom buildings at once will reduce costs and streamline the installation process. Staff proposes to utilize a cooperative purchasing agreement with BuyBoard Contract 592-19 and work with one vendor (Public Restroom Company) to install all three manufactured restroom buildings at the same time for a contract total not-to-exceed $674,000. In 2016, Staff contracted with Public Restroom Company for the manufacturing and installation of ADA-compliant restroom buildings in City Park, Everman Park, and Campbell Park. The Department has determined that the cooperative purchasing agreement satisfies the requirement of the City's Purchasing Ordinance (Municipal Code section 3.32.140c). Cooperative purchasing is "Procurement conducted by, or on behalf of, one or more Public Procurement Units" as defined by the American Bar Association Model Procurement Code for State and Local Governments. After council action on this item, Staff will work with the City Attorney on a contract to be executed by the City Manager to purchase the manufactured restroom buildings.

Staff also proposes the use of a single contractor for the demolition of the current restroom buildings at Beamer Park and Harris Field, for the demolition of the asphalt at Harris Field, the preparing of the pads for the installation of the manufactured restroom buildings, and the pouring of concrete for all four projects. The City advertised for bids on April 7, 2021. On April 21, 2021, the City received six bids for the Park Restroom

Replacement Project 2021 in the amounts tabulated below:

No.	Contractor	Base Bid
1.	Lister Construction, Inc.	$292,152.50
2.	HA Construction	$328,000.00
3.	CJB Construction, Inc.	$339,722.00
4.	PBM Construction, Inc.	$339,899.00
5.	Swierstock Enterprise, Inc.	$388,000.00
6.	Saez Landscape Construction	$391, 649.00*

*Bid amount adjusted due to minor tabulation errors

After review of the bids, Staff has determined Lister Construction, Inc.to be the lowest responsive, responsible bidder with a total bid of $292,152.50.

Commission Recommendation:

On November 23, 2020, at the Parks and Recreation Commission meeting, the replacement of the bleachers at Harris Field were discussed. On January 25,2021 at the Parks and Recreation Commission meeting, the replacement of the three restrooms was discussed. The Parks and Recreation Commission supports these projects.

Conclusion:

Staff recommends that the City Council:

1. Adopt Resolution No. _____, authorizing the City Manager to execute a contract with Public Restroom Company in the amount not to exceed $674,000 through a cooperative purchasing agreement with BuyBoard Contract #592-19 and affirming the City Manager's determination that the City's public bidding requirement for the restroom buildings has been satisfied by another government agency's competitive bid procedure and the City's price is equal to the price negotiated by that government agency for purchasing manufactured restroom buildings; and
2. Adopt Resolution No. _____, waiving immaterial deviations in the bid received from and awarding the contract to Lister Construction, Inc., and authorizing the City Manager to execute the contract and related documents in the amount of $292,152.50 for the demolition of existing restrooms and site preparation.

Ken Hiatt
City Manager

Attachments:

1. Resolution - Public Restroom Company
2. Resolution - Contractor

RESOLUTION NO. ____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND 1) AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH PUBLIC RESTROOM COMPANY IN THE AMOUNT NOT TO EXCEED $674,000 THROUGH A COOPERATIVE PURCHASING AGREEMENT WITH BUYBOARD CONTRACT #592-19, AND 2) AFFIRMING THE CITY MANAGER'S DETERMINATION THAT THE CITY'S PUBLIC BIDDING REQUIREMENT HAS BEEN SATISFIED BY ANOTHER AGENCY'S COMPETITIVE BID PROCEDURE AND THE CITY'S PRICE IS EQUAL TO THE PRICE NEGOTIATED BY THAT GOVERNMENT AGENCY FOR PURCHASING MANUFACTURED RESTROOM BUILDINGS.

WHEREAS, the City's operating budget to maintain parks and recreation facilities is approximately $5 million per year and staff maintains a list of unfunded maintenance needs totaling approximately $6.3 million; and

WHEREAS, the City's budget does not have adequate funds available for all of the identified maintenance needs; and

WHEREAS, the City Council has previously indicated that unused Measure E and Measure F funds allocated to debt service payments can be used for park improvement needs; and

WHEREAS, the City Council has previously appropriated $970,000 in Measure E and Measure F funds for park improvement projects; and

WHEREAS, the City's purchasing ordinance (Municipal Code section 3.32.140c) provides that the City Manager may approve of the waiver of competitive bidding when a determination is made that competitive bidding has already been completed by another public agency; and

WHEREAS, Staff has determined that the cooperative purchasing agreement satisfies the requirements of the City's Purchasing Ordinance (Municipal Code section 3.32.140c) in that a competitive bid procedure has been conducted by another public agency and the price to the City is equal to or better than the price to that public agency; and

WHEREAS, Public Restroom Company has a cooperative purchasing agreement through BuyBoard (Contract #592-19).

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WOODLAND DOES HEREBY RESOLVE AND FIND AS FOLLOWS:

1. The City Council hereby authorizes the City Manager to execute a contract with Public Restroom Company in an amount not-to-exceed $674,000 through a cooperative purchasing agreement with BuyBoard contract #592-19. The City

Attorney is hereby authorized to make clarifying and confirming changes to the Agreement, and

2. The City Council hereby affirms the City Manager's determination that the City's public bidding requirement has been satisfied by another government agency's competitive bid procedure and the City's price is equal to the price negotiated by that government agency for the purchasing of manufactured restroom buildings.

PASSED AND ADOPTED by the City Council this 4th day of May, 2021, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Tom Stallard, Mayor

ATTEST:

_____
Ana B. Gonzalez, City Clerk

APPROVED AS TO FORM:

_____
Ethan Walsh, City Attorney

RESOLUTION NO. ____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND WAIVING IMMATERIAL DEVIATIONS IN THE BID RECEIVED FROM AND AWARDING THE CONTRACT TO LISTER CONSTRUCTION, INC. AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE CONTRACT AND RELATED DOCUMENTS IN THE AMOUNT OF $292,152.50 FOR THE DEMOLITION OF EXISTING RESTROOMS AND SITE PREPARATION

WHEREAS, the City's budget to maintain parks and recreation facilities is approximately $5 million per year and staff maintains a list of unfunded maintenance needs totaling approximately $6.3 million; and

WHEREAS, the City's operating budget does not have adequate funds available for all of the identified maintenance needs; and

WHEREAS, the City Council has previously indicated that unused Measure E and Measure F funds allocated to debt service payment can be used for park improvement needs; and

WHEREAS, the City Council has previously appropriated $970,000 in Measure E and Measure F funds for park improvement projects; and

WHEREAS, on April 7, 2021 the City of Woodland advertised for bids; and

WHEREAS, the City opened bids on April 21, 2021, and the City received six bids and Lister Construction, Inc. was determined to be the lowest responsible bidder submitting a responsive bid with a total bid amount of $292,152.50 and

WHEREAS, the City of Woodland wishes to approve a contract in the amount of $292,152.50 with Lister Construction, Inc.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WOODLAND DOES HEREBY RESOLVE AND FIND AS FOLLOWS:

The City Council hereby waives immaterial deviations in the bid received from and awards the contract to Lister Construction, Inc. and authorizes the City Manager to execute the contract and related documents in the amount of $292,152.50 for the demolition of existing restrooms and site preparation.

PASSED AND ADOPTED by the City Council this 4th day of May, 2021, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Tom Stallard, Mayor

ATTEST:

_____
Ana B. Gonzalez, City Clerk

APPROVED AS TO FORM:

_____
Ethan Walsh, City Attorney

TO: THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA: City Council Regular Agenda
DATE: May 4, 2021
ITEM #: F.13
SUBJECT: Contract Amendments for Construction Management and Inspection Services for Improvements Associated with Oyang South Backbone and Phase 1 and Phase 2 Subdivision, Country Oaks Subdivision and Oyang North Subdivision Improvements

Recommendation for Action: Staff recommends that the City Council adopt Resolution No. _____, approving consultant services amendments for construction management and inspection with Associated Engineering Consultants (AEC), Inc. and authorize the City Manager to execute the agreements as follows: 1) $154,246.00 for the Oyang South Backbone, Phase 1 & 2 Subdivision Improvements; 2) $9,000.00 for the Country Oaks Subdivision Improvements; 3) $8,000.00 for the Oyang North Subdivision Improvements.

Staff Contact:
Miguel Chavez, Construction Project Manager – (530) 661-5952, miguel.chavez@cityofwoodland.org

Fiscal Impact:
Construction management and inspection of the Oyang South Backbone, Phase 1 and Phase 2 Subdivision, Country Oaks Subdivision and Oyang North Subdivision Improvements are funded by fees paid by the developer into a specific deposit account for this purpose.

The original contract for Oyang South was approved on May 15, 2018, for $439,836.00. Amendment 1 (September 30, 2019), and Amendment 2 (February 4, 2020), increased the contract by $299,155.40 and $65,975.00 respectively. If approved, the current amendment will bring the total construction management cost to $959,212.40.

The original contract for Country Oaks was approved on September 4, 2018, for $49,940.00. Amendment 1 (March 3, 2020) added $17,188.00 to the contract. If approved, the current amendment will bring the total construction management cost to $76,128.00.

The original contract for Oyang North was approved on April 17, 2018, for $194,496.00. Amendment 1 (February 3, 2020) added $28,000.00 to the contract. If approved, the current amendment will bring the total construction management cost to $230,496.00.

There is no impact to the general fund.

Background:
On November 15, 2016, the City Council approved the Oyang South Tentative Subdivision Map No. 5092. Construction of the Oyang South Backbone, Phase 1 and Phase 2 Subdivision Improvements began in June 2018. This project has been under construction for 35 months.

On March 5, 2019, the City Council approved the Country Oaks Subdivision Map No. 4851. Construction of the Country Oaks Subdivision Improvements began in February 2019. This project has been under construction for 27 months.

On November 15, 2016, the City Council approved the Oyang North Subdivision Map No. 5091. Construction of the Oyang North Subdivision Improvements began in May 2018. This project has been under construction for 36 months.

Contracts for the Construction Management and Inspection of these improvements were executed with Associated Engineering Consultants based on review of the City's short list of approved firms for this work and the experience of each providing similar services. AEC was deemed the most qualified to provide these services for the City.

Discussion:
The construction of these Subdivision projects includes improvements that will be City owned once complete. As such, the City is required to provide construction management and inspection for these projects. The recommended action to execute consultant agreement amendments will allow for the continuation in providing these construction services.

Consultant contracts for Construction Management and Inspection are based on the amount of time spent on the project. The initial consultant contracts were executed based upon the schedule for completion provided by the developer at the time of contract execution. Each of these three projects is significantly past their originally scheduled completion date. As work continues past the original completion date, the time required for inspection also continues past the original completion and thus requires additional payment.

Conclusion:
Staff recommends that the City Council adopt Resolution No. _____, approving consultant services amendments for construction management and inspection with Associated Engineering Consultants (AEC), Inc. and authorize the City Manager to execute the agreements as follows:1) $154,246.00 for the Oyang South Backbone, Phase 1 & 2 Subdivision Improvements; 2) $9,000.00 for the Country Oaks Subdivision Improvements; 3) $8,000.00 for the Oyang North Subdivision Improvements.

Prepared by: Miguel Chavez, Sr. Construction Project Manager

Reviewed by: Katie Wurzel, Principal Civil Engineer
Brent Meyer, Community Development Director/City Engineer

Ken Hiatt
City Manager

Attachments:
1. Resolution

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO APPROVE AMENDMENTS WITH ASSOCIATED ENGINEERING CONSULTANTS, INC. FOR CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES FOR OYANG SOUTH BACKBONE AND PHASE 1 AND PHASE 2 SUBDIVISION, COUNTY OAKS SUBDIVISION AND OYANG NORTH SUBDIVISION IMPROVEMENTS

WHEREAS, On November 15, 2016, City Council approved the Oyang South Tentative Subdivision Map No. 5092; and

WHEREAS, the Oyang South Backbone, Phase 1 and Phase 2 Subdivision Improvement project and associated improvements have been in construction since June 2018; and

WHEREAS, the original contract with Associate Engineering Consultants(AEC) was for $439,836 and Amendment #1 was for $65,975 and Amendment #2 was for $299,155.40 and Amendment #3 is for $154,246.00 for a contract total of $959,212.40; and

WHEREAS, On March 5, 2019, City Council approved the Country Oaks Subdivision Map No. 4851; and

WHEREAS, the Country Oaks Subdivision Improvement project and associated improvements have been in construction since February 2019; and

WHEREAS, the original contract with AEC was for $49,940 and Amendment #1 was for $17,188 and Amendment #2 is for $9,000.00 for a contract total of $76,128.00; and

WHEREAS, On November 15, 2016, City Council approved the Oyang North Subdivision Map No. 5091; and

WHEREAS, the Oyang North Subdivision Improvement project and associated improvements have been in construction since May 2018; and

WHEREAS, the original contract with AEC was for $194,496 and Amendment #1 was for $28,000 and Amendment #2 is for $8,000.00 for a contract total of $230,496.00; and

WHEREAS, the City desires to continue to have the construction management and inspection of these improvements performed by an experienced consultant selected by a qualification based selection process; and

WHEREAS, the City Council wishes to approve the Agreements and authorize its execution through the adoption of this Resolution; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WOODLAND AS FOLLOWS:

Section 1. The City Council hereby approves the consultant services agreements with Associated Engineering Consultants Inc. and authorizes and directs the City Manager to execute the agreements in the amounts of:

1) $154,246.00 for the Oyang South Backbone, Phase 1 and Phase 2 Subdivision Improvements
2) $9,000.00 for the Country Oaks Subdivision Improvements
3) $8,000.00 for the Oyang North Subdivision Improvements

The City Attorney is hereby authorized to make clarifying and confirming changes so long as the total dollar amount authorized in the Agreement does not change.

Section 2. An executed copy of the Agreement is available and on file in the City Clerk's office and is incorporated herein by reference and made a part of this Resolution.

PASSED AND ADOPTED by the City Council of the City of Woodland at a regular meeting of the City Council held on the 4th day of May 2021, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Tom Stallard, Mayor

ATTEST:

_____
Ana B. Gonzalez, City Clerk

TO: THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA: City Council Regular Agenda
DATE: May 4, 2021
ITEM #: F.14
SUBJECT: Contract Amendment with Empower Yolo to Supply Food for Individuals Sheltered through Project Roomkey

Recommendation for Action: Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager to execute amendment #1 to the contract with Empower Yolo for Project Roomkey food supply services in order to increase compensation by a not-to-exceed amount of $12,000.

Staff Contact
Dan Sokolow, Senior Planner – 530-661-5927, dan.sokolow@cityofwoodland.org

Fiscal Impact
There is no impact to the General Fund. Funds have already been appropriated for PRK food supply services.

Background
Yolo County and the cities of Woodland, Davis, and West Sacramento have participated in the Project Roomkey effort since mid-March 2020 to shelter vulnerable homeless in local motels during the COVID-19 pandemic. This effort has been led by Yolo County with the assistance of the three cities and is expected to run through late June. Last year, the City Council approved a contract with Empower Yolo to provide food supply services to Project Roomkey clients under the age of 60 in Woodland from December 3, 2020 – April 1, 2021 in a not-to-exceed amount of $18,000. Since that time, Yolo was able to secure additional funds to extend Project Roomkey through late June.

Discussion
Empower Yolo has billed the City $14,654 for food supply services through March 27, 2021 at a weekly cost of slightly more than $25 per client. To cover an additional three months, April through June, City staff estimates that $12,000 will be sufficient. Funding for food supply services have been covered through a State grant – Permanent Local Housing Allocation.

Conclusion
Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager to execute amendment #1 to the contract with Empower Yolo for Project Roomkey food supply services in order to increase compensation by a not-to-exceed amount of $12,000.

Prepared by: Dan Sokolow, Senior Planner
Reviewed by: Christine Engel, Community Services Director

Ken Hiatt
City Manager

Attachments:
1. EY Reso May 4, 2021

RESOLUTION NO. _____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AMENDMENT #1 TO A CONTRACT WITH EMPOWER YOLO TO SUPPLY FOOD FOR INDIVIDUALS SHELTERED THROUGH PROJECT ROOMKEY

WHEREAS, Yolo County and the cities of Woodland, Davis, and West Sacramento have participated in the "Project Roomkey" (PRK) effort since mid-March 2020 to shelter vulnerable homeless in local motels during the COVID-19 pandemic;

WHEREAS, the City has contracted with Empower Yolo to provide food supply services for PRK clients under the age of 60 for the period of December 2020 through March 2021; and

WHEREAS, PRK has been extended through late June 2021.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WOODLAND AS FOLLOWS:

Section 1. Authorizes the City Manager to execute amendment #1 to a contract with Empower Yolo in the not-to-exceed amount of $12,000 to supply food for individuals sheltered through Project Roomkey.

PASSED AND ADOPTED by the City Council this 4th day of May, 2021, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Tom Stallard, Mayor

ATTEST:

_____
Ana B. Gonzalez, City Clerk

APPROVED AS TO FORM:

_____
Ethan Walsh, City Attorney

TO: THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA: City Council Regular Agenda
DATE: May 4, 2021
ITEM #: F.15
SUBJECT: 2021 Traffic Calming Project, CIP 19-06; Approve Plans and Specifications, Authorize Bid Advertisement

Recommendation for Action: Staff recommends that the City Council adopt Resolution No. _____, approving the project plans and specifications for the 2021 Traffic Calming Project, CIP 19-06, and authorizing bid advertisement.

Staff Contact:
Katie Wurzel, Principal Civil Engineer, (530) 661-5954, katie.wurzel@cityofwoodland.org

Fiscal Impact:
The approved Capital Budget provides a funding allocation of $250,000 from the General Fund (Fund 501 - Capital Projects) to Project CIP 19-06 to review and update the city's Traffic Calming Program and fund critical traffic calming improvements, of which approximately $80,000 remains unencumbered.

The Engineer's Estimate of probable construction costs for the Pendegast and Bartlett neighborhood traffic calming is $65,000.

Background:
Council adopted the current Traffic Calming Program in July 2020, which was based upon the review and comparison of 25 other similarly sized and situated California cities and upon the interim approval and subsequent revision to the Program based upon lessons learned.

In October 2020, staff provided an update to Council on the Program and notification of the receipt of a petition for traffic calming from the Pendegast/Bartlett neighborhood. This petition requested the consideration of active traffic calming on Pendegast Street, between West and College streets, and on Bartlett Avenue, between McKinley Avenue and Elm Street. The petition specifically requested speed cushions on each block of these corridors to address vehicles traveling on these streets above the posted speed limit.

At that meeting, staff provided Council the initial study results indicating that the Pendegast corridor did not meet standards for active traffic calming and that no study had been performed on Bartlett. Council directed staff to continue processing this request for active traffic calming with the goal of implementation should the residents approve the plan. Residents in the neighborhood approved the plan and, per Council direction, staff prepared project documents for bidding.

Discussion:
The project will construct four speed cushions on Pendegast Street between West and College streets, one speed cushion on Southwood Drive between West Street and McKinley Avenue, and three speed cushions on Bartlett Avenue between McKinley Avenue and College Street. The project will also install associated speed cushion warning striping and signage. With the project, existing street markings will be refreshed and brought to current standards along these corridors.

Upon Council authorization, project bids will be solicited and staff anticipates construction will start in early July 2021 and be complete by the end of the summer.

Conclusion:
Staff recommends that the City Council adopt Resolution No. _____, approving the project plans and specifications for the 2021 Traffic Calming Project, CIP 19-06, and authorizing bid advertisement.

Prepared By: Katie Wurzel, Principal Civil Engineer

Reviewed By: Brent Meyer, Community Development Director/ City Engineer

Ken Hiatt
City Manager

Attachments:
1. Resolution

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE PLANS AND SPECIFICATIONS FOR THE 2021 TRAFFIC CALMING PROJECT, CIP 19-06; AND AUTHORIZING BID ADVERTISEMENT

WHEREAS, the City of Woodland has $250,000 of General Funding (Fund 501- Capital Projects) identified in the Capital Budget for the traffic calming program and improvements, referred to as Traffic Calming Program, CIP 19-06 (the "Project"); and

WHEREAS, a portion of those funds to implement traffic calming on Pendegast Street, Bartlett Avenue and Southwood Drive; and

WHEREAS, the City Council desires to expend the funds and construct the project improvements; and

WHEREAS, the Project has been reviewed in accordance with the California Environmental Quality Act (CEQA) and is considered exempt under the Existing Facilities exemption, CEQA Guideline 15301(c).

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WOODLAND AS FOLLOWS:

Section 1. The City Council hereby approves the plans and specifications for the 2021 Traffic Calming Project, CIP 19-06, which are available on file with the City Clerk.

Section 2. The City Council authorizes City staff to advertise the 2021 Traffic Calming Project, CIP 19-06 for bids.

Section 3. The City Council finds that the Project is exempt from CEQA pursuant to CEQA Guideline 15301(c).

PASSED AND ADOPTED by the City Council of the City of Woodland at a regular meeting of the City Council held on the 5th day of May 2021, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Tom Stallard, Mayor

ATTEST:

_____
Ana B. Gonzalez, City Clerk

TO: THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA: City Council Regular Agenda
DATE: May 4, 2021
ITEM #: F.16
SUBJECT: Ordinance No. 1671, Amending Sections 13.16.100 and 13.16.120 of the Municipal Code Relating to Water Theft

Recommendation for Action: Staff recommends that the City Council conduct second reading and adopt Ordinance No. 1671, Amending Sections 13.16.100 and 13.16.120 of the Municipal Code Relating to Water Theft.

Staff Contact:
Jeremy Cox, Utilities Administrator, (530) 661-5882, jeremy.cox@cityofwoodland.org

Background:
At its March 16, 2021 meeting, the City Council introduced and waived the first reading of Ordinance No. 1671, approving the proposed Amendments to Section 13.16.100 and 13.16.120 of the Municipal Code Relating to Water Theft.

When City staff does witness water theft, the ability to recover the cost of the water stolen is difficult due to the Municipal Code not clearly addressing that siphoning water from a hydrant is illegal and how the City can recover the cost. City staff did review other Cities' and Water District's language to amend the existing Municipal Code in line with what language worked for the other Cities to prevent water theft (legal language), cost recovery (include administrative costs and damaged assets), and enhanced administrative penalties/fees (for water theft offenders).

City staff is recommending that the City Council amend section 13.16.100 of the Municipal Code (prohibited acts for public water services) to prevent water theft by incorporating more precise language on what qualifies as water theft and by authorizing the City to recover the costs associated with any stolen water and damage to City facilities. In addition, City staff is recommending that the City Council amend section 13.16.120 to provide for increased administrative penalties/fees for acts of water theft. The Municipal Code amended language changes are shown in the attached ordinance and changes were reviewed by the City Attorney.

Conclusion:
Staff recommends that the City Council conduct second reading and adopt Ordinance No. 1671, Amending Sections 13.16.100 and 13.16.120 of the Municipal Code Relating to Water Theft.

Prepared By: Jeremy Cox, Utilities Administrator

Reviewed By: Craig Locke, Public Works Director

Ken Hiatt
City Manager

Attachments:

1. Ord_1671 2nd Reading Amending Municipal Code 13.16.100 and 13.16.120

ORDINANCE NO. 1671

AN ORDINANCE OF THE CITY OF WOODLAND, CALIFORNIA, AMENDING SECTIONS 13.16.100 (PROHIBITED ACTS) AND SECTION 13.16.120 (ENFORCEMENT MEASURES) OF TITLE 13 (PUBLIC SERVICES), CHAPTER 13.16 (WATER SERVICE), OF THE CITY OF WOODLAND MUNICIPAL CODE RELATING TO WATER THEFT, TAMPERING WITH CITY WATER FACILITIES, AND CITY ENFORCEMENT MEASURES

WHEREAS, California Penal Code section 498 prohibits the theft of utility services, including water; and

WHEREAS, California Penal Code section 624 prohibits every person from willfully damaging, tampering with, or digging up water pipes or waterworks; and

WHEREAS, California Penal Code section 625 prohibits every person who, with intent to defraud or injure, opens or causes to be opened, or draws water from any disconnected utility connection after having been notified that the same has been closed or shut for specific cause, by order of competent authority; and

WHEREAS, California Civil Code section 1882 et seq. authorizes the City of Woodland (the "City") to bring a civil action for damages against any person who commits, authorizes, solicits, aids, abets, or attempts any of the following acts:

(a) Diverts, or causes to be diverted, utility services by any means whatsoever;

(b) Makes, or causes to be made, any connection or reconnection with property owned or used by the utility to provide utility service without the authorization or consent of the utility;

(c) Prevents any utility meter, or other device used in determining the charge for utility services, from accurately performing its measuring function by tampering or by any other means;

(d) Tampers with any property owned or used by the utility to provide utility services;

(e) Uses or receives the direct benefit of all, or a portion, of the utility service with knowledge of, or reason to believe that, the diversion, tampering, or unauthorized connection existed at the time of the use, or that the use or receipt, was without the authorization or consent of the utility; and

WHEREAS, pursuant to California Civil Code section 1882 et seq., the City may bring a civil action for the unauthorized use of City water; and

WHEREAS, pursuant to California Government Code section 53069.4, the City may, by ordinance, make the violation of any ordinance enacted by the City Council subject to a civil administrative fine or penalty; and

WHEREAS, because water is a vital resource, the City has determined that it is appropriate to impose civil administrative fines for the theft of water to protect this vital resource.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF WOODLAND DOES ORDAIN AS FOLLOWS:

SECTION 1. <u>Title 13 (Public Services), Chapter 13.16 (Water Service), Section 13.16.100.</u> Section 13.16.100 is hereby amended to read as follows:

13.16.100 Prohibited acts.

A. Unauthorized Connections or Use of Water; Damage to City Facilities.

1. It is unlawful for any person to attach or cause attachment of a service pipe or other device to a City water main, fire hydrant, service line, valve, or the like, or to allow attachment of another service pipe or other device to one's own City authorized service pipe without first obtaining permission to do so from the Public Works Director or designated representative, and no connection shall be made between the City water system and any part of a sewer system without first providing the safeguards required by the State Health and Safety Code.

2. Whenever, for any cause, the Public Works Director or designated representative shall shut off any hydrant or pipe carrying or discharging water from the works of the City, it is unlawful for any person to open such hydrant or pipe or to turn on or use any water from such hydrant or water pipe without first obtaining written permission from the Public Works Director or designated representative or, if required, a fire hydrant permit.

3. No person shall use, divert, receive, or take City water by any means without paying the full and lawful City charges for such water, or by tampering with City property or facilities, such as by removing a lock or plug that has been placed on a customer's service or meter or unauthorized use, or by tampering with a service connection or bypassing a meter, or by making an unauthorized connection to any City facilities or any public fire hydrant.

4. Each violation of this subsection (A) shall be a misdemeanor and shall be subject to the remedies described in Section 13.16.120. The City shall also calculate the damages and costs incurred by the City on a time and materials basis and send a bill to the customer who violated these provisions or, if the offender is not a customer of record, an invoice for payment of the damages and costs. All costs relating to the City's repair or correction to City facilities, processing and handling of the violation(s), and investigation and enforcement thereof, shall be borne by the responsible party. Such charges may include, but are not limited to, service call charges, water charges, and disconnection or reconnection fees. The City may enforce payment of any unpaid amounts through any available legal means, which may include, but not be limited to, placement with an authorized collection agency, transfer of delinquent balances to other active accounts, requiring full payment before establishing future accounts with the City, termination of water service to the account, and/or filing a lien for unpaid amounts.

B. Obstructing Access to Water Facilities. No person shall place upon or about any fire hydrant, water gate, or curb-stock or stopcock connected with the City's water system, any building material or other obstruction that prevents free access to same.

C. Water Waste Violations. No person shall commit water waste, as defined in Section 13.32.030.

D. Violations of Water Shortage Stages. No person shall violate the water shortage stages and restrictions as detailed in Section 13.28.040.

SECTION 2. <u>Title 13 (Public Services), Chapter 13.16 (Water Service), Section 13.16.120.</u> Section 13.16.120 is hereby amended to read as follows:

13.16.120 Enforcement measures.

A. The Public Works Director, or designee, shall administer, implement, and enforce the provisions of this chapter.

B. In lieu of any remedies the City may have, and at the City's sole discretion, the City may determine a violation of this chapter to be a nuisance, which shall be enforced pursuant to Chapter 9.20, resulting in a notice to abate or an administrative citation. Pursuant to Chapter 9.20, fines imposed for an administrative citation shall be: (1) $100.00 for a first violation; (2) $200.00 for a second violation of the same provision within one year; and (3) $500.00 for each additional violation of the same provision within one year.

Notwithstanding the above, for a violation of subdivisions (1), (2), or (3) of subsection (A) of Section 13.16.100, fines imposed for an administrative citation shall be: (1) $1,000 for a first violation; (2) $2,000 for a second violation of the same provision within one year; and (3) $3,000 for each additional violation of the same provision within one year.

C. Any person who has not abated the nuisance within the time prescribed by the City, failed to appeal the notice to abate in accordance with Section 13.16.130, or failed to appeal an administrative citation in accordance with Section 9.20.070, and in addition to any remedies the City may have, the City may take any or all of the following additional enforcement actions:

1. Terminating water service or installing a flow-restriction device or other water conservation device at such person's premises at that person's expense;

2. Requiring a commercial, industrial, or institutional user who does not currently have a separate landscape meter to install a landscape meter at the sole cost and expense of the user;

3. Recording the violations on the property title provided the water customer is the property owner;

4. Placing liens on the property to recover any costs incurred by the City of Woodland provided the water customer is the property owner;

5. Issuing a criminal citation charged as either an infraction or misdemeanor; and/or

6. Charging a deposit equal to two times the amount of the average water use to reestablish service.

SECTION 3. Severability. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council of the City of Woodland hereby declares that it would have adopted this Ordinance, and each section, subsection, sentence, clause or phrase hereof, irrespective of the fact that any or more sections, subsections, sentences, clauses and phrases may be declared invalid or unconstitutional.

SECTION 4. CEQA. The City Council further finds that this Ordinance is not subject to the California Environmental Quality Act ("CEQA"), pursuant to Section 15061(b)(3) as the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing significant effect on the environment. Where is can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA.

SECTION 5. Effective Date. This Ordinance shall take effect and be in full force 30 days from and after its passage. The City Clerk shall certify to the adoption of this Ordinance. This Ordinance shall be posted or published as required by law.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Woodland at a regular meeting held on the 4th day of May 2021, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Tom Stallard, Mayor

ATTEST:

_____
Ana B. Gonzalez, City Clerk

APPROVED AS TO FORM:

_____
Ethan Walsh, City Attorney

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TO: THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA: City Council Regular Agenda
DATE: May 4, 2021
ITEM #: F.17
SUBJECT: Final Acceptance and Notice of Completion of Public Improvements for Subdivision Final Map 5107, Heritage Remainder Area – Phase 2

Recommendation for Action: Staff recommends that the City Council adopt Resolution No. _____, accepting the public improvements associated with Subdivision Final Map 5107, Heritage Remainder Area – Phase 2, constructed by Lennar Homes of California, as complete and authorizing the City Clerk to file a Notice of Completion.

Staff Contact:
Ed Wisniewski, Senior Civil Engineer - (530) 661-5975; ed.wisniewski@cityofwoodland.org

Fiscal Impact:
There is no impact to the City budget other than future operation and maintenance costs. All infrastructure improvements were paid for by the developer and Spring Lake Specific Plan (SLSP) owners overall. The developer participates in all funding mechanisms for backbone infrastructure construction including the bond district and the Spring Lake Infrastructure Fee program. The owners participate in the Spring Lake Landscape & Lighting District as well as a Community Facilities District for operation and maintenance of the Community Center & Sports Park. The SLSP Fiscal Impact Study (November 2002) analyzed overall impacts of the SLSP area and predicted a fiscal surplus at build-out.

The Governmental Accounting Standards Board Statement 34 (GASB 34) requires state and local governments to include valuation and depreciation information on public infrastructure assets (excludes landscaping) for accounting purposes and financial reports. The total cost of public infrastructure in the GASB34 categories that the City will acquire with these improvements is shown below.

Est. GASB34 category	**Heritage Remainder Phase 2 (SM #5107)**
Road	$2,200,000
Water	$710,000
Sewer	$465,000
Storm Drain	$610,000

Background:
On July 1, 2014, the City Council approved the tentative map and development agreement for development of the 115-acre Heritage Remainder Area Development, consisting of 253 single-family and one 8.2-acre multi-family lot.

With the approval of the Phase 2 Final Map 5107 (103 lots) on August 22, 2017, Lennar Homes and the City entered into a Subdivision Improvement Agreement, a contract to construct in-track subdivision improvements and offsite improvements to serve the property. In-tract Improvement plans were approved on January 4, 2017, Offsite Improvement Plans (County Road 25A from Miekle Avenue to County Road 25A) were approved on May 26, 2017, and construction began in summer of 2017.

Discussion:
As of April 2021, Lennar Homes of California has completed the infrastructure improvements associated with Heritage Remainder Area Phase 2 development to the satisfaction of the City Engineer, the Public Works and Community Development Departments. The work was designed to City Standard Specifications and the improvements were inspected by the City during construction. Following Council acceptance, the City Clerk will file a Notice of Completion for the completed items initiating release of the developer's performance and payment securities for these improvements. The developer has provided a warranty security to correct any defects identified during the warranty timeframe of one year following the filing of the Notice of Completion.

Conclusion:
Staff recommends that the City Council adopt Resolution No. _____, accepting the public improvements associated with Subdivision Final Map 5107, Heritage Remainder Area – Phase 2, constructed by Lennar Homes of California, as complete and authorizing the City Clerk to file a Notice of Completion.

Prepared By: Ed Wisniewski, Senior Civil Engineer

Reviewed By: Brent Meyer, City Engineer/Community Development Director/ City Engineer

Ken Hiatt
City Manager

Attachments:
1. Resolution
2. Location Map

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND ACCEPTING PUBLIC IMPROVEMENTS FOR SUBDIVISION MAP NUMBER 5107 (HERITAGE REMAINDER AREA PHASE 2)

WHEREAS, on December 6, 2005 the City of Woodland approved the tentative map for Heritage Remainder Map No. 4784 with map conditions of approval and a Development Agreement; and

WHEREAS, on July 1, 2014 the City Council approved a Development Agreement modifying the conditions of approval and new Tentative Map 5048 for the Heritage Remainder; and

WHEREAS, on August 22, 2017, the City Council approved Final Subdivision Map #5107 (Heritage Remainder Area Phase 2); and

WHEREAS, Lennar Homes of California entered into a subdivision improvement agreement to construct the infrastructure necessary to serve the development permitted by the Map (the "improvements") and furnished bonds to ensure the timely completion of the improvements; and

WHEREAS, on January 4, 2017, the City Engineer approved the civil and landscape improvement plans for Heritage Remainder Area Phase 2 (Subdivision Map No. 5107); and

WHEREAS, on May 26, 2017, the City Engineer approve the civil and landscape improvement plans for County Road 25A (Miekle Avenue to County Road 102); and

WHEREAS, as of April 22, 2021, Lennar Homes of California, has completed the Improvements; and

WHEREAS, the Subdivision Map Act and the Woodland Municipal Code require the City to accept public improvements which have been completed; and

WHEREAS, Lennar Homes of California has requested that the City accept those Improvements that have been completed;

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

Section 1. The City Council hereby accepts those Improvements constructed as shown on the improvement plans entitled "Civil Improvement Plans for Heritage Remainder Area - Phase 2 (Subdivision #5107)" and "Landscape Improvement Plans for Heritage Remainder Area – Phase 2 (Subdivision #5107)", approved by the City Engineer on January 4, 2017.

Section 2. The City Council hereby accepts those Improvements constructed as shown on the improvement plans entitled "Improvement Plans for County Road 25A" and "Landscape Improvement Plans for County Road 25A", approved by the City Engineer on May 26, 2017.

Section 3. The City Council hereby authorizes the City Clerk to file the Notice of Completion and release the developer's securities held for the completion of public improvements associated with the Heritage Remainder Area Phase 2 (Subdivision Map No. 5107) Project.

Section 4. Through adoption of this resolution, the City of Woodland does not waive any of its rights, or obligations of Lennar Homes of California, or any other entity, under the conditions of approval for the Map, any associated development agreement, reimbursement agreement, participation agreement, or under any other document, ordinance or applicable law.

Section 5. The adoption of this resolution shall not be deemed to cure any breach by Lennar Homes of California, or any other entity of its obligations under the Map or any other document, ordinance, or applicable law.

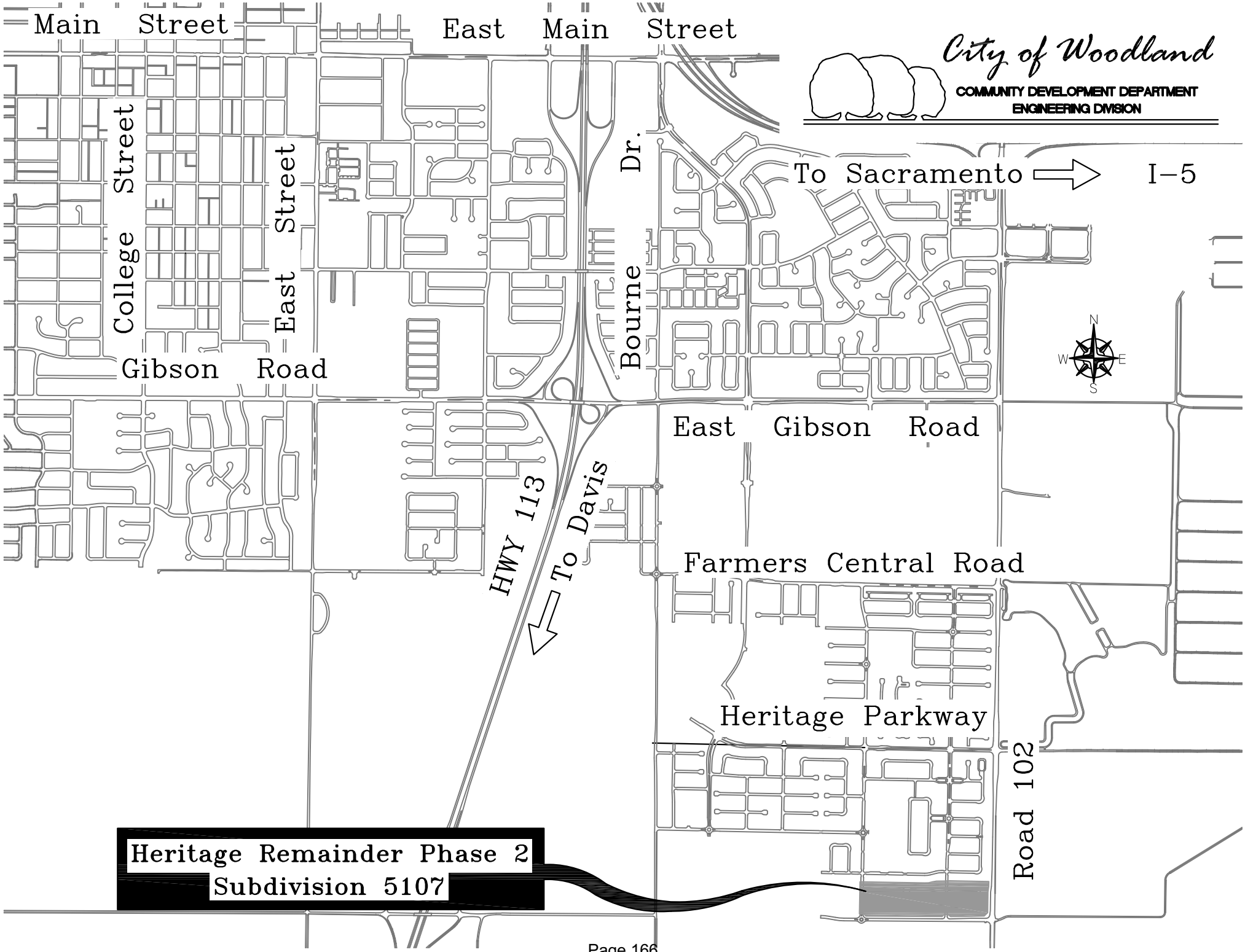
PASSED AND ADOPTED by the City Council of the City of Woodland at a regular meeting of the City Council held on the 4th day of May 2021, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Tom Stallard, Mayor

ATTEST:

_____
Ana Gonzalez, City Clerk


City of Woodland
COMMUNITY DEVELOPMENT DEPARTMENT
ENGINEERING DIVISION
Main Street
East Main Street
College Street
East Street
Bourne Dr.
To Sacramento
I-5
Gibson Road
East Gibson Road
HWY 113
To Davis
Farmers Central Road
Heritage Parkway
Road 102
Heritage Remainder Phase 2
Subdivision 5107
N
W
E
S

TO: THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA: City Council Regular Agenda
DATE: May 4, 2021
ITEM #: G.18
SUBJECT: Update on COVID-19 Response and Preparedness

Recommendation for Action: Staff recommends that the City Council receive an update and discuss the current status of the COVID-19 pandemic and the community's actions to prepare and respond to issues resulting from the emergency.

Ken Hiatt
City Manager

Attachments:
None

TO: THE HONORABLE MAYOR AND CITY COUNCIL
AGENDA: City Council Regular Agenda
DATE: May 4, 2021
ITEM #: G.19
SUBJECT: Informational Report and Options for Forming Re-districting Commission following Release of 2020 Census Data

Recommendation for Action: Staff recommends that the City Council receive this informational report providing background on the redistricting process, receive a summary of new State laws that have been enacted since the City's original districting process and have initial discussions regarding preferred method of moving forward with the redistricting process.

Staff Contact:
Ana B. Gonzalez, City Clerk, (530) 661-5806, ana.gonzalez@cityofwoodland.org

Background:
The purpose of this report is to provide background on the redistricting process and to summarize the new State laws that have been enacted since the City's original districting process. The deadline for completing the redistricting process is April 17, 2022.

Once the federal census is completed in September 2020, State law requires the City Council to review and adjust the boundaries of its districts to ensure compliance with the Voting Rights Act.

The California Voting Rights Act
The CVRA was enacted to implement the California constitutional guarantees of equal protection and the right to vote. The purpose of the CVRA is to prevent an at-large election system from diluting minority voting power and impairing underrepresented groups from influencing the outcome of a race. While modeled after the federal Voting Rights Act of 1965 ("FVRA"), the CVRA lowers the threshold required to establish a voting rights violation. The CVRA made fundamental changes to voting rights in California, making it easier for plaintiffs in California to challenge at-large voting systems which can dilute the voting power of underrepresented groups.

New State legislation
Following the City Council's 2016 transition to district elections, the State enacted two additional laws governing the redistricting process. The first law, effective January 1, 2020, is called the Fair Maps Act which creates standardized redistricting criteria aimed to keep communities together and to prohibit partisan gerrymandering. It also contains expanded community outreach and public hearing requirements and timelines, which more closely track the State redistricting schedule. (See ATTACHMENT A for comprehensive summary of the Fair Maps Act.)

The second law SB 1018, effective January 1, 2019, expanded the methods for re-drawing district maps. Under this legislation, in addition to appointing an advisory and an independent commission, the City Council may instead elect to appoint a hybrid commission (similar to the method used in 2016 to form its original districts) or contract with a County's independent commission. The new redistricting process is described in more detail below.

District boundary criteria

Once a City has transitioned to district elections, State law requires the City Council to examine and, if necessary, adjust the City Council district boundaries every 10-years to ensure compliance with the Voting Rights Act. Adoption of the new map must occur by April 17, 2022.

Certain legally required criteria must be observed when re-drawing districts:

- Each Council district shall contain a nearly equal population;
- A districting plan shall be drawn in a manner that complies with the Federal Voting Rights Act and the Equal Protection Clause of the U.S. Constitution; and
- Council districts shall not be drawn with race as the predominate factor.

Additionally, the Fair Maps Act now requires the City Council to adopt district boundaries using specific criteria as set forth in the following order of priority:

1. To the extent practicable, city council districts shall be geographically contiguous. Areas that meet only at the points of adjoining corners are not contiguous. Areas that are separated by water and not connected by a bridge, tunnel, or regular ferry service are not contiguous.
2. To the extent practicable, the geographic integrity of any local neighborhood or local community of interest shall be respected in a manner that minimizes its division. A "community of interest" is a population that shares common social or economic interests that should be included within a single district for purposes of its effective and fair representation. Communities of interest do not include relationships with political parties, incumbents or political candidates.
3. City Council district boundaries should be easily identifiable and understandable by residents. To the extent practicable, city council districts shall be bounded by natural and artificial barriers, by streets, or by the boundaries of the city.
4. To the extent practicable, and where it does not conflict with the preceding criteria in this subdivision, city council districts shall be drawn to encourage geographical compactness in a manner that nearby areas of population are not bypassed in favor of more distant populations.

State law does not allow city council district boundaries to be drawn for the purpose of favoring or discriminating against a political party.

Process for establishing district boundaries

SB 1018 provides additional methods for adjusting boundaries. There are now five methods available to general law cities:

(1) the City Council may adopt districts itself;

(2) the City Council may appoint an Advisory Commission to recommend district boundaries for City Council adoption;

(3) the City Council may establish an Independent Commission to either adopt or recommend new boundaries to the City Council;

(4) the City Council may establish a Hybrid Commission to either adopt or recommend new boundaries to the City Council.

(5) a City may contract with the County to draw boundaries. These options are discussed in more detail below. A chart comparing some of the key differences is included as ATTACHMENT B.

City Council draws own map
State law authorizes the City Council to draw its own map. While this is technically authorized under State law, few cities do this as it is time consuming for city councils to draw and review maps and it creates an appearance of bias.

Advisory Commission
The process for establishing an advisory commission is similar to other local boards and commissions. The commission shall consist of residents and the City may specify the qualifications and selection process for commissioners. Current City Councilmembers or family, staff member or paid campaign staff or a City Council Member may not serve on the commission.

Independent Commission
State law authorizes the City Council to transfer redistricting authority to an independent redistricting commission. The manner of appointment is set by the City Council, but commissioners cannot be appointed directly by the City Council. Commissioners must pass an extensive list of possible disqualifications and there are post-service limitations on their ability to run for local office, serve on a local board or commission, seek city employment or otherwise contract with the City.

Hybrid Commission
A hybrid commission is formed in a manner similar to an independent commission and has similar pre-service and post-service limitations, but a hybrid commission is required to submit two or more maps to the City Council and the City Council must select one of the submitted maps. The City Council is not permitted to alter the selected map in any way except as needed to comply with federal or State law.

In January 2013, when the City initially began discussions to move to Districts, the City Council utilized a process similar to the now statutorily defined "hybrid" commission process. The Council formed a Council Sub-committee comprised of Vice Mayor Tom Stallard and Council Member Bill Marble and on May 21, 2013, the Council formed the Citizens Advisory Committee. The Committee consisted of five Woodland residents: Chairwoman Janet Ruggiero, Rich Lansburgh, Julie Farnham, Tom Galeazzi and Marco Lizarraga.

Contract with County Redistricting Advisory Commission
Under new State law, cities may also contract with a county independent redistricting commission to adjust the City's map boundaries. Yolo County is currently recruiting for Redistricting Advisory Committee members. The County commission is required to hold at least three public hearings in the local jurisdiction before adopting the new boundaries.

<u>Process for appointing committee members</u>
There are several methods for selecting commissioners. The main models are described below:

- *City Council appointment*
  Elected officials directly appoint commissioners. In some jurisdictions, each City Councilmember may appoint one member; in other jurisdictions, people apply to serve on the commission and the governing board collectively selects the commissions. In addition to opening the commission to all residents, the City Council may want to include one or more chairs of existing city commissions, such as the Planning Commission. This model is not available if the City Council elects to appoint an

independent or hybrid commission.

- *Independent appointment*
  After an open application process, a selection body, which is independent of the governing board, appoints the commissioners. For example, in Escondido a panel of retired judge's reviews applications and appoints commissioners. In San Francisco, the County's Elections Commission appoints a subset of the commissioners.

- *Random draw and commission appointment*
  After an open application process, an independent selection body removes ineligible applicants and creates a sub-pool of the most qualified candidates. A subset of commissioners is selected at random from that sub-pool. Those commissioners then select the final commissioners from the remaining applicants in the sub-pool. This method follows the model of the State Redistricting Commission and is intended to prevent the governing board from influencing who serves on the commission.

Some ordinances require or encourage geographic or ethnic diversity on the commission. Many ordinances require prospective commissioners to meet certain eligibility qualifications, generally to ensure their political independence from incumbent officeholders. For example, incumbents and recent candidates for political office, as well as their family members and employees, are often prohibited from serving on the commission.

Public hearings and community outreach

Before adopting a final map, the City Council must hold at least four public hearings to provide input regarding the composition of one or more City Council districts. These hearings shall consist of:

• At least one public hearing before the City Council draws draft map(s.) This hearing may be conducted by City staff, a consultant **or** an advisory redistricting commission.

• At least two public hearings after the City Council has drawn draft map(s.)

• At least one public hearing or public workshop shall be held on a Saturday, on a Sunday **or** after 6PM on a weekday Monday through Friday.10

The City Council shall take steps to encourage residents, including those in underrepresented communities and non-English speaking communities, to participate in the redistricting public review process. A good faith effort satisfies the requirement and includes:

• Providing information to media organizations that provide City news coverage, including media organizations that serve language minority communities.

• Providing information through good government, civil rights, civic engagement, or community groups or organizations that are active in the City, including those active in language minority communities, or that have requested to be notified concerning City redistricting.

Timeline and Census Data

The timeline for re-drawing district boundaries is dependent on the dates the 2020 census is completed and the population data is delivered to the states and individual counties. The current deadline for completing the

census counts is September 30, 2020. General Law cities must complete the redistricting by April 17, 2022.

Based on the most recent information, which is subject to change, here is the current schedule:

Mid-to-late August 2021: Summary redistricting data file to all states.

September 30, 2021: Census data delivered to States.

April 17, 2022: City must complete its re-districting process.

Conclusion

Staff recommends that the City Council receive this informational report providing background on the redistricting process, receive a summary of new State laws that have been enacted since the City's original districting process and have initial discussions regarding preferred method of moving forward with the redistricting process.

Prepared by: Ana B. Gonzalez, City Clerk

Reviewed by: Ethan Walsh, City Attorney

Ken Hiatt
City Manager

Attachments:

1. ATTACHMENT A - LWV Fair Maps California Local Redistricting
2. ATTACHMENT B - Comparison Chart of Commissions
3. District Map

LEAGUE OF WOMEN VOTERS® OF CALIFORNIA EDUCATION FUND

The FairMaps California Local Redistricting Toolkit

Toolkit Contents

I. What is redistricting and why do we do it?
II. What are the rules?
III. What is the timeline?
IV. Beyond the law: options to deal with potential gerrymandering
V. Resource list
VI. Background: the California Voting Rights Act (CVRA)
VII. California local redistricting rules

I. What is redistricting and why do we do it?

Depending on how the government is organized, lawmakers can either represent a whole geographic area or they can represent a part of an area that we call a "**district**." For example, U.S. Senators from California represent everyone in the state, but U.S Representatives in Congress are elected by residents of a specific election district.

Every ten years after the federal census, district lines must be adjusted to ensure that each district contains the same number of residents. This process is called **redistricting:** the redrawing of election district boundaries.

The FairMaps California Local Redistricting Toolkit

The U.S. Constitution requires that every American receive as close to equal representation as possible in government - for example, one congressional district shouldn't include more people than another congressional district. As time passes, the population of election districts can change dramatically, leaving some people overrepresented and others underrepresented in government. Redistricting equalizes the population between districts to help reach the ideal of equal representation.

Federal congressional and state legislative districts are redrawn by the state - either by the legislature or by some form of commission. Local redistricting is the process of redrawing the boundaries of local election districts, such as county supervisor, school board, or city council districts. The U.S. Supreme Court has held that local governments must redistrict at least once every ten years. This local redistricting is generally done using data from the federal census about who, how many, and where people live in California.[1]

Redistricting determines which communities are placed together into a district and whether communities are split up across different districts. The decisions made during the redistricting process determine whether residents have fair representation in government and whether their representatives will reflect their interests.

Gerrymandering happens when the election district boundaries are drawn in a way that gives a particular set of people - like a political party or racial group, an unfair political advantage over another. The League of Women Voters opposes gerrymandering.

Democracy depends on voters having the opportunity to choose their representatives. When elected officials redraw the lines of their own districts, they get to design their own territory and choose who their voters are. This distorts representative democracy. It can lead to manipulation of various types. Racially discriminatory manipulation weakens the voting strength of targeted minority communities. Partisan manipulation favors one political party over another.

The League of Women Voters believes that to be fair, districts should be drawn in a transparent manner by politically independent special commissions that use unbiased criteria to help keep communities intact and to ensure that everyone is equally represented.

[1] For more information about the U.S. Census check online at census.ca.gov.

A Historical Note: The League of Women Voters of California & State Redistricting

Each state lawmaker and House of Representatives member represents people who live in a specific election "district." These lines were traditionally drawn by the state legislature. In 2008, California voters adopted the Voters FIRST Act. Since then, every 10 years, after the U.S. Census, the California Citizens Redistricting Commission adjusts the boundary lines for California's Congressional districts and state legislative districts to make sure each district has about the same number of people (a process called "redistricting").

The League of Women Voters of California was a leader in the movement to create California's independent Citizens Redistricting Commission in order to ensure that the process is transparent, equitable, and free of discrimination; that community members can provide input to shape district maps; that partisanship is minimized; and that our election district maps are drawn fairly. Furthermore, we built in rules to guarantee that Commission members reflect California's diversity.

II. What are the rules for local redistricting?

Local redistricting involves any county, city, school district, community college district, or special district that is divided into districts or divisions. These local governments are required to review their current district boundaries and redistrict based on new population figures from the census. Beyond that, the rules vary for each government agency – whether city, county, school board, or special district. Some of the rules for the process are set by state law and some local governments adopt their own custom-made rules.

The League of Women Voters' goal is to ensure that districts are drawn in a way that will keep communities together. Keeping communities whole, in a single political district, increases communities' ability to influence or even determine who gets elected to represent that district. This also makes it more likely that representatives will listen to the community and be responsive to its needs.

While there are rules for state-level redistricting in California, similar criteria to guide decision-making, and requirements to ensure a transparent and open public process, do not necessarily apply at the local level. See the table of California Local Redistricting Rules referenced in Section VII below to check the rules for each form of local government.

The FairMaps California Local Redistricting Toolkit

A. Who gets to draw the new local election districts?

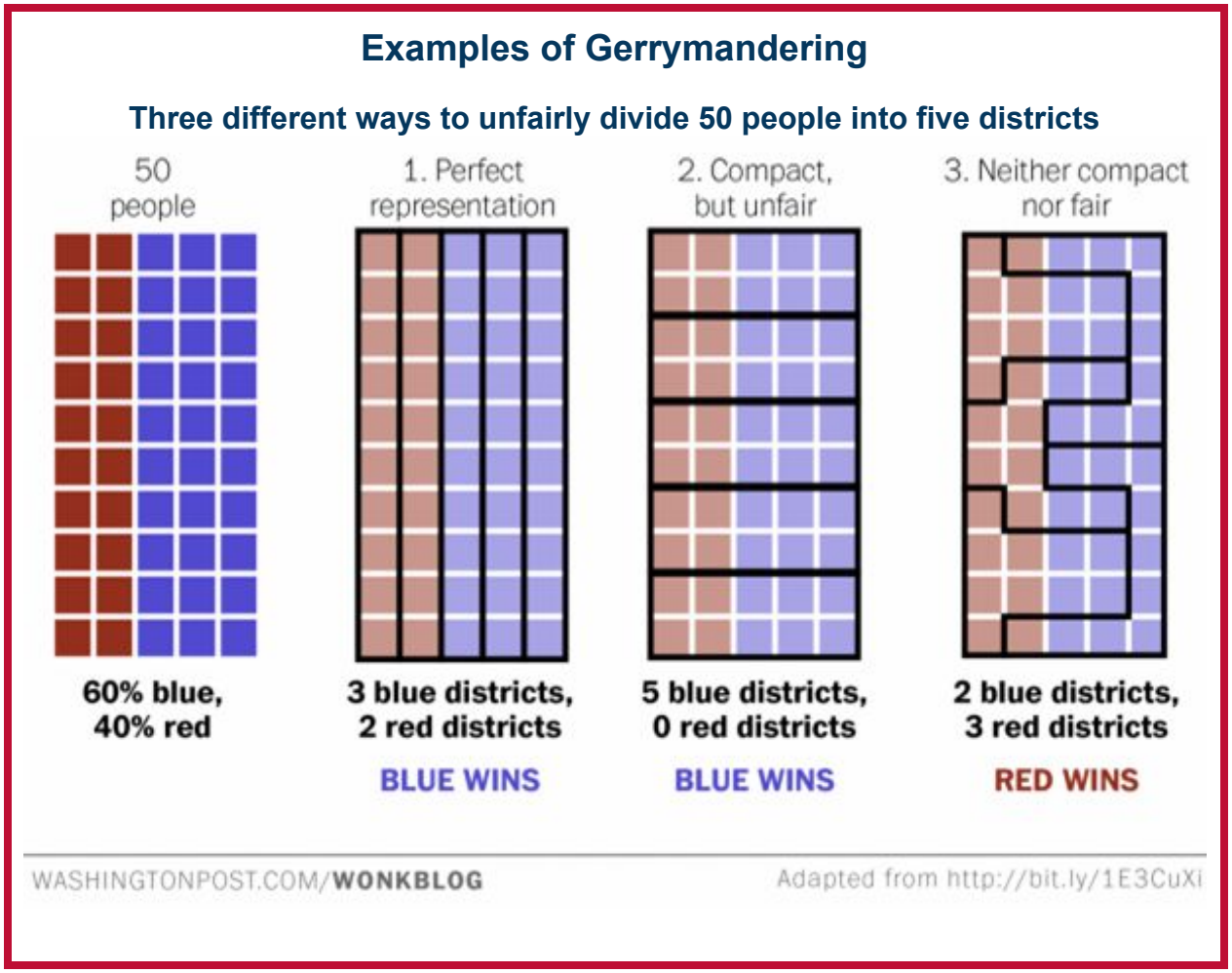
District boundaries are usually drawn by "**incumbents**," meaning those elected politicians who are currently in office. Many incumbents will be running for re-election in the same districts where they are drawing the lines. So, for example, in most cities the current city council gets to decide on the new council districts that will be used for the next decade. There are a few exceptions, where local independent commissions have been adopted, which are discussed in Section D below.

B. Why is politician-controlled redistricting a problem?

Putting elected officials in charge of drawing their own districts creates an incentive for those officials to draw districts that are favorable either to them or to their political allies. This sometimes leads to districts that are purposefully drawn to enhance the influence of certain groups and/or to reduce the influence of other groups - for example racial and ethnic minorities or members of a favored political party. This is referred to as "gerrymandering."

Two of the most common techniques for gerrymandering are "cracking" and "packing." "**Cracking**" is when a targeted group is split up into multiple districts to dilute its voting power, so members of that group cannot elect a representative in any district. "**Packing**" is when a targeted group is over-concentrated into a single district to reduce its voting power in other districts, so members of that group end up with fewer representatives than their votes deserve. The "Examples of Gerrymandering" graphic on the next page illustrates how geographic areas could be unfairly divided.

This Photo by Unknown Author is licensed under CC BY-NC-ND



Please note that odd-looking districts **do not** necessarily equal gerrymandering, and simple looking districts do not always mean good representation has been achieved. Districts need to reflect communities, and communities may have a wide variety of geographic boundaries.

C. What are the rules for local redistricting?

The rules for local redistricting vary. For an annotated list of the rules check the table of California Local Redistricting Rules referenced in Section VII below.

Note that each type of local California government -- county, city, school district, special district – has different rules and different timelines for the redistricting process.

A new law, the Fair Maps Act (AB 849 Bonta), establishes criteria and timelines for city and county redistricting in California. These requirements **do not** apply to school boards or special districts.

D. Exceptions: local governments with independent commissions

Some local governments have adopted local commissions. Los Angeles, Santa Barbara, and San Diego counties have independent commissions,along with the cities of Berkeley, Chula Vista, Escondido, Long Beach, Modesto, Oakland, Sacramento, San Diego, San Francisco, and Santa Barbara. In addition, many local governments, like the cities of Los Angeles and San Jose, have citizen advisory commissions to recommend new district lines to the governing board.

Many of these cities and counties are recruiting applicants to serve on their local commissions during 2020. To find out more about how to engage with the local commissions in these areas, contact the local League of Women Voters in that area or email your question to redistricting@lwvc.org.

III. What is the timeline for local redistricting?

Local redistricting will begin sometime after the release of U.S. Census data, which must occur by April 1, 2021. The deadline for completion of local redistricting may vary by the type of jurisdiction (e.g. city council vs. school board) and by when they hold their next local election after the release of census data (e.g. whether local elections are consolidated with either the state primary election or the state general election). Check the table of California Local Redistricting Rules in Section VII below for details about timelines. Note that under state law, California's charter cities[2] have the ability to adopt their own timeline for redistricting.

IV. Beyond the law: options to deal with potential gerrymandering

Beyond ensuring that each local government complies with the rules that apply to it (which we definitely want to do!) local groups can advocate for more transparency and more representative districts. State law now provides a floor - a base level of requirements for jurisdictions. We can advocate for a better process than just complying with the law.

How to Advocate for a Fair Mapping Process

Meet with Elected Officials. Remind the relevant elected officials of the laws governing their redistricting, and that you are watching and care about the process. Advocate for them to request or allocate sufficient funds to support outreach efforts. Check out this Public Participation Guide for Elections Officials that was designed for the implementation of another law, the Voter's Choice Act. Many of the principles apply to any situation involving public civic engagement.

[2] For more information on Charter cities check cacities.org/Resources/Charter-Cities.

Public Meetings. Make sure that you show up and are prepared to make brief comments and provide feedback. Coordinate with other people and groups to strengthen the impact of your engagement.

Write and use social media! Get the word out to the community and to elected officials. Common tools are:

- Letters to elected officials
- Articles in the media
- Op-eds and letters to the editor of news publications
- Facebook, Twitter and Instagram - use the hashtag #FairMaps and #FairMaps(Jurisdiction's name)

Encourage the Use of Redistricting Best Practices. Ask elected officials not to just comply with the law, but to apply "best practices" to their process. These include:

- **Enhanced Outreach**. Better public outreach and increasing the number of hearings will improve both transparency and the diversity of community voices involved in the process. For example, you can suggest:
    - A dedicated web page be created for public redistricting information.
    - An easy, online way to submit written feedback be provided.
        - For example, show them this elegant online portal that San Mateo County created for Voter's Choice Act feedback.
    - Plain-language outreach materials are developed, translated in all languages commonly spoken in the community, and distributed through channels such as mailings, print media, radio public service announcements, social media, handouts sent home with school children, and community based organizations.[3]
    - More hearings are scheduled than required.
    - Hearings be dedicated to redistricting and not held in tandem with other time-consuming matters.
    - Hearings are held at varied times, including weekends and evenings, to help engage members of the public who can't attend hearings during traditional business hours.
    - Remote access be made available through video or phone conferencing.
    - Proceedings be videotaped and posted on a public website.
- **Targeted Outreach**. Encourage outreach to underrepresented communities including language-minorities, youth, people of color, and people with disabilities. For example, you can suggest:
    - Hearings be held in diverse neighborhoods, near public transit and good parking, at different times of the day and/or days of the week.
    - Translated materials, simultaneous language translation, and American Sign Language interpretation be provided.

[3] The Best Practices Manual for Official Voter Information Guides and the Center for Civic Design (civicdesign.org) offer excellent ideas for well-designed, plain-language materials. These ideas can be applied more broadly than the voting context.

    - Childcare and food be offered.
    - All hearing spaces are ADA-compliant and accessible to people with disabilities.
- **Ranked criteria**. Redistricting requires making choices among competing interests, which opens the door to manipulation. Applying criteria that are ranked in order of priority (like those mandated for California state, county, and city redistricting) minimizes opportunities for abuse and helps to promote a process that will result in a more representative democracy.

Collaborate with other community-based organizations.

- Work together to elevate underrepresented groups and ensure that a diversity of voices is present in the redistricting process.
- Join forces to train people in the community as to how to participate effectively.
- Encourage residents to identify and define the boundaries of their communities and ask that the decision-making body not split their community.
- Create a plan to review maps together, show up and speak at public meetings, and submit feedback.

Many community members, especially those who have been historically underrepresented in our electorate, have never had the opportunity to provide formal public feedback. Terms of art like “public comment,” “speaker's card,” and “adjourn” may be novel. Approaching a microphone in front of an imposing dais could feel intimidating. Local Leagues are uniquely well-suited to offer coaching and support but must also be cognizant of the need to step back and help promote the voices of a diversity of leaders.

Engage with your local redistricting commission, if your city or county has one (see Section II.D. above).

- Work with community groups to recruit applicants to your local commission, with the goal of establishing a commission that is representative of your city or county’s demographics.
- Consider applying to the commission yourself or inviting any of your colleagues who are committed to fair redistricting to apply.

V. Resource List

- Redistricting and Transparency: Recommendations for Redistricting Authorities and Community Organizations, Brennan Center, bit.ly/BrennanRedistricting.

- All About Redistricting, Professor Justin Levitt, Loyola Law School, redistricting.lls.edu.

- Strong Rules for Creating Maps, Brennan Center, bit.ly/StrongRedistrictingRules.

- Local redistricting resources: localredistricting.org/research, localredistricting.org

- Redistricting Best Practices: Guide to Best Practices in Districting, bit.ly/BestRedistrictingPracticesAAAJ-ALC

- Online outreach material for specific local redistricting commissions
    - Oakland Redistricting Materials
    - Sacramento Redistricting Materials
    - Long Beach Redistricting Materials

VI. Background: the California Voting Rights Act (CVRA)

The California Voting Rights Act (CVRA) was signed into law in 2002. It builds on the Voting Rights Act enacted in 1965. In particular, the CVRA provides that at-large elections may not be used in local elections if they dilute the votes of a minority group – if, in effect, the minority group is unable to elect candidates of their choice or otherwise influence the outcome of the election. A voter – or group of voters – may sue to enforce this act. You can learn more about the CVRA here. (*Note:* this document is out of date, but provides basic background.)

Over the years since its passage, there have been an increased number of lawsuits and complaints based on the CVRA. As a result, more local governments are using district elections. Whether a jurisdiction engages in districting (establishing districts for the first time) or redistricting, the criteria for drawing the district lines are the same; however, some of the requirements for public participation and outreach may differ. Jurisdictions that recently districted using 2010 Census data must still engage in the redistricting process once the 2020 Census data is released.

VII. California Local Redistricting Rules

See the two-page chart online or printed beginning on the next page.

California Redistricting Rules

"E minus a #" means Election Day minus the number of days noted.
Unless otherwise designated, the current elected body (board of supervisors, city council, school board, etc.) is responsible for drawing the new district lines.
Code sections may be found at leginfo.legislature.ca.gov

	Time Frame for Redistricting*	Mid-Cycle Redistricting	Remedies if Government Misses Deadlines	Criteria Applied to Drawing District Lines	Transparency & Public Engagement
All Jurisdictions - 2031 and beyond	**General Blackout from E-125** No redistricting can be done during the period from 125 days before Election Day, up through Election Day.	NOT APPLICABLE	NOT APPLICABLE	NOT APPLICABLE	**For all local government jurisdictions in the process of transitioning from at-large to by-district elections, special transparency rules apply that include:** • Two hearings prior to issuing the first draft map. • Two hearings after the draft map is issued. • Seven-day posting requirement for the draft map. • Seven-day posting requirement prior to the adoption of the final map.
State - 2031 and beyond **Federal Congressional, State Legislative, & Board of Equalization Districts**	August 15, 2021 Done by the independent **California Citizens Redistricting Commission**. To find out more check wedrawthelines.ca.gov	Mid-cycle redistricting is not allowed at the state level.	The Supreme Court appoints a Special Master and then adopts new maps.	• **Equal Population** - Districts must be of equal population to comply with the U.S. Constitution. • **Voting Rights Act** - Districts must comply with the Voting Rights Act to ensure that minorities have an equal opportunity to elect representatives of their choice. • **Geographic Contiguity** - Districts must be contiguous so that all parts of the district are connected to each other. • **Communities of Interest Preservation** - Districts must respect the boundaries of cities, counties, neighborhoods and communities of interest, and minimize their division, to the extent possible. • **Geographic Compactness** - Districts should be geographically compact, that is, have a fairly regular shape. • **Political Boundaries** - Where practicable each Senate District should be comprised of two complete and adjacent Assembly Districts. Board of Equalization districts shall be composed of 10 complete and adjacent State Senate Districts. • **Prohibit Favoritism** - Districts shall not be drawn to favor or discriminate against an incumbent, candidate, or political party. California Constitution article XXI CA Government Code, sections 8251 - 8253.6	**Strict transparency and public engagement requirements for the whole process.** Details are outlined in the government code cited below. **For the Commission application and selection process:** State Auditor's Office conducts outreach program to alert the public to the application process and encourage the submission of applications by a diverse pool of qualified applicants with specific requirements. Entire process of selection, including interviews, conducted in public, and available online. 2 CA Code of Regulations, section 60840. **For the Commission's work:** CA Constitution mandates open and transparent process.Commission must: • Comply with Bagley-Keene Act (all meetings noticed 14 days in advance except meeting in August to adopt final maps) • Public access to all records • Promote public input by all means California Constitution article XXI CA Government Code, sections 8251 - 8253.6
State - 2021 only **Federal Congressional, State Legislative, & Board of Equalization Districts**	December 15, 2021 Done by the independent **California Citizens Redistricting Commission**. To find out more check wedrawthelines.ca.gov	Mid-cycle redistricting is not allowed at the state level.	The Supreme Court appoints a Special Master and then adopts new maps.	• **Equal Population** - Districts must be of equal population to comply with the U.S. Constitution. • **Voting Rights Act** - Districts must comply with the Voting Rights Act to ensure that minorities have an equal opportunity to elect representatives of their choice. • **Geographic Contiguity** - Districts must be contiguous so that all parts of the district are connected to each other. • **Communities of Interest Preservation** - Districts must respect the boundaries of cities, counties, neighborhoods and communities of interest, and minimize their division, to the extent possible. • **Geographic Compactness** - Districts should be geographically compact, that is, have a fairly regular shape. • **Political Boundaries** - Where practicable each Senate District should be comprised of two complete and adjacent Assembly Districts. Board of Equalization districts shall be composed of 10 complete and adjacent State Senate Districts. • **Prohibit Favoritism** - Districts shall not be drawn to favor or discriminate against an incumbent, candidate, or political party. California Constitution article XXI CA Government Code, sections 8251 - 8253.6	**Strict transparency and public engagement requirements for the whole process.** Details are outlined in the government code cited below. **For the Commission application and selection process:** State Auditor's Office conducts outreach program to alert the public to the application process and encourage the submission of applications by a diverse pool of qualified applicants with specific requirements. Entire process of selection, including interviews, conducted in public, and available online. 2 CA Code of Regulations, section 60840. **For the Commission's work:** CA Constitution mandates open and transparent process.Commission must: • Comply with Bagley-Keene Act (all meetings noticed 14 days in advance except meeting in August to adopt final maps) • Public access to all records • Promote public input by all means California Constitution article XXI CA Government Code, sections 8251 - 8253.6

California Redistricting Rules

"E minus a #" means Election Day minus the number of days noted.
Unless otherwise designated, the current elected body (board of supervisors, city council, school board, etc.) is responsible for drawing the new district lines.
Code sections may be found at leginfo.legislature.ca.gov

	Time Frame for Redistricting*	Mid-Cycle Redistricting	Remedies if Government Misses Deadlines	Criteria Applied to Drawing District Lines	Transparency & Public Engagement
Counties - 2031 and beyond **Supervisor Districts**	No earlier than 21 days after the release of the census data by the Statewide Database; no later than E-151 in year ending in "2". CA Election Code, sections 21501 and 21508.	Board may redistrict mid-cycle only if: - A court orders the board to redistrict - The board is settling a legal claim that its maps violate the Voting Rights Act, are unconstitutional, or violate CA Elections Code - The boundaries of the county change by the addition or subtraction of territory. CA Elections Code, section 21503	The Superior Court; may appoint a Special Master. CA Election Code, section 21509.	• **Equal Population** of each district required • **Voting Rights Act & California Voting Rights Act** must be followed. • **Population** is adjusted to count incarcerated people at their home address not their prison address Then the following in order of priority: 1. Geographic Contiguity to the extent practicable. Areas that meet only at the points of adjoining corners are not contiguous. Areas that are separated by water and not connected by a bridge, tunnel, or regular ferry service are not contiguous. 2. Communities of Interest Preservation to the extent practicable. A "community of Interest" is a population that shares common social or economic interests that should be included within a single supervisorial district for purposes of its effective and fair representation. 3. Geographic Integrity of a city or census designated place shall be respected to the extent practicable. 4. Geographic Compactness should be encouraged to the extent practicable, where it doesn't conflict with previous criteria, and in a manner to ensure that nearby areas of population are not bypassed in favor of more distant populations. 5. Easily Identifiable by Residents To the extend practicable, districts shall be bounded by natural and artificial barriers, including streets. 6. Prohibit Favoritism No partisan favoritism or discrimination. CA Election Code, sections 21500, 21601, and 21621.	**Hearing & Map Requirements.** • At least four hearing required. • One hearing prior to issuing first draft map. • Two hearings after draft map issued. • One hearing or workshop on weekend or weeknight after 6 PM. • Hearings must be accessible to people with disabilities. • Hearing notices published five days beforehand; three days if election is less than 179 days away. • Draft maps posted online seven days before adoption of final map; three days in the last 28 days before deadline • If available, draft maps submitted by county/city must include total population, citizen voting age population (CVAP), and racial & ethnic characteristics of CVAP in each proposed district. • Census data from Statewide Database must be available for at least three weeks before release of any draft map; if 60-90 days until deadline, this is reduced to one week; if fewer than 60 days, no waiting period. **Outreach.** Board/Council's good faith outreach required to reach underrepresented and non-English speaking communities. • Disseminate info through media, good government, and community orgs, including those serving language minorities. • Live translation required if requested 72 hours in advance; or 48 hours if hearing is scheduled less than five days before notice. • Dedicated internet web page with info in English and any languages in which county is required to produce ballots. Must post explanation of process and opportunities for engagement, calendar, hearing notices, maps under consideration, and final map. • Public comment and map drafts may be submitted in writing or electronically and must be made publicly available. CA Election Code, sections 21507-21508.
Counties - 2021 only **Supervisor Districts**	No earlier than 21 days after the release of the census data by the Statewide Database. If next election is between January & June 2022, then no later than E-174. If next election is after July 1 2022, then no later than E-205 CA Election Code, sections 21501 and 21508.	Board may redistrict mid-cycle only if: - A court orders the board to redistrict - The board is settling a legal claim that its maps violate the Voting Rights Act, are unconstitutional, or violate CA Elections Code - The boundaries of the county change by the addition or subtraction of territory. CA Elections Code, section 21503	The Superior Court; may appoint a Special Master. CA Election Code, section 21509.	• **Equal Population** of each district required • **Voting Rights Act & California Voting Rights Act** must be followed. • **Population** is adjusted to count incarcerated people at their home address not their prison address Then the following ***in order of priority***: 1. **Geographic Contiguity** to the extent practicable. Areas that meet only at the points of adjoining corners are not contiguous. Areas that are separated by water and not connected by a bridge, tunnel, or regular ferry service are not contiguous. 2. **Communities of Interest Preservation** to the extent practicable. A "community of Interest" is a population that shares common social or economic interests that should be included within a single supervisorial district for purposes of its effective and fair representation. 3. **Geographic Integrity** of a city or census designated place shall be respected to the extent practicable. 4. **Geographic Compactness** should be encouraged to the extent practicable, where it doesn't conflict with previous criteria, and in a manner to ensure that nearby areas of population are not bypassed in favor of more distant populations. 5. **Easily Identifiable by Residents** To the extend practicable, districts shall be bounded by natural and artificial barriers, including streets. 6. **Prohibit Favoritism** No partisan favoritism or discrimination. CA Election Code, sections 21500, 21601, and 21621.	**Hearing & Map Requirements**. • At least four hearing required. • One hearing prior to issuing first draft map. • Two hearings after draft map issued. • One hearing or workshop on weekend or weeknight after 6 PM. • Hearings must be accessible to people with disabilities. • Hearing notices published five days beforehand; three days if election is less than 179 days away. • Draft maps posted online seven days before adoption of final map; three days in the last 28 days before deadline • If available, draft maps submitted by county/city must include total population, citizen voting age population (CVAP), and racial & ethnic characteristics of CVAP in each proposed district. • Census data from Statewide Database must be available for at least three weeks before release of any draft map; if 60-90 days until deadline, this is reduced to one week; if fewer than 60 days, no waiting period. **Outreach.** Board/Council's good faith outreach required to reach underrepresented and non-English speaking communities. • Disseminate info through media, good government, and community orgs, including those serving language minorities. • Live translation required if requested 72 hours in advance; or 48 hours if hearing is scheduled less than five days before notice. • Dedicated internet web page with info in English and any languages in which county is required to produce ballots. Must post explanation of process and opportunities for engagement, calendar, hearing notices, maps under consideration, and final map. • Public comment and map drafts may be submitted in writing or electronically and must be made publicly available. CA Election Code, sections 21507-21508.

California Redistricting Rules

"E minus a #" means Election Day minus the number of days noted.
Unless otherwise designated, the current elected body (board of supervisors, city council, school board, etc.) is responsible for drawing the new district lines.
Code sections may be found at leginfo.legislature.ca.gov

	Time Frame for Redistricting*	Mid-Cycle Redistricting	Remedies if Government Misses Deadlines	Criteria Applied to Drawing District Lines	Transparency & Public Engagement
General Law Cities - 2031 and beyond **Council Districts**	No earlier 21 days after the release of the census data by the Statewide Database; no later than E-174. CA Election Code, sections 21602 and 21608	Council must redistrict mid-cycle where annexation or consolidation makes the districts unequal.	The Superior Court may appoint a Special Master. CA Election Code, section 21609	**Same as Counties. See above.**	**Same as Counties (see above) with one caveat**: In-language requirements extended to languages spoken by residents with limited English proficiency who constitute 3 percent or more of the city's total population. CA Election Code, sections 21607-21608
General Law Cities - 2021 only **Council Districts**	No earlier than 21 days after the release of the census data by the Statewide Database; no later than E-174 if the next election is before July 1, 2022; no later than E-205 if next election is July 1 2022 or later. CA Election Code, sections 21602 and 21608.	Council must redistrict mid-cycle where annexation or consolidation makes the districts unequal.	The Superior Court may appoint a Special Master. CA Election Code, section 21609	**Same as Counties. See above.**	**Same as Counties (see above) with one caveat**: In-language requirements extended to languages spoken by residents with limited English proficiency who constitute 3 percent or more of the city's total population. CA Election Code, sections 21607-21608
Charter Cities - 2031 and beyond **Council Districts**	No earlier than 21 days after the release of the census data by the Statewide Database; no later than E-205. CA Election Code, sections 21622 and 21628.	Council may redistrict mid-cycle, if authorized in city charter.	The Superior Court may appoint a Special Master. CA Election Code, section 21629	**Same as General Law Cities. See above.** **Important Caveat:** **Charter Cities may adopt their own independent redistricting criteria**	**Same as General Law Cities (see above)** CA Election Code, sections 21627-21628
Charter Cities - 2021 only **Council Districts**	No earlier than 21 days after the release of the census data by the Statewide Database; no later than E-174 if the next election is before July 1, 2022; no later than E-205 if next election is July 1 2022 or later. CA Election Code, sections 21622 and 21628.	Council may redistrict mid-cycle, if authorized in city charter.	The Superior Court may appoint a Special Master. CA Election Code, section 21629	**Same as General Law Cities. See above.** **Important Caveat:** **Charter Cities may adopt their own independent redistricting criteria**	**Same as General Law Cities (see above)** CA Election Code, sections 21627-21628
County Boards of Education	Not Applicable	County Committee on School District Organizations (CCSDO) may, by 2/3 vote, redistrict anytime on request by the County Board. CA Education Code, sections 1002; 4000 - 4014	Remedy uncertain	• **Equal Population** "As equal as may be." • **Voting Rights Act** - Silent on requirement to comply. Discretionary Criteria that may be considered. No ranking of criteria. • **Topography** • **Geography** • **Cohesiveness, Contiguity, and Compactness** of the territory • **Communities of Interest** CA Education Code, section 1002	No public hearing required.

California Redistricting Rules

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Unless otherwise designated, the current elected body (board of supervisors, city council, school board, etc.) is responsible for drawing the new district lines.
Code sections may be found at leginfo.legislature.ca.gov

	Time Frame for Redistricting*	Mid-Cycle Redistricting	Remedies if Government Misses Deadlines	Criteria Applied to Drawing District Lines	Transparency & Public Engagement
School Boards	Feb. 28, 2022 (E-120) CA Education Code, section 5019	The CCSDO may redistrict anytime on its own initiative or if a citizen petition qualifies. CA Education Code, section 5019	The County Committee on School District Organization (CCSDO) draws districts. CA Education Code, section 5019.5	• **Equal Population** "As nearly as may be … same proportion" • **Voting Rights Act** - Silent on requirement to comply. CA Education Code, section 5019.5	**Hearings** - One public hearing is required. CA Education Code, section 5019
Community Colleges	Feb. 28, 2022 (E-120) CA Education Code, section 5019	The CCSDO may redistrict anytime on its own initiative or if a citizen petition qualifies. CA Education Code, section 5019	The County Committee on School District Organization (CCSDO) draws districts. CA Education Code, section 5019.5	• **Equal Population** "As nearly as may be … same proportion" • **Voting Rights Act** - Silent on requirement to comply. CA Education Code, section 5019.5	**Hearings** - One public hearing is required. CA Education Code, section 5019
Special Districts	E-180 CA Election Code, section 22000	May redistrict anytime by 2/3 vote. CA Election Code, section 22000	Use existing unequal districts (unchanged).	• **Equal Population** - equal "as far as practicable." • **Voting Rights Act** - Must comply **Discretionary Criteria that may be considered**. No ranking of criteria. • **Topography** • **Geography** • **Cohesiveness, Contiguity, and Compactness** of the territory • **Communities of Interest** CA Election Code, section 22000	**Hearings** - One public hearing is required. CA Election Code, section 22001

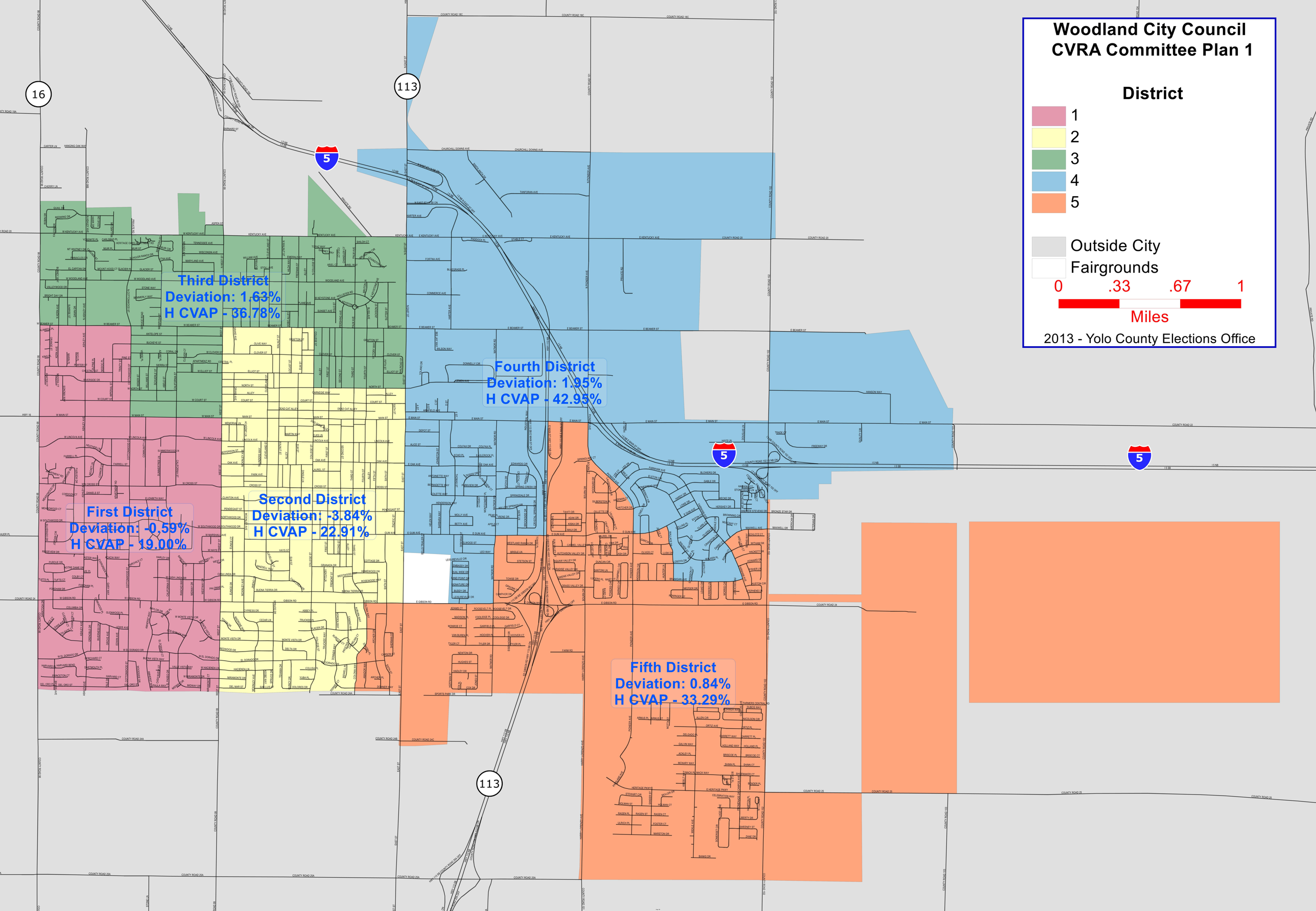
ATTACHMENT B

COMPARISON OF ADVISORY, INDEPENDENT AND HYBRID REDISTRICTING COMMISSIONS

	Advisory Commission	Independent Commission	Hybrid Commission
Statutory Authority	Elections Code 23002	Elections Code 23003	Elections Code 23003
Scope	Recommends a districting map to City Council	Has authority to independently adopt City districting map	Recommends two or more districting maps to the City Counsil and Council must select one
Qualifications/Selection Process	• City may prescribe the manner in which members are appointed to the commission. • Person who is elected city official, or a family member, staff member or paid campaign staff of elected official of city shall not be eligible. • City may impose additional requirements and restrictions on members of the commission in excess of those prescribed by State law.	• Must be resident of City. • Commissioners may not be comprised entirely of members from same political party preference. • City may prescribe the manner in which members are appointed to the commission, provided it uses an application process open to all eligible residents and not appointed by City Council. • City may also impose additional qualifications and restrictions on members of the commission in excess of those prescribed by State law.	• Must be resident of City. • Commissioners may not be comprised entirely of members from same political party preference. • City may prescribe the manner in which members are appointed to the commission, provided it uses an application process open to all eligible residents and not appointed by City Council. • City may also impose additional qualifications and restrictions on members of the commission in excess of those prescribed by State law.
Member Disqualification	• A person who is an elected official of the City • A family member, staff member, or paid campaign staff of an elected official of the City	• A person who is an elected official of the City • A family member, staff member, or paid campaign staff of a city councilmember. • A person, or the person's spouse, who has done any of the following in the preceding eight years (or a nonspouse family member in the preceding four years) shall not be appointed to serve on a commission: (A) Served as an officer of, employee of, or paid consultant to, a campaign committee or a candidate for city council. (B) Served as an officer of, employee of, or paid consultant to, a political party or as an elected or appointed member of a political party central committee. (C) Served as a staff member	• A person who is an elected official of the City • A family member, staff member, or paid campaign staff of an elected official of the City • A person, or the person's spouse, who has done any of the following in the preceding eight years (or a nonspouse family member in the preceding four years) shall not be appointed to serve on a commission: (A) Served as an officer of, employee of, or paid consultant to, a campaign committee or a candidate for city council. (B) Served as an officer of, employee of, or paid consultant to, a political party or as an elected or appointed member of a political party central committee. (C) Served as a staff member

		or a consultant to, or who has contracted with, a currently serving city councilmember. (D) Been registered to lobby the city. (E) Contributed five hundred dollars ($500) or more in a year to any city council candidate.	or a consultant to, or who has contracted with, a currently serving city councilmember. (D) Been registered to lobby the city. (E) Contributed five hundred dollars ($500) or more in a year to any city council candidate.
Conduct Prohibitions While Serving on Committee		While serving on the commission, members may not: • Endorse, work for, volunteer for, or make a campaign contribution to, a candidate for city council.	While serving on the commission, members may not: • Endorse, work for, volunteer for, or make a campaign contribution to, a candidate for city council.
Post-Service Conduct Prohibitions		• For 5 years commencing on appointment to the commission, a commission member is prohibited from being a candidate for an elective office of the City if: a. The election for that office will be conducted using district boundaries adopted by the commission on which the member served b. The election for that office will be conducted using district boundaries adopted by the City pursuant to recommendations by the commission on which the member served • For 4 years commencing with appointment to the commission, a commission member may not: (1) Accept employment as a staff member of, or consultant to, an elected official or candidate for elective office of the City. (2) Receive a noncompetitively bid contract with the City. (3) Register as a lobbyist for the City. • For 2 years commencing with appointment to the commission, a commission member may not accept an appointment to an office of the City.	• For 5 years commencing on appointment to the commission, a commission member is prohibited from being a candidate for an elective office of the City if: a. The election for that office will be conducted using district boundaries adopted by the commission on which the member served b. The election for that office will be conducted using district boundaries adopted by the City pursuant to recommendations by the commission on which the member served • For 4 years commencing with appointment to the commission, a commission member may not: (1) Accept employment as a staff member of, or consultant to, an elected official or candidate for elective office of the City. (2) Receive a noncompetitively bid contract with the City. (3) Register as a lobbyist for the City. • For 2 years commencing with appointment to the commission, a commission member may not accept an appointment to an office of the City.

Commission Requirements	• Form 700 likely required • Subject to the Brown Act • Subject to Public Records Act	• Must file Form 700 • Subject to the Brown Act • Subject to Public Records Act • Commission shall be subject to same redistricting deadlines, requirements and restrictions that apply to the City • Commission shall publish a map of the proposed new district boundaries and make it available to the public for at least 7 days before the map may be adopted • Commission shall not draw districts favoring or discriminating against incumbents or candidates	• Must file Form 700 • Subject to the Brown Act • Subject to Public Records Act • Commission shall be subject to same redistricting deadlines, requirements and restrictions that apply to the City • Commission shall publish a map of the proposed new district boundaries and make it available to the public for at least 7 days before the map may be adopted • Commission shall not draw districts favoring or discriminating against incumbents or candidates
Public Hearings	Council must conduct four (4) hearings before map adoption. Advisory commission may conduct the pre-map hearing on behalf of Council.	Commission must conduct at least three (3) public hearings before map adopted	Commission must conduct at least three (3) public hearings before map adopted


Woodland City Council
CVRA Committee Plan 1
District
1
2
3
4
5
Outside City
Fairgrounds
0
.33
.67
1
Miles
2013 - Yolo County Elections Office
First District
Deviation: -0.59%
H CVAP - 19.00%
Second District
Deviation: -3.84%
H CVAP - 22.91%
Third District
Deviation: 1.63%
H CVAP - 36.78%
Fourth District
Deviation: 1.95%
H CVAP - 42.95%
Fifth District
Deviation: 0.84%
H CVAP - 33.29%
16
113
5