



City of Woodland

Meeting Agenda

City Council

City Hall
Council Chambers
300 First Street
Woodland, CA 95695

May 18, 2021
6:00 PM

CITY COUNCIL

PLEASE NOTE: The May 18, 2021 Woodland City Council will be conducted pursuant to the Governor's Executive Order N-29-20.

The meeting will be held via teleconference and Council members and the public will participate via teleconference. Those locations are not listed on the agenda and are not accessible to the public. The public is encouraged to listen to the City Council meeting live on Woodland TV Channel 20 and also by going to the City of Woodland web site at www.cityofwoodland.org/meetings.

If you wish to make a comment during general Public Comment or on a specific agenda item, there are three (3) ways to do that. 1) Join the Zoom City Council meeting remotely by either logging onto the Zoom link located on the meeting agenda (please download the app to your computer or mobile device) and enter the Meeting ID or by calling a listed number and enter the Meeting ID; 2) Leave a voice mail message at (530) 661-5900, press Option 1. All voice mail messages received by 6:00 p.m. will be played during the City Council meeting and read into the record at the appropriate time; 3) If you are watching the live stream and wish to make a comment on an item as it is being heard, you may submit an email to the City Clerk at CouncilMeetings@cityofwoodland.org prior to Public Comment on that item. Email comments submitted to be read into the record shall be no more than three (3) minutes when read aloud. Please include the agenda item in the subject line.

Please click on link below to join the public comment portion of the meeting:
<https://zoom.us/j/99759026181>

Or Phone: US: +16699006833,,99759026181# or +13462487799,,99759026181#

Or Telephone: Dial: US : +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099

Meeting ID: 997 5902 6181

CLOSED SESSION

5:30 PM

A. CALL TO ORDER

B. CLOSED SESSION

1. **CONFERENCE WITH LEGAL COUNSEL - Existing Litigation (Gov't Code § 54956.9(d)(1))**

City of Woodland v. Mark D. Milton & Victoria M. Martucci, et al., Yolo County Superior Court, Case No. ED 16-557

2. **CONFERENCE WITH LABOR NEGOTIATORS - Gov't Code § 54957.6**

Agency Designated Representatives: City Manager, Director of Administrative Services, Human Resources Manager and City Attorney

Employee Organization(s): Confidential Employees, Woodland Professional Firefighters' Association, Fire Mid-Management Employees, Mid-Management Unit Employees, Woodland City Employees Association (General Services), Woodland Police Mid-Management, Woodland Police Officers' Association and Woodland Police Supervisors Association

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING

6:00 PM

C. CALL TO ORDER

D. ROLL CALL

E. PLEDGE OF ALLEGIANCE

F. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed for public hearing on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.

G. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

3. **SUBJECT: Long Range Calendar**

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

H. CONSENT CALENDAR

4. SUBJECT: Parks & Recreation Commission Meeting Minutes for March 22, 2021

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the March 22, 2021 Parks & Recreation Commission Meeting Minutes.

5. SUBJECT: Police Department Quarterly Status Report for the period of January 2021 through March 2021.

RECOMMENDATION FOR ACTION: Staff recommends that the City Council accept the Police Department quarterly status report for January 2021 through March 2021.

6. SUBJECT: Fire Department Quarterly Status Report for the period of January 2021 - March 2021

RECOMMENDATION FOR ACTION: Staff recommends that the City Council accept the Fire Department Quarterly Status Report for January 2021 through March 2021.

7. SUBJECT: Quarterly Treasurer's Investment Report for the Quarter Ended March 31, 2021

RECOMMENDATION FOR ACTION: Staff recommends that the City Council accept the quarterly Treasurer's Investment Report for the quarter ended March 31, 2021.

8. SUBJECT: Public Works Week Proclamation for the week of May 16-22, 2021

RECOMMENDATION FOR ACTION: Staff recommends that the City Council proclaim May 16-22, 2021 as Public Works Week.

9. SUBJECT: Approval of Side Letters of Agreement

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve the Side Letters of Agreement with the Woodland Police Officers' Association, Woodland Police Supervisors' Association, Woodland Police Mid Management Association, Woodland City Employees Association, Mid Management Professional Association, Confidential Employees, Woodland Professional Firefighters' Association, and Woodland Fire Mid Management Association.

10. SUBJECT: Settlement of City of Woodland v. Milton, Yolo County Superior Court Case No. ED16-557

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving a settlement in the amount of \$125,000 pursuant to the terms set forth in the Stipulation for Entry of Judgment, Judgment and Final Order of Condemnation, subject to final non-substantive edits approved by the City Manager and City Attorney, to resolve the eminent domain action, City of Woodland v. Milton, Yolo County Superior Court Case No. ED16-557, in which the City is acquiring certain easement interests for the Kentucky Avenue Widening and Complete Streets Improvement Project, CIP 04-07.

11. SUBJECT: FY21 Budget Increase for Solid Waste and Recycling Program

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. _____, authorizing an additional appropriation of \$18,000 in the Recycling Fund (fund 250) to contract with Yolo County for use of their SB 1383 consultants and purchase the Waste Wizard mobile app.

12. SUBJECT: Intent to Levy Assessments: Lighting and Landscaping Districts

RECOMMENDATION FOR ACTION:

Staff recommends that the City Council approve fourteen (14) resolutions, Resolution No. _____ through Resolution No. _____ to Initiate Proceedings for the Annual Levy and Collection of Assessments; Preliminarily Approve the Engineer's Annual Levy Reports and Declare its Intention to Levy and Collect Annual Assessments for the Gibson Ranch, West Wood, North Park, Spring Lake and Gateway Lighting and Landscaping Districts, and Streng Pond Maintenance District; and Call for a public hearing on June 15, 2021.

13. SUBJECT: Contract with HDR Engineering, Inc. for Utility Rate Studies

RECOMMENDATION FOR ACTION: Staff recommends that the City Council authorize the City Manager to approve a contract with HDR Engineering, Inc. for completion of utility rate studies, in an amount not to exceed \$65,000.

14. SUBJECT: Award Construction Contract for the State Route 113/County Road 25A Interchange Modifications Project, CIP 20-05

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to 1) Award a construction contract in the amount of \$1,307,499 to Granite Rock Company for the State Route 113/County Road 25A Interchange Modifications Project (CIP 20-05) and authorize a contract contingency of up to 15% (\$196,125); and 2) Approve a consultant agreement for construction management and inspection services with Associated Engineering Consultants, Inc. (AEC) in an amount up to \$164,456, and authorize a contract contingency of up to 10% (16,446).

I. REPORTS OF THE CITY MANAGER

15. SUBJECT: Presentation of the FY2021/22 Proposed Budget

RECOMMENDATION FOR ACTION: Staff recommends that Council formally receive the proposed budget for FY2021/22.

16. SUBJECT: Approval of the Measure E Spending Plan

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No.____, approving the updated Measure E Spending Plan.

17. SUBJECT: Approval of Measure F Spending Plan

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving the updated Measure F Spending Plan.

18. SUBJECT: Approval of Measure J Spending Plan

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No.____, approving the updated Measure J Spending Plan.

19. SUBJECT: Ordinance and Resolution relating to Appointment, Removal, and Duties of the Mayor and Mayor Pro Tempore

RECOMMENDATION FOR ACTION: Staff recommends that the City Council:

1). Introduce and waive first reading of Ordinance No. _____, amending Chapter 2.08 (Mayor and Mayor Pro Tempore of Title 2 (Administration) of the City of Woodland Municipal Code relating to Appointment, Removal, and duties of the Mayor and Mayor Pro Tempore; and

2). Adopt Resolution No. _____, amending the Selection and Rotation of Mayor and Mayor Pro Tempore for 2021 through 2030.

J. ADJOURN

I declare under penalty of perjury that the foregoing Agenda for the Joint Regular City Council/Woodland Finance Authority Meeting of the City of Woodland scheduled for Tuesday, May 18, 2021 was posted on Friday, May 14, 2021, in the outside display case at City Hall, 300 First Street, Woodland, CA, and was available to the public during normal business hours.


Ana B. Gonzalez
City Clerk

In order to minimize the spread of the COVID-19 virus, the City of Woodland is providing multiple alternatives to viewing City Council meetings and providing comments on items on the agenda. These alternatives allow the City to adhere to social distancing requirements, follow the Governor's

Executive Order N-29-20 (which suspends certain requirements of the Brown Act), and provide a way for the public to provide public comment live during the meeting.

VIEWING MEETINGS ONLINE

You are able to view meetings online here: <https://www.cityofwoodland.org/meetings>

Click on the meeting to view the video. It will say LIVE next to the meeting.

SUBMITTING COMMENTS BY E-MAIL

If you wish to make a comment during general public comment or on a specific agenda item, please submit your comment via email to CouncilMeetings@cityofwoodland.org prior to Public Comment on that item. Emails comments submitted, to be read into the record, shall be no more than three (3) minutes when read aloud. Please include the agenda item in the subject line.

SUBMITTING COMMENTS BY VOICE MAIL

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VIRTUAL PARTICIPATION BY ZOOM VIDEO CONFERENCING

The City of Woodland is now offering the ability to view and participate in City Council meetings via video meetings and telephonic conferencing via “Zoom” video conferencing computer technology. Instructions for participating via Zoom are provided below.

How do I join the City Council meeting via Zoom Video Conferencing?

Please visit: <https://zoom.us/j/99759026181> from a smart phone or computer. You will be prompted to install the Zoom app on your smart phone or computer. From a computer there is an option to view the meeting within the browser without installing the app. You are now ready to join the meeting.

If you have previously installed the Zoom app, you can enter the following meeting ID to join the meeting: 997 5902 6181

I don't have a computer or smart phone; can I still use Zoom?

If you do not have a smart phone or computer to access the meeting via Zoom, no problem! You can participate on the phone.

Call 1-669-900-6833 (Toll Free) and enter meeting ID 997 5902 6181.

How can I provide Public Comment on Zoom?

The Mayor will request public comment during the Public Comment period on the agenda and during each Public Hearing and Regular Calendar Item. Once the Mayor has announced the public comment period, please do one of the following:

USING A COMPUTER OR SMART PHONE:

- Click on the “Raise Hand” feature in the webinar controls. This will notify City staff that you have raised your hand.

- City staff will unmute your microphone when it is your turn to provide public comment.
- A prompt will appear to confirm you would like to be unmuted and then you will have three (3) minutes to provide public comment.
- Once your public comment has ended, you will be muted again.

USING A REGULAR PHONE:

- Dial *9 (star 9), this will notify City staff that you have “raised your hand” for public comment.
- City staff will unmute your microphone when it is your turn to provide public comment.
- You will hear “you are unmuted” and then you will have three (3) minutes to provide public comment.
- Once your public comment has ended, you will be muted again.

I am having difficulties preparing for the meeting and learning Zoom, do you have any resources to help me?

Yes, please visit Zoom’s website support page on helpful tips to prepare for the meeting:

<https://support.zoom.us/hc/en-us/categories/201146643>

Upon request, agendas and documents in the agenda packet will be made available in appropriate alternative formats to persons with a disability, as required by law. Any such requests must be made in writing to the Office of the City Clerk of the City of Woodland. Requests will be valid for the calendar year in which the request is received, and must be renewed prior to January 1st.

Persons needing disability-related modifications or accommodations in order to participate in public meetings, including persons requiring auxiliary aids or services, may request such modifications or accommodations by calling the Office of the City Clerk (530-661-5806) at least 48 hours prior to the meeting.