



City of Woodland

Meeting Agenda

City Council

City Hall
Council Chambers
300 First Street
Woodland, CA 95695

June 1, 2021
6:00 PM

CITY COUNCIL

PLEASE NOTE: The June 1, 2021 Woodland City Council will be conducted pursuant to the Governor's Executive Order N-29-20.

The meeting will be held via teleconference and Council members and the public will participate via teleconference. Those locations are not listed on the agenda and are not accessible to the public. The public is encouraged to listen to the City Council meeting live on Woodland TV Channel 20 and also by going to the City of Woodland web site at www.cityofwoodland.org/meetings.

If you wish to make a comment during general Public Comment or on a specific agenda item, there are three (3) ways to do that. 1) Join the Zoom City Council meeting remotely by either logging onto the Zoom link located on the meeting agenda (please download the app to your computer or mobile device) and enter the Meeting ID or by calling a listed number and enter the Meeting ID; 2) Leave a voice mail message at (530) 661-5900, press Option 1. All voice mail messages received by 6:00 p.m. will be played during the City Council meeting and read into the record at the appropriate time; 3) If you are watching the live stream and wish to make a comment on an item as it is being heard, you may submit an email to the City Clerk at CouncilMeetings@cityofwoodland.org prior to Public Comment on that item. Email comments submitted to be read into the record shall be no more than three (3) minutes when read aloud. Please include the agenda item in the subject line.

Please click on link below to join the public comment portion of the meeting:
<https://zoom.us/j/99759026181>

Or Phone: US: +16699006833,,99759026181# or +13462487799,,99759026181#

Or Telephone: Dial: US : +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099

Meeting ID: 997 5902 6181

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING

6:00 PM

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed for public hearing on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.

E. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

1. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

F. PRESENTATIONS

2. SUBJECT: Proclamation in Honor of Bill Marcus

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt a proclamation honoring Bill Marcus in appreciation of his distinguished service on the Manufactured Home Fair Practices Commission.

G. CONSENT CALENDAR

3. SUBJECT: Pride Proclamation

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt a proclamation declaring the month of June 2021 as "Pride Month".

4. SUBJECT: Resolution Authorizing Participation in the Employment Risk Management Authority (ERMA)

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing Participation in the Employment Risk Management Authority (ERMA) and authorize the City Manager to sign the Intent to Participate into ERMA.

5. SUBJECT: 2020 Water Quality Report

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive and accept the 2020 Water Quality Report

6. SUBJECT: Responses to the 2019-2020 Yolo County Grand Jury: The Hawk, The Beetle, and the Budget: An Evaluation of the Approved Yolo Habitat Conservation Plan in its First 16 Months

RECOMMENDATION FOR ACTION: Staff recommends that the City Council review and approve the City of Woodland responses to the 2019-2020 Yolo County Grand Jury: The Hawk, the Beetle and the Budget: An Evaluation of the Approved Yolo Habitat Conservation Plan in its First 16 Months (Attachment 1).

7. SUBJECT: Purchase of a New Mini Excavator

Recommendation for Action: Staff recommends that the City Council adopt Resolution No. _____, 1.) authorizing the City Manager to execute a contract with Holt of California for a total purchase price of \$98,897.30 through a cooperative purchase agreement with Sourcewell Contract # 032119-CAT for a new CAT mini excavator; and 2.) Authorizing a budget appropriation of \$98,897.30 from the Vehicle Replacement Reserve Fund (012) to purchase the new CAT mini excavator.

8. SUBJECT: Professional Engineering Services Contract for the Water Pollution Control Facility (WPCF) Permit Required Groundwater Antidegradation Analysis and Best Practical Treatment or Control (BPTC) Evaluation (Report)

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager to award a contract for the Report to Luhdorff & Scalmanini Consulting Engineers (LSCE) in the not to exceed amount of \$225,776.

9. SUBJECT: Final Acceptance and Notice of Completion for the 2020 Sewer & Water Repair & Replacement Project, CIP 20-07

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____ to: 1.) Authorizing a \$23,555.78 increase to the construction contract contingency, bringing the total contract contingency to \$1,383,555.78; and 2) Accepting the construction contract for the 2020 Sewer & Water Repair & Replacement Project, CIP 20-07, with T&S Construction Co., Inc., as complete and authorize the City Clerk to file a Notice of Completion.

10. SUBJECT: Final Acceptance and Notice of Completion for the Country Oaks Subdivision Project (Subdivision Final Map #4851)

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, accepting the public improvements associated with the Country Oaks Subdivision Project (Subdivision Final Map 4851), completed by Molly Avenue, LLC, a California Limited Liability Company, as complete and authorize the City Clerk to file a Notice of Completion.

11. SUBJECT: Crawford Park Community Rain Garden Demonstration Project Appropriation, CIP #21-11

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing an appropriation of \$76,581 to the Sustainability Fund (365) and the same \$81,581 to the Crawford Park Community Rain Garden Demonstration Project, CIP #21-11.

12. SUBJECT: List of Projects for FY 21/22 Funded by SB1 Road Maintenance and Rehabilitation Account (RMRA)

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, adopting a list of projects for FY 21/22 funded by SB1 Road Maintenance and Rehabilitation Account (RMRA) funds.

13. SUBJECT: Construction Contract for 2021 Road Maintenance Project, CIP 20-02

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, 1.) Approving a construction contract for the 2021 Road Maintenance Project, CIP 20-02; awarding the construction contract in the amount of \$1,302,120.10 to Lister Construction; authorizing a contract contingency up to 15% (\$195,318); and authorizing the City Manager to execute the construction contract and change orders; and 2.) Approving a consultant services agreement for construction management and inspection services with Associated Engineering Consultants, Inc., in the amount of \$204,000; authorizing a contract contingency up to 10% (\$20,400); and authorizing the City Manager to execute the agreement and amendments; and 3.) Waiving immaterial minor bid irregularities in the bid submitted by the lowest responsible bidder submitting a responsive bid (Lister Construction).

14. SUBJECT: Construction Contract for 2021 ADA Improvement Project, CIP 20-09 & 21-06

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, 1.) approving a construction contract for the 2021 ADA Improvement Project, CIP 20-09 & 21-06; awarding the construction contract in the amount of \$270,290.50 to MCE Corporation; authorizing a contract contingency up to 15% (\$40,543); and authorizing the City Manager to execute the construction contract and change orders; and 2.) Approving a consultant services agreement for construction management and inspection services with Associated Engineering Consultants, Inc., in the amount of \$58,985; authorizing a contract contingency up to 10% (\$5,898); and authorizing the City Manager to execute the agreement and amendments; and 3.) Approving waiving an immaterial minor bid irregularity by the lowest responsible bidder submitting a responsive bid (MCE Corporation).

H. PUBLIC HEARINGS

15. SUBJECT: PUBLIC HEARING - 2020 Urban Water Management Plan

RECOMMENDATION FOR ACTION: Staff recommends that the City Council: 1.) Conduct a Public Hearing; and 2.) Adopt Resolution No. _____, adopting the 2020 Urban Water Management Plan.

16. SUBJECT: PUBLIC HEARING - Water Shortage Contingency Plan

RECOMMENDATION FOR ACTION Staff recommends that the City Council: 1.) Conduct a Public Hearing; and 2.) Adopt Resolution No. _____, approving the City's Water Shortage Contingency Plan (WSCP), Appendix I of the Urban Water Management Plan (UWMP); and 3.) Introduce and waive the first reading of Ordinance No. _____, "An Ordinance of the City Council of the City of Woodland, California Amending Section 13.32.040 of the Woodland Municipal Code related to Water Conservation."

I. REPORTS OF THE CITY MANAGER

17. SUBJECT: Construction Contract for Gibson Road Improvements Projects, CIP 20-01 and 20-08

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, 1.) Approving a construction contract for the Gibson Road Bicycle/Pedestrian Mobility Project – East to West Street, CIP 20-01, and the W. Gibson Road Safe Routes to School – West Street to CR98 Project, CIP 20-08; awarding the construction contract in the amount of \$10,173,036.30 to Martin Brothers Construction; authorizing a contract contingency up to 15% (\$1,525,955.44); and authorizing the City Manager to execute the construction contract and change orders; and 2.) Approving a consultant services agreement for construction management and inspection services with Unico Engineering, Inc. in the amount of \$1,294,864.02; authorizing a contract contingency up to 10% (\$129,486.40); and authorizing the City Manager to execute the agreement and amendments.

18. SUBJECT: East Main Street Improvement Project, CIP 13-05; Award Construction Contract

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, a resolution of the City Council to: 1.) Approve a construction contract for the East Main Street Improvement Project, CIP 13-05; award the construction contract in the amount of \$5,510,566.80 to Mc Guire and Hester; authorize a contract contingency up to 10% (\$551,057); and authorize the City Manager to execute the construction contract and change orders; and 2.) Approve a consultant services agreement for construction management and inspection services with Associated Engineering Consultants, Inc. in the amount of \$539,298; authorize a contract contingency up to 10% (\$53,930); and authorize the City Manager to execute the agreement and amendments; and 3.) Approve a consultant services amendment for design with Mark Thomas and Company, in the amount of \$12,247.00 for a total agreement amount of \$508,170.51 and authorize the City Manager to execute the amendment.

19. SUBJECT: Approve Issuance of Spring Lake CFD 2004-1, Special Tax Bonds, Series 2021

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, Authorizing The Execution And Delivery Of A Third Supplemental Fiscal Agent Agreement, A Bond Purchase Agreement, And A Continuing Disclosure Certificate; Approving The Form Of The Official Statement And The Distribution Thereof; Authorizing The Issuance Of Series 2021 Bonds; And Approving Certain Other Actions Related Thereto

20. SUBJECT: Introduction of Purchasing Ordinance

RECOMMENDATION FOR ACTION: Staff recommends that the City Council introduce, and read by title only, Ordinance No. _____, "An Ordinance of the City Council of the City of Woodland Amending sections of Title 3, Chapter 3.32 of the Woodland Municipal Code Relating to Purchasing Procedures"

21. SUBJECT: Redistricting Process following Release of 2020 Census Data

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, establishing an Advisory Redistricting Commission charged with recommending modifications to the City Council District Map.

J. ADJOURN

I declare under penalty of perjury that the foregoing Agenda for the Joint Regular City Council/Woodland Finance Authority Meeting of the City of Woodland scheduled for Tuesday, June 1, 2021 was posted on Friday, May 28, 2021 in the outside display case at City Hall, 300 First Street, Woodland, CA, and was available to the public during normal business hours.



Ana B. Gonzalez
City Clerk

In order to minimize the spread of the COVID-19 virus, the City of Woodland is providing multiple alternatives to viewing City Council meetings and providing comments on items on the agenda. These alternatives allow the City to adhere to social distancing requirements, follow the Governor's Executive Order N-29-20 (which suspends certain requirements of the Brown Act), and provide a way for the public to provide public comment live during the meeting.

VIEWING MEETINGS ONLINE

You are able to view meetings online here: <https://www.cityofwoodland.org/meetings>

Click on the meeting to view the video. It will say LIVE next to the meeting.

SUBMITTING COMMENTS BY E-MAIL

If you wish to make a comment during general public comment or on a specific agenda item, please submit your comment via email to CouncilMeetings@cityofwoodland.org prior to Public Comment on that item. Emails comments submitted, to be read into the record, shall be no more than three (3) minutes when read aloud. Please include the agenda item in the subject line.

SUBMITTING COMMENTS BY VOICE MAIL

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VIRTUAL PARTICIPATION BY ZOOM VIDEO CONFERENCING

The City of Woodland is now offering the ability to view and participate in City Council meetings via video meetings and telephonic conferencing via “Zoom” video conferencing computer technology. Instructions for participating via Zoom are provided below.

How do I join the City Council meeting via Zoom Video Conferencing?

Please visit: <https://zoom.us/j/99759026181> from a smart phone or computer. You will be prompted to install the Zoom app on your smart phone or computer. From a computer there is an option to view the meeting within the browser without installing the app. You are now ready to join the meeting.

If you have previously installed the Zoom app, you can enter the following meeting ID to join the meeting: 997 5902 6181

I don't have a computer or smart phone; can I still use Zoom?

If you do not have a smart phone or computer to access the meeting via Zoom, no problem! You can participate on the phone.

Call 1-669-900-6833 (Toll Free) and enter meeting ID 997 5902 6181.

How can I provide Public Comment on Zoom?

The Mayor will request public comment during the Public Comment period on the agenda and during each Public Hearing and Regular Calendar Item. Once the Mayor has announced the public comment period, please do one of the following:

USING A COMPUTER OR SMART PHONE:

- Click on the “Raise Hand” feature in the webinar controls. This will notify City staff that you have raised your hand.
- City staff will unmute your microphone when it is your turn to provide public comment.
- A prompt will appear to confirm you would like to be unmuted and then you will have three (3) minutes to provide public comment.
- Once your public comment has ended, you will be muted again.

USING A REGULAR PHONE:

- Dial *9 (star 9), this will notify City staff that you have “raised your hand” for public comment.
- City staff will unmute your microphone when it is your turn to provide public comment.
- You will hear “you are unmuted” and then you will have three (3) minutes to provide public comment.
- Once your public comment has ended, you will be muted again.

I am having difficulties preparing for the meeting and learning Zoom, do you have any resources to help me?

Yes, please visit Zoom's website support page on helpful tips to prepare for the meeting:

<https://support.zoom.us/hc/en-us/categories/201146643>

Upon request, agendas and documents in the agenda packet will be made available in appropriate alternative formats to persons with a disability, as required by law. Any such requests must be made in writing to the Office of the City Clerk of the City of Woodland. Requests will be valid for the calendar year in which the request is received, and must be renewed prior to January 1st.

Persons needing disability-related modifications or accommodations in order to participate in public meetings, including persons requiring auxiliary aids or services, may request such modifications or accommodations by calling the Office of the City Clerk (530-661-5806) at least 48 hours prior to the meeting.