



City of Woodland

Meeting Agenda

City Council

City Hall
Council Chambers
300 First Street
Woodland, CA 95695

June 15, 2021
6:00 PM

CITY COUNCIL - AMENDED TO ADD STAFF REPORT/ATTACHMENTS TO ITEM #29 - SCIP and ITEM #30 - TOT

PLEASE NOTE: The June 15, 2021 Woodland City Council will be conducted pursuant to the Governor's Executive Order N-29-20.

The meeting will be held via teleconference and Council members and the public will participate via teleconference. Those locations are not listed on the agenda and are not accessible to the public. The public is encouraged to listen to the City Council meeting live on Woodland TV Channel 20 and also by going to the City of Woodland web site at www.cityofwoodland.org/meetings.

If you wish to make a comment during general Public Comment or on a specific agenda item, there are three (3) ways to do that. 1) Join the Zoom City Council meeting remotely by either logging onto the Zoom link located on the meeting agenda (please download the app to your computer or mobile device) and enter the Meeting ID or by calling a listed number and enter the Meeting ID; 2) Leave a voice mail message at (530) 661-5900, press Option 1. All voice mail messages received by 6:00 p.m. will be played during the City Council meeting and read into the record at the appropriate time; 3) If you are watching the live stream and wish to make a comment on an item as it is being heard, you may submit an email to the City Clerk at CouncilMeetings@cityofwoodland.org prior to Public Comment on that item. Email comments submitted to be read into the record shall be no more than three (3) minutes when read aloud. Please include the agenda item in the subject line.

Please click on link below to join the public comment portion of the meeting:
<https://zoom.us/j/99759026181>

Or Phone: US: +16699006833,,99759026181# or +13462487799,,99759026181#

Or Telephone: Dial: US : +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099

Meeting ID: 997 5902 6181

CLOSED SESSION

5:45 PM

A. CALL TO ORDER

B. CLOSED SESSION

1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS - Pursuant to Section 54956.8
PROPERTIES: APN 041-080-013, 041-080-019, 041-080-015 and 041-070-040
AGENCY NEGOTIATOR: City Manager, Community Development Director, and City Attorney
NEGOTIATING PARTIES: Foundation for Excellence at Woodland Christian Schools and Costalotta Partners, LLC
UNDER NEGOTIATIONS: Price and Terms of Payment

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING

6:00 PM

C. CALL TO ORDER

D. ROLL CALL

E. PLEDGE OF ALLEGIANCE

F. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed for public hearing on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.

G. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

2. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

H. CONSENT CALENDAR

3. SUBJECT: City Council Meeting Minutes of May 4, 2021 and May 18, 2021

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt the minutes of the Joint Regular City Council/Woodland Finance Authority Meeting of May 4, 2021 and May 18, 2021.
4. SUBJECT: Parks & Recreation Commission Meeting Minutes of April 26, 2021

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the April 26, 2021 Parks & Recreation Commission Meeting Minutes.
5. SUBJECT: Public Works Quarterly Status Report for the period of March through May 2021

RECOMMENDATION FOR ACTION: Staff recommends that the City Council accept the Public Works Quarterly Status Report for the period of March through May 2021.
6. SUBJECT: Appoint Members to various Boards and Commissions

RECOMMENDATION FOR ACTION: Staff recommends that the City Council appoint members to the various Boards and Commissions.
7. SUBJECT: Proclamation Celebrating The City's Continued Affiliation with Bee City USA Week

RECOMMENDATION FOR ACTION: Staff recommends that City Council adopt a proclamation recognizing Woodland's continued affiliation with Bee City USA, our pollinator-friendly accomplishments, and National Pollinator Week with a resolution in advance of the City's Bee City & Pollinator Ecosystem Appreciation Day gathering the afternoon of Thursday, June 24.
8. SUBJECT: County Road 25A (Miekle Ave. to Promenade Dr.) CIP 19-09 and East Heritage Parkway Mid-Block Crossing Improvement Project, CIP 19-10; Final Acceptance and Notice of Completion

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, 1) accepting the County Road 25A (Miekle Ave. to Promenade Dr.), CIP 19-09 and East Heritage Parkway Mid-Block Crossing Improvement Project, CIP 19-10 construction contract as complete and authorizing the City Clerk to file a Notice of Completion; and 2) Approving a consultant services amendment for Cunningham Engineering Consultants, Inc. in the amount of \$8,664; and authorize the City Manager to execute the amendment.
9. SUBJECT: Consultant Agreement for Construction Management and

Inspection Services for Improvements Associated with the Woodland Storage Development Project

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving a consultant services agreement for construction management and inspection with Associated Engineering Consultants, Inc. in the amount of \$120,592 for the Woodland Storage Development Project; and authorize the City Manager to execute the agreement and amendments up to 15% (18,089) of the agreement amount.

10. SUBJECT: Budget Appropriation to Vehicle Replacement Reserve Fund For Electric Mower

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing a budget appropriation of \$19,078 to the Vehicle Replacement Reserve Fund (012) to purchase an electric mower.

11. SUBJECT: Resolution implementing a three (3) year agreement (July 1, 2021 to June 30, 2024) with the Police Mid Management Association as described herein.

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, implementing a three (3) year agreement (July 1, 2021 to June 30, 2024) with the Police Mid Management Association.

12. SUBJECT: Annual Appropriations Limit

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving the City of Woodland's Fiscal Year (FY) 2021/22 Appropriations Limit.

13. SUBJECT: West Main Street Bicycle/Pedestrian Mobility & Safety Improvement Project, CIP 17-16; Final Acceptance and Notice of Completion

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, 1) accepting the West Main Street Bicycle/Pedestrian Mobility & Safety Improvement Project, CIP 17-16 construction contract as complete and authorize the City Clerk to file a notice of Completion; and 2) Reallocating \$160,000 of Fund 210 (Water) and \$50,000 of Fund 220 (Sewer) to the Gibson Road Bicycle/Pedestrian Mobility Project, CIP 20-01.

14. SUBJECT: Sports Park Drive Pedestrian Overcrossing Project, CIP 17-22; Approve Plans and Specifications and Authorize Bid Advertisement

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving the project plans and specifications and authorizing bid advertisement for the Sports Park Drive Pedestrian

Overcrossing Project, CIP 17-22.

15. SUBJECT: Capital Project Budget Adjustments

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, adjusting the FY2020/21 project budgets for the Matmor and E. Gum Project CIP #19-05, W. Court Street CIP #17-09 and E. Main Street CIP #13-05.

16. SUBJECT: Consultant Agreement for Construction Management and Inspection Services for Improvements Associated with Pioneer Village Unit 1 Subdivision Improvements

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to approve a consultant services agreement for construction management and inspection with UNICO Engineering Consultants in the amount of \$623,000.00 for the Pioneer Village Unit 1 Subdivision Improvements; and authorize the City Manager to execute the agreement and amendments up to 15%(\$93,450.00) of the agreement.

17. SUBJECT: Woodland Sports Park Turf Replacement Project, CIP 19-19; Final Acceptance and Notice of Completion

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, accepting the Woodland Sports Park Turf Replacement Project, CIP 19-19, as complete and authorizing the City Clerk to file a Notice of Completion.

18. SUBJECT: Adoption of City's Water Shortage Contingency Plan

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Ordinance No. 1672, An Ordinance of the City Council of the City of Woodland, California Amending Section 13.32.040 of the Woodland Municipal Code related to Water Conservation.

19. SUBJECT: Adoption of Purchasing Ordinance

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Ordinance No. 1673, An Ordinance of the City Council of the City of Woodland Amending sections of Title 3, Chapter 3.32 of the Woodland Municipal Code Relating to Purchasing Procedures.

20. SUBJECT: Waste Management Delinquent Garbage/Refuse Accounts - Call for Public Hearing

RECOMMENDATION FOR ACTION: Staff recommends that the City Council set a Public Hearing for July 20, 2021 to hear and approve the list of Delinquent Refuse Accounts and direct the Tax Collector of Yolo County to assess liens

against real property to collect delinquent payments.

21. SUBJECT: Weed Abatement Program Parcels not in Compliance - Call for Public Hearing

RECOMMENDATION FOR ACTION: Staff recommends that the City Council set a Public Hearing for July 20, 2021 to hear and approve the list of parcels that were out of compliance for weed abatement requirements for the year 2020 and direct the Tax Collector of Yolo County to assess liens against real property to reimburse the City for the cost of removal of weeds, refuse, and dirt from the property.

I. PUBLIC HEARINGS

22. SUBJECT: PUBLIC HEARING - Gibson Ranch Lighting & Landscaping District

Recommendation for Action: Staff recommends that the City Council (1) conduct a public hearing; and (2) adopt Resolution No. _____, approving the fiscal year 2021/2022 annual levy report and order the levy and collection of the assessment within the Gibson Ranch Lighting and Landscaping District.

23. SUBJECT: PUBLIC HEARING - North Park Lighting and Landscaping District

Recommendation for Action: Staff recommends that the City Council (1) conduct a public hearing and (2) adopt Resolution No. _____, approving the fiscal year 2021/2022 annual levy report and order the levy and collection of the assessment within the North Park Lighting and Landscaping District.

24. SUBJECT: PUBLIC HEARING - Streng Pond Landscape Maintenance District

RECOMMENDATION FOR ACTION: Staff recommends that the City Council (1) conduct a public hearing and (2) adopt Resolution No. _____, approving the fiscal year 2021/2022 annual levy report and order the levy and collection of the assessment within the Streng Pond Landscape Maintenance District.

25. SUBJECT: PUBLIC HEARING - West Wood Lighting and Landscaping District

Recommendation for Action: Staff recommends that the City Council (1) conduct a public hearing and (2) adopt Resolution No. _____, approving the fiscal year 2021/2022 annual levy report and order the levy and collection of the assessment within the West Wood Lighting and Landscaping District.

26. SUBJECT: PUBLIC HEARING: Spring Lake Lighting & Landscaping District

Recommendation for Action: Staff recommends that the City Council (1) conduct a public hearing and (2) adopt Resolution No. _____, approving the fiscal year 2021/2022 annual levy report and Resolution No. _____, ordering the levy and collection of the assessment within the Spring Lake Lighting and

Landscaping District.

27. SUBJECT: PUBLIC HEARING: Gateway Landscaping & Lighting District

Recommendation for Action: Staff recommends that the City Council (1) conduct a public hearing and (2) adopt Resolution No. _____, approving the fiscal year 2021/2022 annual levy report and Resolution No. _____, ordering the levy and collection of the assessment within the Gateway Lighting and Landscaping District.

28. SUBJECT: Public Hearing and Approval of the 2020 – 2024 Community Development Block Grant Consolidated Plan

RECOMMENDATION FOR ACTION: Staff recommends that the City Council take the following actions:

1. Hold a public hearing to receive community input on the 2020 – 2024 Community Development Block Grant (CDBG) Consolidated Plan (Attachment A);
2. Adopt Resolution No. approving the 2020 – 2024 CDBG Consolidated Plan in substantially the same form as presented to the City Council with the FY 2020/21 CDBG Action Plan funding allocations, incorporating any public input received during the public comment period; and appropriating \$513,364 in CDBG funds for FY 2020/21 budget (Attachment B);
3. Adopt Resolution No. to approve the September 2019 Analysis of Impediments to Fair Housing Choice prepared by the Sacramento Valley Fair Housing Collaborative (Attachment C);
4. Direct staff to complete the 2020 – 2024 CDBG Consolidated Plan and the September 2019 Analysis of Impediments to Fair Housing Choice and submit both documents to the U.S. Department of Housing and Urban Development; and
5. Authorize the City Manager to execute any agreements, contracts or related/required documents with the appropriate entities to carry out the CDBG funded activities.

29. SUBJECT: PUBLIC HEARING - Amended and Restated Resolution for Participation in the Statewide Community Infrastructure Program (SCIP)

RECOMMENDATION FOR ACTION: Staff recommends that the City Council (1) hold a public hearing and (2) approve Resolution No. _____, making certain findings and authorizing certain matters necessary for the City to confirm its participation in the Statewide Community Infrastructure Program.

J. REPORTS OF THE CITY MANAGER

30. SUBJECT: Modification of Transient Occupant Tax (TOT) Deferral Repayment Ordinance

RECOMMENDATION FOR ACTION: Staff recommends that the City Council introduce and waive first reading of an ordinance Modifying and Superseding Ordinance No. 1666 Concerning the Temporary Suspension of Sections 3.12.080 and 3.12.090 of the City of Woodland Municipal Code Related to Payment of Transient Occupancy Tax.

31. SUBJECT: Fiscal Year 2021/22 Budget

RECOMMENDATION FOR ACTION: Staff recommends that the City Council formally adopt Resolution No. _____, approving a) the Fiscal Year (FY) 2020/21 Annual Budget of \$205.97 million and b) 317 Full time equivalent positions by classification as detailed in Exhibit B.

K. ADJOURN

I declare under penalty of perjury that the foregoing Agenda for the Joint Regular City Council/Woodland Finance Authority Meeting of the City of Woodland scheduled for Tuesday, June 15, 2021 was posted on Thursday, June 10, 2021 in the outside display case at City Hall, 300 First Street, Woodland, CA, and was available to the public during normal business hours.



Ana B. Gonzalez
City Clerk

In order to minimize the spread of the COVID-19 virus, the City of Woodland is providing multiple alternatives to viewing City Council meetings and providing comments on items on the agenda. These alternatives allow the City to adhere to social distancing requirements, follow the Governor's Executive Order N-29-20 (which suspends certain requirements of the Brown Act), and provide a way for the public to provide public comment live during the meeting.

VIEWING MEETINGS ONLINE

You are able to view meetings online here: <https://www.cityofwoodland.org/meetings>

Click on the meeting to view the video. It will say LIVE next to the meeting.

SUBMITTING COMMENTS BY E-MAIL

If you wish to make a comment during general public comment or on a specific agenda item, please submit your comment via email to CouncilMeetings@cityofwoodland.org prior to Public Comment on that item. Emails comments submitted, to be read into the record, shall be no more than three (3) minutes when read aloud. Please include the agenda item in the subject line.

SUBMITTING COMMENTS BY VOICE MAIL

If you wish to leave a voice mail message, please dial (530) 661-5900, press Option 1. All voice mail messages received by 6:00 p.m. will be played during the City Council meeting and read into the record at the appropriate time. Voice mail messages should be three (3) minutes in length.

VIRTUAL PARTICIPATION BY ZOOM VIDEO CONFERENCING

The City of Woodland is now offering the ability to view and participate in City Council meetings via video meetings and telephonic conferencing via “Zoom” video conferencing computer technology. Instructions for participating via Zoom are provided below.

How do I join the City Council meeting via Zoom Video Conferencing?

Please visit: <https://zoom.us/j/99759026181> from a smart phone or computer. You will be prompted to install the Zoom app on your smart phone or computer. From a computer there is an option to view the meeting within the browser without installing the app. You are now ready to join the meeting.

If you have previously installed the Zoom app, you can enter the following meeting ID to join the meeting: 997 5902 6181

I don't have a computer or smart phone; can I still use Zoom?

If you do not have a smart phone or computer to access the meeting via Zoom, no problem! You can participate on the phone.

Call 1-669-900-6833 (Toll Free) and enter meeting ID 997 5902 6181.

How can I provide Public Comment on Zoom?

The Mayor will request public comment during the Public Comment period on the agenda and during each Public Hearing and Regular Calendar Item. Once the Mayor has announced the public comment period, please do one of the following:

USING A COMPUTER OR SMART PHONE:

- Click on the “Raise Hand” feature in the webinar controls. This will notify City staff that you have raised your hand.
- City staff will unmute your microphone when it is your turn to provide public comment.
- A prompt will appear to confirm you would like to be unmuted and then you will have three (3) minutes to provide public comment.
- Once your public comment has ended, you will be muted again.

USING A REGULAR PHONE:

- Dial *9 (star 9), this will notify City staff that you have “raised your hand” for public comment.
- City staff will unmute your microphone when it is your turn to provide public comment.
- You will hear “you are unmuted” and then you will have three (3) minutes to provide public comment.
- Once your public comment has ended, you will be muted again.

I am having difficulties preparing for the meeting and learning Zoom, do you have any resources to help me?

Yes, please visit Zoom's website support page on helpful tips to prepare for the meeting:

<https://support.zoom.us/hc/en-us/categories/201146643>

Upon request, agendas and documents in the agenda packet will be made available in appropriate alternative formats to persons with a disability, as required by law. Any such requests must be made in writing to the Office of the City Clerk of the City of Woodland. Requests will be valid for the calendar year in which the request is received, and must be renewed prior to January 1st.

Persons needing disability-related modifications or accommodations in order to participate in public meetings, including persons requiring auxiliary aids or services, may request such modifications or accommodations by calling the Office of the City Clerk (530-661-5806) at least 48 hours prior to the meeting.