

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695



Regular Meeting Minutes

Tuesday, May 18, 2021

6:00 PM

City Council

CITY COUNCIL

PLEASE NOTE: The May 18, 2021 Woodland City Council will be conducted pursuant to the Governor's Executive Order N-29-20.

The meeting will be held via teleconference and Council members and the public will participate via teleconference. Those locations are not listed on the agenda and are not accessible to the public. The public is encouraged to listen to the City Council meeting live on Woodland TV Channel 20 and also by going to the City of Woodland web site at www.cityofwoodland.org/meetings.

If you wish to make a comment during general Public Comment or on a specific agenda item, there are three (3) ways to do that. 1) Join the Zoom City Council meeting remotely by either logging onto the Zoom link located on the meeting agenda (please download the app to your computer or mobile device) and enter the Meeting ID or by calling a listed number and enter the Meeting ID; 2) Leave a voice mail message at (530) 661-5900, press Option 1. All voice mail messages received by 6:00 p.m. will be played during the City Council meeting and read into the record at the appropriate time; 3) If you are watching the live stream and wish to make a comment on an item as it is being heard, you may submit an email to the City Clerk at CouncilMeetings@cityofwoodland.org prior to Public Comment on that item. Email comments submitted to be read into the record shall be no more than three (3) minutes when read aloud. Please include the agenda item in the subject line.

Please click on link below to join the public comment portion of the meeting:
<https://zoom.us/j/99759026181>

Or Phone: US: +16699006833,,99759026181# or +13462487799,,99759026181#

Or Telephone: Dial: US : +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099

Meeting ID: 997 5902 6181

CLOSED SESSION

5:30 PM

A. CALL TO ORDER

B. CLOSED SESSION

1. **CONFERENCE WITH LEGAL COUNSEL - Existing Litigation (Gov't Code § 54956.9(d)(1))**

City of Woodland v. Mark D. Milton & Victoria M. Martucci, et al., Yolo County Superior Court, Case No. ED 16-557

2. **CONFERENCE WITH LABOR NEGOTIATORS - Gov't Code § 54957.6**

Agency Designated Representatives: City Manager, Director of Administrative Services, Human Resources Manager and City Attorney

Employee Organization(s): Confidential Employees, Woodland Professional Firefighters' Association, Fire Mid-Management Employees, Mid-Management Unit Employees, Woodland City Employees Association (General Services), Woodland Police Mid-Management, Woodland Police Officers' Association and Woodland Police Supervisors Association

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING

6:00 PM

C. CALL TO ORDER

Meeting called to order at 6:00 PM.

D. ROLL CALL

All Council Members present via roll call.

PRESENT: Members Fernandez, Garcia-Cadena, Lansburgh, Vega and Mayor Stallard

ABSENT: None

E. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by City Clerk Ana Gonzalez.

F. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed for public hearing on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.

E-mail submitted by Brian Coward regarding Spring Lake neighborhood schools was read into the record.

G. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

Verbal updates provided by Council Members/Staff.

3. **SUBJECT: Long Range Calendar**

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

H. CONSENT CALENDAR

4. SUBJECT: Parks & Recreation Commission Meeting Minutes for March 22, 2021

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the March 22, 2021 Parks & Recreation Commission Meeting Minutes.

Received the March 22, 2021 Parks & Recreation Commission Meeting Minutes.

5. SUBJECT: Police Department Quarterly Status Report for the period of January 2021 through March 2021.

RECOMMENDATION FOR ACTION: Staff recommends that the City Council accept the Police Department quarterly status report for January 2021 through March 2021.

Accepted the Police Department quarterly status report for January 2021 through March 2021.

6. SUBJECT: Fire Department Quarterly Status Report for the period of January 2021 - March 2021

RECOMMENDATION FOR ACTION: Staff recommends that the City Council accept the Fire Department Quarterly Status Report for January 2021 through March 2021.

Accepted the Fire Department Quarterly Status Report for January 2021 through March 2021.

7. SUBJECT: Quarterly Treasurer's Investment Report for the Quarter Ended March 31, 2021

RECOMMENDATION FOR ACTION: Staff recommends that the City Council accept the quarterly Treasurer's Investment Report for the quarter ended March 31, 2021.

Accepted the quarterly Treasurer's Investment Report for the quarter ended March 31, 2021.

8. SUBJECT: Public Works Week Proclamation for the week of May 16-22, 2021

RECOMMENDATION FOR ACTION: Staff recommends that the City Council proclaim May 16-22, 2021 as Public Works Week.

Proclaimed May 16-22, 2021 as Public Works Week.

9. SUBJECT: Approval of Side Letters of Agreement

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve the Side Letters of Agreement with the Woodland Police Officers' Association, Woodland Police Supervisors' Association, Woodland Police Mid Management Association, Woodland City Employees Association, Mid Management Professional Association, Confidential Employees, Woodland Professional Firefighters' Association, and Woodland Fire Mid Management Association.

Approved the Side Letters of Agreement with the Woodland Police Officers' Association, Woodland Police Supervisors' Association, Woodland Police Mid Management Association, Woodland City Employees Association, Mid Management Professional Association, Confidential Employees, Woodland Professional Firefighters' Association, and Woodland Fire Mid Management Association.

10. SUBJECT: Settlement of City of Woodland v. Milton, Yolo County Superior Court Case No. ED16-557

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving a settlement in the amount of \$125,000 pursuant to the terms set forth in the Stipulation for Entry of Judgment, Judgment and Final Order of Condemnation, subject to final non-substantive edits approved by the City Manager and City Attorney, to resolve the eminent domain action, City of Woodland v. Milton, Yolo County Superior Court Case No. ED16-557, in which the City is acquiring certain easement interests for the Kentucky Avenue Widening and Complete Streets Improvement Project, CIP 04-07.

Adopted RESOLUTION NO. 7690, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING A SETTLEMENT IN THE AMOUNT OF \$125,000 PURSUANT TO THE TERMS SET FORTH IN THE STIPULATION FOR ENTRY OF JUDGMENT, JUDGMENT AND FINAL ORDER OF CONDEMNATION, SUBJECT TO FINAL NON-SUBSTANTIVE EDITS APPROVED BY THE CITY MANAGER AND CITY ATTORNEY, TO RESOLVE THE EMINENT DOMAIN ACTION, CITY OF WOODLAND V. MILTON, YOLO COUNTY SUPERIOR COURT CASE NO. ED16-557, IN WHICH THE CITY IS ACQUIRING CERTAIN EASEMENT INTERESTS FOR THE KENTUCKY AVENUE WIDENING AND COMPLETE STREETS IMPROVEMENT PROJECT, CIP 04-07.

11. SUBJECT: FY21 Budget Increase for Solid Waste and Recycling Program

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. _____, authorizing an additional appropriation of \$18,000 in the Recycling Fund (fund 250) to contract with Yolo County for use of their SB 1383 consultants and purchase the Waste Wizard mobile app.

Adopted RESOLUTION NO. 7691, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AN INCREASE TO THE FISCAL YEAR 2020/21 SOLID WASTE AND RECYCLING PROGRAM BUDGET.

12. SUBJECT: Intent to Levy Assessments: Lighting and Landscaping Districts

RECOMMENDATION FOR ACTION:

Staff recommends that the City Council approve fourteen (14) resolutions, Resolution No. _____ through Resolution No. _____ to Initiate Proceedings for the Annual Levy and Collection of Assessments; Preliminarily Approve the Engineer's Annual Levy Reports and Declare its Intention to Levy and Collect Annual Assessments for the Gibson Ranch, West Wood, North Park, Spring Lake and Gateway Lighting and Landscaping Districts, and Streng Pond Maintenance District; and Call for a public hearing on June 15, 2021.

Adopted RESOLUTION NO. 7692, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND, DECLARING ITS INTENTION TO CONDUCT A PUBLIC HEARING ON THE MATTER OF ASSESSMENTS AND ORDER THE LEVY OF ASSESSMENTS FOR THE CITY OF WOODLAND GATEWAY LANDSCAPING AND LIGHTING DISTRICT, FISCAL YEAR 2021/2022 PURSUANT TO THE PROVISIONS OF THE LANDSCAPING AND LIGHTING ACT OF 1972; RESOLUTION NO. 7693, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND INITIATING PROCEEDINGS FOR THE CITY OF WOODLAND GATEWAY LANDSCAPING AND LIGHTING DISTRICT, AND THE LEVY AND COLLECTION OF ASSESSMENTS FOR FISCAL YEAR 2021/2022 PURSUANT TO THE PROVISIONS OF THE LANDSCAPING AND LIGHTING ACT OF 1972; RESOLUTION NO. 7694, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND PRELIMINARY APPROVING THE CITY OF WOODLAND GATEWAY LANDSCAPING AND LIGHTING DISTRICT ENGINEER'S REPORT, AND THE LEVY AND COLLECTION OF ASSESSMENTS FOR FISCAL YEAR 2021/2022; RESOLUTION NO. 7695, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND INITIATING PROCEEDINGS FOR THE CITY OF WOODLAND Spring Lake Landscaping and Lighting District, AND THE LEVY AND COLLECTION OF ASSESSMENTS FOR FISCAL YEAR 2021/2022 PURSUANT TO THE PROVISIONS OF THE LANDSCAPING AND LIGHTING ACT OF 1972; RESOLUTION NO. 7696, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND PRELIMINARY APPROVING THE CITY OF WOODLAND SPRING LAKE LANDSCAPING AND LIGHTING DISTRICT ENGINEER'S REPORT, AND THE LEVY AND COLLECTION OF ASSESSMENTS FOR FISCAL YEAR 2021/2022; RESOLUTION NO. 7697, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND, DECLARING ITS INTENTION TO CONDUCT A PUBLIC HEARING ON THE MATTER OF ASSESSMENTS AND ORDER THE LEVY OF ASSESSMENTS FOR THE CITY OF WOODLAND Spring Lake Landscaping and Lighting District, FISCAL YEAR 2021/2022 PURSUANT TO THE PROVISIONS OF THE LANDSCAPING AND LIGHTING ACT OF 1972; RESOLUTION NO. 7698, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND, CALIFORNIA, INITIATING PROCEEDINGS FOR THE ANNUAL LEVY AND COLLECTION OF ASSESSMENTS FOR THE GIBSON RANCH LANDSCAPING AND LIGHTING DISTRICT, FISCAL YEAR 2021/2022; RESOLUTION NO. 7699, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND, CALIFORNIA, PRELIMINARILY APPROVING THE ENGINEER'S ANNUAL LEVY REPORT, AND DECLARING ITS INTENTION TO LEVY AND COLLECT ANNUAL ASSESSMENTS FOR THE GIBSON RANCH LANDSCAPING AND LIGHTING DISTRICT, FISCAL YEAR 2021/2022; RESOLUTION NO. 7700, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND, CALIFORNIA, INITIATING PROCEEDINGS FOR THE ANNUAL LEVY AND COLLECTION OF ASSESSMENTS FOR THE NORTH PARK LIGHTING AND LANDSCAPING DISTRICT, FISCAL YEAR 2021/2022; RESOLUTION NO. 7701, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND, CALIFORNIA, PRELIMINARILY APPROVING THE ENGINEER'S ANNUAL LEVY REPORT, AND

DECLARING ITS INTENTION TO LEVY AND COLLECT ANNUAL ASSESSMENTS FOR THE NORTH PARK LIGHTING AND LANDSCAPING DISTRICT, FISCAL YEAR 2021/2022; RESOLUTION NO. 7702, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND, CALIFORNIA, INITIATING PROCEEDINGS FOR THE ANNUAL LEVY AND COLLECTION OF ASSESSMENTS FOR THE STRENG POND LANDSCAPING MAINTENANCE DISTRICT, FISCAL YEAR 2021/2022; RESOLUTION NO. 7703, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND, CALIFORNIA, PRELIMINARILY APPROVING THE ENGINEER'S ANNUAL LEVY REPORT, AND DECLARING ITS INTENTION TO LEVY AND COLLECT ANNUAL ASSESSMENTS FOR THE STRENG POND LANDSCAPING MAINTENANCE DISTRICT, FISCAL YEAR 2021/2022; RESOLUTION NO. 7704, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND, CALIFORNIA, INITIATING PROCEEDINGS FOR THE ANNUAL LEVY AND COLLECTION OF ASSESSMENTS FOR THE WEST WOOD UNIT NO. 1 LANDSCAPING AND LIGHTING DISTRICT, FISCAL YEAR 2021/2022; and RESOLUTION NO. 7705, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND, CALIFORNIA, PRELIMINARILY APPROVING THE ENGINEER'S ANNUAL LEVY REPORT, AND DECLARING ITS INTENTION TO LEVY AND COLLECT ANNUAL ASSESSMENTS FOR THE WEST WOOD UNIT NO. 1 LANDSCAPING AND LIGHTING DISTRICT, FISCAL YEAR 2021/2022.

13. SUBJECT: Contract with HDR Engineering, Inc. for Utility Rate Studies

RECOMMENDATION FOR ACTION: Staff recommends that the City Council authorize the City Manager to approve a contract with HDR Engineering, Inc. for completion of utility rate studies, in an amount not to exceed \$65,000.

Approved a contract with HDR Engineering, Inc. for completion of utility rate studies, in an amount not to exceed \$65,000.

14. SUBJECT: Award Construction Contract for the State Route 113/County Road 25A Interchange Modifications Project, CIP 20-05

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to 1) Award a construction contract in the amount of \$1,307,499 to Granite Rock Company for the State Route 113/County Road 25A Interchange Modifications Project (CIP 20-05) and authorize a contract contingency of up to 15% (\$196,125); and 2) Approve a consultant agreement for construction management and inspection services with Associated Engineering Consultants, Inc. (AEC) in an amount up to \$164,456, and authorize a contract contingency of up to 10% (16,446).

Adopted RESOLUTION NO. 7706, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING A CONSTRUCTION CONTRACT WITH GRANITE ROCK COMPANY IN THE AMOUNT OF \$1,307,499 FOR THE STATE ROUTE 113/COUNTY ROAD 25A INTERCHANGE MODIFICATIONS PROJECT, CIP #20-05.

I. REPORTS OF THE CITY MANAGER

15. SUBJECT: Presentation of the FY2021/22 Proposed Budget

RECOMMENDATION FOR ACTION: Staff recommends that Council formally

receive the proposed budget for FY2021/22.

Received presentation from Finance Officer Evis Morales regarding the proposed budget for FY 2021/2022.

16. SUBJECT: Approval of the Measure E Spending Plan

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No.____, approving the updated Measure E Spending Plan.

On a motion by Council Member Lansburgh, seconded by Mayor Pro Tem Vega and carried unanimously on a 5-0 roll call vote, Council Members adopted RESOLUTION NO. 7707, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE UPDATED MEASURE E SPENDING PLAN.

**AYES: Members Fernandez, Garcia-Cadena, Lansburgh, Vega and Mayor Stallard
NOES: None**

17. SUBJECT: Approval of Measure F Spending Plan

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving the updated Measure F Spending Plan.

On a motion by Mayor Pro Tem Vega, seconded by Council Member Garcia-Cadena and carried unanimously on a 5-0 roll call vote, Council Members adopted RESOLUTION NO. 7708, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE UPDATED MEASURE F SPENDING PLAN.

**AYES: Members Fernandez, Garcia-Cadena, Lansburgh, Vega and Mayor Stallard
NOES: None**

18. SUBJECT: Approval of Measure J Spending Plan

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No.____, approving the updated Measure J Spending Plan.

On a motion by Council Member Lansburgh, seconded by Mayor Pro Tem Vega and carried unanimously on a 5-0 roll call vote, Council Members adopted RESOLUTION NO. 7709, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE UPDATED MEASURE J SPENDING PLAN.

**AYES: Members Fernandez, Garcia-Cadena, Lansburgh, Vega and Mayor Stallard
NOES: None**

At 7:55 PM, Council took a 5-minute recess.

Meeting reconvened at 8:00 PM and Council continued with Item No. 15.

19. SUBJECT: Ordinance and Resolution relating to Appointment, Removal, and Duties of the Mayor and Mayor Pro Tempore

RECOMMENDATION FOR ACTION: Staff recommends that the City Council:

1). Introduce and waive first reading of Ordinance No. _____, amending Chapter 2.08 (Mayor and Mayor Pro Tempore of Title 2 (Administration) of the City of Woodland Municipal Code relating to Appointment, Removal, and duties of the Mayor and Mayor Pro Tempore; and

2). Adopt Resolution No. _____, amending the Selection and Rotation of Mayor and Mayor Pro Tempore for 2021 through 2030.

On a motion by Council Member Fernandez, seconded by Council Member Lansburgh and carried unanimously on a 5-0 roll call vote, Council Members introduced and waived first reading of an Ordinance, amending Chapter 2.08 (Mayor and Mayor Pro Tempore of Title 2 (Administration) of the City of Woodland Municipal Code relating to Appointment, Removal, and duties of the Mayor and Mayor Pro Tempore; and adopted RESOLUTION NO. 7710, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AMENDING THE SELECTION AND ROTATION OF MAYOR AND MAYOR PRO TEMPORE FOR 2021 THROUGH 2030.

AYES: Members Fernandez, Garcia-Cadena, Lansburgh, Vega and Mayor Stallard

NOES: None

J. ADJOURN

Meeting adjourned at 8:30 PM in memory of Marie Bryan.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Ana B. Gonzalez', with a stylized flourish at the end.

Ana B. Gonzalez, City Clerk

Adopted by Council: June 15, 2021