

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695



Regular Meeting Minutes

Tuesday, April 6, 2021

6:00 PM

City Council

CITY COUNCIL

PLEASE NOTE: The April 6, 2021 Woodland City Council will be conducted pursuant to the Governor's Executive Order N-29-20.

The meeting will be held via teleconference and Council members and the public will participate via teleconference. Those locations are not listed on the agenda and are not accessible to the public. The public is encouraged to listen to the City Council meeting live on Woodland TV Channel 20 and also by going to the City of Woodland web site at www.cityofwoodland.org/meetings.

If you wish to make a comment during general Public Comment or on a specific agenda item, there are three (3) ways to do that. 1) Join the Zoom City Council meeting remotely by either logging onto the Zoom link located on the meeting agenda (please download the app to your computer or mobile device) and enter the Meeting ID or by calling a listed number and enter the Meeting ID; 2) Leave a voice mail message at (530) 661-5900, press Option 1. All voice mail messages received by 6:00 p.m. will be played during the City Council meeting and read into the record at the appropriate time; 3) If you are watching the live stream and wish to make a comment on an item as it is being heard, you may submit an email to the City Clerk at CouncilMeetings@cityofwoodland.org prior to Public Comment on that item. Email comments submitted to be read into the record shall be no more than three (3) minutes when read aloud. Please include the agenda item in the subject line.

Please click on link below to join the public comment portion of the meeting:
<https://zoom.us/j/99759026181>

Or Phone: US: +16699006833,,99759026181# or +13462487799,,99759026181#

Or Telephone: Dial: US : +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099

Meeting ID: 997 5902 6181

CLOSED SESSION

5:30 PM

A. CALL TO ORDER

B. CLOSED SESSION

1. Conference with Legal Counsel – Existing Litigation (Sec. 54956.9)

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING

6:00 PM

C. CALL TO ORDER

Meeting called to order at 6:00 PM.

D. ROLL CALL

All Council Members present via roll call vote.

Council Members Present: Members Fernandez, Garcia-Cadena, Lansburgh, Vega and Mayor Stallard

Absent: None

E. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Community Services Director Christine Engel.

F. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed for public hearing on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.

Voicemail message from Lisa Yep Salinas thanking the Woodland City Council for adopting resolution for equal treatment of Asian American and Pacific Islanders.

G. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

Verbal updates provided by Council Members/Staff.

2. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

H. PRESENTATIONS

3. SUBJECT: Proclaim April as Child Abuse Prevention Month

RECOMMENDATION FOR ACTION: Staff recommends that the City Council recognize April 2021 as Child Abuse Prevention Month.

Recognized April 2021 as Child Abuse Prevention Month and presented proclamation to Tracy Fauver with Yolo Casa.

4. SUBJECT: Proclamation Designating April 7, 2021 as TERRY BASSETT DAY

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve a proclamation designating April 7, 2021 as TERRY BASSETT DAY in appreciation of his many years of service and all he has done to improve access to transit services in the community.

Approved a proclamation designating April 7, 2021 as TERRY BASSETT DAY in appreciation of his many years of service and all he has done to improve access to transit services in the community.

On a motion by Council Member Lansburgh, seconded by Mayor Pro Tem Vega and carried unanimously on a 5-0 roll call vote, Council Members approved a proclamation recognizing April as Child Abuse Prevention Month and a proclamation designating April 7, 2021 as Terry Bassett Day.

AYES: Members Fernandez, Garcia Cadena, Lansburgh, Vega and Mayor Stallard

NOES: None

I. CONSENT CALENDAR

5. SUBJECT: City Council Meeting Minutes of March 2, 2021 and March 16, 2021

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt the minutes of the Joint Regular City Council/Woodland Finance Authority Meeting of March 2, 2021 and March 16, 2021.

Adopted the corrected minutes of the Joint Regular City Council/Woodland Finance Authority Meeting of March 2, 2021 and March 16, 2021.

6. SUBJECT: Planning Commission Meeting Minutes of October 1, 2020

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Planning Commission Meeting Minutes of October 1, 2020.

Received the Planning Commission Meeting Minutes of October 1, 2020.

7. Subject: Sustainability Advisory Committee Meeting Minutes of February 2021

Recommendation for Action: Staff recommends that the City Council receive the Sustainability Advisory Committee Meeting Minutes of February 17, 2021.

Received the Sustainability Advisory Committee Meeting Minutes of February 17, 2021.

8. SUBJECT: Letter in Support of AB 122

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve a letter in support of AB 122, Safety Stop.

Approved a letter in support of AB 122, Safety Stop.

9. SUBJECT: Support AB 535 (Aguiar-Curry) California Olive Oil Labeling

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve a letter supporting AB 535 (Aguiar-Curry) California Olive Oil Labeling.

Approved a letter supporting AB 535 (Aguiar-Curry) California Olive Oil Labeling.

10. Subject: Letter in Support of Senate Bill 612 (Portantino)

Recommendation for Action: Staff recommends that the City Council approve the attached letter in support of Senate Bill 612 (Portantino).

Approved a letter in support of Senate Bill 612 (Portantino).

11. SUBJECT: Joint letter between City of Woodland and Woodland Joint Unified School District (WJUSD)

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve a joint letter with WJUSD encouraging the community to continue practicing the habits that keep us safe and contain COVID-19.

Approved a joint letter with WJUSD encouraging the community to continue practicing the habits that keep us safe and contain COVID-19.

12. SUBJECT: COVID-19 Supplemental Paid Sick Leave Policy

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving the COVID-19 Supplemental Paid Sick Leave Policy.

Adopted RESOLUTION NO. 7665, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE COVID-19 SUPPLEMENTAL PAID SICK LEAVE POLICY.

13. SUBJECT: Limited Term Information Technology Analyst Position

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving the addition of a limited term Information Technology Analyst Position to temporarily backfill existing Information Technology staff during the deployment of a new Financial and Land Management System.

Adopted RESOLUTION NO. 7666, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE ADDITION OF A LIMITED TERM INFORMATION TECHNOLOGY ANALYST POSITION.

14. SUBJECT: Development of Spring Lake Parks; Approve Consultant Agreement

RECOMMENDATION FOR ACTION: Staff recommends the City Council approve Resolution No. _____, authorizing the City Manager to enter into a

Consultant Service Agreement with Callander Associates in the amount not to exceed \$530,000 for design services and a \$53,000 contingency for the Spring Lake Park N1 Phase 2, CIP 20-03.

Adopted RESOLUTION NO. 7667, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO APPROVE THE CONSULTANT SERVICES AGREEMENT WITH CALLANDER AND ASSOCIATES FOR THE SPRING LAKE PARK N1 PHASE 2 PROJECT CIP 20-03.

15. SUBJECT: Lower Cache Creek Flood Feasibility Study, CIP 09-15; Approve Contract Amendment #14 with Wood Rodgers for Consulting Services

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. _____, authorizing the City Manager to: 1) execute Amendment #14 to the consultant services agreement with Wood Rodgers for the Lower Cache Creek Feasibility Study for an additional amount up to \$164,570; and 2) amend the project budget increasing the budget by \$200,000 to \$5,479,000 for the Lower Cache Creek Feasibility Study, CIP #09-15.

Adopted RESOLUTION NO. 7668, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AMENDMENT #14 WITH WOOD RODGERS FOR ENGINEERING CONSULTING SERVICES.

16. SUBJECT: Grant Funds from the Wildlife Conservation Board for the North Regional Pond Wetland Habitat and Tricolored Blackbird Habitat Enhancement Project

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving the application for grant funds from the Wildlife Conservation Board for the North Regional Pond Wetland Habitat and Tricolored Blackbird Habitat Enhancement Project (Project) and authorize the City Manager to execute the agreement.

Adopted RESOLUTION NO. 7669, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE APPLICATION FOR GRANT FUNDS FROM THE WILDLIFE CONSERVATION BOARD FOR THE NORTH REGIONAL POND WETLAND HABITAT AND TRICOLORED BLACKBIRD HABITAT ENHANCEMENT PROJECT.

17. SUBJECT: Second Reading of Ordinance No.1669 and Ordinance No.1670 approving the rescindment of Ordinance No.1648 which approved Merritt Ranch, Spring Lake Development Agreement 19-01 and; approving the project Development Agreement between the City of Woodland and The Florence Patricia Phillips Parmelee 1999 Family Trust, The Jane Victoria Curtis 2004 Family Trust, and The Scott A. Van Tassel 2017 Revocable Trust (Owner)

RECOMMENDATION FOR ACTION: Staff recommends that the City Council conduct the second reading and adopt Ordinance No. 1669 and Ordinance 1670, rescinding the Development Agreement between Darkhorse Estates, LLC and the City of Woodland Because the party to the Development Agreement no longer has a legal property interest in the Merritt Ranch Property

and then approving the project Development Agreement between the City of Woodland and The Florence Patricia Phillips Parmelee 1999 Family Trust, The Jane Victoria Curtis 2004 Family Trust, and The Scott A. Van Tassel 2017 Revocable Trust (Owner) for the use and development of the Merritt Ranch project site.

Mayor Pro Tem Vega had a conflict with this item as the project is near her home and recused herself

On a motion by Council Member Garcia, Cadena, seconded by Council Member Fernandez and carried unanimously on a 5-0 roll call vote, Council Members approved Consent Calendar Items No. 5 through 16.

AYES: Members Fernandez, Garcia-Cadena, Lansburgh, Vega and Mayor Stallard

NOES: None

Adopted ORDINANCE NO. 1669, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOODLAND, CALIFORNIA RESCINDING ORDINANCE NO. 1648, WHICH APPROVED MERRITT RANCH DEVELOPMENT AGREEMENT (# 19-01), BECAUSE THE PARTY TO THAT DEVELOPMENT AGREEMENT NO LONGER HAS A PROPERTY and ORDINANCE NO. 1670, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOODLAND, CALIFORNIA APPROVING A DEVELOPMENT AGREEMENT BETWEEN THE CITY OF WOODLAND AND THE FLORENCE PATRICIA PHILLIPS PARMELEE 1999 FAMILY TRUST, JANE VICTORIA CURTIS 2004 FAMILY TRUST, U.D.T., AND THE SCOTT A. VAN TASSEL 2017 REVOCABLE TRUST TO USE AND DEVELOP THE MERRITT RANCH PROJECT SITE LOCATED WITHIN THE SPRING LAKE SPECIFIC PLAN AREA.

On a motion by Council Member Garcia-Cadena, seconded by Council Member Fernandez and carried on a 4-0 roll call vote, Council Members approved Consent Calendar Item No. 17.

AYES: Members Fernandez, Garcia-Cadena, Lansburgh and Mayor Stallard

NOES: None

ABSTAIN: None

ABSENT: Mayor Pro Tem Vega

J. PUBLIC HEARING

18. SUBJECT: Public Hearing and Approval of Fiscal Year 2019/20 Community Development Block Grant Consolidated Annual Performance and Evaluation Report

RECOMMENDATION FOR ACTION: Staff recommends that the City Council:

- 1) Hold a public hearing to receive community input on the Fiscal Year (FY) 2019/20 Community Development Block Grant (CDBG) Consolidated Annual Performance and Evaluation Report (CAPER); and
- 2) Adopt Resolution No. _____, approving the FY 2019/20 CDBG CAPER in substantially the same form presented to Council and incorporating the

financial reports completed through the Federal Integrated and Disbursement System on the expenditure of CDBG funds during FY 2019/20 and public comments received at tonight's public hearing and direct staff to submit the CAPER to HUD.

On a motion by Mayor Pro Tem Vega, seconded by Council Member Fernandez and carried unanimously on a 5-0 roll call vote, Council Members adopted RESOLUTION NO. 7670, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE FISCAL YEAR 2019/20 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT.

**AYES: Members Fernandez, Garcia-Cadena, Lansburgh, Vega and Mayor Stallard
NOES: None**

K. REPORTS OF THE CITY MANAGER

19. SUBJECT: Update on COVID-19 Response and Preparedness

RECOMMENDATION FOR ACTION: Receive an update and discuss next steps.

Received COVID-19 update from City Manager Ken Hiatt and discussed next steps.

20. SUBJECT: First Reading - Ordinance Adding Section 13.08.170 of the Municipal Code Relating to Residential Receptacle Location Requirements

RECOMMENDATION FOR ACTION: Staff recommends that the City Council introduce and waive the first reading of an Ordinance adding Section 13.08.170 of the Municipal Code relating to Residential Receptacle Location Requirements.

This item was not approved and was deferred to a later date.

21. SUBJECT: Three-Year Agreement with Advance Peace to Provide Gun Violence Reduction Program Services to the City

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. _____, authorizing the City Manager to (1) execute a three-year contract with Advance Peace to provide gun violence reduction program services in the amount not to exceed \$200,000 per year and (2) appropriate \$200,000 per year from Measure J funds.

On a motion by Council Member Fernandez, seconded by Mayor Pro Tem Vega and carried unanimously on a 5-0 roll call vote, Council Members adopted RESOLUTION NO. 7671, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE CITY MANAGER TO (1) EXECUTE A THREE-YEAR CONTRACT WITH ADVANCE PEACE TO PROVIDE GUN VIOLENCE REDUCTION PROGRAM SERVICES IN THE AMOUNT NOT TO EXCEED \$200,000 PER YEAR AND (2) APPROPRIATE \$200,000 PER YEAR FROM MEASURE J FUNDS.

AYES: Members Fernandez, Garcia-Cadena, Lansburgh, Vega and Mayor Stallard
NOES: None

At 8:17 PM, Mayor Stallard suggested taking a five-minute break and return at 8:22 PM.

22. SUBJECT: Fiscal Year 2021/22 Spring Budget Workshop

RECOMMENDATION FOR ACTION: Staff recommends that the City Council conduct a workshop to inform development of the City's Fiscal Year 2021/22 Budget.

Council Members conducted a workshop with Finance Officer Kim McKinney to inform development of the City's Fiscal Year 2021/22 Budget.

At 8:54 PM, on a motion by Council Member Lansburgh, seconded by Mayor Pro Tem Vega and carried unanimously on a 5-0 roll call vote, Council Members approved a motion to extend the Council Meeting to 9:15PM.

AYES: Members Fernandez, Garcia-Cadena, Lansburgh, Vega and Mayor Stallard
NOES: None

At 9:10 PM, on a motion by Council Member Lansburgh, seconded by Mayor Pro Tem Vega and carried unanimously on a 5-0 roll call vote, Council Members approved a motion to extend the Council Meeting to 9:30 PM.

AYES: Members Fernandez, Garcia-Cadena, Lansburgh, Vega and Mayor Stallard
NOES: None

On a motion by Council Member Fernandez, seconded by Council Member Lansburgh and carried unanimously on a 5-0 roll call vote, Council Members approved the appointment of Mayor Stallard and Mayor Pro Tem Vega to an ad-hoc subcommittee of the council to work with staff to develop a spending plan for the American Rescue Plan (ARP) dollars and work through some of the policies and questions.

AYES: Members Fernandez, Garcia-Cadena, Lansburgh, Vega and Mayor Stallard
NOES: None

L. ADJOURN

Meeting adjourned at 9:21 PM in memory of Frank And Shirley Gardner.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Ana B. Gonzalez". The signature is stylized with a large, looped "A" and a cursive "G".

Ana B. Gonzalez, City Clerk

Adopted by Council: May 4, 2021