

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695



Regular Meeting Minutes

Tuesday, June 1, 2021

6:00 PM

City Council

CITY COUNCIL

PLEASE NOTE: The June 1, 2021 Woodland City Council will be conducted pursuant to the Governor's Executive Order N-29-20.

The meeting will be held via teleconference and Council members and the public will participate via teleconference. Those locations are not listed on the agenda and are not accessible to the public. The public is encouraged to listen to the City Council meeting live on Woodland TV Channel 20 and also by going to the City of Woodland web site at www.cityofwoodland.org/meetings.

If you wish to make a comment during general Public Comment or on a specific agenda item, there are three (3) ways to do that. 1) Join the Zoom City Council meeting remotely by either logging onto the Zoom link located on the meeting agenda (please download the app to your computer or mobile device) and enter the Meeting ID or by calling a listed number and enter the Meeting ID; 2) Leave a voice mail message at (530) 661-5900, press Option 1. All voice mail messages received by 6:00 p.m. will be played during the City Council meeting and read into the record at the appropriate time; 3) If you are watching the live stream and wish to make a comment on an item as it is being heard, you may submit an email to the City Clerk at CouncilMeetings@cityofwoodland.org prior to Public Comment on that item. Email comments submitted to be read into the record shall be no more than three (3) minutes when read aloud. Please include the agenda item in the subject line.

Please click on link below to join the public comment portion of the meeting:
<https://zoom.us/j/99759026181>

Or Phone: US: +16699006833,,99759026181# or +13462487799,,99759026181#

Or Telephone: Dial: US : +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099

Meeting ID: 997 5902 6181

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING 6:00 PM

A. CALL TO ORDER

Meeting called to order at 6:00 PM.

B. ROLL CALL

All Council Members present via roll call vote.

Present: Members Fernandez, Garcia Cadena, Lansburgh, Vega and Mayor Stallard
Absent: None

C. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Emily Walling, Fire Prevention Specialist.

D. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed for public hearing on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.

E-mails submitted by Corrine McCoy regarding Childcare options for working parents in Woodland and Bruce Jacks regarding bike lane deficiencies at the Gibson Road Bike and Pedestrian Mobility Project were read into the record.

E. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

Verbal updates provided by Council Members/Staff

1. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

F. PRESENTATIONS

2. SUBJECT: Proclamation in Honor of Bill Marcus

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt a proclamation honoring Bill Marcus in appreciation of his distinguished service on the Manufactured Home Fair Practices Commission.

On a motion by Council Member Lansburgh, seconded by Council Member Fernandez and carried unanimously on a 5-0 roll call vote, Council Members adopted a proclamation honoring Bill Marcus.

Mayor Stallard presented the proclamation to his widow, Marie Perea-Marcus.

AYES: Members Fernandez, Garcia-Cadena, Lansburgh, Vega and Mayor Stallard

NOES: None

G. CONSENT CALENDAR

3. SUBJECT: Pride Proclamation

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt a proclamation declaring the month of June 2021 as "Pride Month".

Adopted proclamation declaring the month of June 2021 as "Pride Month".

4. SUBJECT: Resolution Authorizing Participation in the Employment Risk Management Authority (ERMA)

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing Participation in the Employment Risk Management Authority (ERMA) and authorize the City Manager to sign the Intent to Participate into ERMA.

Adopted RESOLUTION NO. 7711, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING PARTICIPATION IN THE EMPLOYMENT RISK MANAGEMENT AUTHORITY (ERMA).

5. SUBJECT: 2020 Water Quality Report

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive and accept the 2020 Water Quality Report

Received and accepted the 2020 Water Quality Report.

6. SUBJECT: Responses to the 2019-2020 Yolo County Grand Jury: The Hawk, The Beetle, and the Budget: An Evaluation of the Approved Yolo Habitat Conservation Plan in its First 16 Months

RECOMMENDATION FOR ACTION: Staff recommends that the City Council review and approve the City of Woodland responses to the 2019-2020 Yolo County Grand Jury: The Hawk, the Beetle and the Budget: An Evaluation of the Approved Yolo Habitat Conservation Plan in its First 16 Months (Attachment 1).

Reviewed and approved the City of Woodland responses to the 2019-2020 Yolo County Grand Jury: The Hawk, the Beetle and the Budget: An Evaluation of the Approved Yolo Habitat Conservation Plan in its First 16 Months.

7. SUBJECT: Purchase of a New Mini Excavator

Recommendation for Action: Staff recommends that the City Council adopt Resolution No. _____, 1.) authorizing the City Manager to execute a contract with Holt of California for a total purchase price of \$98,897.30 through a cooperative purchase agreement with Sourcewell Contract # 032119-CAT for a new CAT mini excavator; and 2.) Authorizing a budget appropriation of \$98,897.30 from the Vehicle Replacement Reserve Fund (012) to purchase the new CAT mini excavator.

Adopted RESOLUTION NO. 7712, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH HOLT OF CALIFORNIA FOR A TOTAL PURCHASE PRICE OF \$98,897.30 THROUGH A COOPERATIVE AGREEMENT WITH SOURCEWELL CONTRACT # 032119-CA FOR A NEW CAT MINI EXCAVATOR AND AUTHORIZING ADDITIONAL APPROPRIATIONS FROM THE SEWER ENTERPRISE AND VEHICLE REPLACEMENT FUNDS.

8. SUBJECT: Professional Engineering Services Contract for the Water Pollution Control Facility (WPCF) Permit Required Groundwater Antidegradation Analysis and Best Practical Treatment or Control (BPTC) Evaluation (Report)

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager to award a contract for the Report to Luhdorff & Scalmanini Consulting Engineers (LSCE) in the not to exceed amount of \$225,776.

Adopted RESOLUTION NO. 7713, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AWARDING A PROFESSIONAL ENGINEERING SERVICES CONTRACT FOR THE WATER POLLUTION CONTROL FACILITY (WPCF) PERMIT REQUIRED GROUNDWATER ANTIDEGRADATION AND BEST PRACTICAL TREATMENT OR CONTROL (BPTC) EVALUATION (REPORT).

9. SUBJECT: Final Acceptance and Notice of Completion for the 2020 Sewer & Water Repair & Replacement Project, CIP 20-07

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____ to: 1.) Authorizing a \$23,555.78 increase to the construction contract contingency, bringing the total contract contingency to \$1,383,555.78; and 2) Accepting the construction contract for the 2020 Sewer & Water Repair & Replacement Project, CIP 20-07, with T&S Construction Co., Inc., as complete and authorize the City Clerk to file a Notice of Completion.

Adopt RESOLUTION NO. 7714, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO ACCEPT THE 2020 SEWER & WATER REPAIR AND REPLACEMENT PROJECT, CIP 20-07, CONSTRUCTION CONTRACT AS COMPLETE AND AUTHORIZE THE CITY CLERK TO FILE A NOTICE OF COMPLETION.

10. SUBJECT: Final Acceptance and Notice of Completion for the Country Oaks Subdivision Project (Subdivision Final Map #4851)

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, accepting the public improvements associated with the Country Oaks Subdivision Project (Subdivision Final Map 4851), completed by Molly Avenue, LLC, a California Limited Liability Company, as complete and authorize the City Clerk to file a Notice of Completion.

Adopted RESOLUTION NO. 7715, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND ACCEPTING PUBLIC IMPROVEMENTS FOR SUBDIVISION MAP NUMBER 4851 (COUNTRY OAKS SUBDIVISION).

11. SUBJECT: Crawford Park Community Rain Garden Demonstration Project Appropriation, CIP #21-11

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing an appropriation of \$76,581 to the Sustainability Fund (365) and the same \$81,581 to the Crawford Park Community Rain Garden Demonstration Project, CIP #21-11.

Council Member Fernandez recused herself from this item.

On a motion by Mayor Pro Tem Vega, seconded by Council Member Lansburgh and carried on a 4-1 roll call vote, Council Members adopted RESOLUTION NO. 7716, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE APPROPRIATION OF FUNDS TO THE SUSTAINABILITY FUND (365) FOR CONSTRUCTION OF THE CRAWFORD PARK COMMUNITY RAIN GARDEN DEMONSTRATION PROJECT, CIP #21-11.

AYES: Members Garcia-Cadena, Lansburgh, Vega and Mayor Stallard

NOES: None

ABSENT: Member Fernandez

12. SUBJECT: List of Projects for FY 21/22 Funded by SB1 Road Maintenance and Rehabilitation Account (RMRA)

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, adopting a list of projects for FY 21/22 funded by SB1 Road Maintenance and Rehabilitation Account (RMRA) funds.

Adopted RESOLUTION NO. 7717, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO ADOPT A LIST OF PROJECTS FOR FY 21/22 FUNDED BY SB1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017.

13. SUBJECT: Construction Contract for 2021 Road Maintenance Project, CIP 20-02

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, 1.) Approving a construction contract for the 2021 Road Maintenance Project, CIP 20-02; awarding the construction contract in the amount of \$1,302,120.10 to Lister Construction; authorizing a contract contingency up to 15% (\$195,318); and authorizing the City Manager to execute the construction contract and change orders; and 2.) Approving a consultant services agreement for construction management and inspection services with Associated Engineering Consultants, Inc., in the amount of \$204,000; authorizing a contract contingency up to 10% (\$20,400); and authorizing the City Manager to execute the agreement and amendments; and 3.) Waiving immaterial minor bid irregularities in the bid submitted by the lowest responsible bidder submitting a responsive bid (Lister Construction).

Adopted RESOLUTION NO. 7718, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING A CONSTRUCTION CONTRACT AND CONSULTANT AGREEMENT FOR THE 2021 ROAD MAINTENANCE PROJECT, CIP 20-02.

14. SUBJECT: Construction Contract for 2021 ADA Improvement Project, CIP 20-09 & 21-06

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, 1.) approving a construction contract for the 2021 ADA Improvement Project, CIP 20-09 & 21-06; awarding the construction contract in the amount of \$270,290.50 to MCE Corporation; authorizing a contract contingency up to 15% (\$40,543); and authorizing the City Manager to execute the construction contract and change orders; and 2.) Approving a consultant services agreement for construction management and inspection services with Associated Engineering Consultants, Inc., in the amount of \$58,985; authorizing a contract contingency up to 10% (\$5,898); and authorizing the City Manager to execute the agreement and amendments; and 3.) Approving waiving an immaterial minor bid irregularity by the lowest responsible bidder submitting a responsive bid (MCE Corporation).

On a motion by Mayor Pro Tem Vega, seconded by Council Member Lansburgh and carried on a 5-0 roll call vote, Council Members approved Consent Calendar Items No. 3 through 10 and 12 through 14. Council Member Fernandez recused herself from Item No. 11.

Adopted RESOLUTION NO. 7719, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING A CONSTRUCTION CONTRACT AND CONSULTANT AGREEMENT FOR THE 2021 ADA IMPROVEMENT PROJECT, CIP 20-09 & 21-06.

**AYES: Members Fernandez, Garcia-Cadena, Lansburgh, Vega and Mayor Stallard
NOES: None**

H. PUBLIC HEARINGS

15. SUBJECT: PUBLIC HEARING - 2020 Urban Water Management Plan

RECOMMENDATION FOR ACTION: Staff recommends that the City Council: 1.) Conduct a Public Hearing; and 2.) Adopt Resolution No. _____, adopting the 2020 Urban Water Management Plan.

On a motion by Council Member Garcia-Cadena, seconded by Council Member Lansburgh and carried unanimously on a 5-0 roll call vote, Council Members adopted RESOLUTION NO. 7720, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO ADOPT THE URBAN WATER MANAGEMENT PLAN, CIP 21-04.

**AYES: Members Fernandez, Garcia-Cadena, Lansburgh, Vega and Mayor Stallard
NOES: None**

16. SUBJECT: PUBLIC HEARING - Water Shortage Contingency Plan

RECOMMENDATION FOR ACTION Staff recommends that the City Council: 1.) Conduct a Public Hearing; and 2.) Adopt Resolution No. _____, approving the City's Water Shortage Contingency Plan (WSCP), Appendix I of the Urban Water Management Plan (UWMP); and 3.) Introduce and waive the first reading of Ordinance No. _____, "An Ordinance of the City Council of the City of Woodland, California Amending Section 13.32.040 of the Woodland Municipal Code related to Water Conservation."

On a motion by Mayor Pro Tem Vega, seconded by Council Member Lansburgh and carried unanimously on a 5-0 roll call vote, Council Members adopted RESOLUTION NO. 7721, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO ADOPT THE WATER SHORTAGE CONTINGENCY PLAN, CHAPTER 8 OF THE 2020 URBAN WATER MANAGEMENT PLAN and introduced and waived the first reading of an Ordinance of the City Council of the City of Woodland, California Amending Section 13.32.040 of the Woodland Municipal Code related to Water Conservation.

AYES: Members Fernandez, Garcia-Cadena, Lansburgh, Vega and Mayor Stallard

NOES: None

I. REPORTS OF THE CITY MANAGER

17. SUBJECT: Construction Contract for Gibson Road Improvements Projects, CIP 20-01 and 20-08

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, 1.) Approving a construction contract for the Gibson Road Bicycle/Pedestrian Mobility Project – East to West Street, CIP 20-01, and the W. Gibson Road Safe Routes to School – West Street to CR98 Project, CIP 20-08; awarding the construction contract in the amount of \$10,173,036.30 to Martin Brothers Construction; authorizing a contract contingency up to 15% (\$1,525,955.44); and authorizing the City Manager to execute the construction contract and change orders; and 2.) Approving a consultant services agreement for construction management and inspection services with Unico Engineering, Inc. in the amount of \$1,294,864.02; authorizing a contract contingency up to 10% (\$129,486.40); and authorizing the City Manager to execute the agreement and amendments.

On a motion by Mayor Pro Tem Vega, seconded by Council Member Garcia-Cadena and carried unanimously on a 5-0 roll call vote, Council Members adopted RESOLUTION NO. 7722, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING A CONSTRUCTION CONTRACT AND CONSULTANT AGREEMENT FOR THE GIBSON ROAD IMPROVEMENTS PROJECTS, CIP 20-01 & 20-08.

AYES: Members Fernandez, Garcia-Cadena, Lansburgh, Vega and Mayor Stallard

NOES: None

18. SUBJECT: East Main Street Improvement Project, CIP 13-05; Award Construction Contract

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, a resolution of the City Council to: 1.) Approve a construction contract for the East Main Street Improvement Project, CIP 13-05; award the construction contract in the amount of \$5,510,566.80 to Mc Guire and Hester; authorize a contract contingency up to 10% (\$551,057); and authorize the City Manager to execute the construction contract and change orders; and 2.) Approve a consultant services agreement for construction management and inspection services with Associated Engineering Consultants, Inc. in the amount of \$539,298; authorize a contract contingency up to 10% (\$53,930); and authorize the City Manager to execute the agreement and amendments; and 3.) Approve a consultant services amendment for design with Mark Thomas and Company, in the amount of \$12,247.00 for a total agreement amount of \$508,170.51 and authorize the City Manager to execute the amendment.

On a motion by Council Member Lansburgh, seconded by Council Member Fernandez and carried unanimously on a 5-0 roll call vote, Council Members adopted RESOLUTION NO. 7723, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND, APPROVING A CONSTRUCTION CONTRACT AND CONSULTANT AGREEMENT FOR THE E. MAIN STREET IMPROVEMENT PROJECT, CIP 13-05.

**AYES: Members Fernandez, Garcia-Cadena, Lansburgh, Vega and Mayor Stallard
NOES: None**

19. SUBJECT: Approve Issuance of Spring Lake CFD 2004-1, Special Tax Bonds, Series 2021

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, Authorizing The Execution And Delivery Of A Third Supplemental Fiscal Agent Agreement, A Bond Purchase Agreement, And A Continuing Disclosure Certificate; Approving The Form Of The Official Statement And The Distribution Thereof; Authorizing The Issuance Of Series 2021 Bonds; And Approving Certain Other Actions Related Thereto

On a motion by Mayor Pro Tem Vega, seconded by Council Member Lansburgh and carried unanimously on a 5-0 roll call vote, Council Members adopted RESOLUTION NO. 7724, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE EXECUTION AND DELIVERY OF A THIRD SUPPLEMENTAL FISCAL AGENT AGREEMENT, A BOND PURCHASE AGREEMENT, AND A CONTINUING DISCLOSURE CERTIFICATE; APPROVING THE FORM OF THE OFFICIAL STATEMENT AND THE DISTRIBUTION THEREOF; AUTHORIZING THE ISSUANCE OF SERIES 2021 BONDS; AND APPROVING CERTAIN OTHER ACTIONS RELATED THERETO.

**AYES: Members Fernandez, Garcia-Cadena, Lansburgh, Vega and Mayor Stallard
NOES: None**

At 8:55 PM, on a motion by Council Member Lansburgh, seconded by Mayor Pro Tem Vega and carried unanimously on a 5-0 roll call vote, Council Members approved extending the meeting to 9:15 PM.

**AYES: Members Fernandez, Garcia-Cadena, Lansburgh, Vega and Mayor Stallard
NOES: None**

20. SUBJECT: Introduction of Purchasing Ordinance

RECOMMENDATION FOR ACTION: Staff recommends that the City Council introduce, and read by title only, Ordinance No. _____, "An Ordinance of the City Council of the City of Woodland Amending sections of Title 3, Chapter 3.32 of the Woodland Municipal Code Relating to Purchasing Procedures"

On a motion by Council Member Garcia-Cadena, seconded by Mayor Pro Tem Vega and carried unanimously on a 5-0 roll call vote, Council Members introduced and read by title only an Ordinance of the City Council of the City of Woodland Amending sections of Title 3, Chapter 3.32 of the Woodland Municipal Code Relating to Purchasing Procedures.

**AYES: Members Fernandez, Garcia-Cadena, Lansburgh, Vega and Mayor Stallard
NOES: None**

21. SUBJECT: Redistricting Process following Release of 2020 Census Data

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, establishing an Advisory Redistricting Commission charged with recommending modifications to the City Council District Map.

On a motion by Council Member Lansburgh, seconded by Council Member Garcia-Cadena and carried on a 4-1 roll call vote, Council Members adopted RESOLUTION NO. 7725, A RESOLUTION ESTABLISHING AN ADVISORY REDISTRICTING COMMISSION FOR THE 2021 REDISTRICTING PROCESS. A statement will also be added to the resolution indicating that Commission members must reside in their district for a minimum of two years to be eligible for appointment.

**AYES: Members Garcia-Cadena, Lansburgh, Vega and Mayor Stallard
NOES: Member Fernandez**

J. ADJOURN

Meeting adjourned at 9:15 PM in memory of Bill Marcus and Eleanor Walker and to all the men and women who sacrificed their lives for us in combat.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Ana B. Gonzalez". The signature is stylized with a large, looped "A" and a cursive "G".

Ana B. Gonzalez, City Clerk

Adopted by Council: July 6, 2021