

# City of Woodland

City Hall  
Council Chambers  
300 First Street  
Woodland, CA 95695



## Regular Meeting Minutes

**Tuesday, July 20, 2021**

6:00 PM

**City Council**

## **CITY COUNCIL**

**PLEASE NOTE:** The July 20, 2021 Woodland City Council will be conducted pursuant to the Governor's Executive Order N-29-20.

The meeting will be held via teleconference and Council members and the public will participate via teleconference. Those locations are not listed on the agenda and are not accessible to the public. The public is encouraged to listen to the City Council meeting live on Woodland TV Channel 20 and also by going to the City of Woodland web site at [www.cityofwoodland.org/meetings](http://www.cityofwoodland.org/meetings).

If you wish to make a comment during general Public Comment or on a specific agenda item, there are three (3) ways to do that. 1) Join the Zoom City Council meeting remotely by either logging onto the Zoom link located on the meeting agenda (please download the app to your computer or mobile device) and enter the Meeting ID or by calling a listed number and enter the Meeting ID; 2) Leave a voice mail message at (530) 661-5900, press Option 1. All voice mail messages received by 6:00 p.m. will be played during the City Council meeting and read into the record at the appropriate time; 3) If you are watching the live stream and wish to make a comment on an item as it is being heard, you may submit an email to the City Clerk at [CouncilMeetings@cityofwoodland.org](mailto:CouncilMeetings@cityofwoodland.org) prior to Public Comment on that item. Email comments submitted to be read into the record shall be no more than three (3) minutes when read aloud. Please include the agenda item in the subject line.

Please click on link below to join the public comment portion of the meeting:  
<https://zoom.us/j/99759026181>

**Or Phone: US: +16699006833,,99759026181# or +13462487799,,99759026181#**

**Or Telephone: Dial: US : +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099**

**Meeting ID: 997 5902 6181**

## **JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING 6:00 PM**

### **A. CALL TO ORDER**

Meeting called to order at 6:00 PM.

### **B. ROLL CALL**

All Council Members present via roll call vote.

**Present: Members Fernandez, Garcia-Cadena, Lansburgh, Vega and Mayor Stallard**  
**Absent: None**

**C. PLEDGE OF ALLEGIANCE**

**Pledge of Allegiance led by Jeff Morgan.**

**D. COMMUNICATIONS - PUBLIC COMMENT**

*This is an opportunity for the public to speak to the Council on any item other than those listed for public hearing on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.*

**Maria Segoviana, Marketing and Communications Manager with Yolo Food Bank extended an invitation for the upcoming Inaugural Food for Fairness Summit scheduled for October 19-21, 2021, Zane Hatfield, Director of Programs with Yolo Food Bank spoke regarding the Food Recovery and Distribution Program and Manuel Candela spoke regarding the bus bay located at Pioneer Avenue and he also extended an invitation to a free museum located at 240 N. West Street.**

**E. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS**

*This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.*

**Verbal updates provided by Council Members/Staff.**

1. SUBJECT: Long Range Calendar

**RECOMMENDATION FOR ACTION:** Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

**F. CONSENT CALENDAR**

2. SUBJECT: Sustainability Advisory Committee May Meeting Minutes

**RECOMMENDATION FOR ACTION:** Staff recommends that the City Council receive minutes for the May 19, 2021 meeting of the Sustainability Advisory Committee.

**Received minutes for the May 19, 2021 meeting of the Sustainability Advisory Committee.**

3. SUBJECT: Manufactured Home Fair Practices Commission Annual Report for the 2020 program year

**RECOMMENDATION FOR ACTION:** Staff recommends that the City Council receive and file the Manufactured Home Fair Practices Commission Annual Report for the 2020 program year.

**Received and filed the Manufactured Home Fair Practices Commission Annual Report for the 2020 program year.**

4. SUBJECT: Community Services Department Quarterly Status Report

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Community Services Department Quarterly Status Report for the period of April through June 2021.

**Received the Community Services Department Quarterly Status Report for the period of April through June 2021.**

5. SUBJECT: Salary Schedule effective July 1, 2021

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve the City of Woodland Salary Schedule effective July 1, 2021.

**Approved the City of Woodland Salary Schedule effective July 1, 2021.**

6. SUBJECT: Consideration of an Amended Resolution Establishing an Advisory Redistricting Commission for the 2021 Redistricting Process

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. \_\_\_\_\_, an Amended Resolution Establishing an Advisory Redistricting Commission for the 2021 Redistricting Process.

**This item was moved to Reports of the City Manager for discussion and a separate vote.**

**On a motion by Council Member Garcia-Cadena, seconded by Mayor Pro Tem Vega and carried on a 4-1 roll call vote, Council Members adopted RESOLUTION NO. 7752, AN AMENDED RESOLUTION ESTABLISHING AN ADVISORY REDISTRICTING COMMISSION FOR THE 2021 REDISTRICTING PROCESS.**

**AYES: Members Garcia-Cadena, Lansburgh, Vega and Mayor Stallard**

**NOES: Member Fernandez**

7. SUBJECT: Appropriation of Funds to the Fiscal Year 2021/22 Clean Air Funds Grant Budget

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. \_\_\_\_\_, authorizing a budget appropriation of \$17,854.78 to the Environmental Compliance Fund (365) for the Clean Air Funds Grant for fiscal year 2021/22.

**Adopted RESOLUTION NO. 7753, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING APPROPRIATION OF FUNDS TO THE FISCAL YEAR 2021/22 CLEAN AIR FUNDS GRANT BUDGET.**

8. SUBJECT: Amendment #10 to Agreement with the Ferguson Group for Federal Representation and Advocacy Services for Flood Mitigation

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. \_\_\_\_\_, authorizing Amendment #10 to extend the Ferguson Group agreement for an additional 12 months for an amount not to exceed \$40,000.

**Adopted RESOLUTION NO. 7754, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING CONTRACT AMENDMENT #10 WITH THE FERGUSON GROUP FOR FEDERAL REPRESENTATION AND ADVOCACY SERVICES FOR FLOOD MITIGATION.**

9. SUBJECT: Funding for WPCF Pond 11 Biosolids Drying and Removal, CIP 20-13

RECOMMENDATION FOR ACTION: Staff recommends that the City Council:

1. Adopt Resolution No. \_\_\_\_\_, approving the reallocation of \$740,000 of Sewer Enterprise Funds from WPCF Biosolids, CIP 10-11, to WPCF Pond 11 Biosolids Drying and Removal, CIP 20-13 for a total budget amount of \$1,530,000; and
2. Approve additional contingencies of up to \$853,631 for a total contract authorization amount of \$1,500,000; and
3. Approve adding extra work for Pond #10 to existing contract with Ramcon Eng & Env. Contracting, Inc. (Ramcon).

**Adopted RESOLUTION NO. 7755, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO APPROPRIATE PROJECT FUNDING FOR THE WPCF POND 11 BIOSOLIDS DRYING AND REMOVAL PROJECT, CIP 20-13.**

10. SUBJECT: Adoption Resolution Authorizing the City Manager or Designee to Execute an Agreement with the California Department of Transportation for the Woodland Active Transportation Plan

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. \_\_\_\_\_, authorizing the City Manager or Designee to execute an Agreement with the California Department of Transportation for the Woodland Active Transportation Plan.

**Adopted RESOLUTION NO. 7756, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE CITY MANAGER TO EXECUTE AGREEMENTS WITH THE CALIFORNIA DEPARTMENT OF TRANSPORTATION FOR THE WOODLAND ACTIVE TRANSPORTATION PLAN.**

11. SUBJECT: Contract Award - FY22 Tree Pruning and Maintenance Services

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. \_\_\_\_\_, authorizing the City Manager to execute the FY2021/22 tree pruning and maintenance service contract with West Coast Arborists, Inc. (WCA) in the amount not-to-exceed \$557,578, with options to extend the contract on the same terms for FY2022/23 and FY2023/24.

**Adopted RESOLUTION NO. 7757, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT FOR TREE PRUNING AND MAINTENANCE SERVICES WITH WEST COAST ARBORISTS, INC. FOR FY2021/22, WITH A CITY OPTION TO EXTEND THE CONTRACT FOR FY2022/23 AND FY2023/24.**

12. SUBJECT: Final Acceptance and Notice of Completion of Public Improvements for Subdivision Final Map 5120, Calwest Phase 3 & 4

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. \_\_\_\_\_, accepting the public improvements associated with Subdivision Final Map 5120, Calwest Phase 3&4, constructed by Lennar Homes of California, as complete and authorize the City Clerk to file a Notice of Completion.

**Adopted, RESOLUTION NO. 7758, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND ACCEPTING PUBLIC IMPROVEMENTS FOR SUBDIVISION MAP NUMBER 5120 (CALWEST PHASE 3&4).**

13. SUBJECT: Annual Maintenance and Support for Advanced Metering Infrastructure (AMI) Five-Year Service Agreement

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. \_\_\_\_\_ authorizing the City manager to execute the Annual Maintenance and Support for Advanced Metering Infrastructure (AMI) Five-Year Agreement.

**Adopted RESOLUTION NO. 7759, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE CITY MANAGER TO EXECUTE AN ANNUAL MAINTENANCE AND SUPPORT FOR ADVANCED METERING INFRASTRUCTURE (AMI) SERVICE AGREEMENT.**

14. SUBJECT: Settlement and Release Agreement for the North Regional Pond and Pump Station (NRP&PS), CIP 17-21

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. \_\_\_\_\_, authorizing the City Manager to execute a Settlement and Release Agreement for the North Regional Pond and Pump Station (NRP&PS), CIP 17-21, for an amount not to exceed \$125,000.

**Adopted RESOLUTION NO. 7760, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING CITY MANAGER TO EXECUTE SETTLEMENT AND RELEASE AGREEMENT FOR THE NORTH REGIONAL POND AND PUMP STATION (NRP&PS), CIP 17-21.**

15. SUBJECT: Agreements in furtherance of the Acquisition of Property from Costalotta Partners, LLC and Foundation for Excellence at Woodland Christian Schools for the Sports Park Drive Pedestrian Overcrossing Project, CIP 17-22

RECOMMENDATION FOR ACTION: Staff recommends that the City Council (1) Adopt Resolution No. \_\_\_\_\_, approving a Dedication Agreement and Temporary Construction Easement Agreement with Costalotta Partners, LLC ("Costalotta") for the acquisition of certain property for the Sports Park Drive Pedestrian Overcrossing Project, CIP 17-22; and (2) Adopt Resolution No. \_\_\_\_\_, approving a Purchase Agreement with Foundation for Excellence at Woodland Christian Schools ("WCS") for the acquisition of certain property for the Sports Park Drive Pedestrian Overcrossing Project, CIP 17-22, and a separate Agreement Regarding Responsibilities Related to Pedestrian Overcrossing Project and Exchange of Real Property with WCS in furtherance of the Pedestrian Overcrossing Project; and (3) Authorize the City Manager to execute the approved agreements and take all other actions necessary or appropriate in furtherance of the acquisition of the required property and implementation of the approved agreements.

**Adopted RESOLUTION NO. 7761, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING A DEDICATION AGREEMENT AND TEMPORARY CONSTRUCTION EASEMENT AGREEMENT WITH COSTALOTTA PARTNERS, LLC FOR THE SPORTS PARK DRIVE PEDESTRIAN OVERCROSSING PROJECT CIP 17-22 and RESOLUTION NO. 7762, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING A PURCHASE AGREEMENT AND AN AGREEMENT REGARDING RESPONSIBILITIES RELATED TO PEDESTRIAN OVERCROSSING PROJECT AND EXCHANGE OF REAL PROPERTY WITH FOUNDATION FOR EXCELLENCE AT WOODLAND CHRISTIAN SCHOOLS FOR THE SPORTS PARK DRIVE PEDESTRIAN OVERCROSSING PROJECT CIP 17-22.**

On a motion by Council Member Lansburgh, seconded by Council Member Garcia Cadena and carried unanimously on a 5-0 roll call vote, Council Members approved Consent Calendar Items 2 - 5, 7 - 11 and 13 - 15. Item No. 6 was pulled and moved to Reports of the City Manager for further discussion and Mayor Pro Tem Vega, due to a conflict, recused herself from Item No. 12.

**Ayes:** Members Fernandez, Garcia-Cadena, Lansburgh, Vega and Mayor Stallard  
**Noes:** None

## **G. PUBLIC HEARINGS**

16. SUBJECT: Zoning Amendment - Specialty Retail and Tasting Rooms in all Districts of the Downtown Specific Plan

RECOMMENDATION FOR ACTION: Staff recommends that the City Council take action on the following: (1) receive the staff report; (2) hold a public hearing; (3) adopt Resolution No. \_\_\_\_\_, amending the Downtown Specific Plan to allow specialty retail and tasting rooms as an accessory use in all districts of the Downtown Specific Plan.

**Mayor Stallard, due to a conflict, recused himself from this item.**

**Mayor Pro Tem Vega opened the public hearing at 6:47 PM and having no public comment, closed the public hearing at 6:48 PM.**

**On a motion by Council Member Lansburgh, seconded by Council Member Garcia-Cadena and carried on a 3-1-1 roll call vote, Council Members adopted RESOLUTION NO. 7763, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AN AMENDMENT TO THE WOODLAND DOWNTOWN SPECIFIC PLAN TO CONDITIONALLY ALLOW SPECIALTY RETAIL AND TASTING ROOMS AS AN ACCESSORY TO SPECIALTY RETAIL IN DISTRICTS A, B, C, D, AND E.**

**Ayes:** Members Garcia-Cadena, Lansburgh and Mayor Pro Tem Vega  
**Noes:** Member Fernandez  
**Absent:** Mayor Stallard

17. SUBJECT: Public Hearing and Approval of the Fiscal Year 2021-2022 Community Development Block Grant Annual Action Plan

RECOMMENDATION FOR ACTION: Staff recommends that the City Council take the following actions:

1. Hold a public hearing to receive community input on the Fiscal Year (FY) 2021/22 Community Development Block Grant (CDBG) Action Plan (Attachment A); and
2. Adopt Resolution No. \_\_\_\_\_, approving the FY 2021/22 CDBG Action Plan in substantially the same form as presented to the City Council with funding allocations as recommended by the CDBG Review Panel and appropriate an additional \$93,286.72 in CDBG funds (Fund 320) from Program Income for the Library ADA Restrooms Upgrade (Attachment B); and
3. Direct staff to submit the completed FY 2021/22 CDBG Action Plan, as well

- as any other related documents required by the U.S. Department of Housing and Urban Development (HUD), incorporating the adopted funding allocations along with any public input received during the public comment period; and
4. Direct staff to forward the completed FY 2021/22 Action once completed; and
  5. Authorize the City Manager to execute any agreements, contracts or related/required documents with the appropriate entities to carry out the CDBG funded activities; and
  6. Authorize the Finance Officer to make the budget allocations as specified.

These actions are consistent with the 2020-2024 CDBG Consolidated Plan goals to assist low and moderate income persons.

**On a motion by Mayor Pro Tem Vega, seconded by Council Member Lansburgh and carried unanimously on a 5-0 roll call vote, Council Members adopted RESOLUTION NO. 7764, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO HOLD A PUBLIC HEARING TO RECEIVE COMMUNITY INPUT ON THE FISCAL YEAR 2021/22 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ACTION PLAN AND APPROVE THE ACTION PLAN.**

**AYES: Members Fernandez, Garcia-Cadena, Lansburgh, Vega and Mayor Stallard**  
**NOES: None**

18. SUBJECT: PUBLIC HEARING - Weed Abatement Program Parcels not in Compliance

RECOMMENDATION FOR ACTION: Staff recommends that the City Council (1) conduct a public hearing and (2) adopt Resolution No. \_\_\_\_\_, to hear and approve the list of parcels that were out of compliance for weed abatement requirements for the year 2020 and direct the Tax Collector of Yolo County to assess liens against real property to reimburse the City of the cost of removal of weeds, refuse, and dirt from the property.

**On a motion by Council Member Garcia-Cadena, seconded by Council Member Fernandez and carried unanimously on a 5-0 roll call vote, Council Members adopted RESOLUTION NO. 7765, A Resolution Requesting Collection of Charges on Tax Roll.**

**AYES: Members Fernandez, Garcia-Cadena, Lansburgh, Vega and Mayor Stallard**  
**NOES: None**

19. SUBJECT: PUBLIC HEARING - Waste Management Liens

Recommendation for Action: Staff recommends that the City Council conduct a Public Hearing to receive input from property owners and adopt Resolution No. \_\_\_\_\_, "A Resolution Requesting Collection of Charges on Tax Roll".

**On a motion by Council Member Garcia-Cadena, seconded by Mayor Pro Tem Vega and carried unanimously on a 5-0 roll call vote, Council Members adopted RESOLUTION NO. 7766, A Resolution Requesting Collection of Charges on Tax Roll.**

**AYES: Members Fernandez, Garcia-Cadena, Lansburgh, Vega and Mayor Stallard**  
**NOES: None**

20. SUBJECT: Public Hearing and Adoption of Amendment #2 to the Fiscal Year 2019/20 Community Development Block Grant Action Plan

RECOMMENDATION FOR ACTION: Staff recommends that the City Council take the following actions.

1. Hold a public hearing to receive community input on the proposed amendment to the City's Fiscal Year 2019/20 Community Development Block Grant Action Plan; and
2. Adopt Resolution No. \_\_\_\_\_, rescinding Resolution No. 7616 and approving Amendment #2 to the City's CDBG FY 2019/20 Action with the funding allocations recommended by the CDBG Review Panel to use CDBG-CV3 (CARES Act) funds of \$422,821 for public services to prevent, prepare for, and respond to the Coronavirus (COVID-19); and
3. Direct staff to complete the necessary paperwork to process Amendment #2, as well as any other related documents required by the U.S. Department of Housing and Urban Development (HUD), incorporating the adopted funding allocations along with any public input received during the public comment period and tonight's public hearing; and
4. Direct staff to forward the completed Amendment #2 and related documents to HUD; and
5. Authorize the City Manager to execute any agreements, contracts, or related documents with the appropriate entities to carry out the CDBG funded activities;
6. Appropriate \$422,831 to the Community Development Block Grant Fund (320); and
7. Authorize the Finance Officer to make the budget allocation as specified.

**On a motion by Mayor Pro Tem Vega, seconded by Council Member Fernandez and carried unanimously on a 5-0 roll call vote, Council Members adopted RESOLUTION NO. 7767, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO APPROVE AMENDMENT #2 TO THE FISCAL YEAR 2019/20 CDBG ACTION PLAN.**

**AYES: Members Fernandez, Garcia-Cadena, Lansburgh, Vega and Mayor Stallard**  
**NOES: None**

## **H. REPORTS OF THE CITY MANAGER**

21. SUBJECT: Appointment of Members to the Advisory Redistricting Commission

RECOMMENDATION FOR ACTION: Staff recommends that the City Council appoint members to the Advisory Redistricting Commission.

**On a motion by Council Member Lansburgh, seconded by Council Member Fernandez and carried unanimously on a 5-0 roll call vote, Council Members appointed Robert Simas, Mary Kimball, Anne East, David Moreno and Peggy Bernardy to the Advisory Redistricting Commission.**

**AYES: Members Fernandez, Garcia-Cadena, Lansburgh, Vega and Mayor Stallard**  
**NOES: None**

22. SUBJECT: First Reading – Ordinance adding Section 13.08.170 of the Municipal Code relating to Residential Container Location Requirements

RECOMMENDATION FOR ACTION: Staff recommends that the City Council

introduce and waive the first reading of an Ordinance adding Section 13.08.170 of the Municipal Code relating to Residential Container Location Requirements.

**On a motion by Council Member Lansburgh, seconded by Council Member Garcia-Cadena and carried on a 4-1 roll call vote, Council Members introduced and waived the first reading of an Ordinance adding Section 13.08.170 of the Municipal Code relating to Residential Container Location Requirements. It was recommended that all language that states "screen from public view" be deleted and add language that requires the container be kept on the outside of the sidewalk.**

**AYES: Members Garcia-Cadena, Lansburgh, Vega and Mayor Stallard**

**NOES: Member Fernandez**

**I. ADJOURN**

**Meeting adjourned at 8:02 PM.**

**Respectfully submitted,**

A handwritten signature in black ink, appearing to read "Ana B. Gonzalez", with a stylized flourish at the end.

**Ana B. Gonzalez, City Clerk**

**Adopted by Council: August 17, 2021**