

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695



Regular Meeting Minutes

Tuesday, August 17, 2021

6:00 PM

City Council

CITY COUNCIL

PLEASE NOTE: The August 17, 2021 Woodland City Council will be conducted pursuant to the Governor's Executive Order N-29-20.

The meeting will be held via teleconference and Council members and the public will participate via teleconference. Those locations are not listed on the agenda and are not accessible to the public. The public is encouraged to listen to the City Council meeting live on Woodland TV Channel 20 and also by going to the City of Woodland web site at www.cityofwoodland.org/meetings.

If you wish to make a comment during general Public Comment or on a specific agenda item, there are three (3) ways to do that. 1) Join the Zoom City Council meeting remotely by either logging onto the Zoom link located on the meeting agenda (please download the app to your computer or mobile device) and enter the Meeting ID or by calling a listed number and enter the Meeting ID; 2) Leave a voice mail message at (530) 661-5900, press Option 1. All voice mail messages received by 6:00 p.m. will be played during the City Council meeting and read into the record at the appropriate time; 3) If you are watching the live stream and wish to make a comment on an item as it is being heard, you may submit an email to the City Clerk at CouncilMeetings@cityofwoodland.org prior to Public Comment on that item. Email comments submitted to be read into the record shall be no more than three (3) minutes when read aloud. Please include the agenda item in the subject line.

Please click on link below to join the public comment portion of the meeting:
<https://zoom.us/j/99759026181>

Or Phone:US: +16699006833,,99759026181# or +13462487799,,99759026181#

Or Telephone:Dial: US : +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099

Meeting ID:997 5902 6181

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING 6:00 PM

A. CALL TO ORDER

Meeting called to order at 6:00 PM.

B. ROLL CALL

All Council Members present via roll call vote.

AYES: Members Fernandez, Garcia-Cadena, Lansburgh, Vega and Mayor Stallard
NOES: None

C. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Communications Manager Spencer Bowen.

D. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed for public hearing on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.

Two e-mails received by Christy Pearce and Nijole King regarding Ralph Harris Park were read into the record.

E. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

Verbal updates provided by Council Members/Staff.

1. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

F. CONSENT CALENDAR

2. SUBJECT: City Council Meeting Minutes of July 6, 2021 and July 20, 2021

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt the minutes of the Joint Regular City Council/Woodland Finance Authority Meeting of July 6, 2021 and July 20, 2021.

Adopted the Joint Regular City Council/Woodland Finance Authority Meeting Minutes of July 6, 2021 and July 20, 2021.

3. SUBJECT: Parks & Recreation Commission Meeting Minutes of June 28, 2021

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the June 28, 2021, Parks & Recreation Commission Meeting Minutes.

Received the Parks & Recreation Commission Meeting Minutes of June 28, 2021.

4. SUBJECT: Sustainability Committee Meeting Minutes for June 2021

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive minutes for the June 16, 2021 meeting of the Sustainability Advisory Committee.

Received the Sustainability Committee Meeting Minutes for June 16, 2021.

5. SUBJECT: Quarterly Treasurer's Investment Report for the Quarter Ended June 30, 2021

RECOMMENDATION FOR ACTION: Staff recommends that the City Council

accept the quarterly Treasurer's Investment Report for the quarter ended June 30, 2021.

Accepted the Quarterly Treasurer's Investment Report for the Quarter Ended June 30, 2021.

6. SUBJECT: Police Department Quarterly Status Report for the period of April 2021 through June 2021.

RECOMMENDATION FOR ACTION: Staff recommends that the City Council accept the Police Department quarterly status report for April 2021 through June 2021.

Accepted the Police Department Quarterly Status Report for the period of April 2021 through June 2021.

7. SUBJECT: FY22 Office of Traffic Safety (OTS) Selective Traffic Enforcement Program (STEP) Grant

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. _____, (1) authorizing the Police Chief to accept the FY22 Office of Traffic Safety (OTS) Selective Traffic Enforcement Program (STEP) Grant in the amount of \$67,000 and (2) authorizing the City Manager to appropriate \$67,000 in the OTS STEP Grant program budget in the State Grants Fund (325).

Adopted RESOLUTION NO. 7768, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND (1) AUTHORIZING THE POLICE CHIEF TO ACCEPT THE FY22 OFFICE OF TRAFFIC SAFETY (OTS) SELECTIVE TRAFFIC ENFORCEMENT PROGRAM (STEP) IN THE AMOUNT OF \$67,000, AND (2) AUTHORIZING THE CITY MANAGER TO APPROPRIATE \$67,000 IN THE OTS STEP PROGRAM BUDGET IN THE STATE GRANTS FUND (325).

8. SUBJECT: Lower Cache Creek Flood Feasibility Study, CIP 09-15; Contract Amendment #15 with Wood Rodgers for Consulting Services.

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager to execute Amendment #15 to the consultant services agreement with Wood Rodgers for the Lower Cache Creek Feasibility Study for an additional amount up to \$75,000.

Adopted RESOLUTION NO. 7769, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AMENDMENT #15 WITH WOOD RODGERS FOR ENGINEERING CONSULTING SERVICES.

9. SUBJECT: Fire Department Quarterly Status Report

RECOMMENDATION FOR ACTION: Staff recommends that the City Council accept the Fire Department Quarterly Status Report for April 2021 through June 2021.

Accepted the Fire Department Quarterly Status Report for the period of April 2021 - June 2021.

10. SUBJECT: California Department of Resources Recycling and Recovery (CalRecycle) Grant Applications

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing staff to submit applications to the California Department of Resources Recycling and Recovery (CalRecycle) for any grants for which the City is eligible for a period of 5 years.

Adopted RESOLUTION NO. 7770, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING SUBMITTAL OF APPLICATION(S) FOR ALL CALRECYCLE GRANTS FOR WHICH THE CITY OF WOODLAND IS ELIGIBLE.

On a motion by Council Member Lansburgh, seconded by Mayor Pro Tem Vega and carried unanimously on a 5-0 roll call vote, Council Members approved Consent Calendar Items No. 2 through 10. Items 11, 12 and 13 were pulled for further discussion.

**AYES: Members Fernandez, Garcia-Cadena, Lansburgh, Vega and Mayor Stallard
NOES: None**

12. SUBJECT: Summertime Fun Club: Extended Care Program 2022

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, adopting a new fee schedule for an extended day summer camp (\$800 - \$975 per 4 or 5 week session and \$1,600-\$1,946 per entire summer program) for the Summertime Fun Club: Extended Care program.

On a motion by Council Member Garcia-Cadena, seconded by Mayor Pro Them Vega and carried unanimously on a 5-0 roll call vote, Council Members adopted RESOLUTION NO. 7772, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND ADOPTING A NEW FEE SCHEDULE FOR SUMMERTIME FUN CLUB: EXTENDED CARE PROGRAM.

**Ayes: Members Fernandez, Garcia-Cadena, Lansburgh, Vega and Mayor Stallard
Noes: None**

11. SUBJECT: Spring Lake Infrastructure Fee (SLIF) Reimbursement Agreement for the Parkland Avenue Extension Project in Association with the Spring Lake Central Development

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, a Resolution of the City Council 1) approving the SLIF Reimbursement Agreement for the Parkland Avenue Extension Project and other SLIF infrastructure installed by the Spring Lake Central Phase 3 development, and authorizing the City Manager to sign on behalf of the City; and 2) authorizing the City Manager to sign amendments up to 10% of the Reimbursement Agreement.

On a motion by Mayor Pro Tem Vega, seconded by Council Member Garcia-Cadena and carried unanimously on a 5-0 roll call vote, Council Members adopted RESOLUTION NO. 7771, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING A SLIF REIMBURSEMENT WITH AGREEMENT WITH WOODLAND PARCEL FOUR LP., A CALIFORNIA LIMITED PARTNERSHIP AND ASSOCIATED WITH SPRING LAKE SPECIFIC PLAN IMPROVEMENTS: PARKLAND AVENUE EXTENSION AND SPRING LAKE CENTRAL, PHASE 3.

AYES: Members Fernandez, Garcia-Cadena, Lansburgh, Vega and Mayor Stallard

NOES: None

13. SUBJECT: Final Map 5196 Beeghly Lot D and 5197 Beeghly Lot G, Related Subdivision Improvement Agreement, and Related Spring Lake Infrastructure Fee (SLIF) Reimbursement Agreement.

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, a Resolution of the City Council 1) approving Final Map 5196 Beeghly Lot D and 5197 Beeghly Lot G; 2) approving the related Subdivision Improvement Agreement and authorizing Mayor to sign on behalf of the City; and 3) authorizing the City Manager to approve amendments to the Subdivision Improvement Agreement for the extension of time; and

It is further recommended that the City Council adopt Resolution No. _____, a Resolution of the City Council 1) approving the SLIF Reimbursement Agreement for infrastructure related to Final Subdivision Map No. 5196 Beeghly Lot D, and authorizing the City Manager to sign on behalf of the City; and 2) authorizing the City Manager to sign amendments up to 10% of the Reimbursement Agreement.

On a motion by Mayor Pro Tem Vega, seconded by Council Member Garcia-Cadena and carried unanimously on a 5-0 roll call vote, Council Members adopted RESOLUTION NO. 7773, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING FINAL MAPS 5196 AND 5197, AND A SUBDIVISION IMPROVEMENT AGREEMENT WITH TL REVIVAL, LP, A CALIFORNIA LIMITED PARTNERSHIP FOR CONSTRUCTION OF SUBDIVISION IMPROVEMENTS and RESOLUTION NO. 7774, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE SLIF REIMBURSEMENT AGREEMENT ASSOCIATED WITH FINAL SUBDIVISION MAP 5196, BEEGHLY LOT D.

AYES: Members Fernandez, Garcia-Cadena, Lansburgh, Vega and Mayor Stallard

NOES: None

G. PUBLIC HEARINGS

14. SUBJECT: Mitigated Negative Declaration for the Storm Drainage Outfall Channel Outlet Structure Project, CIP 20-06

RECOMMENDATION FOR ACTION: Staff recommends that the City Council hold a public hearing and adopt Resolution No. _____, approving a Mitigated Negative Declaration (MND) for the Storm Drainage Outfall Channel Outlet Structure Project (the YBWL Culvert Replacement Project), CIP 20-06.

On a motion by Council Member Fernandez, seconded by Council Member Lansburgh and carried unanimously on a 5-0 roll call vote, Council Members adopted RESOLUTION NO. 7775, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE MITIGATED NEGATIVE DECLARATION FOR THE STORM DRAINAGE OUTFALL CHANNEL OUTLET STRUCTURE PROJECT (YBWL CULVERT REPLACEMENT PROJECT), CIP 20-06.

AYES: Members Fernandez, Garcia-Cadena, Lansburgh, Vega and Mayor Stallard

NOES: None

H. REPORTS OF THE CITY MANAGER

15. SUBJECT: Construction Contract for Sports Park Drive Pedestrian Overcrossing Project, CIP 17-22

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, a resolution of the City Council to: 1) Appropriate \$1,600,000 of additional Road Development Funds to the Project and appropriate \$350,000 of additional Water Enterprise Funds to the Project; and 2) Approve a consultant services agreement for construction management, inspection, and testing services with UNICO Engineering, in the amount not to exceed \$686,780 for the Sports Park Drive Pedestrian Overcrossing Project, CIP 17-22 and authorize the City Manager to execute the agreement and amendments, as necessary, up to 10% (\$68,678) of the agreement amount; and 3) Approve a construction contract for the Sports Park Drive Pedestrian Overcrossing Project, CIP 17-22; award the construction contract in the amount of \$5,172,305.95 to Meyers and Sons Construction, LLC; authorize contract contingency up to 5% (\$258,615.30), and authorize the City Manager to execute the construction contract and change orders.

On a motion by by Mayor Pro Tem Vega, seconded by Mayor Stallard and carried on a 4-1 roll call vote, Council Members adopted RESOLUTION NO. 7776, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND, APPROVING A CONSTRUCTION CONTRACT AND CONSULTANT AGREEMENT THE SPORTS PARK DRIVE PEDESTRIAN OVERCROSSING PROJECT CIP 17-22.

AYES: Members Fernandez, Lansburgh, Vega and Mayor Stallard
NOES: Member Garcia-Cadena

16. SUBJECT: Informational Presentation on Proposed Annexation

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive an informational presentation on the proposed annexation of six areas (Attachment 1), including Barnard Street, Westucky, Pirmi, Sports Park, Water Plant and the Northeast Area, into the City of Woodland.

Received an informational presentation from Associate Planner Megan Meier on the proposed annexation of six areas which include Barnard Street, Westucky, Pirmi, Sports Park, Water Plant and the Northeast Area, into the City of Woodland.

17. SUBJECT: Second Community Pool - Project Scope and Financing

RECOMMENDATION FOR ACTION: Staff recommends that the City Council 1) receive a presentation and provide comments on the preliminary project scope and financing options for a second community aquatics facility; and 2) appoint an ad-hoc subcommittee of the Council to work with staff to bring back a recommended project scope and funding plan at the October 19, 2021 Council Meeting.

Received presentation from City Manager Ken Hiatt on the preliminary project scope and financing options for a second community aquatics facility and appointed Mayor Stallard and Council Member Rich Lansburgh as the Council ad-hoc subcommittee to

work with staff and bring back a recommended project scope and funding plan at the October 19, 2021 Council Meeting.

18. SUBJECT: American Rescue Plan (ARP) Update and Funding Plan

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive an update on the development of the City's American Rescue Plan (ARP) Act spending plan, receive an overview of guidance on eligible uses of the funding, and provide direction to staff.

At 8:57 PM on a motion by Mayor Pro Tem Vega, seconded by Mayor Stallard and carried unanimously on a 5-0 roll call vote, Council Members extended the Council meeting for 15 minutes to 9:15 PM.

AYES: Members Fernandez, Garcia-Cadena, Lansburgh, Vega and Mayor Stallard

NOES: None

Received an update from Director of Administrative Services Kim McKinney on the development of the City's American Rescue Plan (ARP) Act spending plan, received an overview of guidance on eligible uses of the funding, and provided direction to staff.

I. ADJOURN

Meeting adjourned at 09:12 PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Ana B. Gonzalez".

Ana B. Gonzalez, City Clerk

Adopted by Council: September 7, 2021