

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695



Planning Commission Meeting - Via Teleconference –

Thursday, October 1, 2020

6:30 PM

A. SPECIAL COMMENT:

PLEASE NOTE: The October 1, 2020 Woodland Planning Commission will be conducted pursuant to the Governor's Executive Order N-29-20.

The meeting will be held via teleconference and Commission members and the public will participate via teleconference. Those locations are not listed on the agenda and are not accessible to the public. The public is encouraged to listen to the Planning Commission meeting live on Woodland TV Channel 20 and also by going to the City of Woodland web site at www.cityofwoodland.org/meetings.

If you wish to make a comment during general Public Comment or on a specific agenda item, there are three (3) ways to do that. 1) Join the Zoom Planning Commission meeting remotely by either logging onto the Zoom link located on the meeting agenda (please download the app to your computer or mobile device) and enter the Meeting ID or by calling a listed number and enter the Meeting ID; 2) Leave a voice mail message at (530) 661-5900, press Option 1. All voice mail messages received by 6:30 p.m. will be played during the Planning Commission meeting and read into the record at the appropriate time; 3) If you are watching the live stream and wish to make a comment on an item as it is being heard, you may submit an email to the Planning Commission at the following link planningcommissionmeetings@cityofwoodland.org prior to Public Comment on that item. Email comments submitted to be read into the record shall be no more than three (3) minutes when read aloud. Please include the agenda item in the subject line.

Instructions are provided at the end of the agenda.

Please click the link below to join the Public Comment portion of the meeting:

<https://zoom.us/j/92170095836>

Or Telephone: Dial 669-900-6833

Webinar ID: 921 7009 5836

B. CALL TO ORDER

Meeting called to order at 6:30 PM

Staff Present: Cindy Norris, Principal Planner; Anna Cannales, Associate Planner; J Kimura, IT Senior Application Analyst

C. ROLL CALL

Before Roll Call, Cindy Norris announces that Steve Wong has submitted his resignation to the Planning Commission

Planning Commission Members Present: Planning Commission Member Steve Harris, Planning Commission Member Chris Holt, Planning Commission Vice-Chairperson Marco Lizarraga, Planning Commission Member Fred Lopez, Planning Commission Chairperson Kirby Wells, Planning Commission Member Valerie Hurst

Absent: None

Excused: None

D. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Planning Commissioner Steve Harris

E. STAFF AND COMMISSIONER COMMENTS

This is an opportunity for the Planning Commission members and staff to make comments and announcements to express concerns, or to request Commission's consideration of any items a Commission member would like to have discussed at a future Commission meeting.

None

F. SUBCOMMITTEE REPORTS

None

G. COMMUNICATIONS FROM THE PUBLIC

None

H. APPROVAL OF MINUTES

1. SUBJECT: Planning Commission Meeting Minutes of September 17, 2020

RECOMMENDATION FOR ACTION: Staff recommends that the Planning Commission adopt the minutes of the Planning Commission Meeting of September 17, 2020.

On a motion by Planning Commission Member Chris Holt, seconded by Planning Commission Vice-Chairperson Marco Lizarraga to approve the Planning Commission Meeting Minutes of September 17, 2020; carried 5-0 with 1 absention,

Ayes: Planning Commission Member Chris Holt, Planning Commission Vice-Chairperson Marco Lizarraga, Planning Commission Member Fred Lopez, Planning Commission Chairperson Kirby Wells, Planning Commission Member Valerie Hurst

Noes: None

Abstained: Planning Commission Member Steve Harris

I. PUBLIC HEARING

2. SUBJECT: Chevron Gas Station Conditional Use Permit. A request for a Conditional Use Permit to allow the issuance of a Type 21 – Off Sale Alcohol license at 596 N. East Street.

RECOMMENDATION FOR ACTION: Staff recommends that the Planning Commission take action on the following: (1) Conduct the public hearing; (2) Uphold the recommendation by the City Police Department to deny adoption of Resolution No. _____ (Attachment 1), approving the request for issuance of a Type 21 Off-Sale alcohol license.

On a motion by Planning Commission Vice-Chairperson Marco Lizarraga, seconded by Planning Commission Member Fred Lopez and carried unanimously; to Deny Chevron Gas Station Conditional Use Permit, a request to approve a Conditional Use Permit to allow the issuance of a Type 21 – Off Sale Alcohol license at 596 N. East Street; and Uphold the recommendation by the City Police Department to deny adoption of Resolution No. PC 20-14.

Ayes: Planning Commission Member Steve Harris, Planning Commission Member Chris

Holt, Planning Commission Vice-Chairperson Marco Lizarraga, Planning Commission Member Fred Lopez, Planning Commission Chairperson Kirby Wells, Planning Commission Member Valerie Hurst

Noes: None

Absent: None

J. BUSINESS ITEMS

3. SUBJECT: Election of Officers

RECOMMENDATION FOR ACTION: Staff recommends that the Planning Commission:

- 1. Hold Elections; and**
- 2. Vote and select among current membership, the appointments of Chairperson and Vice-Chairperson of the Planning Commission.**

On a motion by Planning Commission Member Steve Harris, seconded by Planning Commission Member Fred Lopez and carried unanimously, to approve the current appointment of Officers to complete a two year so mentioned in the Planning Commission By-Laws.

Ayes: Planning Commission Member Steve Harris, Planning Commission Member Chris Holt, Planning Commission Vice-Chairperson Marco Lizarraga, Planning Commission Member Fred Lopez, Planning Commission Chairperson Kirby Wells, Planning Commission Member Valerie Hurst

Noes: None

Absent: None

K. STAFF OR COMMISSIONER COMMENTS

Verbal updates provided by Planning Commission Members/Staff

L. ADJOURNMENT

Meeting adjourned at 7:15 PM

Adopted by Planning Commission on 1/7/2021

Received by City Council on 4/6/21