

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695



Regular Meeting Minutes

Tuesday, September 7, 2021

6:00 PM

City Council

CITY COUNCIL

CLOSED SESSION

5:30 PM

A. CALL TO ORDER

B. CLOSED SESSION

1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS - Pursuant to Section 54956.8
PROPERTIES: 2109 Mickle Avenue
AGENCY NEGOTIATOR: City Manager Ken Hiatt and City Attorney Ethan Walsh
NEGOTIATING PARTIES: Woodland Joint Unified School District
UNDER NEGOTIATIONS: Price and Terms of Payment

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING

6:00 PM

C. CALL TO ORDER

Meeting called to order at 6:00 PM.

D. ROLL CALL

All Council Members present via roll-call vote.

Present: Members Fernandez, Garcia-Cadena, Lansburgh, Vega and Mayor Stallard
Absent: None

E. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Director of Administrative Services Kimberly McKinney.

F. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed for public hearing on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.

None

G. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

Verbal updates provided by Council Members/Staff.

2. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

H. PRESENTATIONS

3. SUBJECT: Presentation on the 2021-2023 Woodland Police Department Strategic Plan

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive a presentation on the Woodland Police Department's 2021-2023 Strategic Plan to include goals and objectives. The document will serve to guide the Department in achieving an even higher level of service.

Received a presentation from Police Chief Derrek Kaff on the Woodland Police Department's 2021-2023 Strategic Plan to include goals and objectives.

I. CONSENT CALENDAR

4. SUBJECT: City Council Meeting Minutes of August 17, 2021

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt the minutes of the Joint Regular City Council/Woodland Finance Authority Meeting of August 17, 2021.

Adopted the minutes of Joint Regular City Council/Woodland Finance Authority Meeting of August 17, 2021.

5. SUBJECT: Chicano/Latino Heritage Month Proclamation

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt a proclamation recognizing September 15, 2021 through October 15, 2021 as Chicano/Latino Heritage Month.

Adopted a proclamation recognizing September 15, 2021 through October 15, 2021 as Chicano/Latino Heritage Month.

6. SUBJECT: Proclamation in Support of Prostate Cancer Awareness Month

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt a Proclamation supporting the American Cancer Society Prostate Cancer Awareness Month, September 2021, and encouraging all male citizens to actively play a part in their health by seeking early detection methods.

Adopted a Proclamation supporting the American Cancer Society Prostate Cancer Awareness Month, September 2021, and encouraging all male citizens to actively play a part in their health by seeking early detection methods.

7. SUBJECT: Revisions to the Pool Facility Technician Job Classification (Range 46) and Title Change to Pool and Recreation Facilities Technician

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve revisions to the Pool Facility Technician Job Classification (Range 46)

and title change, and adopt the new salary schedule with the new title of Pool and Recreation Facilities Technician (formerly Pool Facilities Technician).

Approved revisions to the Pool Facility Technician Job Classification (Range 46) and title change, and adopt the new salary schedule with the new title of Pool and Recreation Facilities Technician (formerly Pool Facilities Technician).

8. SUBJECT: FY21/22 Dispatch Services by the Yolo Emergency Communications Agency

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. _____, authorizing the continuation of dispatch services by the Yolo Emergency Communications Agency for the full contract amount of \$2,344,697, which is already included in the FY2021/22 budget.

Adopted RESOLUTION NO. 7777, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE CONTINUATION OF DISPATCH SERVICES BY THE YOLO EMERGENCY COMMUNICATIONS AGENCY FOR THE FULL CONTRACT AMOUNT OF \$2,344,697 WHICH IS ALREADY INCLUDED IN THE FY2021/22 BUDGET.

9. SUBJECT: Use of Housing Assistance Funds for First Time Homebuyers Loan Assistance Program

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, amending the Fiscal Year 2022 budget to approve an additional appropriation of \$24,000 to Housing Assistance (Fund 326) for the First Time Homebuyers Loan Assistance Program, a total appropriation of \$46,589.

Adopted RESOLUTION NO. 7778, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROPRIATING FUNDS OF \$24,000 FOR THE CITY'S FIRST TIME HOMEBUYERS LOAN ASSISTANCE PROGRAM.

10. SUBJECT: Fiscal Year 2021 Report on Affordable Housing Loan Portfolio and Status of City Affordable Housing Funds

RECOMMENATION FOR ACTION: Staff recommends that the City Council receive and file the Fiscal Year 2021 report on the City's affordable housing loan portfolio and use of affordable housing in-lieu and Spring Lake Affordable Housing Off-Site funds.

Received and filed the Fiscal Year 2021 report on the City's affordable housing loan portfolio and use of affordable housing in-lieu and Spring Lake Affordable Housing Off-Site funds.

11. SUBJECT: Purchase of a Replacement for Vehicle #074 for the Fire Department

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the lease purchase of a Skeeter Truck as a replacement vehicle for #074 through National Cooperative Leasing (NCL) under Sourcewell Contract #011620-NCL for a total amount of \$309,533.82.

Adopted RESOLUTION NO. 7779, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE LEASE PURCHASE OF A REPLACEMENT OF VEHICLE #074 FOR THE FIRE DEPARTMENT.

12. SUBJECT: Amendment to Construction Management and Inspection Services for Improvements Associated with Pioneer Village Unit 1 and Unit 2 Subdivision Improvements

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, to approve Amendment #1 to the consultant services agreement for construction management and inspection with UNICO Engineering Consultants for the Pioneer Village Subdivision Improvements in the amount of \$648,000; and authorize the City Manager to execute the agreement and amendments up to 15% (\$97,200) of the agreement.

Adopted RESOLUTION NO. 7780, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO APPROVE AN AMENDMENT WITH UNICO ENGINEERING CONSULTANTS FOR CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES.

13. SUBJECT: Lease Agreement with Bullseye Farms, LLC

RECOMMENDATION FOR ACTION: Staff recommends that the Council adopt Resolution No. _____, authorizing the City Manager to execute an amended and restated lease agreement between the City of Woodland and Bullseye Farms, LLC, for property generally located at Sports Park Drive.

Adopted RESOLUTION NO. 7781, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO EXECUTE AN AMENDED AND RESTATED LEASE AGREEMENT WITH BULLSEYE FARMS, LLC FOR A PIECE OF PROPERTY GENERALLY LOCATED AT SPORTS PARK DRIVE.

14. SUBJECT: Contract Amendment #5 with Interwest Consulting Group - Plan Review and Building Inspection Services

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager to execute Amendment #5 to the consultant services agreement with Interwest Consulting Group for an additional amount up to \$150,000 for a total agreement amount of \$975,000, and extending the term of the agreement through December 31, 2022

Adopted RESOLUTION NO. 7782, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE FIFTH AMENDMENT TO AN AGREEMENT WITH INTERWEST CONSULTING GROUP FOR PLAN REVIEW & BUILDING INSPECTION SERVICES.

On a motion by Council Member Fernandez, seconded by Council Member Lansburgh and carried on a 5-0 roll call vote, Council Members approved Consent Calendar Items No. 4 through 15, with Mayor Pro Tem Vega recusing herself from Item No. 15.

AYES: Members Fernandez, Garcia-Cadena, Lansburgh, Vega and Mayor Stallard

NOES: None

15. SUBJECT: Final Acceptance and Notice of Completion of Public Improvements for Subdivision Final Map 5091, Oyang North

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. _____, accepting the public improvements associated with Subdivision Final Map 5091, Oyang North, constructed by KB Home

Sacramento Inc., as complete and authorize the City Clerk to file a Notice of Completion.

On a motion by Council Member Lansburgh, seconded by Council Member Fernandez and carried on a 4-0 roll call vote, Council Members adopted RESOLUTION NO. 7783, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND ACCEPTING PUBLIC IMPROVEMENTS FOR SUBDIVISION MAP NUMBER 5091 (OYANG NORTH).

Mayor Pro Tem Vega recused herself from this item.

AYES: Members Fernandez, Garcia-Cadena, Lansburgh and Mayor Stallard

NOES: None

ABSTAIN: None

ABSENT: Mayor Pro Tem Vega

J. PUBLIC HEARINGS

16. SUBJECT: City of Woodland 6th Cycle Housing Element

RECOMMENDATION FOR ACTION: Staff recommends that the City Council:

- (1) Receive a staff report; (2) Hold a public hearing; and
- (a) Certify that the Housing Element is consistent with the General Plan EIR pursuant to Section 15183 of the California Environmental Quality Act (CEQA);
- (b) Adopt Resolution No. _____, Amending the existing General Plan to replace the existing Housing Element with the 6th cycle 2021-2029 Housing Element; and
- (c) Direct staff to transmit the final document to the State Department of Housing and Community Development (HCD) pursuant to Government Code Section 65585(g).

On a motion by Council Member Fernandez, seconded by Mayor Pro Tem Vega and carried unanimously on a 5-0 roll call vote, Council Members adopted RESOLUTION NO. 7784, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AN AMENDMENT TO THE GENERAL PLAN TO REPLACE THE EXISTING HOUSING ELEMENT WITH THE FINAL 2021-2029 HOUSING ELEMENT UPDATE.

AYES: Members Fernandez, Garcia-Cadena, Lansburgh, Vega and Mayor Stallard

NOES: None

K. REPORTS OF THE CITY MANAGER

17. SUBJECT: Designate Delegate for the Annual League of California Cities Conference

RECOMMENDATION FOR ACTION: Staff recommends that the City Council designate a voting delegate to represent the City at the Annual Conference of the League of California Cities to be held in Sacramento, September 22-24, 2021.

On a motion by Council Member Lansburgh, seconded by Council Member Fernandez and carried unanimously on a 5-0 roll call vote, Council Members designated Mayor Tom Stallard as the voting delegate to represent the City at the Annual Conference of the League of California Cities to be held in Sacramento, September 22-24, 2021.

AYES: Members Fernandez, Garcia-Cadena, Lansburgh, Vega and Mayor Stallard
NOES: None

L. ADJOURN

Adjourned at 8:19 PM in memory of Eldon Naff, Bruce Ahlquist and Alan Flory.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Ana B. Gonzalez". The signature is stylized with a large initial "A" and a long, sweeping underline.

Ana B. Gonzalez, City Clerk

Adopted by Council: October 5, 2021