

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695



Regular Meeting Minutes

Tuesday, October 5, 2021

6:00 PM

City Council

CITY COUNCIL

PLEASE NOTE: The October 5, 2021 Woodland City Council meeting will be conducted pursuant to Government Code section 54953(e), which allows the City to hold meetings via teleconference during a proclaimed state of emergency, when state or local officials have imposed or recommended measures to promote social distancing.

The meeting will be held via teleconference and Council members and the public will participate via teleconference. Those locations are not listed on the agenda and are not accessible to the public. The public is encouraged to listen to the City Council meeting live on Woodland TV Channel 20 and also by going to the City of Woodland web site at www.cityofwoodland.org/meetings.

If you wish to make a comment during general Public Comment or on a specific agenda item, there are three (3) ways to do that. 1) Join the Zoom City Council meeting remotely by either logging onto the Zoom link located on the meeting agenda (please download the app to your computer or mobile device) and enter the Meeting ID or by calling a listed number and enter the Meeting ID; 2) Leave a voice mail message at (530) 661-5900, press Option 1. All voice mail messages received by 6:00 p.m. will be played during the City Council meeting and read into the record at the appropriate time; 3) If you are watching the live stream and wish to make a comment on an item as it is being heard, you may submit an email to the City Clerk at CouncilMeetings@cityofwoodland.org prior to Public Comment on that item. Email comments submitted to be read into the record shall be no more than three (3) minutes when read aloud. Please include the agenda item in the subject line.

Please click on the link below to join the public comment portion of the meeting:
<https://zoom.us/j/99759026181>

Or Phone: US: +16699006833,,99759026181#

Or Telephone: Dial: US : +1 669 900 6833
Meeting ID: 997 5902 6181

CLOSED SESSION 5:30 PM

A. CALL TO ORDER

B. CLOSED SESSION

1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS - Pursuant to Section 54956.8
PROPERTIES: 2109 Mickle Avenue

AGENCY NEGOTIATOR: City Manager Ken Hiatt and City Attorney Ethan Walsh
NEGOTIATING PARTIES: Woodland Joint Unified School District
UNDER NEGOTIATIONS: Price and Terms of Payment

**JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING
6:00 PM**

C. CALL TO ORDER

Meeting called to order at 6:00 PM.

D. ROLL CALL

All Council Members present via roll call vote.

Present: Fernandez, Garcia-Cadena, Lansburgh, Vega and Mayor Stallard

Absent: None

E. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Fire Marshall Emily Walling.

F. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed for public hearing on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.

An email received from Bruck Jacks regarding artificial intelligence was read into the record.

G. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

Verbal updates provided by Council Members/Staff.

2. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

H. PRESENTATIONS

3. SUBJECT: Presentation on City of Woodland Water Supply

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive an informational report on the status of the City of Woodland's water supply.

Received informational report from Principal Utilities Civil Engineer Tim Busch on the status of the City of Woodland's water supply.

I. CONSENT CALENDAR

4. SUBJECT: City Council Meeting Minutes of September 7, 2021 and September 21, 2021

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt the minutes of the Joint Regular City Council/Woodland Finance Authority Meeting of September 7, 2021 and September 21, 2021.

Adopted the minutes of the Joint Regular City Council/Woodland Finance Authority Meeting of September 7, 2021 and September 21, 2021.

5. SUBJECT: Proclaim October 3-9, 2021 as Fire Prevention Week

RECOMMENDATION FOR ACTION: Staff recommends that the City Council join the National Fire Protection Association in proclaiming October 3-9, 2021 as Fire Prevention Week.

Proclaimed October 3-9, 2021 as Fire Prevention Week.

6. SUBJECT: 2021 Woodland Extra Mile Day

RECOMMENDATION FOR ACTION: Staff recommends that the City Council declare November 1, 2021 as "Extra Mile Day" in the City of Woodland.

Declared November 1, 2021 as "Extra Mile Day" in the City of Woodland.

7. SUBJECT: Proclaim October 2021 as Breast Cancer Awareness Month

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt a Proclamation proclaiming October 2021 as Breast Cancer Awareness Month.

Mayor Stallard did not participate in this item.

On a motion by Council Member Garcia-Cadena, seconded by Mayor Pro Tem Vega and carried on a 4-0 roll call vote, Council Members proclaimed October 2021 as Breast Cancer Awareness Month.

AYES: Members Fernandez, Garcia Cadena, Lansburgh and Mayor Pro Tem Vega

NOES: None

ABSTAIN: None

ABSENT: Mayor Stallard

9. SUBJECT: Third Amendment to the Security Professional Service Agreement with Allied Universal Security Services for Woodland Public Library

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager to execute the third amendment to the Security Professional Service Agreement with Allied Universal Security Services for the Woodland Public Library.

Adopted RESOLUTION NO. 7792, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE CITY MANAGER TO EXECUTE A THIRD AMENDMENT TO THE SECURITY PROFESSIONAL SERVICE AGREEMENT WITH ALLIED UNIVERSAL SECURITY SERVICES.

10. SUBJECT: FY2020 Homeland Security Grant Award Acceptance and Budget Appropriation

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____,

1. Authorizing the Police Department to accept the FY2020 Homeland Security Grant Award in the amount of \$70,376 for the purchase of nine (9) portable all-band radios; and
2. Authorizing the City Manager to appropriate \$70,376 to Fund 330 for the purchase of the awarded equipment.

Adopted RESOLUTION NO. 7793, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE POLICE DEPARTMENT TO ACCEPT THE 2020 HOMELAND SECURITY GRANT AWARD AND AUTHORIZING THE CITY MANAGER TO APPROPRIATE \$70,376 TO THE OTHER FEDERAL GRANTS FUND (330) FOR THE PURCHASE OF PORTABLE ALL-BAND RADIOS.

11. SUBJECT: Final Acceptance and Notice of Completion for North Regional Pond and Pump Station, CIP #17-21

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, 1) Accepting the North Regional Pond and Pump Station, CIP #17-21 as complete; 2) Authorizing the City Clerk to file a Notice of Completion; and 3) Approve the appropriation of \$20,000 from the SLIF Storm Drain Fund (681) to the Project.

Adopted RESOLUTION NO. 7794, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO ACCEPT AS COMPLETE; AUTHORIZE THE CITY CLERK TO FILE A NOTICE OF COMPLETION; AND APPROVE APPROPRIATION OF \$20,000 FROM THE SLIF STORM DRAIN FUND TO THE PROJECT FOR NORTH REGIONAL POND AND PUMP STATION (CIP #20-11) .

12. SUBJECT: Consideration of a Resolution Making Findings and Determinations under AB 361 for the Continuation of Virtual Meetings.

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, Making Findings and Determinations under AB 361 for the Continuation of Virtual Meetings.

Adopted RESOLUTION NO. 7795, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND MAKING FINDINGS AND DETERMINATIONS UNDER AB 361 FOR THE CONTINUATION OF VIRTUAL MEETINGS.

On a motion by Council Member Garcia-Cadena, seconded by Mayor Pro Tem Vega and carried unanimously on a 5-0 roll call vote, Council Members approved Consent Calendar Items No. 4 through 12, minus Item No. 8 which was pulled for separate discussion. Mayor Stallard did not participate in Item No. 7 and therefore appears as absent from that item.

AYES: Members Fernandez, Garcia-Cadena, Lansurgh, Vega and Mayor Stallard
NOES: None

8. SUBJECT: Agreement with Tyler Technologies for a New Enterprise Resource Planning System

RECOMMENDATION FOR ACTION: Staff recommends that the City Council

approve Resolution No. _____, authorizing the City Manager to enter into a contract with Tyler Technologies for the implementation of a Financial and Land Management Software System, including Electronic Timekeeping, Human Resources, and Code Enforcement modules.

On a motion by Council Member Fernandez, seconded by Mayor Pro Tem Vega and carried unanimously on a 5-0 roll call vote, Council Members adopted RESOLUTION NO. 7791, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH TYLER TECHNOLOGIES FOR AN ENTERPRISE RESOURCE PLANNING SYSTEM.

**AYES: Members Fernandez, Garcia-Cadena, Lansburgh, Vega and Mayor Stallard
NOES: None**

J. REPORTS OF THE CITY MANAGER

13. SUBJECT: 2021 Water and Sewer Rate Studies

RECOMMENDATION FOR ACTION: Staff recommends that the City Council (1) receive a summary of the 2021 Water and Sewer Rate Studies; and (2) set December 7, 2021 as the Public Hearing date for the proposed rate adjustments; and (3) approve Resolution No. _____, Adopting Procedures for Providing Notice and Receiving and Tabulating Written Protests to Property Related Fees and Charges.

Received a summary of the 2021 Water and Sewer Rate Studies from HDR Consultant Shawn Koorn and set December 7, 2021 as the Public Hearing date for the proposed rate adjustments.

K. ADJOURN

Meeting adjourned at 07:51 PM in memory of Ed Barrera and Delfino Macias.

Respectfully submitted,



Ana B. Gonzalez, City Clerk

Adopted by Council: November 2, 2021