

City of Woodland

City Hall
Council Chambers
300 First Street
Woodland, CA 95695



Regular Meeting Minutes

Tuesday, November 17, 2020

6:00 PM

City Council

CITY COUNCIL - AMENDED AGENDA - REGULAR CALENDAR - ITEM NO. 12

PLEASE NOTE: The November 17, 2020 Woodland City Council will be conducted pursuant to the Governor's Executive Order N-29-20.

The meeting will be held via teleconference and Council members and the public will participate via teleconference. Those locations are not listed on the agenda and are not accessible to the public. The public is encouraged to listen to the City Council meeting live on Woodland TV Channel 20 and also by going to the City of Woodland web site at www.cityofwoodland.org/meetings.

If you wish to make a comment during general Public Comment or on a specific agenda item, there are three (3) ways to do that. 1) Join the Zoom City Council meeting remotely by either logging onto the Zoom link located on the meeting agenda (please download the app to your computer or mobile device) and enter the Meeting ID or by calling a listed number and enter the Meeting ID; 2) Leave a voice mail message at (530) 661-5900, press Option 1. All voice mail messages received by 6:00 p.m. will be played during the City Council meeting and read into the record at the appropriate time; 3) If you are watching the live stream and wish to make a comment on an item as it is being heard, you may submit an email to the City Clerk at CouncilMeetings@cityofwoodland.org prior to Public Comment on that item. Email comments submitted to be read into the record shall be no more than three (3) minutes when read aloud. Please include the agenda item in the subject line.

Please click on link below to join the public comment portion of the meeting:
<https://zoom.us/j/99759026181>

Or Phone: US: +16699006833,,99759026181# or +13462487799,,99759026181#

Or Telephone: Dial: US : +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099

Meeting ID: 997 5902 6181

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING 6:00 PM

A. CALL TO ORDER

Meeting called to order at 06:01 PM.

B. ROLL CALL

Council Members Present: Barajas, Lansburgh, Rodriguez and Stallard
Absent: Fernandez

C. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Council Member Barajas.

D. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed for public hearing on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.

None.

E. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

Verbal updates provided by Council Members/Staff.

1. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

F. CONSENT CALENDAR

2. SUBJECT: Small Business Saturday, November 28, 2020

RECOMMENDATION FOR ACTION: Declare Saturday, November 28, 2020 as Small Business Saturday.

Declared Saturday, November 28, 2020 as Small Business Saturday.

This item was pulled from Consent Calendar to recognize Small Business Saturday during this very difficult year. RoseMarie Leonardi from Haven A Boutique said a few words regarding the upcoming Downtown Woodland's Shop Small Holiday Crawl, November 27-29, 2020.

3. SUBJECT: Fire Department Quarterly Status Report for the Period of July 2020 - September 2020

RECOMMENDATION FOR ACTION: Staff recommends that the City Council accept the Fire Department Quarterly Status Report for July 2020 through September 2020.

Accepted the Fire Department Quarterly Status Report for July 2020 through September 2020.

Mayor Lansburgh asked that Chief Eric Zane provide a breakdown of response times for Station 3 and how that compares to the other stations.

4. SUBJECT: Police Department quarterly status report for the period of July 2020 through September 2020

RECOMMENDATION FOR ACTION: Staff recommends that the City Council

accept the Police Department quarterly status report for the period of July 2020 through September 2020.

Accepted the Police Department quarterly status report for the period of July 2020 through September 2020.

Mayor Lansburgh had a questions for Chief Derrek Kaff regarding the number of transient 290 registrants. There are a total number of 28 registered individuals and Mayor Lansburgh would like to know if these are individuals are from our community or clearly transitory and the cases from other jurisdictions.

5. SUBJECT: Quarterly Treasurer's Investment Report for the Quarter Ended September 30, 2020

RECOMMENDATION FOR ACTION:

Staff recommends that the City Council accept the quarterly Treasurer's Investment Report for the quarter ended September 30, 2020.

Accepted the quarterly Treasurer's Investment Report for the quarter ended September 30, 2020.

6. SUBJECT: Side Letter of Agreement - Fire Mid-Management Unit Employees

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve the Side Letter of Agreement with the Fire Mid-Management Unit Employees.

Approved the Side Letter of Agreement with the Fire Mid-Management Unit Employees.

7. SUBJECT: Amendment to the Professional Services Agreement with AECOM

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager to execute Amendment #3 to the consultant services agreement with AECOM for an additional amount not to exceed \$15,000, for the Environment Impact Report (EIR) for the Woodland Research and Technology Park Specific Plan Project and authorize the City Manager to execute the agreement and amendments, as necessary, up to 20% of the agreement amount.

Adopted RESOLUTION NO. 7594, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING THE THIRD AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH AECOM FOR THE ENVIRONMENTAL IMPACT REPORT AND RELATED SUPPORT WORK FOR THE WOODLAND RESEARCH AND TECHNOLOGY PARK SPECIFIC PLAN PROJECT.

8. SUBJECT: 2020 Sewer & Water Repair & Replacement Project, CIP #20-07

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving the reallocation of \$755,000 of Sewer Enterprise Funds from Large Diameter Wastewater Pipeline Repairs, Replacement and Lining, CIP 14-15, to 2020 Sewer & Water Repair & Replacement Project, CIP 20-07; and approving construction contingencies of up to \$1,160,000 (26.6% of the contract award amount of \$4,359,548) for a total contract amount of \$5,519,548.

Adopted RESOLUTION NO. 7595, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO REALLOCATE FUNDING AND INCREASE PROJECT

CONTINGENCY FOR CIP 20-07, THE 2020 SEWER & WATER REPAIR & REPLACEMENT PROJECT.

9. SUBJECT: MOU with Woodland Joint Unified School District related to Preparation of Youth Master Plan

RECOMMENDATION FOR ACTION: Staff recommends that the City Council authorize the City Manager to execute a Memorandum of Understanding with Woodland Joint Unified School District related to the preparation of a Woodland Youth Master Plan.

Adopted RESOLUTION NO. 7596, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE CITY MANAGER TO EXECUTE A MEMORANDUM OF UNDERSTANDING WITH WOODLAND JOINT UNIFIED SCHOOL DISTRICT RELATED TO THE PREPARAION OF A YOUTH MASTER PLAN.

10. SUBJECT: Purchase Agreement with All Star Fire Equipment for SCBAs and Related Equipment

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager to execute a purchase agreement with All Star Fire Equipment, with a total to not exceed amount of \$969,446.88 for the purchase of SBCAs and related equipment.

Adopted RESOLUTION NO. 7597, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AWARDING THE PURCHASE CONTRACT FOR SELF-CONTAINED BREATHING APPARATUS EQUIPMENT TO ALL STAR FIRE EQUIPMENT.

11. SUBJECT: License Agreement for the construction of softball fields and Use Agreement for Softball Fields at Woodland Sports Park

RECOMMENDATION FOR ACTION: Staff recommends that the Council authorize the City Manager to execute 1) a license agreement for the construction of softball fields at such time that the existing lease for the location of the softball fields is amended to remove that property from the lease and 2) a use agreement for the use of softball fields, between the City and the Woodland Recreation Foundation at the Woodland Sports Park.

ADOPTED RESOLUTION NO. 7598, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO EXECUTE A LICENSE AGREEMENT AND A USE AGREEMENT WITH WOODLAND RECREATION FOUNDATION FOR FASTPITCH SOFTBALL FIELDS AT WOODLAND SPORTS PARK.

Council Member Rodriguez asked that this item be pulled and that a Council presentation be given for the public. After presentation and discussion of this item, Council Member Rodriguez indicated she would be abstaining from this item.

On a motion by Mayor Pro Tem Stallard, seconded by Council Member Fernandez and carried on a unanimous 5-0 roll call vote, Council Members approved Consent Calendar Items No. 2 through 10.

AYES: Barajas, Fernandez, Lansburgh, Rodriguez and Stallard

NOES: None

Council Member Rodriguez abstained from Item No. 11. This item carried on a 4-0 roll call vote.

AYES: Barajas, Fernandez, Lansburgh and Stallard

NOES: None

ABSTAIN: Rodriguez

G. REPORTS OF THE CITY MANAGER

12. SUBJECT: CARES Act Subrecipient Agreement and COVID-19 Small Businesses Support Program

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. _____, (1) Authorizing the City Manager to sign the CARES Act Subrecipient Agreement with Yolo County for small business assistance, (2) Appropriate \$235,707 to the General Fund, and (3) Authorize the City Manager to establish a grant program to assist small business impacted by COVID-19 and distribute the \$235,707 to qualifying Woodland businesses under the program.

Mayor Pro Tem Stallard recused himself from this item.

On a motion by Council Member Barajas, seconded by Council Member Rodriguez and carried on a 4-0 roll call vote, Council Members adopted RESOLUTION NO. 7599, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE CITY MANAGER TO SIGN THE CARES ACT SUBRECIPIENT AGREEMENT, APPROVING THE APPROPRIATION OF CARES ACT FUNDS AND AUTHORIZING THE CITY MANAGER TO ESTABLISH A SMALL BUSINESS ASSISTANCE GRANT PROGRAM.

AYES: Barajas, Fernandez, Lansburgh and Rodriguez

NOES: None

ABSTAIN: Stallard

13. SUBJECT: Woodland Research and Technology Park Draft Specific Plan

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive a presentation on the Public Review Draft of the Woodland Research and Technology Park Specific Plan and an outline of the public review process over the coming 4-6 months including planned community and stakeholder engagement approach.

H. ADJOURN

Meeting adjourned at 8:19 PM in memory of Geraldine Harris.

Respectfully submitted,



Ana B. Gonzalez, City Clerk

Adopted by Council: December 1, 2020