APPROVAL OF MINUTES
Agenda Item No. 6a
Library Board of Trustees Meeting: 01/04/2017

WOODLAND PUBLIC LIBRARY BOARD OF TRUSTEES MINUTES, CLOSED MEETING OF DECEMBER 7, 2016

Board Members: Diane Adams, Ellen Burriss, Karen Shepard and Kathy Harryman.

Library Director – Greta Galindo

The meeting was called to order at 3:20p.m. By Karen Shepard, President.

1. Visitors – no visitors

2. Public Comment – none

3. Closed Session – The Board immediately went into closed session to present the Director's evaluation. Each member spoke

4. Adjournment – The meeting was adjourned at 3:40 p.m.

WOODLAND PUBLIC LIBRARY BOARD OF TRUSTEES MINUTES, REGULAR MEETING OF DECEMBER 7, 2016

Board Members: Diane Adams, Ellen Burriss, Karen Shepard and Kathy Harryman.

Library Director – Greta Galindo

The meeting was called to order at 4:00 p.m. by Karen Shepard, President.

1. Visitors – Marcia Carey

2. Public Comment – none

3. Review of Agenda – accepted

4. Friends of the Library – no report

5. Spinetinglers Presentation - Marcia Carey from the Spinetinglers shared with the board the process of saving and restoring books for the library. It was very informative and very much appreciated by the Library and the Board. Thank you.

6. The minutes of November 28, 2016 were approved. Kathy/M; Ellen/S. Accepted

7. Old Business

a) Square One Construction funding. Approved by City Council. Construction will begin in January.

b) Library Facility Master Plan . Work will also begin in January. Greta will work with Noll & Tam to revise the timeline.

c) Library Board Retreat – Greta tried to schedule CPLA for Jan 7. She was not successful. She will continue to try and e mail us the date.

8. Reports

a. Director – Greta shared the following information:

Historical Lighting Project – she contacted contractor and will work with him in January

Annual Report – She would like to present the Annual Report to the City Council on January 17. She plans to use a "show and tell" approach to the new council. She will send drafts for editing.

Dec. 17 – teen Party; Commit to Fit will begin in January; Ethics training is Dec. 15- contact Anna at the city; She and several librarians attended the Library Journal's workshop in Sacramento. The discussion was on sustainability and building resilient communities; Greta was one of 50 librarians in California chosen to attend a research program to design outcome based program evaluations.

b. Board – no report

9. Future Agenda Development

January 4 will be a workshop meeting on the Annual Report

10. Adjournment – Meeting adjourned at 5:04 p.m.