

WOODLAND PUBLIC LIBRARY BOARD OF TRUSTEES,
REGULAR MEETING, FEBRUARY 1, 2017

Present – Kathy Harryman, Ellen Burriss, Karen Shepard, Gloria Rodriguez

Absent: Diane Adams

Library Service Director – Greta Galindo

The meeting was called to order at 4:04 p.m. by Karen Shepard, President

- 1) No visitors
- 2) Public Comment – none
- 3) Review of the Agenda – Accepted
- 4) Friends of the Library – Retha Robertson, President, reported that the Commit2Fit Wellness Series tonight will be “Clutter Busting” by Brooks Palmer. FOL is updating their profile for Big Day of Giving. On Mar. 25, the writer’s workshop, “Writing and Publishing Your Novel”, will be presented. Deadline for next FOL newsletter is 2/17.
- 5) Minutes
 - a) The minutes for January 4, 2017 were approved.
- 6) New Business –
 - a) FY 17 New Year Budget Update – Greta provided update and indicated that at this midpoint of the year the budget has appropriate baselines. Most items are doing fine except for a needed increase in office supplies. The 917 Library Trust bulk is from grants; however, there are donations for Makerspace. The budget for the Literacy Program is well supported by State Library. The Literacy council voted to reimburse Trina Camping for conference expenses.
 - b) FY 18 Budget Planning – Plans are to budget \$2,000 for conference and trainings and double up the supply budget. Greta also wants to start off with an appropriate budget baseline. There have been no changes with Measure J funding. Greta also told the Board that she will be requesting an inside/grounds security guard for all library hours.
 - c) Student Success Card MOU with Woodland Joint Unified School District – Students at the two WJUSD high schools will have their student identification cards aligned with the library system.
- 7) Report
 - a) Director

The Library Facility Master Plan will meet on March 2nd at 6pm. A public meeting will be held on 3p.m. on the same date. The Library Building committee will meet on 2/15 and on 2/22 9 a.m. Public meetings will be advertised.

Historical Lamps – Greta has been working on getting these custom lamps. She asked for a quote for the light fixtures. The quote for the Computer lab was \$6,080.00. The quote for the lamp over the search/circulation desk, a large center chandelier, was \$8,600. That leaves close to a \$20,000 proposal for lamps. A sum of \$2,000 was provided from the Stroll. Will ask Rotary Club for funds. In the past the Historical Society gave \$1,000 and the Rose Club and Library Trust funds provided funds.

Greta also reported that the Square One project is progressing well.
 - b) Board

1) Individual Board Reports –

A question was raised as to what other public libraries do on Super Bowl Sunday. May be a good idea to offer something next year for the community.

Literacy Council – Voted to cover Trina Camping's cost for conference expenses. There will be a Paint Night fundraiser in May. Diane Adams is our new liaison to the Literacy Council. The Literacy Council meets quarterly. Their bylaws have recently been updated. They have a total \$6,000 in their budget.

8) Adjournment - Meeting adjourned at 5:42 p.m.

Submitted by Gloria U. Rodriguez