

APPROVAL OF MINUTES
Agenda Item No. 6a
Library Board of Trustees Meeting: 12/06/2017

Woodland Public Library
Minutes for Meeting of Wednesday September 6, 2017

Board Members Present: Ellen Burriss, Kathy Harryman, Karen Shepard, Diane Adams, Gloria U. Rodriguez
Library Service Director: Greta Galindo

1. The meeting was called to order at 4:10 p.m. by Diane Adams.
2. Visitors - None
3. Public Comment – None
4. Approval of Minutes – Minutes for 8/16/17 and 8/30/17 were approved.
5. Library Board Google Calendar – Greta will resend the email regarding the Google calendar to all BOT members. She will periodically update calendar for us.
6. Evaluation Calendar – There will be a closed meeting before the regular BOT meeting on Wednesday, 9/20, to review evaluation forms.
7. Retreat – Public meeting (teleconference) with Mark Simon on 9/14 at 2 p.m. in the Leake Room. Karen sent him the Board goals. He will charge \$140 an hour. The retreat will be on Monday 10/23 from 9:00 a.m. – 1:00 pm.
8. Workshop Schedule –The Teen Advisory Board representative will be attending the third Wednesday meetings of the month. These will now be the business meetings. The first Wednesdays meetings of the month will now be the workshop meetings. At the next meeting, 9/20, Greta will be giving an in depth fiscal report. The next workshop meeting will be on 10/4. The BOT will be inviting special city and community guests to the workshop meetings. It was also one of our BOT goals to invite the Woodland's Chief of Police, Council Members, and City Manager. Greta will first invite the Chief of Police, Luis Soler. Also, it was brought to our attention that the Homeless Outreach Street Team, which has a representative from different city departments and different organizations, is meeting twice a month.
9. Director's Report
The City Manager is suggesting we have a 2x2 before the Facility's Master Plan is presented to the City Council. The last 2x2 was with Xochitl Rodriguez Murillo and Skip Davies. Kathy and Diane were the BOT representatives. Ellen attended the meeting too.
The Library was approved for the \$30,000 proposal for a security guard. Greta will begin the actions required for her part of the selection process. She has spoken to the Chief Luis Soler and to the Yolo County Administration Office about which security companies they are using. The position will be less than 25 hours a week with 4 hour shifts. It will be a pilot project. The security guard will be at the library all day on Saturdays. The funds come from the city's Homeless budget.
10. Board Member Report
Ellen reported that the Rotary Club of Woodland Sunrise will be having their Salmon BBQ and Auction on Oct. 7 from 6:00 p.m. to 10:00 p.m. at the California Ag History Museum. The proceeds benefit the Square One at the Woodland Public Library. Cost is \$50.00 per person. Contact Ellen for tickets.
11. Adjournment - Meeting was adjourned at 5:10 p.m.

Next meeting: Sept 20 at 4:00 p.m. Closed meeting will be at 3:00 p.m.

Respectfully submitted by Gloria U. Rodriguez