

APPROVAL OF MINUTES
Agenda Item No. 6c
Library Board of Trustees Meeting: 12/06/2017

Woodland Public Library
Minutes for Meeting of Wednesday September 20, 2017

Board Members Present: Ellen Burriss, Kathy Harryman, Karen Shepard, Diane Adams, Gloria U. Rodriguez

Teen Advisory Board Representative: Evelyn Mandujano

Library Service Director: Greta Galindo

1. The meeting was called to order at 4:01 p.m. by Diane Adams.
2. Visitors - None
3. Public Comment – None
4. TAB Report – Evelyn Mandujano, the Teen Advisory Board representative, reported that TAB helped in many events this summer. They participated in the Farmer's Market, Summer Reading Program, Minecraft Days, Teen Hang Outs, Library Performances, the Grand Opening of Square One, Homeless Shelter, and Teen Paint Days. On Sept 21 there will be the Pet Show and they will be hosting the Yolo Youth Rally on Sat. Oct. 2.
5. Statistical Reports FY 16/17 Workshop – National usage of the libraries is going slightly down, but library activities are up. People are using library and getting cards. With their student IDs all middle and high schools will now be able to check out books and use the electronic services. Also with increased renewals times the library is hoping to increase use of books.
6. Library Board Retreat Planning Discussion – Karen and Diane had a phone conference with Mark Simon. They decided on a half day retreat and discussed the topics of diversity planning, mission statement, and facilities planning. The mission statement was taken off for discussion on another date. Do we want the retreat to be diversity planning for outreach and facilities planning.

The Facilities Master Plan will be the topic of discussion at the next 2x2 with the Woodland City Council. Gloria Rodriguez and Karen Shephard will be the BOT representatives.

7. Adjournment - Meeting was adjourned at 5:22 p.m.

Next meeting: Oct. 4 at 4:00 p.m.

Respectfully submitted by Gloria U. Rodriguez