

Woodland Public Library Board of Trustees Meeting Minutes

January 3, 2018

Present: Diane Adams, Ellen Burriss, Kathy Harryman, Karen Shepard and Library Services Director, Greta Galindo

Guests: None

1. The meeting was called to order at 4:02 P.M. by President Diane Adams.
2. There were no visitors present.
3. No public comment.
4. The minutes of December 6, 2017 were approved as presented.

5. Old Business:

- The 2018 Board of Trustees goals were approved as presented and will become a bimonthly agenda item for review.

6. New Business:

A. Mountain-Valley Library System (MVLS) CalPERS Issue

- The Woodland Public Library (WPL) is a member of the regional MVLS. Members contributed towards the CalPERS retirement system for its library employees. MVLS members now belong to NorthNet, a regional library network. The WPL pays \$1,300.00 in membership dues to NorthNet. In return, the Library receives approximately \$5,000 in State funds.

The question for discussion is WPL's responsibility, as a member of MVLS, to pay towards employees' and retirees' pension benefits. MVLS members have been paying varying amounts for many years. It is noted in the legal document contained in the BOT packet that the MVLS members do not have a monetary liability to continue to do so or to make a lump sum payment in the matter. NorthNet is seeking legal advice and Greta will speak to the City's attorney. She will advise the BOT of the outcome of this meeting.

B. FY 2017/18 Budget Update

- Greta reviewed the budget documents in the meeting packet that revenue and reported that expenditures were on target mid-year. She also clarified that salaries for Library employees Rhea, Sylvia and Trina, as well as Square 1, are funded by Measure J. Greta will report on the 917-account balance and non-committed monies at the next board meeting.

C. FY 2018/19 Budget Planning

- Greta reported that for the next two to three years there will be a City budget deficit, which will reach \$2.5 million by 2022. All City department managers are being asked to reduce their budgets by five percent. This would amount to \$65,243.00 for the Library.
- There was discussion about the fallout of not filling a FTE vacancy; the Library does not wish to lose this position permanently, so Greta is filing an impact statement with the City Manager and Finance Department.

7. Director's Report

A. BOT Bylaws and term limits

- Greta advised the board that the City Council is reviewing its commission and board appointment process. Trustees are encouraged to email the City Council to request that they be included in BOT recruitment and to serve on interview panels for potential candidates.
- Term limits were discussed. Efforts will be made to locate language originally used in term limit definitions.

B. The 2018 Meeting Calendar was presented to the board.

C. Upcoming Programming

- Woodland Public Library joins Beanstack and almost 100 other libraries across the country and abroad for the 2018 Winter Reading Challenge. The goal is for library patrons to read at least 1.3 million minutes and 55,000 books during the month of January. If the goal is met, billionaire investor Mark Cuban will donate \$25,000 to *First Book* “a nonprofit social enterprise that provides new books, learning materials, and other essentials to children in need. He will also give \$10,000 for top-performing libraries to use for their community programs or donate to nonprofit organizations in their area.”
- Square One was open during the Christmas break with many activities taking place. An additional open evening will be added to the schedule, and sometime in January a vinyl workspace will be introduced.
- On Monday, January 15th, the Community Development Department will host a MLK celebration at the Library from 4:00 to 6:00 P.M. Guest speakers will include UCD Chancellor Gary S. May.

8. Meeting adjourned at 5:45 P.M. Next meeting is Wednesday, January 17th at 4:00 P.M.

Respectfully submitted,

Karen Shepard