APPROVAL OF MINUTES
Agenda Item No. 4a
Library Board of Trustees Meeting: 12/03/2018

Woodland Public Library
Board of Trustees Meeting Minutes
November 5, 2018

Present: Diane Adams, Ellen Burriss, Gloria Rodriguez, Karen Shepard, Library Services Director, Greta Galindo, and Alison Borkowska and Martha Scott, Friends of the Library (FOL)

1. The meeting was called to order at 3:35 p.m.

2. Visitor: Chris Crist, Woodland resident and retired Yolo County Library employee.

3. Public Comment: None

4. Friends of the Library Report:

- Alison reported that she is monitoring and changing the upstairs FOL bookcase selections on a regular basis.
- Alison and Martha attended a FOL training in Davis which provided an opportunity for networking and information exchange.
- Paint Night at the Library and Bunco events were enjoyed by those who participated.
- Alison attended the Farm City Dinner and networked to identify potential FOL board members.
- Alison attended the Teen Advisory Board (TAB) Halloween party.
- FOL is interested in pursuing a partnership with the Library Literacy Council in the future.

5. TAB Liaison Report: None

6. Meeting Minutes of October 22nd approved as presented.

7. Library Director's Report: Greta Galindo

A.

- Greta distributed the 2018-2019 Library Board of Trustees calendar.
- Greta completed and submitted the annual report to the State of CA Library.
- This weekend Greta, Trina Camping and Rhea Gardner will attend the CA Library Association Conference in Santa Clara. Greta and Trina will present on Square One and Rhea will present on adult reading programs at the Library.
- A new beading class will be offered by Square One.
- Greta is actively recruiting to supplement the Square One staff.
- The robotic teams of both Woodland high schools, Pioneer and Woodland High, will again be using the Square One space.
- The LCA 3 fulltime position will be opening up in two weeks.
- There were 200 teens at the Halloween party; the children's party was held the next day.
- One more Paint Night is scheduled this calendar year; it is a very popular, always sold-out event.
- The new Library website target launch date is November 14th.

- Carol Davis has been named the new Librarian 3, replacing Patty Lakie who retired.
- The upstairs bathrooms were out of service for two days due to toilets which were clogged with clothing.

B. Facility Master Plan Update: Greta is working with the Building Department on the computer lab change logistics. Paul Navazio will attend the December 3rd BOT meeting to further discuss this subject.

Note: The December 3rd meeting will be at **4:00 p.m**., changed from 3:30 p.m.

8. The meeting was adjourned at 4:12 p.m.

Next meeting: December 3rd, **4:00 p.m.**

Respectfully submitted,

Karen Shepard

Woodland Public Library
Board of Trustees Closed Meeting Minutes
November 5, 2018

Present: Diane Adams, Ellen Burriss, Gloria Rodriguez, Karen Shepard and Library Services Director, Greta Galindo

1. The meeting was called to order at 4:16 p.m.

2. Visitors: None

3. Public Comment: None

4. Closed Session
   A. Personnel-Employee Evaluation and Labor Negotiation
      Completion of a successful annual evaluation of Library Services Director, Greta Galindo

5. The meeting was adjourned at 4:45 p.m.

Respectfully submitted,

Karen Shepard