

APPROVAL OF MINUTES
Agenda Item No. 5a
Library Board of Trustees Meeting: 02/04/2019

Woodland Public Library
Board of Trustees Meeting Minutes
December 3, 2018

Board Members Present: Diane Adams, Ellen Burriss, Karen Shepard, Gloria Rodriguez (by phone),

Library Service Director: Greta Galindo

Guests: Paul Navazio, City Manager

1. The meeting was called to order at 4:02P by President, Diane Adams.
2. Public Comment- none
3. Agenda was approved
4. Approval of Minutes
 - a. Minutes for Approval Nov. 5, 2018- Ellen B/M; Karen S/S- approved
5. Guest: Paul Navazio, City Manager
 - a. Discussion regarding the demo project of the computer room and the new direction the project will take with the help of Ken Hiatt. Funding also needed to provide new carpeting to the rotunda area and the newly opened computer room as well as lighting.
 - b. Discussion and information regarding the Facility Master Plan's renovation and updating of the upstairs bathrooms included information regarding the new ADA standards and the City ADA Standards Report that will be available in early 2019.
 - c. Discussion regarding the plan for extension of Measure J- which will need to be started in fall of 2019.
 - d. Discussion regarding the newly elected City Council members and the reassignments for the Library Board 2X2 meetings.
 - e. Discussion and further information regarding the budgeted IT costs for next fiscal years budget. Paul is working on the needed clarification of what exactly is being charged to the Library.
 - f. After discussion Paul approved going forward with filling the Library Board position recently vacated by Kathy Harryman.
6. Library Director's Report
 - a. Surveillance cameras have been ordered for outside the Library.
 - b. Zipbooks- supported and paid for by the State Library will be coming to WPL in Jan 2019.
 - c. Library web site scheduled to be completed and fully up by end of week 12/7/18.
 - d. The Library's Project Outcomes Report will be on the Agenda for the 12/17 2018 meeting.
 - e. Greta will be attending the CA Library Summit Meeting in San Diego 12/7/18.
7. Meeting adjourned 5:50P

Respectfully submitted by Ellen Burriss