

WOODLAND PUBLIC LIBRARY BOARD OF TRUSTEES
Regular Meeting Minutes – September 9, 2019

Present: Maureen King Alison Borkowski
 Ellen Burriss Sylvia Moreno
 Diane Adams
 Dr. John Jackson

- 1) Call to order
Diane Adams called the meeting to order at 3:30 p.m.
- 2) Welcome Visitors
None.
- 3) Public Comments
None.
- 4) Friends of the Library Report
 - A. Alison has applied for the vacant BOT trustee position which will create an opening for a new FOL President position. She requests suggestions for her replacement.
 - B. Oktoberfest will be held October 18, 2019 from 6:00 – 9:00.
 1. Mystery Night will no longer include a play but will include the silent auction, more substantial food, possibly Cocktails for a Cause.
 2. Tickets are available on the website.
 - C. Alison expressed the need to collaborate with Literacy regarding future changes to the Friends area.
 - D. Friends will be adjusting the screening process of book donations.
 - E. Diane suggested that Martha Scott attend Literacy Board meetings and that she give a FOL financial report next week.
- 5) TAB Report – None.
- 6) Review of Minutes from. Minutes from 08/12/2019 needs correction.
Motion to accept the 05/20, 06/03, 06/17, 08/19/2019 Minutes by Ellen; second by Maureen. Motion carried.
- 7) Library Program Updates
 - A. Sylvia discussed upcoming “Adulting-Life Skills for Teens” program on 09/28/2019; resuming Storytime, Paint Nights, Minecraft, Legos for Teens, Coding for Girls; upcoming Pajama Storytime on 09/26/2019.
 - B. Security issues were discussed.
 - C. Diane will provide a report from the City Council meeting re: proposed new homeless shelter.
- 8) Workshop: Library Director Annual Evaluation Process
 - A. Diane opened a discussion on the timeline for the process. Evaluation templates were reviewed.
 - B. Maureen will be collecting Patron Surveys; Ellen will collect Partner Surveys; and John will collect Staff Surveys.
 - C. Diane will make revisions on the Library Staff Survey to exclude references to BOT and COW.
 - D. Diane also expressed the need for increased communication with the City.

The next BOT meeting will be September 16, 2019, at 3:30.

9) Adjournment

The meeting was adjourned at 5:00 p.m.

Respectfully submitted by Melinda Boyd