



City of Woodland

Meeting Agenda

City Council

City Hall
Council Chambers
300 First Street
Woodland, CA 95695

October 16, 2018
6:00 PM

CLOSED SESSION

5:30 PM

A. CALL TO ORDER

B. CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

Pursuant to Government Code Section 54956.9(d)(1)

Name of case: *Idle Wheel MHP LLC v. City of Woodland et. al*, Yolo County
Superior Court Case No. PT16-201

JOINT REGULAR MEETING CITY COUNCIL/WOODLAND FINANCE AUTHORITY

6:00 PM

C. CALL TO ORDER

D. ROLL CALL

E. PLEDGE OF ALLEGIANCE

F. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed for public hearing on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.

G. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

2. Long Range Calendar

Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

H. PRESENTATIONS

3. Proclamation declaring October 21-27, 2018 as National Friends of Libraries Week

Staff recommends that the City Council adopt a Proclamation declaring October 21-27, 2018 as National Friends of Libraries Week, in the City of Woodland.

4. Proclamation Honoring William Hubert Jr.

Staff recommends that the City Council adopt a Proclamation Honoring William Hubert Jr. for his 22 years of continuous employment at Orchard Supply Hardware Store.

5. Proclamation to Commemorate World War I Armistice and Parade

Staff recommends that the City Council adopt a Proclamation commemorating the end of World War I, honoring and remembering those who served, and recognizing the efforts of Fred Bailard and the Yolo County Historical Society's efforts to hold a World War I parade on November 10, 2018.

6. Manufacturing Awareness and Appreciation Month

Staff recommends that the City Council adopt a proclamation recognizing October 2018 as Manufacturing Awareness and Appreciation Month in the City of Woodland, California.

7. Resolution Declaring the Week of October 20-26, 2018 Flood Preparedness Week

Staff recommends that the City Council adopt Resolution No. _____, declaring the week of October 20-26, 2018 as Flood Preparedness Week

I. CONSENT CALENDAR

8. Community Services Department Quarterly Status Report for the period of July through September 2018

Staff recommends that the City Council receive the Community Services Department quarterly Status Report.

9. Final Acceptance and Notice of Completion for West Street Transmission Main Project (Phase One), CIP 17-08.

Staff recommends that the City Council adopt Resolution No. _____, accepting the West Street Transmission Main Project (Phase One), CIP 17-08, construction contract as complete and authorize the City Clerk to file a Notice of Completion.

10. Receive a Project Update on the Woodland Community and Senior Center HVAC project and Authorize Carryover of \$201,836 of Fiscal Year 2017/18 Unencumbered Budget Appropriation to Fiscal Year 2018/19

Staff recommends that the City Council adopt Resolution No. _____, authorizing the carryover of unencumbered appropriations from Fiscal Year 2017/18 to Fiscal Year 2018/19 totaling \$201,836 to the Facilities Replacement Fund for the Woodland Community and Senior Center HVAC project.

11. Authorize the Sole-Source Purchase of Ultraviolet (UV) Lamps and the Associated Parts for Effluent Disinfection Purposes at the Water Pollution Control Facility

Staff recommends that the City Council approve Resolution No. _____, authorizing the sole-source purchase of UV lamps and other system parts from DC Frost Associates, Inc. with an amount not-to-exceed \$214,000.

12. Authorize the Lease Purchase of a Replacement Hybrid Aerial Truck for Electrical Maintenance

Staff recommends that the City Council adopt Resolution No. _____, authorizing the lease purchase of a replacement Hybrid Aerial Truck through National Cooperative Leasing (NCL) for a total amount of \$228,389.90 over a 10-year term.

13. Adopt Ordinance Relating to the Composition of the Parks and Recreation Commission and the terms of members relating to Parks and Recreation Commission, Traffic Safety Commission, Commission on Aging and Personnel Board

Staff recommends that the City Council adopt Ordinance No. 1639 amending certain sections related to composition and terms of members of various Boards and Commissions.

J. PUBLIC HEARINGS

14. PUBLIC HEARING - OPEN AND CONTINUE - Technology Fee for Digitized Documents

THIS ITEM WILL BE OPENED AND CONTINUED TO A DATE UNCERTAIN.

15. ProTerp Manufacturing, LLC, a Request to Approve a Conditional Use Permit for a Commercial Cannabis Manufacturing Facility: A proposed Conditional Use Permit for a Commercial Cannabis Manufacturing facility located at 1230 Harter Avenue, Suite F: PLNG 18-00039

Staff recommends that the City Council:

1. Receive a staff report; and
 2. Conduct a public hearing; and
 3. Find that the project is exempt from further environmental review pursuant to Class 1 and Class 32 Categorical Exemptions under the California Environmental Quality Act (CEQA) and find that the Exemptions reflect the independent judgement of the City as lead agency under CEQA; and
 4. Adopt City Council Resolution No. _____, approving a Conditional Use Permit for commercial cannabis manufacturing at 1230 Harter Avenue, Suite F, conditioned upon approval of an appropriate Cannabis Business Permit and recommended conditions of approval; and
 5. Adopt City Council Resolution No. _____, authorizing the City Manager, pursuant to Section 13A-3-04(9) to approve a final Operating Agreement for a commercial cannabis manufacturing business at 1230 Harter Avenue, Suite F.
16. Epic Bros Enterprises, Inc. a Request to Approve A Conditional Use Permit for a Commercial Cannabis Distribution Facility: A proposed Conditional Use Permit for a Commercial Cannabis Distribution facility located at 1230 Harter Avenue, Suite J: PLNG 18-00069

Staff recommends that the City Council:

1. Receive a staff report; and
2. Conduct a public hearing; and
3. Find that the project is exempt from further environmental review pursuant to Class 1 and Class 32 Categorical Exemptions under the California Environmental Quality Act (CEQA) and find that the Exemptions reflect the independent judgement of the City as lead agency under CEQA; and
4. Adopt Resolution No. _____, approving a Conditional Use Permit for commercial cannabis distribution at 1230 Harter Avenue, Suite J, conditioned upon approval of an appropriate Cannabis Business Permit and recommended conditions of approval; and
5. Adopt Resolution No. _____, authorizing the City Manager, pursuant to Section 13A-3-04(9) to approve a final Operating Agreement for a commercial cannabis distribution business at 1230 Harter Avenue, Suite J.

17. Tanforan Ventures, LLC., a request for a Conditional Use Permit for a Commercial Cannabis Manufacturing, Distribution, and Testing Laboratory Facility: A proposed Conditional Use Permit for a Commercial Cannabis Manufacturing, Distribution, and Testing Laboratory Facility located at 1460 Tanforan Avenue, PLNG 18-00027

Staff recommends that the City Council:

1. Receive a staff report; and
2. Conduct a public hearing; and
3. Find that the project is exempt from further environmental review pursuant to Class 1 and Class 32 Categorical Exemptions under the California Environmental Quality Act (CEQA) and find that the Exemptions reflect the independent judgement of the City as lead agency under CEQA; and
4. Adopt Resolution No. _____, approving a Conditional Use Permit for commercial cannabis manufacturing, distribution, and testing businesses at 1460 Tanforan Avenue, conditioned upon approval of an appropriate Cannabis Business Permit and recommended conditions of approval; and
5. Adopt Resolution No. _____, authorizing the City Manager, pursuant to Section 13A-3-04(9) to approve a final Operating Agreement for a commercial cannabis manufacturing, distribution and testing business at 1460 Tanforan Avenue.

K. REPORTS OF THE CITY MANAGER

18. Lower Cache Creek Feasibility Study Update

Staff recommends that the City Council receive an informational report on the status of the Army Corps of Engineers' Lower Cache Creek Feasibility Study and ongoing efforts to advance projects to provide 200-year flood protection to the City of Woodland.

19. Lower Cache Creek Flood Feasibility Study, CIP 09-15; Approve Contract Amendment with Larsen Wurzel Associates for Consulting Services

Staff recommends that the City Council adopt Resolution No. _____, authorizing the City Manager to execute Amendment #4 to the consultant services agreement with Larsen Wurzel & Associates, Inc. (LWA) for the Lower Cache Creek Feasibility Study, CIP 09-15, for an additional amount up to \$86,600.

20. Fiscal Year 2018/19 Quarterly Budget Update

Staff recommends that the City Council receive an informational report representing the FY2018/19 First Quarter Budget Update.

L. ADJOURN

I declare under penalty of perjury that the foregoing Agenda for the Joint Regular City Council/Woodland Finance Authority of the City of Woodland scheduled for October 16, 2018 was posted on October 12, 2018 in the outside display case at City Hall, 300 First Street, Woodland, CA, and was available to the public during normal business hours.

A handwritten signature in black ink, appearing to read 'Ana B. Gonzalez', with a stylized flourish at the end.

Ana B. Gonzalez
City Clerk

Upon request, agendas and documents in the agenda packet will be made available in appropriate alternative formats to persons with a disability, as required by law. Any such requests must be made in writing to the Office of the City Clerk of the City of Woodland. Requests will be valid for the calendar year in which the request is received, and must be renewed prior to January 1st.

Persons needing disability-related modifications or accommodations in order to participate in public meetings, including persons requiring auxiliary aids or services, may request such modifications or accommodations by calling the Office of the City Clerk (530-661-5806) at least 48 hours prior to the meeting.